

Approved Emmet County Board of Supervisor Minutes
 March 12, 2024 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair
 John Pluth
 Tim Schumacher
 Lisa K. Hansen
 Jeff Quastad

Absent: None

Media: Mike Tidemann, Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Schumacher to approve the minutes from the last meeting on 03.05.2024. Also approving minutes for publication. All Ayes, motion carried.

During public forum, committees/ meetings attended: Farm Bureau meeting was postponed. Glasnapp-county safety meeting. Auditor Goebel presented a draft of the budget statement letter to be mailed next week to the board for review. Consensus of the board to leave explanation of tax rate increases in the letter as originally entered by Goebel.

Attorney Summers Bauler and Assessor Bohm joined the meeting to share the judgement of the lawsuit Stateline Cooperative vs. Emmet County BOS- Judge Whittenburg denied Stateline’s refund of erroneously collected property tax for 2015-2016 tax years.

Quastad shared DD29 reclassification is in process.

Board reviewed the monthly claims. Motion by Pluth, second by Schumacher to approve monthly claims. All ayes, motion carried.

Gross Pay 2024 February	\$368,944.37
Total Gross Payroll	\$506,008.95
County Share IPERS	\$33,948.36
County Share FICA/SS	\$21,448.45
County Share Medicare	\$5,016.16
County Share Health/Life/Dent Ins.	\$76,551.61

A & M LAUNDRY INC	LAUNDRY SERVICE	126.99
ACE HARDWARE	SUPPLIES	103.74
AHLERS & COONEY, ACCOUNTING DEPT	SUMMIT CARBON IUB PROCEEDING THROUGH	3,103.68
ALL STAR LANES	SUPPLIES	80.10
ALLIANT ENERGY	ELECTRICITY	1,154.48
ALPHA WIRELESS COMM.	NU SCHOOL RADIO	159.69
AMAZON CAPITAL SERVICES	SUPPLIES	2,783.49
ANDERSON, JIM	SNOW REMOVAL	260.00
ANDERSON, MELANIE	CELL STIPEND	20.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	437.83
ARMSTRONG BUILDING SUPPLY	SUPPLIES	16.99
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	Public Hearing - Proposed Budget	1,310.02
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
AT & T	E911 ACCESS	1.81
AVERA MED GROUP ESTHERVILLE	MEDICAL TREATMENT	83.82
AVERA, ATTN: CLIENT BILLING	PRISONER MEDICAL TREATMENT	3,997.42
BATMAN, KARI	CELL STIPEND	70.96
BCN TELECOM	BCN LONG DISTANCE	60.51
BLACK HILLS ENERGY	SERVICES	3,370.71
BLAIR, BRANDON	SNOW REMOVAL	50.00
BOMGAARS SUPPLY	SUPPLIES	65.98
BUDACH, ROXANNE	CELL STIPEND	20.00
C & G MANUFACTURING LLC	SUPPLIES	117.91
CAASA	MONTHLY PAYMENT	208.33
CDWG INC	TECH COMPUTER	979.92
CENTRAL IA JUV DETENTION CTR	JUV DETENTION	1,131.52
CENTURYLINK	SERVICES	346.28
CENTURYLINK	SERVICES	64.32
CITY OF ARMSTRONG	UTILITIES	118.75
CITY OF ESTHERVILLE	UTILITIES	4,351.72
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,541.67
CITY OF RINGSTED	UTILITIES	40.50
CITY OF WALLINGFORD	UTILITIES	38.15
CITY OF WALLINGFORD	MONTHLY PAYMENT	335.00
CMBA ARCHITECTS	SERVICES	3,243.00

