

Approved Emmet County Board of Supervisor Minutes
January 2, 2024, at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: Todd Glasnapp, Chair
John Pluth
Tim Schumacher
Lisa K. Hansen
Jeff Quastad

Absent: None

Media: Mike Tidemann, Ed Funston

First working meeting of 2024 was called to order by Auditor Goebel. All in attendance recited the Pledge of Allegiance. Motion by Quastad, second by Glasnapp to approve the minutes from the last meeting on 12.26.2023. Also approving minutes for publication. All Ayes, motion carried.

Motion by Quastad, second by Pluth to appoint Todd Glasnapp as Board Chair and Lisa Hansen as Board Vice Chair for 2024. Glasnapp, Quastad, Pluth, Hansen-aye. Schumacher-nay. Motion carried.

During the Public Forum, Quastad and Hansen attended the ECCOG meeting. Pluth is looking for recommendations of a local small or large local business to recognize at the upcoming Iowa Great Lakes Corridor meeting.

Resolution #24-01 Naming Depositories per Iowa code section 12C for Emmet County Treasurer.
Motion to adopt Resolution #24-01 Naming Depositories per Iowa code section 12C for Emmet County Treasurer by Schumacher, second by Hansen. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. All ayes. Resolution adopted.

**RESOLUTION #2024-01
NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C**

BE IT RESOLVED, that the Board of Supervisors of Emmet County, Iowa, approves the following list of financial institutions to be depositories of the Emmet County funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The Emmet County Officers are hereby authorized to deposit the Emmet County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Depository Name	Location	Maximum Balance under this Resolution
Treasurer:		
NorthStar Bank	Estherville	\$15,000,000.00
Bank Plus	Estherville	\$4,000,000.00
Northwest Bank	Estherville	\$5,000,000.00
IPAIT	Des Moines	\$5,500,000.00
Bank Midwest	Armstrong	\$5,000,000.00
Employees Credit Union	Estherville	\$1,000,000.00
Recorder:		
NorthStar Bank	Estherville	\$110,000.00
Treasurer:		
Employees Credit Union	Estherville	\$250,000.00

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 2nd day of January, 2024. CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 2nd day of January, 2024, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect.
Dated this 2nd day of January, 2024.

Emmet County Board of Supervisors Chair Todd Glasnapp
Attest: Heidi M. Goebel, Emmet County Auditor. Lisa M. Rosburg, Emmet County Treasurer

Motion to adopt Resolution #2024-02 Matrix-Construction Evaluation of Confinement Feeding Operation Structures as per Iowa code section 459.304(3) by Pluth, second by Schumacher. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. All ayes. Resolution adopted.

**RESOLUTION #24-02
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2024 and January 31, 2025 and submit an adopted recommendation regarding that application to the DNR; and

COMMITTEE TO ASSESS DAMAGES

Owners-Operators Agricultural Real Estate

Craig White
 Dennis Smith
 Jeff Felkey
 Glen E. Olson
 Tim Oleson
 Dave Enerson
 OPENING
 Paul Smith

Persons having knowledge of property in the County

Alan Madden
 Doug Hansen
 Mark C. Olson
 Laurel Hash
 Richard McKean
 Holle Smith
 David Rezac

Licensed Real Estate Salesperson or Real Estate Brokers

Rob Goebel
 Tammy Fredericksen
 Edith Clarcken
 Dave Spurgin
 Nancy Petersen-McCarroll
 Mark Howell
 Laura DeVary

Owners of City Property

Bob Rooney
 Luann Swanson
 Wesley Baddeley
 Phil Henriksen (Ringsted)
 Travis Sheridan
 Scott Taylor
 Dan Jorgensen

The Board received letters from Estherville News, Armstrong Journal and Ringsted Dispatch requesting they be made the 2024 Official County newspapers. Motion to approve by Hansen, second by Schumacher. All ayes. Motion carried.

Motion by Schumacher to keep the mileage reimbursement for 2024 at 55 cents per mile, second by Hansen. All ayes. Motion carried.

2024 dates to pay claims are:

January 09	February 13	March 12	April 09	May 14	June 11 & 25
July 09	August 13	September 10	October 08	November 12	December 10

Motion to approve by Hansen, second by Quastad. All ayes. Motion carried.

Secondary roads and sheriff's department's budgets were appropriated in full in July 2023. Motion was made to appropriate the second half of the remaining departments FY24 budget by Schmacher, second by Hansen. All ayes. Motion carried.

