

Approved Emmet County Board of Supervisor Minutes
 April 9, 2024 at 09:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair
 John Pluth
 Tim Schumacher
 Lisa K. Hansen
 Jeff Quastad

Absent: None

Media: Mike Tidemann, Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Quastad to approve the minutes of the last meeting 04.02.2024. Also approving minutes for publication. All Ayes, motion carried.

During public forum, the Board shared committees/ meetings attended: Quastad-Iowa Housing Trust Meeting. Michelle Howing spoke about claims possibly being changed for when due dates are set or setting it up where claims are due two times a month. Hansen/Quastad: ECCOG Meeting. Trevor Smith, Senior VP for the Iowa Lakes Corridor, spoke about their Annual Report.

Emmet County Public Health Director, Kari Batman joined the meeting on behalf of Upper Des Moines to discuss the proclamation of Child Abuse Prevention Month. Motion by Pluth, second by Hansen to approve proclamation of Child Abuse Prevention Month. All ayes, motion carried.

Board reviewed the monthly claims. Motion by Schumacher, second by Hansen to approve the monthly claims as presented. All ayes, motion carried.

Board reviewed the drainage claims. Motion by Quastad, second by Pluth to approve drainage claims. All ayes, motion carried.

Gross Pay 2024 March	\$370,867.55
Total Gross Payroll	\$508,176.21
County Share IPERS	\$34,046.30
County Share FICA/SS	\$21,566.86
County Share Medicare	\$5,043.89
County Share Health/Life/Dent Ins.	\$76,551.61

A & M LAUNDRY INC	LAUNDRY SERVICE	127.61
ACE HARDWARE	SUPPLIES	134.58
AHLERS & COONEY, ACCOUNTING DEPT	SUMMIT IUB THROUGH MARCH 15 2024	5,101.53
ALLIANT ENERGY	ELECTRICITY	1,038.75
ALPHA WIRELESS COMM.	ANTENNA MART BUS	1,238.53
AMAZON CAPITAL SERVICES	SURGE PROTECTOR	936.19
ANDERSON TILING	INTAKE REPAIR	4,570.00
ANDERSON, MELANIE	CELL STIPEND	20.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	437.83
ARMSTRONG HISTORICAL SOCIETY	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	DUE FROM MARCH	842.89
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
AT & T	E911 ACCESS	46.10
BATMAN, KARI	CELL STIPEND	411.18
BCN TELECOM	SERVICES	54.94
BLACK HILLS ENERGY	NATURAL GAS	2,075.92
BLAIR, BRANDON	SNOW REMOVAL	50.00
BOHM, BARBARA	MILEAGE	414.15
BOMGAARS SUPPLY	NATURALIST SUPPLIES	298.93
BOYER RIDGE MANUFACTURING INC	PARTS	621.00
BUDACH, ROXANNE	CELL STIPEND	20.00
C & G MANUFACTURING LLC	SUPPLIES	243.11
CAASA	MONTHLY PAYMENT	208.33
CENTURYLINK	SERVICES GRUVER SHED	376.86
CENTURYLINK	PHONE SERVICE	32.27
CITY OF ARMSTRONG	WATER/SEWER/GARBAGE	118.75
CITY OF DOLLIVER	WATER BILL	105.00
CITY OF ESTHERVILLE	ELECTRICITY WATER SEWER	5,973.39
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,541.67
CITY OF RINGSTED	WATER SEWER	40.50
CITY OF WALLINGFORD	WATER/SEWER	35.75
CITY OF WALLINGFORD	MONTHLY PAYMENT	335.00
CLAY COUNTY EMS	RADON KITS	125.05
CLIA LABORATORY PROGRAM	CERTIFICATION FEES	248.00
COUNSEL - VISUAL EDGE IT	COPIES	41.33
CREECH MD, JAMES	MEDICAL EXAMINER FEES	400.00
CRYSTEEL TRUCK EQUIPMENT INC	PARTS	75.31

