

Approved Emmet County Board of Supervisor Minutes  
 July 9, 2024, 2024 at 09:00 a.m.  
 Regular Meeting  
 Board Room, Courthouse

Present: Todd Glasnapp, Chair  
 John Pluth  
 Tim Schumacher  
 Jeff Quastad  
 Lisa Hansen

Media: Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes of the last meeting 07.09.2024. Motion to approve the agenda by Pluth, second by Schumacher. Also approving minutes for publication. All Ayes, motion carried

During public forum, the Board shared committees/ meetings attended: Quastad reported on drainage issue. Schumacher-West Swan Lake draining by Iowa DNR, will contact Lucas Straw with DNR.

Disaster declaration update by Travis Sheridan. River continues to drop. City of Estherville crew continues clean up and evaluation of infrastructure damage. No wake lifted on all Emmet County lakes except Tuttle Lake. FEMA opened Disaster Recovery Center today.

Dan Burton, Assistant to the County Engineer, presented a utility permit for approval. Estherville Communications utility permit to feed Ridge Road and Country Club Estates. Motion by Schumacher, second by Pluth. All ayes. Motion carried.

Resolution 24-20 OPIOID and LOSST funds FY 25 budget appropriation.

WHEREAS, the Emmet County Board of Supervisors appropriates the fiscal year 2025 budget for county LOSST and OPIOID funds each fiscal year;

THEREFORE, BE IT RESOLVED that the Emmet County Board of Supervisors appropriated the fiscal 2025 LOSST and OPIOID funds.

<b>FY2025 APPROPRIATIONS</b>	<b>FULL</b>
FUND 28 LOSST FUNDS	200,000.00
FUND 31 OPIOID FUNDS	7,500.00

Adopted this 9<sup>th</sup> day of July, 2024 by the Emmet County Supervisors. Todd Glasnapp, Chair. Heidi Goebel, Auditor.

Motion by Quastad, second by Schumacher. Roll call vote: Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. Resolution adopted.

Regional Housing Trust letter of contribution signed. Contribution amount was approved with the FY 25 budget. Motion by Quastad, second by Hansen. All ayes. Motion carried.

Board reviewed Veterans Affairs Quarterly Report.

Joint Drainage Claim presented to board for EK 2 B-B 3 for \$2824.00 for Anderson Tiling, Kossuth County controls. Motion by Schumacher to approve, second by Hansen. All ayes. Motion carried.

At 9:45 a.m., reading of the Requests for Qualifications for Construction Manager at Risk received: Christensen Construction.

Appointment of two board members, Tim Schumacher and John Pluth, to review and make recommendations next week for the contractor. Motion by Quastad, second by Hansen. All ayes. Motion carried.

Gross Pay 2024 June  
 Total Gross Payroll \$556,755.84  
 County Share IPERS \$36,653.60  
 County Share FICA/SS \$23,642.28  
 County Share Medicare \$5,529.22  
 County Share Health/Life/Dent Ins. \$86,297.44

Claims paid prior to July 9, 2024

DATE	VENDOR	PURPOSE	AMOUNT
6/29/2024	EBS	PSF CLAIMS	\$4,854.09
6/29/2024	HEIDI GOEBEL	TRAVEL ISACA	\$224.27
6/29/2024	VISA	ISACA, OFFICE SUPPLY	\$429.72
		TOTAL	\$5,508.08

July claims approval. Motion by Quastad, second by Schumacher. All ayes. Motion carried.

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
A & M LAUNDRY INC	@LAUNDRY SERVICE	44.49
ACE HARDWARE	@TOOLS - COURTHOUSE	159.62
AHLERS & COONEY, ACCOUNTING DEPT	@SUMMIT IUB TO 6.15.24	96.13
ALLIANT ENERGY	@ELECTRICITY	525.00
ALPHA WIRELESS COMM.	@SHIPPING	211.27
AMY'S SIGN DESIGN	@EVENT	1,200.00

