

Approved Emmet County Board of Supervisor Minutes
 February 13, 2024 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair
 John Pluth
 Tim Schumacher
 Lisa K. Hansen
 Jeff Quastad

Absent: None

Media: Mike Tidemann

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes from the last meeting on 02.06.2024 with corrections. Also approving minutes for publication. All Ayes, motion carried.

During public forum, committees/ meetings attended: Hansen-City of Ringsted city council to discuss HF 718, Ringsted anniversary kick off; Glasnapp-Ringsted anniversary kick off, safety meeting, economic development; Pluth-legislative meeting in Emmetsburg, economic development; Quastad- City of Dolliver city council to discuss HF 718, Iowa State Capitol pipeline opposition gathering; Schumacher-statewide supervisor meeting including meeting with Tim Whipple on pipeline IUB proceedings.

Glasnapp safety meeting recap included updating the smoking policy and panic buttons. County will participate in an active shooter drill this spring and the March statewide tornado drill. Schumacher reminded the board of county day at the Capitol on March 13.

Board reviewed the monthly claims. Motion by Hansen, second by Schumacher to approve the monthly claims as presented. All ayes, motion carried.

Gross Pay 2024 January	\$384,418.84
Total Gross Payroll	\$523,998.34
County Share IPERS	\$35,299.76
County Share FICA	\$22,407.58
County Share Medicare	\$5,240.55
County Share Health/Life/Dent Ins.	\$76,551.61

Claims Paid Prior to 02/13/2024

DATE	VENDOR	PURPOSE	AMOUNT
1/19	CMBA ARCHITECTS	ARPA CH RENOVATIONS	\$24,000.00
1/19	O'REILLY AUTOMOTIVE	OIL AND FILTER FOR VEHICLE	\$80.39
1/19	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$104,018.67
		TOTAL	\$128,099.06

Vendor	Description	Amount
A & M LAUNDRY INC	LAUNDRY SERVICE	169.48
ACE HARDWARE	SUPPLIES	415.86
AHLERS & COONEY, ACCOUNTING DEPT	AUDIT LETTER	3,649.75
AIR ONE EQUIPMENT	HALLIGAN BARS	1,440.00
ALL STAR LANES	SUPPLIES	97.70
ALLIANT ENERGY	UTILITIES	1,554.08
ALPHA WIRELESS COMM.	PROGRAMMING	507.00
AMAZON CAPITAL SERVICES	SUPPLIES	1,130.20
ANDERSON, MELANIE	CELL PHONE REIMBURSEMENT	20.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	437.83
ARMSTRONG BUILDING SUPPLY	SUPPLIES	52.99
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLIC NOTICE	1,749.91
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	FUEL	74.50
ARNOLD MOTOR SUPPLY	PARTS	327.41
ASPHALT PAVING ASSN OF IOWA	ASPHALT CONF	1,035.00
AT & T	E911	49.72
AUDITOR OF STATE	FILING FEE	625.00
AVERA MED GROUP ESTHERVILLE	PHYSICAL	95.00
AVERA, ATTN: CLIENT BILLING	PREEMPLOYMENT TEST	780.11
BATMAN, KARI	MILEAGE	52.45
BCN TELECOM	BCN LONG DISTANCE	57.89
BLACK HILLS ENERGY	NATURAL GAS	2,166.52
BLAIR, BRANDON	SNOW REMOVAL	350.00
BOB BARKER COMPANY INC	SUPPLIES	306.30
BOMGAARS SUPPLY	SUPPLIES	1,190.72
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
BURTON, DANIEL	CONFERENCE	17.00
C & G MANUFACTURING LLC	SUPPLIES	625.84

