Approved Emmet County Board of Supervisor Minutes January 2, 2024, at 9:00 a.m. Regular Meeting Board Room, Courthouse

Present: Todd Glasnapp, Chair John Pluth Tim Schumacher Lisa K. Hansen Jeff Quastad

Absent: None

Media: Mike Tidemann, Ed Funston

First working meeting of 2024 was called to order by Auditor Goebel. All in attendance recited the Pledge of Allegiance. Motion by Quastad, second by Glasnapp to approve the minutes from the last meeting on 12.26.2023. Also approving minutes for publication. All Ayes, motion carried.

Motion by Quastad, second by Pluth to appoint Todd Glasnapp as Board Chair and Lisa Hansen as Board Vice Chair for 2024. Glasnapp, Quastad, Pluth, Hansen-aye. Schumacher-nay. Motion carried.

During the Public Forum, Quastad and Hansen attended the ECCOG meeting. Pluth is looking for recommendations of a local small or large local business to recognize at the upcoming Iowa Great Lakes Corridor meeting.

Resolution #24-01 Naming Depositories per Iowa code section 12C for Emmet County Treasurer. Motion to adopt Resolution #24-01 Naming Depositories per Iowa code section 12C for Emmet County Treasurer by Schumacher, second by Hansen. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. All ayes. Resolution adopted.

RESOLUTION #2024-01 NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the Board of Supervisors of Emmet County, Iowa, approves the following list of financial institutions to be depositories of the Emmet County funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The Emmet County Officers are hereby authorized to deposit the Emmet County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Depository Name Treasurer:	Location	Maximum Balance under this Resolution
NorthStar Bank	Estherville	\$15,000,000.00
Bank Plus	Estherville	\$4,000,000.00
Northwest Bank	Estherville	\$5,000,000.00
IPAIT	Des Moines	\$5,500,000.00
Bank Midwest	Armstrong	\$5,000,000.00
Employees Credit Union	Estherville	\$1,000,000.00
Recorder:		
NorthStar Bank	Estherville	\$110,000.00
Treasurer:		
Employees Credit Union	Estherville	\$250,000.00

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 2nd day of January, 2024. CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 2nd day of January, 2024, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect. Dated this 2nd day of January, 2024.

Emmet County Board of Supervisors Chair Todd Glasnapp Attest: Heidi M. Goebel, Emmet County Auditor. Lisa M. Rosburg, Emmet County Treasurer

Motion to adopt Resolution #2024-02 Matrix-Construction Evaluation of Confinement Feeding Operation Structures as per Iowa code section 459.304(3) by Pluth, second by Schumacher. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. All ayes. Resolution adopted.

RESOLUTION #24-02 CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2024 and January 31, 2025 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EMMET COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Emmet County Board of Supervisors Chair Todd Glasnapp ATTEST: Heidi M Goebel, Emmet County Auditor

Roxanne Budach, Emmet County Deputy Commissioner of Elections, joined the meeting to present the appointment listing to various Emmet County Boards and Committees for 2024. Drainage attorney is not appointed at this time. Motion to approve by Schumacher, second by Hansen. All ayes. Motion carried.

New Appointments for 2024*APPOINTMENTS TO COMMITTEES FIRST WORKING DAY OF NEW YEAR - 2024

