

Approved Emmet County Board of Supervisor Minutes
May 28, 2024 at 09:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: Todd Glasnapp, Chair
John Pluth
Tim Schumacher
Lisa Hansen
Jeff Quastad

Media: Mike Tidemann and Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Pluth, second by Schumacher to approve the minutes of the last meeting 05.21.2024. Also approving minutes for publication. All ayes. Motion carried.

During public forum, EMA Director Travis Sheridan, updated board on the river rescue. Discussed adding an access point for emergency services to launch boat from the NE access point.

Public forum meetings attended: Quastad-ECCOG and Juvenile Detention; Schumacher-mental health regional webinar.

County attorney Melanie Summers Bauler listened to the board about the concerns over the wording of the hold harmless agreement. One contractor reached out to Supervisor Quastad expressing concern over the wording being too broad. Local engineer firm also reached out to Auditor Goebel with the same concern. Consensus of the board is to leave the wording the same. Document is recommended by ICAP, not required at this time.

Open the public hearing by Chairman Glasnapp for budget amendment #3 for FY 24. No written comments were received in the auditor's office. Motion to close the public hearing by Quastad, second by Pluth. Roll call vote Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. Nays-none. Motion carried.

Motion to adopt Resolution 2024-14 FY 2024 BUDGET AMENDMENT #3 by Pluth, second by Hansen. Previously published and adding \$11,560 to Service Area 00 Capital Projects for secondary roads road project expenses. Adding \$192,700 to Service Area 07 Roads and Transportation for redistribution of labor due to low snow fall levels. Adding \$43,200 to Service Area 09 Administration for IT Infrastructure offset by Local Assistance and Tribal Consistency Fund (LATCF).

Roll call vote to adopt: Schumacher-aye, Hansen-aye, Pluth -aye, Quastad-aye, Glasnapp-aye. No nays. Resolution adopted.

Assessor Barb Bohm joined the meeting for the discussion if Emmet County needed to establish county wide public request and research fees. Local abstractor, Michelle Ingvall, joined the meeting to state her side of county record use as an abstractor. Attorney Summers Bauler will review Story and Franklin County's policy and develop a policy for Emmet County. Action tabled until that policy is completed.

Auditor Goebel and Assistant Melanie Anderson brought the current drainage district 29 outstanding bills to the board to ask how to the expenses will be assessed. Consensus of the board is that the whole amount due, currently around \$61,000 will be assessed to DD 29 main open ditch.

Emmet County Veteran's Affairs Commission reappointed Warren Evans to a three-year term. This reappointment is now before the board of supervisors for action. Motion by Schumacher, second by Hansen to appoint Evans as VA Commissioner. All ayes. Motion carried.

Peggy Mason, citizen, came before the board to make them aware of use of courthouse lawn throughout the summer for the Bible Reading Marathon. Will start reading on Wednesday afternoons. Mason provided the board with a proclamation from the Governor.

Schumacher updated the board on the courthouse renovation process and the next steps including the request for proposals and qualifications. Plans will be put in a plan room. Attorney Summers Bauler also stated that the plans need to be posted on the county website. Motion by Schumacher, second by Quastad to continue courthouse renovation by posting the plans in the plan room, request for proposals and request for qualifications. All ayes. Motion carried. Proposals and qualifications will be directed to the auditor's office by contractors.

Goebel presented a quote and contract for Tyler Technologies Software Upgrade ESS Payroll Module for \$3330 annual fee and one time conversion \$9530. Motion by Hansen, second by Schumacher. All ayes. Motion carried.

No board meeting on June 4th due to primary election.

Motion to approve joint drainage ECD #61 claim of \$1298.96 by Quastad, second by Schumacher. All ayes. Motion carried.

Joint Drainage Claim

EK#1	B & W Brush Control	Weed Spraying	\$1032.85
ECD#61	Dickinson County Secondary Roads	Clean out	\$1298.96

Motion to approve joint drainage EK #1 \$1032.85 by Quastad, second by Hansen. All ayes. Motion carried.

County engineer, Walter Davis-Oeth presented to the board a quote for a motor grader \$469,500 from Ziegler. Trading in a 1995 one on the new purchase. Motion by Pluth, second by Schumacher to approve the purchase. All ayes. Motion carried.

Utility permits from River Valley Telecommunications. High Lake Township Sections 24 and 25. High Lake Township Section 14 Motion to approve by Hansen, second by Quastad. All ayes. Motion carried.

Utility permits from Iowa Lakes Electric Cooperative Denmark Township Section 2; Denmark Township Section 1 and 2; Motion to approve by Schumacher, second by Pluth All ayes. Motion carried.

Manure Management Plan

<u>Owner</u>	<u>Facility Name</u>	<u>Facility ID</u>
BWT Farms LLLP	Farm 255-Morlins North	68912
Jay Gunderson	J & R INC	62121
DAGG AG LLC	DAGG AG LLC	58993

Motion to adjourn by Hansen, second by Pluth at 11:15 a.m. All ayes. Motion carried.

Heidi Goebel, Auditor

Todd Glasnapp, Board Chair