CAASA	MONTHLY PAYMENT	208.33
CCDA	DUES	40.00
CENTRAL IA JUV DETENTION CTR	MEDICATIONS	6,837.34
CENTURYLINK	E911	330.46
CENTURYLINK	CONSERVATION	32.05
CITY OF ARMSTRONG	UTILITIES	124.20
CITY OF ESTHERVILLE	UTILITIES	4,524.22
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,541.67
CITY OF RINGSTED	UTILITIES	40.50
CITY OF WALLINGFORD	UTILITIES	35.75
CITY OF WALLINGFORD	MONTHLY PAYMENT	335.00
CMBA ARCHITECTS	ARCHITECT SERVICES	1,276.00
COUNSEL - VISUAL EDGE IT	Copies - Ricoh SP3600	19.41
CREECH MD, JAMES	FEES	800.00
DAN'S REPAIR	PARTS	145.10
DAVE SYVERSON INC	PARTS	97.43
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIAMOND MOWERS INC	PARTS	118.96
DICKINSON CO SHERIFF	PAPERS SERVED	34.00
DISCOVERY HOUSE	MONTHLY PAYMENT	1,250.00
DIVISION OF LABOR, ELEVATOR SAFETY	REPAIRS	175.00
DON JOSE RESTAURANT	JAILS MEALS	686.00
DON'S TRUCK SALES INC	PARTS	260.71
DRAIN PRO OF NW IOWA LLC	ARPA DRAIN VIDEO	215.00
DUCKETT, TREVOR	CELL PHONE REIMBURSEMENT	20.00
ECCOG	DISPOSAL	37.45
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	FUEL	4,738.35
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,375.00
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT	1,041.28
EMMET CO TREASURER	POSTAGE	993.04
EMPLOYEE BENEFIT SYSTEMS	INSURANCE PREMIUM	104,868.87
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ESTHERVILLE CHAMBER, OF COMMERCE	EAPG MONTHLY PAYMENT	1,666.67
ESTHERVILLE COMMUNICATIONS	INTERNET	466.35
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,412.75
ESTHERVILLE NEWS AND SPIRIT	JAN AD	1,722.36
ESTHERVILLE PHARMACY	MEDICATION	433.61
ESTHERVILLE PRINTING CO	PRINTING	579.38
EUROFINS TESTING	TESTING	52.50
EWEN, ALEX	CELL PHONE	20.00
FAMILY CRISIS CENTERS	FY2024 ALLOCATION	5,000.00
FAREWAY STORES	SUPPLIES	989.02
FARM & HOME PUBLISHERS	ADVERTISING	908.00
FIRSTNET AT&T MOBILITY	HOTSPOT	1,621.28
FORGE & BUILD, (N IA LUMBER)	PARTS	20.25
FREDERICKSEN, TRAVIS	CEL PHONE	20.00
GALLS LLC	UNIFORMS	128.42
GFC LEASING - MADISON, WI	SUPPLIES	438.62
GOEBEL, HEIDI	TRAINING	291.72
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH (MILWAUKEE)	CONTRACT	1,147.38
GRAHAM TIRE SPENCER	TIRES	316.00
GRAPEVINE	RENEWAL	69.00
GRIFFITH, MELINDA	MILEAGE	52.87
HANSEN, LISA	MILEAGE	93.50
HELEN'S FINAL TOUCH	SEWED PATCHES	94.50
HOME IMPROVEMENT CENTER	RAKE	25.98
HOOGE, SHARON	MILEAGE	150.90
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HOWING, TAYLOR	MILEAGE	155.85
HUNTLEY, BEN	MILEAGE	1,211.87
HY-VEE ACCOUNTS RECEIVABLE	JAIL MEAL	736.52
IA DNR WATER SUPPLY OPERATIONS	PERMITS	125.00
INLAND TRUCK PARTS & SERVICE	PARTS	15,119.65
INMAN ELECTRIC	POSTAGE	5.53
IOWA CONCRETE PAVING ASSOC	WORKSHOP	235.00
IOWA GREAT LAKES DOORS	REPAIRS	1,617.00
IOWA LAKES CORRIDOR DEVELOPMEN	FY24 2ND QTR PYMT	7,500.00
IOWA LAKES ELECTRIC COOP	UTILITIES	2,720.32
IOWA LAKES REGIONAL WATER	UTILITIES	141.50
IOWA LAW ENFORCEMENT ACADEMY	EDUCATION	525.00
IOWA SPORTSMAN	DISPLAY AD	100.00
ISAA, ATTN: WAYNE SCHWICKERATH	2024 Association Dues	680.00
ISAC	Spring Conference	210.00
ISSDA, JARED SCHNEIDER	REGISTRATION FEE	175.00
JCL SOLUTIONS - JANITORS CLOSE	SUPPLIES	901.30
JENSEN STORES INC	BUILDING REPAIRS	159.90