AREA REGIONAL TRANSIT AUTHORITY (RIDES) CENTRAL IA JUVENILE DETENTION CENTER COMMUNITY HOUSING INITIATIVE John Pluth COUNTY BOARD OF HEALTH Andy Spurgin December 31 Terms (3 Year Terms) Lela Kruse Dr. Keith Probst Amber Henderson Pam Caboth COUNTY CONSERVATION BOARD (5 year terms Jan 1 of each year) COUNTY MEDICAL EXAMINER COURTHOUSE SECURITY Emmet Co Sheriff; Emmet Co Auditor; COUNTY SOCIAL SERVICES & SIOUX RIVERS Tim Schumacher DRAINAGE ATTORNEY (yearly) **OPENING** E-911 E.A.G.P. BOARD (Estherville Area Growth Partnership) EMA BOARD EMERGENCY MANAGEMENT COORDINATOR Travis Sheridan EMMET COUNTY COUNCIL OF GOVERNMENTS EMMET COUNTY SAFETY COMMITTEE Todd Glasnapp Walter Davis-Oeth ENGINEER ENVIRONMENTAL HEALTH SPECIALIST Ben Huntley* FIRE DISTRICT, ARMSTRONG Roger Tirevold January 1 Terms (3 Years) **Richard Mullen** Chad Eaton FIRE DISTRICT, RINGSTED (3 year terms) July 1 Alan Mever Dennis Nelsen Linn Ries GENERAL ASSISTANCE DIRECTOR Casee Ross* GREEN RIBBON PROJECT GLACIAL LAKES & PRAIRIE ESCAPES HISTORIC PRESERVATION Mary Gray December 31 Terms (3-year Terms) Mildred Bryan Paul Peterson IOWA STATE DRAINAGE DISTRICT ASSOCIATION KOSSUTH CLUSTER DECAT BOARD John Pluth MAGISTRATE NOMINATING COMMISSION NCRERC (North Central Regional Emergency Response Commission) (HAZMAT) NIACOG (North Iowa Council of Governments) NORTH CENTRAL IOWA EARLY CHILDHOOD BOARD NORTHWEST IOWA HOUSING (3 YEAR TERMS) Todd Glasnapp NORTHWEST IOWA PLANNING & DEVELOPMENT Tim Schumacher NORTHWEST IA REGIONAL HOUSING TRUST FUND R.S.V.P. SAFETY DIRECTOR Contracted through NW IA Planning & Development Commission Todd Glasnapp SHIELD BOARD (SAFETY MEETINGS) THIRD JUDICIAL DISTRICT BOARD VETERAN'S AFFAIRS DIRECTOR(yearly) Casee Ross* WEED COMMISSIONER (yearly) Bryan Kruse* WESTERN IOWA TOURISM REGION(yearly) Lexie Ruter* ZONING DIRECTOR (yearly) Barb Bohm*

Tim Schumacher Jeff Quastad, Lisa K. Hansen, Alternate 12/31/2024 12/31/2026 * 12/31/2025 12/31/2024 12/31/2026 * David Enerson, Estherville 01/01/2028 Curt Larson, Estherville 01/01/2025 Jody Schroeder, Ringsted 01/01/2029 * Phyllis McKean, Armstrong 01/01/2026 Kim Swanson, Dolliver 01/01/2027 Dr James C. Creech 12/31/2024 Emmet County Board of Supervisors' Chair Emmet County Clerk of Court; Melanie Summers Bauler, Emmet Co Attorney; Third Judicial District Judge Todd Glasnapp, Lisa K. Hansen, Alternate Mike Martens & Travis Sheridan, Alternates John Pluth, Todd Glasnapp Todd Glasnapp, Lisa K. Hansen, Alternate Jeff Quastad, Lisa K. Hansen & Alternate Tim Schumacher 1/1/2026 1/1/2025 1/1/2027* 7/1/2025 7/1/2024 7/1/2026* John Pluth & Penny Clayton Alt. Tim Schumacher 12/31/2024 12/31/2026* 12/31/2025 Jeff Quastad; Todd Glasnapp Alternate David Lester, Kevin Sander, John Birkland, Jennifer Finn Jeff Quastad, Alternate Travis Sheridan Lisa K. Hansen 1.1.2025, Alt. Jeff Quastad, Val Jones 01/01/2025 Jeff Quastad, Mike Tidemann* Lisa K. Hansen, Alternate Jeff Quastad John Pluth, Alternate Tim Schumacher

COMMITTEE TO ASSESS DAMAGES

Owners-Operators Agricultural Real Estate	Persons having knowledge of property in the County	
Craig White	Alan Madden	
Dennis Smith	Doug Hansen	
Jeff Felkey	Mark C. Olson	
Glen E. Olson	Laurel Hash	
Tim Oleson	Richard McKean	
Dave Enerson	Holle Smith	
OPENING	David Rezac	
Paul Smith		
	Owners of City Property	
Licensed Real Estate Salesperson or Real Estate Brokers	Bob Rooney	
Rob Goebel	Luann Swanson	
Tammy Fredericksen	Wesley Baddeley	
Edith Clarken	Phil Henriksen (Ringsted)	
Dave Spurgin	Travis Sheridan	
Nancy Petersen-McCarroll	Scott Taylor	
Mark Howell	Dan Jorgensen	

Laura DeVary

The Board received letters from Estherville News, Armstrong Journal and Ringsted Dispatch requesting they be made the 2024 Official County newspapers. Motion to approve by Hansen, second by Schumacher. All ayes. Motion carried.

Motion by Schumacher to keep the mileage reimbursement for 2024 at 55 cents per mile, second by Hansen. All ayes. Motion carried.

2024 dates to pay claims are:					
January 09	February 13	March 12	April 09	May 14	June 11 & 25
July 09	August 13	September 10	October 08	November 12	December 10
Motion to approve by Hansen, second by Quastad. All ayes. Motion carried.					

Secondary roads and sherff's department's budgets were appropriated in full in July 2023. Motion was made to appropriate the second half of the remaining departments FY24 budget by Schmacher, second by Hansen. All ayes. Motion carried.