DAKOTA FLUID POWER	PARTS	193.85
DAN'S REPAIR	MOUNTING BALANCING REPAIR SQUAD	116.00
DASH MEDICAL GLOVES INC	TIRE	
DAVE SYVERSON INC	DISPOSABLE GLOVES	113.85
DAVIS-OETH, WALTER	PARTS	197.65
DETTMANN, PAMELA	ASPHALT CONF	34.27
DISCOVERY HOUSE	CELL STIPEND	20.00
DON JOSE RESTAURANT	MONTHLY PAYMENT	1,250.00
DUCKETT, TREVOR	JAIL MEALS	623.00
DUITSMAN PLUMBING & HEATING	CELL STIPEND	20.00
EGELAND, THOMAS	ENERCO NG HEATER DOLLIVER SHED	5,194.73
EMMET CO ENGINEER	CELL STIPEND	20.00
EMMET CO FAIRGROUNDS, CAMI PAULSON	FUEL	3,256.44
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	4,375.00
EMMET CO SHERIFF	MONTHLY PAYMENT	500.00
EMMET CO TREASURER	TRANSPORT FEES	1,576.25
ENDERSON, JEFFREY	POSTAGE	3,929.61
ESTHERVILLE CHAMBER, OF COMMERCE	CELL STIPEND	20.00
ESTHERVILLE COMMUNICATIONS	MONTHLY PAYMENT	1,666.67
ESTHERVILLE DINNER DATE	PHONE/INTERNET	474.04
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	300.00
ESTHERVILLE NEWS AND SPIRIT	MONTHLY PAYMENT	1,412.75
ESTHERVILLE PHARMACY	OFFICE PROMOTION AD	992.46
ESTHERVILLE PRINTING CO	JAIL MEDICATION	169.19
EWEN, ALEX	EMERGENCY INSTRUCTIONS	338.83
FAREWAY STORES	ASPHALT CONF	34.23
FECHTER, KARI	MISC GRANT	492.94
FIRSTNET AT&T MOBILITY	PROMO SHIRTS	75.00
FORGE & BUILD, (N IA LUMBER)	INTERNET	597.43
FREDERICKSEN, TRAVIS	PARTS	17.93
GLASNAPP, TODD	CELL STIPEND	20.00
GLAXOSMITHKLINE	MILEAGE	99.00
GOEBEL, HEIDI	VACCINES	6,338.74
GOEBEL, ROB	CELL STIPEND	655.99
GOVERNMENT FORMS & SUPPLIES	MONTHLY PAYMENT	1,992.00
GRIFFITH, MELINDA	SUPPLIES	235.81
H & H IND	MILEAGE	29.90
HEARTLAND SECURITY SERVICES	LIGHTBULBS	429.70
HOLIDAY INN-DES MOINES AIRPORT	SUPPLIES	1,325.00
HOME IMPROVEMENT CENTER	HOTEL FOR CONFERENCE	470.40
HOOGE, SHARON	SUPPLIES	38.98
HOTSY EQUIPMENT CO	CELL STIPEND	162.45
HOWING, MICHELLE	SERVICE CALL	796.24
HOWING, TAYLOR	CELL STIPEND	20.00
HUNTLEY, BEN	CELL STIPEND	150.90
HY-VEE ACCOUNTS RECEIVABLE	MILEAGE	318.65
IA DEPT OF INSPECTION & APPEAL	WELLNESS EVENT	774.22
INLAND TRUCK PARTS & SERVICE	BOILER INSPECTION	80.00
INMAN ELECTRIC	PARTS	378.97
IOWA LAKES CORRIDOR DEVELOPMEN	POSTAGE	33.25
IOWA LAKES ELECTRIC COOP	FY 2024 COUNTY SUPPORT-4/4	7,500.00
IOWA LAKES REGIONAL WATER	SIGNALS	285.78
IOWA LAW ENFORCEMENT ACADEMY	WATER/SEWER	141.50
IOWA PRISON INDUSTRIES	TRAINING	125.00
ISAC	SQUAD DECALS	259.60
ISACA DIST II AUDITORS	REGISTRATION SEAT	120.00
JACOBSON-WESTERGARD	ISACA DUES 2024	250.00
JASA, KEVIN	ARPA CH REN ENGINEERING	9,970.05
JCL SOLUTIONS - JANITORS CLOSE	STUMP REMOVAL	100.00
JOHN DEERE FINANCIAL	SUPPLIES	461.48
JOHNSTON AUTO STORES	DEF STARTING FLUID	639.33
K & H CO-OP OIL CO	PARTS	929.00
KANE, MARTIN	DIESEL FUEL	10,839.58
KARELS, DEB	DONUTS VA	24.00
KELTEK INCORPORATED	MILEAGE	32.38
KIRCHNER, LARRY	THERMAL PAPER FOR SQUAD	156.88
KISSNER, TIM	CELL STIPEND	20.00
KOLLASCH, MACKENZIE	MILEAGE	19.80
LANGUAGE LINK	CELL STIPEND	241.05
LAWSON PRODUCTS INC	INTERPRETER	86.23
LB ELECTRIC, LOREN BATES	PARTS	2,364.76
LINGE, DENNIS	LIGHT BULBS	152.00
	BEAVER REMOVAL	450.00