JOHN DEERE FINANCIAL	PARTS	726.81
JOHNSTON AUTO STORES	PARTS	671.22
K & H CO-OP OIL CO	FUEL	13,961.49
KAHN TILE SUPPLY	SUPPLIES	1,210.30
KANE, MARTIN	DONUTS/COFFEE	76.14
KARELS, DEB	MILEAGE	17.26
KIRCHNER, LARRY	PHONE	20.00
KISSNER, TIM	MILEAGE	19.80
KNIGHT PROTECTION	INSPECTION	300.00
KOLLASCH, MACKENZIE	CELL PHONE REIMBURSEMENT	20.00
KREUTZER, DEBRA	MILEAGE	9.35
LAIR EXCAVATING INC, LARRY	DD 87	185.00
LAIR TILING & EXCAVATION INC	DD 40 MAIN A BR 11	3,653.75
LANGUAGE LINK	INTERPETER	58.54
LEWIS, SUE	MATRON	120.00
MAIL SERVICES	POSTAGE	355.77
MAINSTREET SPECIALTIES	EQUIPMENT	5,283.74
MARCO (DALLAS)	COPIER LEASE	307.80
MARCO (MPLS)	CONTRACT	616.08
MATHESON TRI-GAS INC	SUPPLIES	610.17
MEDIACOM	TELEPHONE/INTERNET	1,607.01
MEDLINE INDUSTRIES	SUPPLIES	251.43
ME'S BODY SHOP	WINDSHIELD	384.12
MICHAEL TODD & CO INC	MESH FLAG	103.63
MIDAMERICAN ENERGY CO	NATURAL GAS	356.52
MIDWEST WHEEL COMPANIES INC	PARTS	577.84
MOCIC	MEMBERSHIP FEE	100.00
MONTREUIL, JILL	CUSTODIAL	200.00
MOTOROLA	DISPATCH RADIO	135.60
MYHRE, PAULA	MILEAGE	177.85
NAPA STAR GROUP LLC	PARTS	766.81
NELSON, STEPHANIE FRANZEN-	JAIL MEALS	44.02
NEW COOPERATIVE INC	DOLLIVER TANK	2,302.33
NORTHSTAR ELECTRIC LLC	REPAIRS	123.00
OFFICE ELEMENTS	SUPPLIES	714.50
OLESON, LUCAS	CELL PHONE	20.00
ONE OFFICE SOLUTION	SUPPLIES	217.20
O'REILLY AUTOMOTIVE	SUPPLIES	108.69
PELZER LAW FIRM	LEGAL SERVICES	3,875.75
PITNEY BOWES GLOBAL FINANCIAL	LEASE	796.92
PRO COOP ESTHERVILLE	FUEL	90.70
PRO COOP POCAHONTAS	15W40 BULK	2,137.50
REAGAN OUTDOOR ADVERTISING	GRANT BILLBOARD	660.00
RINGSTED AMBULANCE	MONTHLY PAYMENT	370.42
RINGSTED DISPATCH	PUBLIC NOTICE	879.61
RINGSTED LIBRARY	MONTHLY PAYMENT	470.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	SERVICES	465.94
RIVER VALLEY TELECOMMUNICATION	WALLINGFORD SHED	884.80
ROSBURG, LISA	SUPPLIES	821.99
ROSS, CASEE	MILEAGE	61.60
RUSSELL, RHONDA	MILEAGE	233.40
S & R AUTO AND TIRE INC	REPAIRS	539.61
SAFELITE FULFILLMENT INC	WINDSHIELD	344.09
SANCHEZ, ELIZABETH	INTERPRETER	462.00
SANDY LAW FIRM	FILING FEE	520.00
SENTRY SECURITY FASTENERS INC	REPAIRS	590.46
SMILE MAKERS	SUPPLIES	144.86
SPENCER OFFICE SUPPLIES	SUPPLIES	176.92
STALLS FARM & HOME	DEICER	3,373.51
STANARD & ASSOCIATES INC	POST TEST	62.00
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	SAMPLES	79.50
STOREY KENWORTHY/MATT PARROTT	SUPPLIES	668.82
SUESS, TRACY	MATRON	480.00
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
SWIFT AIR INC	REPAIRS	165.38
TEAM SERVICES INC	TESTING	2,472.33
TENDAL, ANNIE	MATRON	20.00
TERRIL TELEPHONE CO	E911	5.68
TEXAS REFINERY CO	DKZ-PEP ARCTIC	3,865.95
THAEMLITZ, FRED	TOOLS	150.00
TIGER PRIDE LAWN CARE	PEST CONTROL	45.00
TRITECH SOFTWARE SYSTEM	DISPATCH STATION	2,361.53
UNDERGROUND VAULTS & STORAGE	SALT MINE RENT	319.20
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	TESTING	126.00
UPPER DES MOINES OPPORTUNITY	FY24 QTR3 ALLOCATE	3,000.00
US POSTAL SERVICE - POSTAGE B	POSTAGE	9,000.00
VANGUARD APPRAISALS INC	Comm/Ind Annual Service	2,900.00
VERIZON WIRELESS	MONTHLY CHARGES	596.63
VFW POST 3388	JAIL MEALS	140.00