FY2024 APPROPRIATIONS	HALF		HALF
01 - BOARD OF SUPERVISORS	\$253,597.50	36 - AMBULANCE	\$20,099.50
02- AUDITOR	\$63,562.50	37 - COMMUNICATIONS	\$189,372.00
03 - TREASURER	\$180,616.00	38 - GENERAL ASSISTANCE	\$17,247.50
04 - ATTORNEY	\$214,798.50	39 - FAIRGROUNDS	\$26,250.00
05 - SHERIFF	\$613,418.00	50 - ANNEX BUILDING	\$7,850.00
07 - RECORDER	\$126,577.50	51 - GENERAL SERVICES 52 - INFORMATION	\$428,990.00
08 - ELECTIONS	\$144,690.00	TECHNOLOGY	\$103,467.50
09 - JAIL 12 - RECORDS	\$194,400.00	53 - ZONING	\$11,982.50
MANAGEMENT	\$7,500.00	57 - SANITARY DISPOSAL	\$6,000.00
13 - CONSERVATION REAP	\$35,000.00	58 - ENVIRONMENTAL HEALTH	\$51,112.50
14- CONSERVATION TRUST	\$25,000.00		
21 - VETERANS AFFAIRS	\$50,270.00	62 - SAFETY COORDINATOR 63 - HOMEMAKER/HOME	\$6,500.00
22 - CONSERVATION	\$175,432.00	HEALTH AIDE	\$34,762.50
23- LOCAL HEALTH	\$266,920.50		
24 - WEED COMMISSIONER	\$7,479.00	99 - NONDEPARTMENTAL	\$842,818.50
25 - SOCIAL SERVICES	\$25,100.00	TOTALS	\$4,180,435.00
28 - MEDICAL EXAMINER	\$7,500.00		
31 - DISTRICT COURT	\$23,500.00		
33 - LIBRARY	\$14,871.00		
34 - HISTORICAL SOCIETY	\$3,750.00		

The Board reviewed the 2023 Wage Publication report. Calendar year gross wages were \$4,409,366.50. Motion to approve for publication by Quastad, second by Pluth. All ayes. Motion carried.

Employee Name	Wages	Employee Name	Wages
Anderson, Arlo	\$55,658.19	Kirchner, Larry	\$56,226.90
Anderson, Dave	\$360.00	Kollasch, Mackenzie	\$42,270.97
Anderson, Eric	\$61,059.66	Kreutzer, Debra	\$510.00
Anderson, Melanie	\$39,577.63	Kruse, Bryan	\$13,715.73
Barrera, Michael	\$13,916.92	Lambert, Andrew	\$10,693.80
Batman, Kari	\$74,565.96	Larsen, Lori	\$19,677.01
Bixby, Elizabeth	\$36,127.91	Mace, Bret	\$9,234.00
Blackstad, Meagan	\$29,303.79	Mack, Brian	\$53,337.50
Boggess, Patrick	\$15,194.46	Madden, Alan	\$200.00