MAIL SERVICES	POSTAGE	377.51
MAINSTAY SYSTEMS OF IOWA	MAINTENANCE AGREEMENT	237.00
MARCO (DALLAS)	COPIER LEASE	183.00
MARCO (MPLS)	COPIER CONTRACT	27.23
MATHESON TRI-GAS INC	WELDING SUPPLIES	77.83
MEDIACOM	PHONE/INTERNET	1,994.46
MEDLINE INDUSTRIES	LEAD TEST KITS	565.58
MIDWEST WHEEL COMPANIES INC	PARTS	607.78
MINION, DIANN	SUPPLIES	663.49
MONTREUIL, JILL	CUSTODIAL SERVICES	200.00
MOORMAN, MARY	STAFF TRAINING	1,375.00
MYHRE, PAULA	CELL STIPEND	107.38
NAPA STAR GROUP LLC	PARTS	1,726.58
NORTHSTAR ELECTRIC LLC	BOS ROOM UPGRADE	364.50
NW IA PLANNING & DEVELOPMENT	CPR CERTIFICATION	4,114.00
OFFICE ELEMENTS	SUPPLIES	229.77
OLESON, LUCAS	CELL STIPEND	20.00
ONE OFFICE SOLUTION	SUPPLIES	337.58
O'REILLY AUTOMOTIVE	URETHANE ADHESIVE	58.26
PERFORMANCE CAR AND TRUCK	PARTS FOR SQUAD TRUCK	2,386.20
POMP'S TIRE SERVICE INC	TIRES	2,617.18
PRO COOP ESTHERVILLE	GAS	19.73
PRO COOP POCAHONTAS	FUEL	42.89
RICOH USA	SUPPLIES	38.34
RINGSTED AMBULANCE	MONTHLY PAYMENT	370.42
RINGSTED DISPATCH	LEGAL NOTICE MOWING BIDS	418.37
RINGSTED LIBRARY	MONTHLY PAYMENT	470.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	SERVICES	460.90
RIVER VALLEY TELECOMMUNICATION	PHONE SERVICE	1,033.25
ROSBURG, LISA	SUPPLIES	843.87
ROSS, CASEE	MILEAGE	62.15
RUSSELL, RHONDA	CELL STIPEND	309.84
S & R AUTO AND TIRE INC	DCAT CAR REPAIR	250.00
SANCHEZ, ELIZABETH	INTERPRETER	463.65
SANOFI PASTEUR INC	VACCINES	8,425.30
SCHOENEMAN BROTHERS	ARPA PANIC BAR	235.17
SEAT TREASURER %ISAC	SEAT DUES	200.00
SECURE SHRED SOLUTIONS LLC	SERVICES	52.00
SMILE MAKERS	DENTAL SUPPLIES	103.99
SNAP ON, LARRY WHITE TOOLS	TOOLS	1,210.25
SNYDER & ASSOCIATES INC	PASS THROUGH PIPELINE EXPENSE	2,307.25
SPENCER OFFICE SUPPLIES	SUPPLIES	159.67
STALLS FARM & HOME	PARKS MAINTENANCE	852.35
STANARD & ASSOCIATES INC	NEW HIRE EXAM	53.50
STEW HANSEN CHRYSLER	2024 DODGE DURANGO PPV	40,256.00
STOREY KENWORTHY/MATT PARROTT	SUPPLIES	230.79
SUESS, TRACY	MATRON FEES	340.00
SUMMERS BAULER, MELANIE	CELL STIPEND	20.00
SWIFT AIR INC	MAINTENANCE/PARTS	16,252.25
TATMAN, ANTHONY	SCREENING FOR DEPUTY	10.00
TEAM SERVICES INC	CONSTRUCTION TESTING	1,807.23
TERRIL TELEPHONE CO	E911 ACCESS	5.68
TIGER PRIDE LAWN CARE	PEST CONTROL	45.00
TROW, LYLE	MILEAGE FOR HF 718 LETTER STUFFING	19.80
VANDER HAAGS INC	REPAIRS	7,304.56
VERIZON WIRELESS	Cell Phone Service	503.03
VFW POST 3388	MEALS FOR JAIL	462.00
VISA	SUPPLIES	4,821.88
WARE, SCOTT	MILEAGE	430.65
WELLS FARGO - ELITE CARD	MART TRAINING	814.17
WELLS FARGO FINANCIAL LEASING	COPIER LEASE	68.00
WEX BANK	FUEL	49.20
WILLIAMS, DR GREG	PRISONER DENTAL CARE	565.00
WILLIAMS, SHERRI	CLEANING SERVICE	440.00
WILLSON & PECHACEK	ATTORNEY FEES	109.50
WILSON, TRAVIS	BALANCE FOR TIRES	5.00
WINDSTREAM	CRISIS LINE	19.70
WINDSTREAM	SERVICES	243.68
WORLD DATA CORPORATION	DOT MANUALS	100.00
ZIEGLER	PARTS CUTTING BLADES BULBS REPAIRS	20,784.51
	GRAND TOTAL	239,657.87