COBBLESTONE INN & SUITES	TRAINING	119.84
COST ADVISORY SERVICES INC	FY 2025 COST ALLOCATION PLAN	4,450.00
COUNSEL - VISUAL EDGE IT	Copies - Ricoh SP3600	54.42
CREECH MD, JAMES	MED EXAMINER FEES	200.00
CRYSTEEL TRUCK EQUIPMENT INC	PARTS	491.00
DAKOTA FLUID POWER	CYLINDER REPLACEMENT	3,600.28
DASH MEDICAL GLOVES INC	SUPPLIES	113.84
DAVE SYVERSON INC	PARTS	63.88
DAVIS-OETH, WALTER	REIMBURSEMENT FOR MEAL	11.43
DETTMANN, PAMELA	CELL STIPEND	20.00
DISCOVERY HOUSE	MONTHLY PAYMENT	1,250.00
DIST III TREASURER, IDA CO TREASURER	TRAINING	225.00
DON JOSE RESTAURANT	JAIL MEALS	644.00
DON'S TRUCK SALES INC	PARTS	1,176.42
DRAIN PRO OF NW IOWA LLC	JETTERED	225.00
DUCKETT, TREVOR	CELL STIPEND	20.00
DUITSMAN PLUMBING & HEATING	REPAIRS	294.77
DULANEY COURT REPORTING	DEPOSITIONS	396.89
EGELAND, THOMAS	CELL STIPEND	20.00
EMMET CO ENGINEER	Fuel	3,148.10
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,375.00
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	144.07
EMMET CO TREASURER	POSTAGE	805.03
EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	105,670.54
ENDERSON, JEFFREY	CELL STIPEND	20.00
ESHELMAN, DYLAN	CELL STIPEND	180.00
ESTHERVILLE CHAMBER, OF COMMERCE	EAPG MONTHLY PAYMENT	1,666.67
ESTHERVILLE COMMUNICATIONS	SERVICES	467.17
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,412.75
ESTHERVILLE NEWS AND SPIRIT	Public Hearing - Proposed Budget	1,464.72
ESTHERVILLE PAINT & GLASS	KEYS	196.98
ESTHERVILLE PHARMACY	MEDICATION	496.04
ESTHERVILLE PRINTING CO	SUPPLIES	133.40
EWEN, ALEX	CELL STIPEND	47.21
FAREWAY STORES	SUPPLIES	299.68
FIRSTNET AT&T MOBILITY	HOTSPOT	132.51
FORCE AMERICA DISTRIBUTING LLC	PARTS	84.54
FREDERICKSEN, TRAVIS	CELL STIPEND	20.00
GENERAL TRAFFIC CONTROLS	REPLACEMENT SIGNS	3,468.81
GFC LEASING - MADISON, WI	ATTORNEY COPIER	638.64
GOEBEL, HEIDI	CELL STIPEND	20.00
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH (MILWAUKEE)	CONTRACT	67.44
GRAHAM TIRE SPENCER	SQUAD TIRES	1,264.00
GRIFFITH, MELINDA	MILEAGE	28.80
HANSEN, LISA	MILEAGE	184.30
HEARTLAND SECURITY SERVICES	SECURITY SERVICES	18.21
HENRY-OLSON FUNERAL HOMES	COUNTY ASSISTANCE	2,000.00
HOOGE, SHARON	CELL STIPEND	86.30
HOWING, MICHELLE	CELL STIPEND	60.00
HOWING, TAYLOR	CELL STIPEND	247.04
HUNTLEY, BEN	MILEAGE	280.15
HY-VEE ACCOUNTS RECEIVABLE	SUPPLIES	594.58
IACCVSO TREASURER	SPRING TRAINING	60.00
INLAND TRUCK PARTS & SERVICE	PARTS	4,653.52
IOWA EMERGENCY MGMT ASSOC	CONFERENCE	155.00
IOWA EMPLOYMENT CONFERENCE	CONFERENCE	495.00
IOWA LAKES ELECTRIC COOP	UTILITIES	1,520.50
IOWA LAKES REGIONAL WATER	WATER/SEWER	141.50
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	175.00
IOWA STATE MEDICAL EXAMINER	AUTOPSY FEES	1,990.00
ISAC	TRAINING	25.00
JCL SOLUTIONS - JANITORS CLOSE	SUPPLIES	76.07
JESSE, MICKELSON	CELL STIPEND	240.00
JOHNSTON AUTO STORES	REPAIRS	532.91
K & H CO-OP OIL CO	LP FUEL	29,135.69
KANE, MARTIN	DONUTS	88.14
KARELS, DEB	CELL STIPEND	57.40
KIRCHNER, LARRY	CELL STIPEND	20.00
KOLLASCH, MACKENZIE	CELL STIPEND	20.00
KREUTZER, DEBRA	MILEAGE	4.95

