

Approved Emmet County Board of Supervisor Minutes
May 14, 2024 at 08:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: Todd Glasnapp, Chair
John Pluth
Tim Schumacher
Lisa Hansen
Jeff Quastad

Media: Mike Tidemann and Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes of the last meeting 05.07.2024. Also approving minutes for publication. All Ayes, motion carried.

During public forum, the Board shared committees/ meetings attended: Landowner Bud Schnell was asking about the east end of DD 44 clean out and when the completion of that clean out was expected. Glasnapp attended safety meeting. Radon mitigation will be added to next week's agenda. Pluth attended Northwest Iowa Corridor. Auditor Goebel stated the courthouse flowers will be planted on Saturday by Ellsworth Go-Getters 4H club. She purchased flowers from North Union and ELC FFA plant sales. Goebel asked both FFA high school instructors if they would want to work with the courthouse next year by growing and designing the flowers beds. Flowers also purchased at Ringsted Home Improvement Center.

Goebel shared that primary election absentee voting would start tomorrow, May 15.

Public Hearing for the Drainage District 29 annexation. Chairman Glasnapp opened the public hearing at 8:16. Nancy Fry Dvorak (trustee for the NAC Family Trust) landowner, submitted a letter to the auditor's office to ask for consideration of her family trust's land not be annexed in to this drainage district. Fry Dvorak also attended the meeting. Drainage Engineer, Collin Klingbeil, explained the reasoning for the annexation. The drainage commissioners for this project were Kim Swanson and Jeff Felkey. Others present: Arvin Enerson, Alex Wiertheema, Larry Anderson. Motion to close the public hearing by Quastad, second by Pluth. Roll call vote to exit public hearing Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. Nays-none. Motion carried.

Public Hearing for the Drainage District 29 reclassification. Motion by Quastad, second by Hansen to open the public hearing. No public comments received in the auditor's office for the reclassification. Motion to close the public hearing by Quastad, second by Pluth. Roll call vote to exit public hearing. Quastad, Glasnapp, Schumacher, Hansen, Pluth-ayes. Nays-none. Motion carried.

Motion by Quastad, second by Hansen to approve the Drainage District 29 annexation. Klingbeil answered Schumacher's question regarding future changes needed for a landowner by stating any future changes would result in another reclassification. All ayes, motion carried.

Motion by Hansen, second by Schumacher to approve the Drainage District 29 reclassification. All ayes, motion carried.

First reading of the amendment to County Code of Ordinances, Chapter 34. Motion to waive second and third reading of the amendment by Hansen, second by Quastad. All ayes. Motion carried.

Motion to adopt Resolution 2024-13 Amendment of Chapter 34 County Code of Ordinances smoking product definition by Hansen, second by Schumacher. Roll call vote. Quastad-aye, Pluth-aye, Hansen-aye, Schumacher-aye, Glasnapp-aye. All ayes. Nays-none. Resolution adopted.

RESOLUTION 24-13

A RESOLUTION OF THE EMMET COUNTY IOWA BOARD OF SUPERVISORS TO MAKE AN AMENDMENT TO THE SMOKING PRODUCT DEFINITION IN CHAPTER 34 OF THE COUNTY CODE OF ORDINANCES.

WHEREAS, The Emmet County Board of Supervisors has agreed to add language to the county code of ordinances Chapter 34.01 smoking product definition as shown below:

34.01 DEFINITIONS.

1. "Smoking" includes, but is not limited to, burning or vaporizing tobacco or other products in a cigarette, cigar, pipe, electronic cigarette, or any noncombustible product, which may or may not contain nicotine, that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor from a solution or other substance.

2. "Tobacco" includes, any type of tobacco product including, but not limited to, carrying of or control over a lighted cigarette, cigars, cigarillos, electronic cigarettes, pipes, bidis, hookahs, vaping devices, smokeless chewing tobacco, and/or snuff.

3. "County owned or leased building or vehicle" means any and all structures, buildings owned, used or occupied by Emmet County, Iowa, any of its agencies, offices and any vehicle owned or leased by Emmet County, Iowa, and any of its agencies or offices. This definition does not include those areas where Emmet County would be prohibited by state or federal law from imposing smoking restrictions.

APPROVED THIS 14th day of May 2024. Todd Glasnapp, Board Chair, Emmet County Iowa. Attest: Heidi Goebel, Emmet County, Auditor

Board reviewed the monthly claims. Motion by Pluth, second by Hansen to approve monthly claims. All ayes, motion carried.

Board reviewed the monthly drainage claims. Motion by Quastad, second by Schumacher to approve monthly claims. All ayes, motion carried.