VISA	MAINTENANCE	6,280.29
WARE, SCOTT	MILEAGE	287.65
WATSON & RYAN	LEGAL SERVICES	4,473.93
WELLS FARGO - ELITE CARD	MEALS MART	1,387.03
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WEST PAYMENT CENTER	WESTLAW	1,863.24
WILLIAMS, SHERRI	CLEANING	385.00
WILLSON & PECHACEK	Attorney Fees	6,580.00
WINDSTREAM	SERVICES	57.53
WINDSTREAM	UTILITIES	80.18
ZIEGLER	PARTS	18,210.14
	GRAND TOTAL	329,002.57

Board reviewed the drainage claims. Motion by Quastad, second by Schumacher to approve drainage claims. All ayes, motion carried.

Quastad talked to one company about lining the courthouse sewer line and has one more calling him back. Will put on agenda for next week.

Emmet County Auditor, Heidi Goebel joined the meeting to discuss the IGHCP health insurance meeting. Denise Ballard from IGHCP will attend the February 27 board meeting to present the fiscal year 2025 renewal.

Goebel spoke with the board about the Tyler Software Upgrade biweekly payroll option with the new software conversion. Research will be done to determine the time involvement of payroll process with new software and making this conversion.

EK2 drainage issue of repair versus improvement. Quastad will set up a tour of the affected area with landowners and other supervisors.

<u>Owner</u>	<u>Facility Name</u>	<u>Facility ID</u>
Paul Clausen	Paul Clausen	57871
Jeff Anderson	JANS Farms #2	57870

Motion to adjourn by Schumacher, second by Hansen to adjourn at 11:10 a.m. All ayes. Motion carried. Board adjourned to a budget work session.

Heidi Goebel, Auditor

Todd Glasnapp, Chairman