KWIK TRIP	SUPPLIES	172.08
LANGUAGE LINK	INTERPETER	145.63
LAWSON PRODUCTS INC	PARTS/TOOLS	2,644.26
LEWIS, SUE	MATRON	80.00
MAIL SERVICES	RENEWALS	429.80
MARCO (DALLAS)	COPIER LEASE	153.94
MARCO (MPLS)	COPIER	331.29
MATHESON TRI-GAS INC	WELDING	339.41
MEDIACOM	SERVICES	1,994.93
MIDAMERICAN ENERGY CO	NATURAL GAS	104.01
MIDWEST WHEEL COMPANIES INC	PARTS	1,400.35
MINION, DIANN	MILEAGE	304.79
MONTREUIL, JILL	SERVICES	200.00
MOTOR INN OF ESTHERVILLE	DIAGNOSES	149.64
MOTOR INN OF SPIRIT LAKE	FUEL PUMP REPAIRS	1,227.91
MYHRE, PAULA	CELL STIPEND	82.08
NACCHO	DUES	270.00
NAPA - ESTHERVILLE	PARTS	732.63
NORTH CENTRAL REGION EMERGENCY, RESPONSE - HAZMAT	HAZMAT COVERAGE	7,698.16
NW IA PLANNING & DEVELOPMENT	CERTIFICATIONS	3,994.00
OFFICE ELEMENTS	SUPPLIES	43.29
OLESON, LUCAS	CELL STIPEND	20.00
OLSON, ANTHONY	MILEAGE	5.55
PATC	CONFERENCE	28.00
PITNEY BOWES INC	METER RENTAL	142.74
POMP'S TIRE SERVICE INC	TIRES & REPAIRS	7,843.86
POWER PLAN	PARTS	7,191.72
PRO COOP POCAHONTAS	GEAR OIL	498.40
PRODUCTIVITY PLUS ACCOUNT	PARTS	50.22
REAGAN OUTDOOR ADVERTISING	PRODUCTION	1,060.00
RINGSTED AMBULANCE	MONTHLY PAYMENT	370.42
RINGSTED DISPATCH	Public Hearing - Proposed Budget	509.18
RINGSTED LIBRARY	MONTHLY PAYMENT	470.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	SERVICES	464.58
RIVER VALLEY TELECOMMUNICATION	SERVICES	886.15
RUSSELL, RHONDA	CELL STIPEND	307.11
SANCHEZ, ELIZABETH	INTERPRETER	362.45
SCHNEIDER CORPORATION	Web Services thru 6-30-24	2,559.00
SCHUMACHER ELEVATOR	ELEVATOR MAINTENANCE	194.72
SCHUMACHER, TIMOTHY	HOTEL MEALS	626.43
SEPTIC SOLUTIONS, MELANIE WOODYARD	WATERLINE	750.00
SNAP ON, LARRY WHITE TOOLS	TOOLS	520.76
SNYDER & ASSOCIATES INC	PIPELINE ENGINEER PASSTHRU	4,716.00
SPENCER OFFICE SUPPLIES	SUPPLIES	145.91
STALLS FARM & HOME	PADLOCKS	629.10
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	SAMPLES	29.00
STOREY KENWORTHY/MATT PARROTT	SUPPLIES	36.89
SUESS, TRACY	MATRON	300.00
SUMMERS BAULER, MELANIE	CELL STIPEND	20.00
SWIFT AIR INC	MAINTENANCE AGREEMENT 2024	6,916.89
TATMAN, ANTHONY	SCREENING	10.00
TERRIL TELEPHONE CO	E911 ACCESS	5.68
TEXAS REFINERY CO	OIL	814.80
TIGER PRIDE LAWN CARE	PEST CONTROL	45.00
UNIFORM DEN	UNIFORMS	314.90
VANDER HAAGS INC	PARTS	684.00
VERIZON WIRELESS	Cell Phone Service	511.18
VFW POST 3388	JAIL MEALS	448.00
VISA	OFFICE SUPPLIES	3,339.06
WARE, SCOTT	MILEAGE	69.13
WELLS FARGO - ELITE CARD	MEALS	1,190.17
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WEST PAYMENT CENTER	LAW LIBRARY	978.20
WILLIAMS, SHERRI	CLEANING SERVICES	341.00
WILLSON & PECHACEK	Attorney Fees	2,247.00
WINDSTREAM	SERVICES	86.12
WINDSTREAM	SERVICES	233.69
WINTHER & STAVE	AUDIT PROGRESS BILLING	2,000.00
ZIEGLER	PARTS	12,801.58
	GRAND TOTAL	302,844.04