FY2024 APPROPRIATIONS	HALF		HALF
01 - BOARD OF SUPERVISORS	\$253,597.50	36 - AMBULANCE	\$20,099.50
02 - AUDITOR	\$63,562.50	37 - COMMUNICATIONS	\$189,372.00
03 - TREASURER	\$180,616.00	38 - GENERAL ASSISTANCE	\$17,247.50
04 - ATTORNEY	\$214,798.50	39 - FAIRGROUNDS	\$26,250.00
05 - SHERIFF	\$613,418.00	50 - ANNEX BUILDING	\$7,850.00
07 - RECORDER	\$126,577.50	51 - GENERAL SERVICES	\$428,990.00
08 - ELECTIONS	\$144,690.00	52 - INFORMATION TECHNOLOGY	\$103,467.50
09 - JAIL	\$194,400.00	53 - ZONING	\$11,982.50
12 - RECORDS MANAGEMENT	\$7,500.00	57 - SANITARY DISPOSAL	\$6,000.00
13 - CONSERVATION REAP	\$35,000.00	58 - ENVIRONMENTAL HEALTH	\$51,112.50
14 - CONSERVATION TRUST	\$25,000.00		
21 - VETERANS AFFAIRS	\$50,270.00	62 - SAFETY COORDINATOR	\$6,500.00
22 - CONSERVATION	\$175,432.00	63 - HOMEMAKER/HOME HEALTH AIDE	\$34,762.50
23- LOCAL HEALTH	\$266,920.50		
24 - WEED COMMISSIONER	\$7,479.00	99 - NONDEPARTMENTAL	\$842,818.50
25 - SOCIAL SERVICES	\$25,100.00	TOTALS	\$4,180,435.00
28 - MEDICAL EXAMINER	\$7,500.00		
31 - DISTRICT COURT	\$23,500.00		
33 - LIBRARY	\$14,871.00		
34 - HISTORICAL SOCIETY	\$3,750.00		

The Board reviewed the 2023 Wage Publication report. Calendar year gross wages were \$4,409,366.50. Motion to approve for publication by Quastad, second by Pluth. All ayes. Motion carried.

Employee Name	Wages	Employee Name	Wages
Anderson, Arlo	\$55,658.19	Kirchner, Larry	\$56,226.90
Anderson, Dave	\$360.00	Kollasch, Mackenzie	\$42,270.97
Anderson, Eric	\$61,059.66	Kreutzer, Debra	\$510.00
Anderson, Melanie	\$39,577.63	Kruse, Bryan	\$13,715.73
Barrera, Michael	\$13,916.92	Lambert, Andrew	\$10,693.80
Batman, Kari	\$74,565.96	Larsen, Lori	\$19,677.01
Bixby, Elizabeth	\$36,127.91	Mace, Bret	\$9,234.00
Blackstad, Meagan	\$29,303.79	Mack, Brian	\$53,337.50
Boggess, Patrick	\$15,194.46	Madden, Alan	\$200.00

