

Approved Emmet County Board of Supervisor Minutes  
June 18, 2024 at 09:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Todd Glasnapp, Chair  
John Pluth  
Tim Schumacher  
Lisa Hansen  
Jeff Quastad

Media: Mike Tidemann and Ed Funston

Chairperson, Todd Glasnapp, called the meeting to order. All in attendance recited the pledge of allegiance. Motion by Hansen to approve the board minutes from 6.11.2024, second by Quastad, also approving them for publication. All ayes. Motion carried.

Public forum meetings attended: Glasnapp and Pluth-Area Partnership for Growth; Glasnapp-SHIELD meeting.

Woodruff Construction, Kevin Larsen, voiced concerns over the Construction Manager at Risk posting. Design build is not allowed in Iowa chapter 26A in public works in the State of Iowa. County's CMAR -architect works under the builder-and that is not allowed in CMAR. Constructional engineer must be with architect working with builder not under the builder's contract. County's CMAR may not contain the requirement of structural engineering. Engineering and architect must work ahead of CMAR. Structural engineering must be under architect's direction. Remove project design in house from the listing. Correct contract required is A1-33(builder) and B1-33 (architectural).

Lead the Ville candidate from the county is Melanie Summers Bauler.

Sheriff Martens explained a purchase of a \$4500 external hard drive to increase the storage capacity of the jail camera system to meet the ICAP insurance recommendation of a two-year retention period.

County Engineer, Walter Davis-Oeth, joined the meeting to discuss road reports. Heavy rain has caused secondary road issues especially in the northwest part of the county. New shop construction has made good progress.

N24 culvert issue brought forth by Pluth after he received a concern from landowner.

Luke Straw, Iowa Department of Natural Resources, made an introduction to the board. Straw will be the biologist staffed out of the Ingham Lake Office. Board discussed some current drainage issues involving DNR land.

Construction Manager at Risk adjustment of time of posting. Original posting will be removed from county website and Master Builders' website. Revision will be done. Motion by Quastad to adjust the timeframe of posting to post June 21, qualifications to auditor by July 5, board will review of entities' qualifications on July 9; second by Pluth. All ayes. Motion carried.

CMBA Architect contracts reviewed by County Attorney Summers Bauler. County paid expenditures to CMBA were also reviewed. Summers Bauler will reach out to CMBA about the discrepancy of \$4000 overpayment of the base fee to ask for clarification.

Fireworks permit for Brittany Mills, 5716 Hwy 15, Ringsted, Ia. Motion by Quastad, second by Pluth. All ayes. Auditor Goebel will contact permit applicant and law enforcement.

Emmet County Logo designs by Mackenzie Kollasch. State of Iowa outline showing star where Emmet County is located; graphic of corn, animals, industry which is design #1. Motion by Hansen to use logo design #1, second by Quastad. All ayes. Motion carried.

RESOLUTION 24-16

Interagency Funds and Secondary Roads Transfer for Fiscal Year 2024

WHEREAS, the following fiscal year 2024 transfers shall occur between Emmet County Funds as follows:

To Secondary Roads from Rural Supplemental Property Taxes:\$1,219,619

Interagency Fund Transfers:

From Non-Departmental to EMPG \$82,263

From Non-Departmental to HAZMAT \$7605

For a total of \$1,309,487

NOW, THEREFORE, BE IT RESOLVED, that the transfers listed are approved by the Board.

Passed and adopted this 18<sup>th</sup> day of June, 2024.

Todd Glasnapp, Chairman

Heidi Goebel, Auditor

Motion by Hansen, second by Schumacher. Roll call vote Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. Resolution adopted.

Resolution 24-17 Re-Appropriation of Funds for FY 2023-2024

WHEREAS, pursuant to Section 331-434(6) Code of Iowa, a re-appropriation of funds is necessary following resolutions for the 2023-2024 fiscal year appropriations.

NOW, THEREFORE, BE IT RESOLVED, that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

DEPARTMENT	CURRENT APPROPRIATION	RE-APPROPRIATION
<i>04-ATTORNEY</i>	\$ 429,597.00	\$ 436,433.00
<i>05-SHERIFF</i>	\$ 1,226,836.00	\$ 1,220,000.00
<i>24-WEED COMMISH</i>	\$ 14,958.00	\$ 16,108.00
<i>99-NONDEPARTMENTAL</i>	\$ 401,150.00	\$ 398,000.00
<i>52-SAFETY COORDINATOR</i>	\$ 13,000.00	\$ 15,000.00
	\$ 2,085,541.00	\$ 2,085,541.00

Passed and adopted this 18<sup>th</sup> day of June, 2024.

Motion by Pluth, second by Quastad. Roll call vote Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp. Resolution adopted.

Summers Bauler shared that she attended the Iowa County Attorney Conference last week and will be on the agenda next week to discuss legislative changes.

Manure management plan

<u>Facility</u>	<u>Owner</u>	<u>Site Number</u>
Howard West	Nathan Howard	69353

Motion to adjourn by Schumacher, second by Hansen at 10:31 a. m. All ayes. Motion carried.