Claims Paid Prior to 03-12-24

DATE	VENDOR	PURPOSE	AMOUNT
2/16	DEB KARELS	CELL PHONE	\$20.00
2/16	ELIZABETH SANCHEZ	MILEAGE	\$103.40
2/23	ISAC	CONFERENCE	\$210.00
3/5	RUHNKE BROTHERS INC	DCAT GRANT CAR REPAIR	\$250.00
3/5	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$10,697.39
		TOTAL	\$11,280.79

Motion by Pluth of Elaine Quastad to the Zoning Board of Adjustment for a 5-year term, second by Hansen. All ayes, motion carried.

Courthouse sewer line discussion is tabled until next week.

LOSST Funds request to the City of Estherville for the Emmet County Water Trails Association. Motion by Hansen, second by Pluth to approve LOSST Funds request \$2560 for the Iowa Water Trails project. All ayes. Motion carried.

Motion to adopt Resolution 24-07 Creation of Agricultural Area in Swan Lake Township Sections 24 and 25, owners Richard and Phyllis McKean by Pluth, second by Quastad. Roll call vote. Quastad-aye, Pluth-aye, Hansen-aye, Schumacher-aye, Glasnapp-aye. All ayes. Resolution adopted.

**RESOLUTION 24-07
RESOLUTION TO CREATE AN AGRICULTURAL AREA**

On February 20, 2024, the Emmet County, Iowa Board of Supervisors received a petition to create an agricultural area located in Section 24 and Section 25 of Swan Lake Township, as provided for the Iowa Code Chapter 352. On March 5, 2024, after the required public notice, the Board of Supervisors held a public hearing on this petition. On March 12, 2024, the County Board of Supervisors, on a motion made and seconded approves the creation of the following described agricultural area.

Property Owners: Richard McKean and Phyllis McKean

Legal Description:

The South one-third of the North one-half of the North one-half and the North two-thirds of the South one-half of the North one-half of Section 25, Township 99 North, Range 32, West of the 5th P.M., Emmet County, Iowa,

AND

The Southwest Quarter of Section 24 and the North Two-Thirds of the North Half of the Northwest Quarter of Section 25, Township 99 North, Range 32 West of the 5th P.M., Emmet County, Iowa, **EXCEPT** That part of the Southwest Quarter of Section 24, Township 99 North, Range 32 West of the 5th P.M., Emmet County, Iowa, described as follows: Commencing at the Southwest corner of said Section 24; thence North 90°00'00" East (assumed bearing) 313.92 feet along the southerly line of the Southwest Quarter of said Section 24 to the point of beginning; thence continuing North 90°00'00" East 686.03 feet along said Southwest Quarter southerly line; thence North 0°31'06" West 640.74 feet; thence North 87°18'12" West 683.04 feet; thence South 0°10'27" East 672.86 feet to the point of beginning, containing 10.31 acres subject to public road right-of-way along the southerly line of said Section 24,