Gross Pay 2024 April	\$378,831.90
Total Gross Payroll	\$517,939.34
County Share IPERS	\$35,233.44
County Share FICA/SS	\$22,062.57
County Share Medicare	\$5,159.82
County Share Health/Life/Dent Ins.	\$76,551.61

911 CUSTOM LLC	REPLACEMENT PEPPER SPRAY	6,996.00
A & M LAUNDRY INC	LAUNDRY SERVICE	213.35
ACE HARDWARE	SUPPLIES	1,148.63
AHLERS & COONEY, ACCOUNTING DEPT	SUMMIT CARBON IUB	922.96
	PROCEEDINGS	
ALLIANT ENERGY	UTILITIES	1,039.32
ALPHA WIRELESS COMM.	TWO CABLE ADAPTERS	153.46
AMAZON CAPITAL SERVICES	IT EQUIPMENT	2,229.05
ANDERSON TILING	REPAIRS DD68	2,949.00
ANDERSON, MELANIE	CELL STIPEND	20.00
APIC	DUES	215.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	437.83
ARMSTRONG BUILDING SUPPLY	REPAIRS AT WOLDEN	328.79
ARMSTRONG HISTORICAL SOCIETY	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLIC HEARING NOTICE	942.58
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	FUEL	74.00
ARNOLD MOTOR SUPPLY	PARTS	116.41
AT & T	E-911 ACCESS	95.32
AVERA, ATTN: CLIENT BILLING	TESTING	2,585.52
AXON ENTERPRISE INC	TASER CARTRIDGES AND	2,232.50
	BATTERIES	
BATMAN, KARI	CELL STIPEND	225.15
BCN TELECOM	BCN LONG DISTANCE	50.73
BLACK HILLS ENERGY	NATURAL GAS	1,916.58
BLUE EARTH CO SHERIFF	SERVICE OF PAPERS	70.00
BOMGAARS SUPPLY	PARTS	684.18
BOYER RIDGE MANUFACTURING INC	PARTS	30.00
BUDACH, ROXANNE	CELL STIPEND	185.00
BUSINESS FORMS & SYSTEMS	SUPPLIES	590.73
C & G MANUFACTURING LLC	WELDING SUPPLIES	53.50
CAASA	MONTHLY PAYMENT	208.33

CDWG INC	IT INFRASTRUCTURE	30,454.55
CENTRAL IA DISTRIBUTING INC	CUSTODIAL SUPPLIES	2,728.00
CENTURYLINK	SERVICES	344.74
CENTURYLINK	PHONE SERVICE	32.27
CHRISTENSEN CONSTRUCTION COMPA	APPLICATION #11	75,478.00
CITY OF ARMSTRONG	WATER/SEWER/GARBAGE	118.75
CITY OF ESTHERVILLE	WATER/SEWER/GARBAGE	3,988.87
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,541.67
CITY OF RINGSTED	WATER/SEWER/GARBAGE	40.50
CITY OF WALLINGFORD	WATER/SEWER	39.83
CITY OF WALLINGFORD	MONTHLY PAYMENT	335.00
CMBA ARCHITECTS	ARPA CH RENO	5,041.87
CMI INC	REPAIR OF PBT	273.75
COFFMAN'S LOCKSMITH SHOP	PARTS	85.41
COMFORTEC INC	GEO FILTERS	565.64
COUNSEL - VISUAL EDGE IT, FILE 2594	Copies - Ricoh SP3600	50.18
CREECH MD, JAMES	MEDICAL EXAMINER FEES	200.00
CUSTOM CREATIONS	PROMO ITEMS	979.00
DATAMAXX, LSQ FUNDING GROUP	NCIC TERMINALS	960.00
DAVE SYVERSON INC	PARTS	141.13
DAVIS-OETH, WALTER	SAFETY MEETING	300.00
DES MOINES STAMP MFG CO	INK STAMP	53.00
DETTMANN, PAMELA	CELL STIPEND	20.00
DISCOVERY HOUSE	MONTHLY PAYMENT	1,250.00
DON JOSE RESTAURANT	JAIL MEALS	231.00
DRAIN PRO OF NW IOWA LLC	TUTTLE SHOWER HOUSE	295.00
DUCKETT, TREVOR	CELL STIPEND	20.00
DUITSMAN PLUMBING & HEATING	SERVER ROOM A/C	5,457.11
EDISPATCHES-PENGUIN MANAGEMENT	E-DISPATCH	4,080.00
EGELAND, THOMAS	CELL STIPEND	20.00
ELEVATE THERAPY & ASSESSMENT	MMPI	200.00
EMMET CO ENGINEER	Fuel	3,950.62
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,375.00
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,671.95
EMMET CO TREASURER	POSTAGE	989.00
ENDERSON, JEFFREY	CELL STIPEND	20.00
ESTHERVILLE CHAMBER, OF COMMERCE	EAPG MONTHLY PAYMENT	1,666.67
ESTHERVILLE COMMUNICATIONS	PHONE/INTERNET	470.56
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,412.75
ESTHERVILLE NEWS AND SPIRIT	SUBSCRIPTION	2,116.19
ESTHERVILLE PAINT & GLASS	PRIMER	6.95
ESTHERVILLE PHARMACY	JAIL MEDICATION	169.19
EWEN, ALEX	CELL STIPEND	20.00
FAREWAY STORES	JAIL SUPPLIES	413.16
FELKEY, JEFF	MILEAGE/COMMISSIONER PAY	69.80
	DD29	
FIRSTNET AT&T MOBILITY	HOTSPOT EMA	775.46
FORGE & BUILD, (N IA LUMBER)	REPAIRS	150.67
FREDERICKSEN, TRAVIS	CELL STIPEND	20.00
GALLS LLC	SHERIFFS UNIFORMS	2,022.87
GFC LEASING - MADISON, WI	COPIER	888.01
GLASNAPP, TODD	MILEAGE	49.50
GOEBEL, HEIDI	CELL STIPEND	698.64
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00