Claims Paid Prior to 4/9/2024

Date	Vendor	Purpose	Amount
3/15/2024	One Office Solution	supplies	\$997.93
3/15/2024	Nates Auto Truck repairs	tires	\$250.00
3/22/2024	Chally Repair	tires	\$250.00
3/22/2024	Pomps Tire Service	tires	\$250.00
3/29/2024	Firstnet AT&T	cell/air cards	\$463.41
		PSF claims	
3/29/2024	EBS	account	\$15,115.66
4/5/2024	Mitch Laue	revolving loan	\$10,000.00
		Total	\$27,327.00

City Administrator, Penny Clayton joined the meeting for ECCOG follow up. Discussion paused for resolution adoption.

Motion by Quastad, second by Pluth to adopt Resolution 24-11 Creation of an Agricultural Area in Emmet Township Sections 9 and 16, owners Dennis Valen, Clara Valen, Matthew Valen and Jennifer Valen. Roll call vote: Pluth-aye, Quastad-aye, Schumacher-aye, Hansen-aye, Glasnapp-aye. Nays-none. Resolution adopted.

Appointment of Lincoln Township Clerk. Tabled until next week.

Board reviewed the quarterly reports for Veteran’s Affairs and Sheriff.

Board reviewed the treasurer’s monthly report.

Clayton re-joined the meeting again for continuation of ECCOG discussion.

Acceptance of DD29 annexation report and set the public hearing for May 14 at 8:15 a.m. Motion by Schumacher, second by Hansen. All ayes. Motion carried.

Acceptance of DD29 reclassification report and set the public hearing for May 14 at 8:30 a.m. Motion by Quastad, second by Hansen. All ayes. Motion carried.

Motion to go into closed session pursuant to Iowa Code 21.5 (1)(g) by Pluth, second by Hansen at 11:15 a.m. All ayes. Motion carried.

Motion to leave closed session by Quastad, second by Schumacher at 11:50 a. m. Roll call vote: Pluth-aye, Quastad-aye, Schumacher-aye, Hansen-aye, Glasnapp-aye. Nays-none. Motion carried.

No decisions were made in the closed session.

<u>Owner</u>	<u>Facility Name</u>	<u>Facility ID</u>
Eric Norby	Iowa Lake Site	65180
Eric Norby	Miller North Site	65182
Eric Norby	Miller South Site	65181

Motion by Pluth, second by Quastad to adjourn at 11:50 a.m. All ayes. Motion carried.

Heidi Goebel, Auditor

Todd Glasnapp, Chairman