ANDERSON TILING	@6" TILE	*47.00
ARMSTRONG AMBULANCE	MONTHLY PYMT	449.25
ARMSTRONG HISTORICAL SOCIETY	MONTHLY PYMT	125.00
ARMSTRONG JOURNAL	@BOS MEETING PRINT	1,365.45
ARMSTRONG LIBRARY	FY 25 FUNDING	7,277.00
ARMSTRONG SENIOR CITIZENS	MONTHLY PYMT	150.00
ASMUS FARM SUPPLY	@CHEMICAL (WOLDEN)	142.50
AVERA MED GROUP ESTHERVILLE	@PRE-EMPLOYMENT EXAM	95.00
AVERA, ATTN: CLIENT BILLING	ECNCI FUNDS	969.34
B & W CONTROL SPECIALISTS INC	@WEED SPRAY 645 MILES TREATED	56,083.20
BATMAN, KARI	CELL PHONE REIMBURSEMENT	666.48
BCN TELECOM	BCN LONG DISTANCE	58.75
BLACK HILLS ENERGY	@NAT GAS	330.00
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
CAASA	MONTHLY PYMT	208.33
CENTER TIRE, TYSON ENERSON	@REPAIRS WOLDEN WORK TRUCK	243.83
CINTAS	FIRST AID BOX REFILL	768.58
CITY OF DOLLIVER	DOLLIVER SHED	105.00
CITY OF ESTHERVILLE	UTILITIES ESTHERVILLE SHED	4,642.35
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PYMT	2,541.67
CITY OF WALLINGFORD	WATER & SEWER COUNTY SHED	35.75
CITY OF WALLINGFORD	MONTHLY PYMT	337.00
CMBA ARCHITECTS	@PROF SERVICE 6.1 TO 6.30	1,984.00
COMFORTEC INC	@SHOWER VALVE REPLACEMENT-WOLDEN	342.40
COUNSEL - VISUAL EDGE IT, FILE 2594	Copies - Ricoh SP3600	44.16
CREECH MD, JAMES	@MEDICAL EXAMINER FEES	600.00
DASH MEDICAL GLOVES INC	@DISPOSABLE GLOVES	75.90
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DISCOVERY HOUSE	MONTHLY PYMT	583.33
DUCKETT, TREVOR	CELL PHONE REIMBURSEMENT	242.86
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	Fuel	3,726.44
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PYMT	4,664.58
EMMET CO HISTORICAL SOCIETY	MONTHLY PYMT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	459.25
EMMET CO TREASURER	POSTAGE	945.18
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ESTHERVILLE CHAMBER, OF COMMERCE	LEAD THE VILLE TUITION	2,166.67
ESTHERVILLE COMMUNICATIONS	@PHONE	471.41
ESTHERVILLE DINNER DATE	MONTHLY PYMT	300.00
ESTHERVILLE LIBRARY	MONTHLY PYMT	1,440.33
ESTHERVILLE NEWS AND SPIRIT	@TAX SALE PRINT	1,276.92
ESTHERVILLE PHARMACY	@PRISONER MEDS	30.95
EWEN, ALEX	CELL PHONE	20.00
FAREWAY STORES	@JAIL MEALS	248.01
FARMER, KAYLEEN	CELL PHONE REIMBURSEMENT	20.00
FECHTER, KARI	@EVENT	75.00
FIRSTNET AT&T MOBILITY	@WIFI SERVICE	734.61
FISCHER, JARROD	@MILEAGE	192.50
FORGE & BUILD, (N IA LUMBER)	@COURTHOUSE BUILDING REPAIRS	29.25
FREDERICKSEN, TRAVIS	CELL PHONE	20.00
GOEBEL, HEIDI	CELL PHONE REIMBURSEMENT	20.00
GOEBEL, ROB	MONTHLY PAYMENT DHS RENT	1,992.00
GORDON FLESCH COMPANY	@COPIER CONTRACT	55.75
GRIFFITH, MELINDA	CELL PHONE REIMBURSEMENT	138.64
HANSGAARD, MARIA	CELL PHONE REIMBURSEMENT	297.90
HARRIS SANITATION & SONS INC	@GARBAGE PICK UP - WOLDEN	1,185.00
HENRY-OLSON FUNERAL HOMES	@TRANSPORT	700.00
HOMEWOOD SUITES FARGO	@LODGING FOR TRAINING	1,681.01
HOOG, SHARON	CELL PHONE REIMBURSEMENT	161.35
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HOWING, TAYLOR	CELL PHONE REIMBURSEMENT	143.75
HUNTLEY, BEN	@MILEAGE	522.70
IA DRAINAGE DIST ASSOCIATION	DUESFY25	7,437.50
ICACMP	KARPEL SOFTWARE	10,060.00