GORDON FLESCH COMPANY	MAINTENANCE CONTRACT	66.11
GOVERNMENT FORMS & SUPPLIES	TAX ENVELOPES	235.81
GRIFFITH, MELINDA	MILEAGE	35.95
HAGEDORN CONSTRUCTION-KEITH	GRAVEL CRUSHING	79,264.15
HALLETT MATERIALS	QPR COLD MIX	3,048.75
HANSEN, LISA	MILEAGE	92.40
HARRIS, MATTHEW	SNOW REMOVAL	500.00
HENRY M ADKINS & SON INC	ELECTION SUPPLIES	7,035.33
HOLIDAY INN-DES MOINES AIRPORT	LODGING NENA CONFERENCE	253.12
HOOGE, SHARON	CELL STIPEND	513.35
HOWING, MICHELLE	CELL STIPEND	20.00
HOWING, TAYLOR	CELL STIPEND	363.75
HUNTLEY, BEN	MILEAGE	478.15
HY-VEE ACCOUNTS RECEIVABLE	GRANT SUPPLIES	436.34
IACCVSO TREASURER	ASSOCIATION DUES	50.00
ILCC BUSINESS OFFICE	APRIL WELLNESS EVENT	240.00
INGVALL, JAY	SUPPLIES	289.94
INLAND TRUCK PARTS & SERVICE	PARTS	100.52
INMAN ELECTRIC	SUPPLIES	1,918.26
IOWA COUNTY ATTORNEYS ASSOC	DUES	380.00
IOWA COUNTY RECORDERS ASSOC, ATTN: MELISSA BAHNSEN	CERTIFICATION FEE	20.00
IOWA COUNTY RECORDERS ASSOCIAT	SUMMER SCHOOL	150.00
IOWA DEPT OF PUBLIC SAFETY, TINA PALMER	COMM CENTER ONLINE SYSTEM	2,247.00
IOWA LAKES ELECTRIC COOP	UTILITIES	984.68
IOWA LAKES REGIONAL WATER	UTILITES	141.50
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	275.00
IOWA STATE BAR ASSOCIATION	DUES	285.00
IOWA STATE MEDICAL EXAMINER	AUTOPSY FEES	2,871.00
ISAC	ISACA REGISTRATION	250.00
JACK'S UNIFORM SALES	CONFERENCE	
JACOBSON-WESTERGARD	JAILER UNIFORMS	459.64
JCL SOLUTIONS - JANITORS CLOSE	SERVICES DD29	2,735.20
JOHN DEERE FINANCIAL	CUSTODIAL SUPPLIES	603.07
JOHNSTON AUTO STORES	PARTS	109.62
K & H CO-OP OIL CO	PARTS	858.42
KANE, MARTIN	LP FUEL	33,512.17
KARELS, DEB	VA DONUTS	140.28
KCN - KC NIELSEN LTD	CELL STIPEND	44.75
KIRCHNER, LARRY	PARTS	49.22
KISSNER, TIM	CELL STIPEND	20.00
KOLLASCH, MACKENZIE	MILEAGE	19.80
KREUTZER, DEBRA	CELL STIPEND	20.00
KWIK TRIP	MILEAGE	2.89
LANGUAGE LINK	JAIL SUPPLIES	144.40
LARSEN, LORI	TRANSLATION SERVICES	72.12
LB ELECTRIC, LOREN BATES	Mileage - District Meeting	69.85
LEWIS, SUE	SERVICES	1,341.05
MAIL SERVICES	MATRON FEES	100.00
MANWARREN, JOEY'S LAWN SERVICE	POSTAGE	409.36
MARCO (DALLAS)	MOWING SERVICES	225.00
MARCO (MPLS)	COPIER LEASE	274.60
MARTENS, MIKE	COPIER CONTRACT	1,159.46
MATHESON TRI-GAS INC	MART TRAINING	13.36
MEDIACOM	WELDING SUPPLIES	76.09
	PHONE SERVICES	1,558.56

