

Unapproved Emmet County Board of Supervisor Minutes
Tuesday, April 2, 2024 at 8:15 a.m. Proposed Tax Levy Budget Statement Mailing Public Hearing
Members present: Todd Glasnapp, John Pluth, Jeff Quastad, Lisa Hansen, Tim Schumacher

HF 718 Public hearing

Todd Glasnapp opened the public hearing at 8:15.

County employees Barb Bohm, Mackenzie Kollasch, Heidi Goebel shared phone conversations and public visits about the HF 718 proposed tax levy mailings. Letters were not property specific, did not state “not a bill”, several calls were landowners confused about what they needed to pay.

No members of the public attended the public hearing.

Motion to close the public hearing by Pluth, second by Hansen. Roll call vote. Schumacher-aye, Pluth-aye, Glasnapp-aye, Hansen-aye, Quastad-aye. All ayes. Motion to a close public hearing approved.

Motion to adjourn Quastad, second Schumacher. All ayes. Motion carried.

Heidi Goebel, Board Clerk

Todd Glasnapp, Board Chairperson

Unapproved Emmet County Board of Supervisor Minutes
April 2, 2024 at 09:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: Todd Glasnapp, Chair
John Pluth
Tim Schumacher
Lisa K. Hansen
Jeff Quastad

Absent: None

Media: Mike Tidemann, Nathan Puhl

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Quastad, second by Hansen to approve the minutes of the last meeting 03.26.2024. Also approving minutes for publication. All Ayes, motion carried.

During public forum, the Board shared committees/ meetings attended: ECCOG-Quastad and Hansen; IDDA-Quastad. Auditor Goebel shared that she received an email from FEMA in regards to closing out a 2020 Covid grant. Election Deputy, Roxanne Budach, and Goebel will be attending state election training for the primary election in Denison on Wednesday.

Emmet County Attorney, Melanie Summers Bauler joined the meeting to discuss the Dickinson County Drug Court process that she went to observe. Dickinson County meets twice a month and have a panel of 12 people from various entities. Emmet County would need to have a judge willing to participate in the drug court process in order to start a drug court.

Emmet County Sheriff, Mike Martens, joined the meeting to ratify and renew the 28E Agreement with the Iowa Great Lakes Drug Task Force. Motion by Schumacher to approve the 28 Agreement, second by Hansen. All ayes. Motion carried.

Mitch Laue, from the Home Improvement Center in Ringsted, joined the meeting to request revolving loan fund money. Schumacher made motion to loan \$10,000 at 2% for 24 months, second by Hansen. All ayes. Motion carried.

Resolution 24-08 RESOLUTION CERTIFYING LATCF 2023 ANNUAL REPORT

WHEREAS, the undersigned, on behalf of Emmet County (“recipient”) specified below, hereby makes the following certifications to the US Department of Treasury as of the date of this certification:

1. The information, certifications, attachments, and other information provided by the recipient to the US Department of the Treasury related to the Local Assistance and Tribal Consistency Fund (“LATCF”) are true and correct and do not contain any materially false, fictitious, or fraudulent statement, nor any concealment or omission of any material fact;
2. The recipient is utilizing LATCF funds in accordance with all applicable legal, regulatory, and other program requirements, including as provided under Section 605 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021 and as amended by Section 103 of Division LL of the Consolidated Appropriations Act, 2023, and any guidance released by the US Department of the Treasury;
3. The recipient has not spent any LATCF funds on lobbying activities as outlined in the Ineligible Uses section of the Treasury’s Guidance for the Local Assistance and Tribal Consistency Fund;
4. To the extent applicable to the recipient’s award, the recipient is in compliance with Treasury guidance on the application of Build America and Buy America to LATCF funds and any waivers issued by Treasury with regards to the application of BABA requirements to this program;
5. Committed in 2023 \$56,800 to Tyler Software Upgrade and \$10,000 Public Health Axis Client Care Software Upgrade for a total of \$66,800 committed dollars.

NOW THEREFORE, IT IS HEREBY RESOLVED that the undersigned has authority to execute and deliver this certification on behalf of the recipient.

Quastad motion, Pluth second.

By Roll Call Vote: Ayes-Schumacher, Hansen, Pluth, Quastad, Glasnapp; Nays-none. Resolution passed and adopted the 2nd day of April, 2024. Todd Glasnapp, Chairman, Emmet County Board of Supervisors Attest: Heidi M. Goebel, Emmet County Auditor

Set public hearing for FY 2025 Emmet County Budget for April 23, 2024 at 10 a.m. Motion by Schumacher, second by Pluth. All ayes. Motion carried.

Motion to open public hearing for Proposal of Agricultural Area in Emmet Township, Section 9 & Section 16, owners Dennis Valen, Clara Valen, Matthew Valen and Jennifer Valen by Quastad, second by Hansen. All ayes. Motion carried. Auditor's Office has received no public comment. Dennis Valen stated why he and his family wanted to create an agricultural area. Motion to close public hearing by Pluth, second by Schumacher. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. No nays. Motion carried. Resolution to adopt the agricultural area will be on next week's agenda.

Walter Davis-Oeth, Emmet County Engineer joined the meeting to present Resolution 24-09, Setting fee schedule for Right-of-Way Occupancy and Use Permits, Right-of-Way Permits, right-of-way inspections, and other costs, and setting certain minimum insurance coverages. Motion to adopt by Pluth, second by Quastad. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. No nays. Resolution adopted.

INSERT RESOLUTION 24-09

Approval of DOT Budget for secondary roads total of \$5,402,460. Motion by Quastad, second by Hansen. All ayes. Motion carried.

Resolution 24-10, Emmet County Secondary Roads Five Year Construction Program. Motion by Hansen, second by Schumacher to adopt the resolution. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. No nays. Resolution adopted.

INSERT RESOLUTION 24-10

Motion to go into closed session pursuant to Iowa Code 21.5 (1)(g) by Schumacher, second by Hansen. All ayes. Motion carried.

Motion to leave closed session by Hansen, second by Quastad. Roll call vote: Pluth, Quastad, Schumacher, Hansen, Glasnapp. Nays-none. Motion carried.

No decisions were made in the first closed session.

Motion to go into closed session pursuant to Iowa Code 21.5 1(j) by Schumacher, second by Quastad. All Ayes. Motion carried.

Motion to leave second closed session by Quastad, second by Pluth. Roll call vote: Pluth, Quastad, Schumacher, Hansen, Glasnapp-ayes. Nays-none. Motion carried.

No decisions were made in second closed session.

Motion by Hansen, second by Schumacher to adjourn at 12:39 p. m. All ayes. Motion carried.

Heidi Goebel, Auditor

Todd Glasnapp, Chairman