IOWA COUNTY ATTORNEYS ASSOC	@CONFERENCE FEES	740.00
IOWA DEPT OF PUBLIC SAFETY, TINA PALMER	@ONLINESYSTEM	2,247.00
IOWA LAKES ELECTRIC COOP	@GAUTILITES	318.16
IOWA LAKES REGIONAL WATER	@GRUVER SHED	81.50
IOWA PRISON INDUSTRIES	@SIGN INVENTORY	6,845.20
IOWA SECRETARY OF STATE	@NOTARY	90.00
IOWA STATE MEDICAL EXAMINER	@AUTOPSY FEES	4,992.56
ISAC-DUES	FY25 MEMBER DUES	6,300.00
ISAC-REGISTRATIONS	Meal - Annual Conference	260.00
ISCTA-DUBUQUE CO TREASURER	MEMBERSHIP DUES	550.00
JASA, KEVIN	@TREE REMOVAL - WOLDEN PARK	2,200.00
JOHN DEERE FINANCIAL	@BULK DEF	698.75
K & H CO-OP OIL CO	@DIESEL	9,285.39
KAHN TILE SUPPLY	@TILE SUPPLIES	140.00
KARELS, DEB	CELL PHONE REIMBURSEMENT	77.27
KIRCHNER, LARRY	@CELL PHONE	20.00
KIRKHAM, MICHAEL & ASSOC INC	@BRIDGE INSPECTION SERVICES	4,693.00
KWIK TRIP	@JAILFOOD	28.66
LANGUAGE LINK	@INTERPRETER SERVICE	62.98
MAIL SERVICES	@RENEWALS	437.28
MAINSTAY SYSTEMS OF IOWA	IOWA SYSTEM MAINTENANCE	237.00
MANWARREN, JOEY'S LAWN SERVICE	@MOWING SERVICES	411.00
MARCO (DALLAS)	@COPIER LEASE - DISPATCH	149.02
MARCO (MPLS)	@COPIER CONTRACT	216.78
MATHESON TRI-GAS INC	@WELDING SUPPLIES	76.09
MEDIACOM	TELEPHONE	1,572.49
MIDWEST WHEEL COMPANIES INC	@PARTS	98.88
MOMENTUM PM LLC	@MOWING - ANNEX	220.00
MONTREUIL, JILL	CUSTODIAL SERVICES - DHS	200.00
MULTI AGENCY RESPONSE TEAM, (MART)	FY 25 MART DUES	2,000.00
MYHRE, PAULA	CELL PHONE REIMBURSEMENT	125.51
NAPA STAR GROUP LLC	@FILTER & PART	171.49
NW IA PLANNING & DEVELOPMENT	@ZONING SERVICES	1,610.93
OLESON, LUCAS	@CELL PHONE	20.00
ONE OFFICE SOLUTION	@OFFICESUPPLIES	42.52
OPHEIM, DALE	@WELLCLOSURE	500.00
PRO COOP ESTHERVILLE	@GAS	35.05
QUASTAD DRILLING & REPAIR	@JETTER TRUCK	500.00
RICOH USA	@COPIER	49.54
RINGSTED AMBULANCE	MONTHLY PYMT	374.42
RINGSTED DISPATCH	@BOS MEETING PRINT	682.74
RINGSTED LIBRARY	MONTHLY PYMT	480.08
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PYMT	150.00
RINGTEL COMMUNICATIONS	R & A SHED PHONES	463.16
RIVER VALLEY TELECOMMUNICATION	PHONE	885.47
SANCHEZ, ELIZABETH	@INTERPRETER	435.60
SCHNEIDER CORPORATION	Web Services thru 9/30/24	16,179.00
STALLS FARM & HOME	@PARTS, CEMENT, SUPPLIES	276.95
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	@WATER TESTING	243.50
STOREY KENWORTHY/MATT PARROTT	@SUPPLIES	85.18
SUESS, TRACY	@TRANSPORTFEES	212.50
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
SWIFT AIR INC	@REPAIRS	1,008.95
TENDAL, ANNIE	@MATRON	80.00
TOWELL, LU WANDA	MILEAGE TO CLASS	247.50
TRITECH FORENSICS	SOFTWAREAGREEMENT	16,379.42
TRUCK CENTER COMPANIES	@MISC PARTS	59.70
VANGUARD APPRAISALS INC	Special Appraisal Service PAAB Consult.	1,777.50
VERIZON WIRELESS	Cell Phone Service	561.47
VISA	@TELECOM	2,909.00
WELLS FARGO - ELITE CARD	@MEALS	463.13
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WEST PAYMENT CENTER	@WESTLAW	978.20
WESTERN IOWA TOURISM REGION	FY 25 FUNDING	500.00
WILLIAMS, SHERRI	@CLEANING	368.50

WILLSON & PECHACEK	Attorney Fees	12,008.50
WINDSTREAM	CRISIS LINE	19.45
WINDSTREAM	PHONE	79.97
YOUNG BROS LAWN PROTECTION INC	@LAWNCARE	1,436.75
ZEMAN, SUE	@MOWING ARMSTRONG & RINGSTED	625.00
	<b>GRAND TOTAL</b>	<b>233,358.53</b>

\*Drainage claim pulled and not paid Anderson Tile \$427.50.

Motion to adjourn by Hansen, second by Schumacher at 10:15 a.m. All ayes. Motion carried.

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Heidi Goebel, Auditor

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Todd Glasnapp, Chairman