MEDLINE INDUSTRIES	ADAPTER KIT	282.46
METZGER, HOWARD	MILEAGE	293.70
MICHAELSON INC	GRANT WELL CLOSURE	1,000.00
MIDAMERICAN ENERGY CO	NATURAL GAS RINGSTED	112.19
MIDWEST WHEEL COMPANIES INC	PARTS	510.82
MONTREUIL, JILL	CUSTODIAL	200.00
MOTOROLA	REPLACEMENT BACK UP RADIO	4,281.34
MYHRE, PAULA	CELL STIPEND	94.56
NAPA STAR GROUP LLC	MISC PARTS AND SUPPLIES	479.88
NEMETHY, NICHOLAS	RENT	570.00
NEW COOPERATIVE INC	DOLLIVER TANK	1,170.12
NORTH IOWA REPORTING	DEPOSITIONS	492.25
NORTHSTAR ELECTRIC LLC	NEW OUTLET LEC	910.54
NORTHWEST BANK	PRAIRIE CENTER LOAN PAYMENT	15,000.00
NYHART	ACTUARIAL VALUATION	2,200.00
OFFICE ELEMENTS	OFFICE CHAIR	729.00
OLESON, LUCAS	CELL STIPEND	20.00
ONE OFFICE SOLUTION	SUPPLIES	55.23
O'REILLY AUTOMOTIVE	PARTS	126.80
PELZER LAW FIRM	LEGAL SERVICES	197.10
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER LEASE	796.92
PITNEY BOWES INC	POSTAGE SUPPLIES	408.25
POMP'S TIRE SERVICE INC	TIRES AND REPAIRS	927.08
POTTAWATTAMIE CO SHERIFF	SERVICE OF PAPERS	35.00
PRO COOP ESTHERVILLE	FUEL	37.35
PRO COOP POCAHONTAS	SUPPLIES	251.95
PRO-VISION	REPLACEMENT PARTS	121.45
REAGAN OUTDOOR ADVERTISING	SA GRANT BILLBOARD	660.00
REINEKE, MATT	UNIFORMS	356.91
RINGSTED AMBULANCE	MONTHLY PAYMENT	370.42
RINGSTED DISPATCH	PUBLIC HEARING NOTICE	471.29
RINGSTED LIBRARY	MONTHLY PAYMENT	470.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	UTILITIES	133.86
RIVER VALLEY TELECOMMUNICATION	PHONE SERVICES	281.95
ROSBURG, LISA	SUPPLIES	546.22
ROSS, CASEE	MILEAGE	229.60
RUSSELL, RHONDA	CELL STIPEND	205.68
S & R AUTO AND TIRE INC	OIL CHANGE	126.17
SANCHEZ, ELIZABETH	INTERPRETER AND MILEAGE	369.60
SANOFI PASTEUR INC	VACCINES	8,431.05
SCHUMACHER ELEVATOR	ELEVATOR MAINTENANCE	194.72
SCHUMACHER, TIMOTHY	SPRING CONFERENCE	657.05
SECURE SHRED SOLUTIONS LLC	CUSTODIAL SERVICES	52.00
SIRCHIE ACQUISITION CO	FINGERPRINT PAD	61.00
SNAP ON, LARRY WHITE TOOLS	TOOLS	1,239.95
SPENCER OFFICE SUPPLIES	SUPPLIES	15.61
STALLS FARM & HOME	SUPPLIES	497.00
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	278.00
STATELINE COOPERATIVE	ROADWAY SEED	6,900.00
SUESS, TRACY	MATRON FEES	380.00
SUMMERS BAULER, MELANIE	CELL STIPEND	20.00
SWANSON, KIM	MILEAGE/COMMISSIONER PAY	65.40
	DD29	
SWIFT AIR INC	PARTS/MATERIALS	11,482.10
T&A SERVICE & SUPPLY	SERVICES	481.95