AND

The Southeast Quarter (SE ¼) of Section 24, except that part of the Northeast Quarter (NE ¼) of the Southeast Quarter (SE ¼) which lies Northeasterly of a line drawn parallel with and 50 feet Southwest of the center line of the Minnesota and Iowa Railway Company, and the North two-thirds of the North Half of the Northeast Quarter (NE ¼) of Section 25, all in Township 99 North, Range 32, West of the 5th P.M., Emmet County, Iowa,

AND

That part of the Southwest Quarter of Section 24, Township 99 North, Range 32 West of the 5th P.M., Emmet County, Iowa, described as follows: Commencing at the Southwest corner of said Section 24; thence North 90°00'00" East (assumed bearing) 313.92 feet along the southerly line of the Southwest Quarter of said Section 24 to the point of beginning; thence continuing North 90°00'00" East 686.03 feet along said Southwest Quarter southerly line; thence North 0°31'06" West 640.74 feet; thence North 87°18'12" West 683.04 feet; thence South 0°10'27" East 672.86 feet to the point of beginning, containing 10.31 acres subject to public road right-of-way along the southerly line of said Section 24.

This document is hereby filed with the County Auditor and County Recorder on this 12th day of March, 2024, as required by Iowa Code Section 352.8.

APPROVED this 12th day of March, 2024.

Chairperson, Todd Glasnapp
Emmet County Board of Supervisors

ATTEST: Heidi Goebel, Emmet County Auditor

Chairman Glasnapp opened the public hearing for public comment on the Emmet County Courthouse Renovation Construction Project. No public comment was received in the auditor's office. Citizen Paul Enerson posed questions to the board about the project. CMBA Brett Salzwedel and Adam Van Gorp (via Zoom) were present to discuss the bid results and building constructions design.

Supervisor Schumacher left meeting at 10:15. He will rejoin the meeting by phone.

Motion by Quastad to close public hearing, second by Hansen. Roll call vote. Quastad-aye, Pluth-aye, Hansen-aye, Glasnapp-aye. Schumacher-not present. All ayes. Motion carried.

Schumacher joined meeting by phone.

Motion by Quastad to reject the bid for Courthouse Renovation Project, second by Pluth. All Ayes. Motion carried.

Penny Clayton joined the meeting to share the Emmet County Water Trails Association received \$500 from the Emmet County Drift Busters. Motion by Hansen to rescind her previous motion on the LOSST funds of \$2560 to Emmet County Water Trails Association and change the amount to \$2060, second by Pluth. All ayes. Motion carried.

Drainage District 44 Ditch Cleaning Bid Letting opening. Bids received:
B & B Farm Drainage spot clean ditch \$2500, full length ditch clean out \$6500.

Joshua's Excavation full length ditch clean out \$19,600.

Motion by Quastad, second by Pluth to approve the bid from B & B Farm Drainage of \$6500 for a full-length ditch clean out. All ayes. Motion carried.

Siltation issue in drainage district 44. Motion by Pluth, second by Quastad to hire Collin Klingbeil, drainage engineer with Jacobsen Westergard, to create a report for Drainage District 44. All ayes. Motion carried.

Anderson Tiling is looking at drainage issues in Drainage District 37 (Section 17 and Section 29) in Denmark township for the board as drainage district trustees.

<u>Owner</u>	<u>Facility Name</u>	<u>Facility ID</u>
New Fashion Pork	NFP Farm 192	64370
New Fashion Pork	Farm 266 ERICKSON	69231
New Fashion Pork	Farm 228 BOOTH	66621
New Fashion Pork	Farm 268 KIBURZ A	67122

Motion to adjourn by Hansen, second by Quastad to adjourn at 11:07 a.m. All ayes. Motion carried.

Heidi Goebel, Auditor

Todd Glasnapp, Chairman