Bohm, Barbara	\$74,866.03	Maranell, Nicholas	\$7,214.13
Bortvit, Kevin	\$40,553.60	Martens, Mike	\$88,944.49
Brandenburg, Michael	\$54,165.00	Martens, Phyllis	\$25.00
Brenner, Myron	\$53,479.12	Mason, Ronald	\$17,470.98
Budach, Paul	\$15,864.00	McMurtry, Ryan	\$53,231.33
Budach, Roxanne	\$47,882.48	Merrill, Jeffrey	\$84,718.89
Burton, Daniel	\$76,370.14	Mickelson, Jesse	\$78,052.81
Clarken, Edith	\$300.00	Minion, Diann	\$65,005.80
Creech, Caleb	\$79,164.26	Moffitt, Keith	\$3,773.84
Curry, Chris	\$54,625.43	Moorman, Mary	\$33,379.82
Davis-Oeth, Walter	\$141,533.20	Myhre, Paula	\$16,031.39
Dettmann, Pamela	\$82,364.28	Oleson, Lucas	\$61,944.95
Diaz, Silvia	\$50,502.16	Ouellette, Ahren	\$63,048.40
Dietrich, Lea	\$19,559.40	Paulson, Clay	\$54,543.76
Duckett, Trevor	\$63,333.34	Pluth, John	\$33,577.26
Egeland, Thomas	\$46,881.61	Preston, Brett	\$51,592.67
Enderson, Jeffrey	\$39,631.64	Preston, Corrin	\$7,370.60
Eshelman, Dylan	\$50,873.00	Preston, Sarah	\$9,475.00
Evans, Warren	\$860.00	Quastad, Jeffrey	\$34,094.26
Ewen, Alex	\$54,605.55	Quinn, Linda	\$22,308.21
Faas, Dillon	\$11,635.14	Rivera, Katherine	\$42,530.27
Fischer, Jarrod	\$8,675.00	Rodriguez, Rosalia	\$53,921.78
Fisher, Allison	\$43,353.66	Rosburg, Lisa	\$65,005.80
Fisher, Joel	\$128.28	Ross, Casee	\$55,909.74
Foley, Ashley	\$44,070.60	Russell, Rhonda	\$25,325.64
Franzen Nelson, Stephanie	\$33,784.38	Ruter, Tony	\$65,134.34
Fredericksen, Travis	\$69,388.46	Sathoff, Amy	\$52,107.83
Glasnapp, Todd	\$34,303.26	Schultes, Justin	\$93,821.64
Goebel, Heidi	\$49,752.08	Schumacher, Timothy	\$33,577.26
Greenwald, David	\$91,178.26	Seylar, David	\$300.00
Griffith, Melinda	\$18,375.20	Shatto, Tera	\$11,912.50
Hansen, Lisa	\$34,511.16	Sheridan, Travis	\$61,726.38
Henricksen, Garrett	\$53,319.15	Shryock, Kevin	\$53,039.97
Hoffman, Jean	\$25.00	Spurgin, Jill	\$300.00
Hoien, Lonnie	\$53,653.83	Stine, Tammy	\$57,570.60
Hooge, Sharon	\$72,351.64	Summers Bauler, Melanie	\$97,842.36
Howard, Nathan	\$10,283.14	Swalve, Kevin	\$53,993.12
Howing, Michelle	\$51,086.74	Tendal, Allie	\$49,892.77
Howing, Taylor	\$47,179.52	Thomas, Laurie	\$70,261.65
Huntley, Ben	\$49,805.44	Towell, Lu Wanda	\$50,896.75
Ingvall, Jay	\$17,695.43	Weeter, Cherie	\$36,726.06
Inman, Christopher	\$56,136.52	Whitacre, Casie	\$59,958.18
Jones, David	\$620.00	White, Jill	\$35,763.00
Kane, Martin	\$865.00	Wilson, Travis	\$53,469.46
Karels, Debbie	\$11,354.25	Total Wages:	\$4,409,366.50

Emmet County Engineer, Walter Davis-Oeth joined the meeting to present his annual resolutions for adoption.

Motion by Hansen to adopt Resolution 24-03 Authorization of County Engineer for Farm-to-Market and federal and state aid Construction projects, second by Quastad. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. All ayes. Resolution adopted.

RESOLUTION #2024 – 03

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 2nd day of January, 2024.

Emmet County Board of Supervisors Chairperson, Todd Glasnapp

ATTEST: Heidi Goebel, Emmet County Auditor

Resolution 24-04 Title VI Provisions of Civil Rights Act of 1964 Secondary Roads.

Motion by Schumacher to adopt Resolution 2023-04 Title VI Provisions of Civil Rights Act of 1964 Secondary Roads, second by Hansen. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. All ayes. Motion carried.

RESOLUTION #2024 - 04

A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY'S COMPLAINCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Emmet Count is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Emmet County that:

- 1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.
- 2.) The Emmet County Title VI Plan is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

ADOPTED this January 2, 2024. Chairperson Emmet County Board of Supervisors Todd Glasnapp. Attest: Heidi Goebel, Emmet County Auditor

Correction of wording within Resolution 22-11 dated 4.26.2022. Amend from 109 trillion to 1.9 trillion due to clerical error. Notation on original resolution will be made. Motion by Quastad to acknowledge and correct wording within Resolution 22-11, second by Schumacher. All ayes. Motion carried.

DD 44 update. Board recognized landowner letter received from Bud Schnell inquiring about an update on Schnell's drainage request for repair. Board will proceed with clean out quotes from contractors. Board will follow up with Schnell once quotes received.

DD 62 weed spraying bill has been corrected and submitted for January claims. Issue resolved.

Quastad reported that landowner Larry Leech had a beaver dam issue. Board discussed options to remove the beavers and the beaver dam and what impact it was having on neighboring drainage districts.

The Board reviewed the following Manure Management Plan:

OwnerFacility NameBen BeckerRush Creek-Non Stock Cooperative

Facility ID 61255

Motion to adjourn first meeting of the year business meeting by Hansen, second by Pluth to adjourn at 10:18 a.m. All ayes. Motion carried. Board entered into a budget work session. No decisions were made in the budget work session.

Heidi Goebel, Auditor

Todd Glasnapp, Chairman