TATMAN, ANTHONY	HIRE SCREENINGS	30.00
TERRIL TELEPHONE CO	E 911 ACCESS	5.68
TIGER PRIDE LAWN CARE	PEST CONTROL	45.00
TR COURT REPORTERS	DEPOSITIONS	181.50
TRUCK CENTER COMPANIES	PARTS	95.43
TYLER TECHNOLOGIES	TYLER UPGRADE PROJECT	32,521.79
ULINE	JAILER CHAIR	273.32
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	SCREENING	42.00
UPPER DES MOINES OPPORTUNITY	APRIL-JUNE ALLOCATION	3,000.00
VERIZON WIRELESS	UTILITIES	716.86
VFW POST 3388	JAIL MEALS	196.00
VISA	SUPPLIES	10,251.60
WARE, SCOTT	MILEAGE	284.90
WATSON & RYAN	STATELINE COOPERATIVE	82.50
WEBSTER CO IA SHERIFF	SERVICES OF PAPERS	34.84
WEETER, CHERIE	TRAINING	16.60
WELLS FARGO - ELITE CARD	TRAINING	682.88
WELLS FARGO FINANCIAL LEASING	COPIER LEASE	68.00
WEST PAYMENT CENTER	DUES	978.20
WEX BANK	FUEL	34.26
WILLIAMS, SHERRI	CLEANING SERVICES	379.50
WILSON, TRAVIS	CELL STIPEND	20.00
WINDSTREAM	CRISIS LINE	19.45
WINDSTREAM	SERVICES	233.48
ZEMAN, GAYLEN	GRANT WELL CLOSURE	500.00
ZEMAN, SUE	MOWING	125.00
ZIEGLER	PARTS	4,893.59
	GRAND TOTAL	456,772.93

DATE	VENDOR	PURPOSE	AMOUNT
4/11/2024	Visa	Supplies	\$325.85
4/11/2024	Reagan Outdoor Advertising	SA Grant Billboard	\$660.00
4/11/2024	Gordan Flesch Company	Service	\$194.00
4/11/2024	Gordan Flesch Company	Copier lease	\$638.64
4/11/2024	Firstnet AT&T Mobility	Aircards Deputy phones	\$463.41
4/11/2024	Fareway	Wellness event March	\$10.00
4/11/2024	Employee Benefit Systems	Health Insurance premium	\$ 104,832.57
4/11/2024	Firstnet AT&T Mobility	PD aircards	\$453.97
4/12/2024	CCTV CameraPros LLC	Four replacement cameras for jail	\$679.96
4/12/2024	Iowa Dept of Public Safety, Tina Palmer	Qtrly Iowa Systems Online Comm Center	\$2,247.00
4/12/2024	Wahltek INC	Maintenance agreement	\$3,073.82
4/12/2024	ISAC Unemployment	Unemployment 1st Quarter 2024	\$5,621.60
		TOTAL	\$119,200.82

Hold Harmless & Indemnification Clause re-wording. Tabled until Attorney Summers Bauler can offer her legal opinion on this form.

Brent Nelson would like the board to waive his property taxes. Board would not waive his property taxes.

Eric Anderson, Emmet County Conservation Director, recommended that Lori Felkey be appointed to the Emmet County Conservation Board to replace Dave Enerson. Motion to appoint by Schumacher, second by Hansen. All ayes. Motion carried. Anderson stated that the appointment would be finalized at the ECCB's June meeting.

Emmet County Engineer, Walter Davis-Oeth joined the meeting to go get approval of Iowa DOT Budget FY 2024 Amendment 1.0. Motion by Pluth, second by Schumacher to approve the Iowa DOT Budget FY 2024 Amendment 1.0. All ayes, motion carried.

Approval of Supplemental Bridge Inspection Agreement of \$5760 Motion by Schumacher, second by Hansen to approve the Supplemental Budget Inspection Agreement. All ayes, motion carried.

Three utility permits for approval. Superior Telephone Coop SE corner 340th Ave and 130th St at 1313 340th Ave. Motion by Hansen, second by Quastad. All ayes. Motion carried. Iowa Lakes Regional Water crossing 370th Ave and 230th Street Twelve Mile Lake Township. Motion by Pluth, second by Schumacher. All ayes. Motion carried. Iowa Lakes Regional Water permit in High Lake Township Sections 15 and 16 boring under 240th Street. Motion by Pluth, second by Hansen. All ayes. Motion carried.

Schumacher will follow up with Senator Shipley's office about the topic of gravel hauling out of state road use tax.

Motion by Schumacher, second by Hansen to adjourn at 11:15 a.m. All ayes. Motion carried.

Heidi Goebel, Auditor

Todd Glasnapp, Chairman