Bohm, Barbara	\$74,866.03	Maranell, Nicholas	\$7,214.13
Bortvit, Kevin	\$40,553.60	Martens, Mike	\$88,944.49
Brandenburg, Michael	\$54,165.00	Martens, Phyllis	\$25.00
Brenner, Myron	\$53,479.12	Mason, Ronald	\$17,470.98
Budach, Paul	\$15,864.00	McMurtry, Ryan	\$53,231.33
Budach, Roxanne	\$47,882.48	Merrill, Jeffrey	\$84,718.89
Burton, Daniel	\$76,370.14	Mickelson, Jesse	\$78,052.81
Clarcken, Edith	\$300.00	Minion, Diann	\$65,005.80
Creech, Caleb	\$79,164.26	Moffitt, Keith	\$3,773.84
Curry, Chris	\$54,625.43	Moorman, Mary	\$33,379.82
Davis-Oeth, Walter	\$141,533.20	Myhre, Paula	\$16,031.39
Dettmann, Pamela	\$82,364.28	Oleson, Lucas	\$61,944.95
Diaz, Silvia	\$50,502.16	Ouellette, Ahren	\$63,048.40
Dietrich, Lea	\$19,559.40	Paulson, Clay	\$54,543.76
Duckett, Trevor	\$63,333.34	Pluth, John	\$33,577.26
Egeland, Thomas	\$46,881.61	Preston, Brett	\$51,592.67
Anderson, Jeffrey	\$39,631.64	Preston, Corrin	\$7,370.60
Eshelman, Dylan	\$50,873.00	Preston, Sarah	\$9,475.00
Evans, Warren	\$860.00	Quastad, Jeffrey	\$34,094.26
Ewen, Alex	\$54,605.55	Quinn, Linda	\$22,308.21
Faas, Dillon	\$11,635.14	Rivera, Katherine	\$42,530.27
Fischer, Jarrod	\$8,675.00	Rodriguez, Rosalia	\$53,921.78
Fisher, Allison	\$43,353.66	Rosburg, Lisa	\$65,005.80
Fisher, Joel	\$128.28	Ross, Casee	\$55,909.74
Foley, Ashley	\$44,070.60	Russell, Rhonda	\$25,325.64
Franzen Nelson, Stephanie	\$33,784.38	Ruter, Tony	\$65,134.34
Fredericksen, Travis	\$69,388.46	Sathoff, Amy	\$52,107.83
Glasnapp, Todd	\$34,303.26	Schultes, Justin	\$93,821.64
Goebel, Heidi	\$49,752.08	Schumacher, Timothy	\$33,577.26
Greenwald, David	\$91,178.26	Seylar, David	\$300.00
Griffith, Melinda	\$18,375.20	Shatto, Tera	\$11,912.50
Hansen, Lisa	\$34,511.16	Sheridan, Travis	\$61,726.38
Henricksen, Garrett	\$53,319.15	Shryock, Kevin	\$53,039.97
Hoffman, Jean	\$25.00	Spurgin, Jill	\$300.00
Hoiem, Lonnie	\$53,653.83	Stine, Tammy	\$57,570.60
Hooge, Sharon	\$72,351.64	Summers Bauler, Melanie	\$97,842.36
Howard, Nathan	\$10,283.14	Swalve, Kevin	\$53,993.12
Howing, Michelle	\$51,086.74	Tendal, Allie	\$49,892.77
Howing, Taylor	\$47,179.52	Thomas, Laurie	\$70,261.65
Huntley, Ben	\$49,805.44	Towell, Lu Wanda	\$50,896.75
Ingvall, Jay	\$17,695.43	Weeter, Cherie	\$36,726.06
Inman, Christopher	\$56,136.52	Whitacre, Casie	\$59,958.18
Jones, David	\$620.00	White, Jill	\$35,763.00
Kane, Martin	\$865.00	Wilson, Travis	\$53,469.46
Karels, Debbie	\$11,354.25	Total Wages:	\$4,409,366.50

Emmet County Engineer, Walter Davis-Oeth joined the meeting to present his annual resolutions for adoption.

Motion by Hansen to adopt Resolution 24-03 Authorization of County Engineer for Farm-to-Market and federal and state aid Construction projects, second by Quastad. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. All ayes. Resolution adopted.

RESOLUTION #2024 – 03

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 2nd day of January, 2024.

Emmet County Board of Supervisors Chairperson, Todd Glasnapp

ATTEST: Heidi Goebel, Emmet County Auditor

Resolution 24-04 Title VI Provisions of Civil Rights Act of 1964 Secondary Roads.

Motion by Schumacher to adopt Resolution 2023-04 Title VI Provisions of Civil Rights Act of 1964 Secondary Roads, second by Hansen. Roll call vote. Schumacher-aye, Hansen-aye, Pluth-aye, Quastad-aye, Glasnapp-aye. All ayes. Motion carried.

RESOLUTION #2024 - 04

A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY’S COMPLAINT WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Emmet County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Emmet County that:

- 1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.
- 2.) The Emmet County Title VI Plan is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

ADOPTED this January 2, 2024. Chairperson Emmet County Board of Supervisors Todd Glasnapp. Attest: Heidi Goebel, Emmet County Auditor

Correction of wording within Resolution 22-11 dated 4.26.2022. Amend from 109 trillion to 1.9 trillion due to clerical error. Notation on original resolution will be made. Motion by Quastad to acknowledge and correct wording within Resolution 22-11, second by Schumacher. All ayes. Motion carried.

DD 44 update. Board recognized landowner letter received from Bud Schnell inquiring about an update on Schnell's drainage request for repair. Board will proceed with clean out quotes from contractors. Board will follow up with Schnell once quotes received.

DD 62 weed spraying bill has been corrected and submitted for January claims. Issue resolved.

Quastad reported that landowner Larry Leech had a beaver dam issue. Board discussed options to remove the beavers and the beaver dam and what impact it was having on neighboring drainage districts.

The Board reviewed the following Manure Management Plan:

<u>Owner</u>	<u>Facility Name</u>	<u>Facility ID</u>
Ben Becker	Rush Creek-Non Stock Cooperative	61255

Motion to adjourn first meeting of the year business meeting by Hansen, second by Pluth to adjourn at 10:18 a.m. All ayes. Motion carried. Board entered into a budget work session. No decisions were made in the budget work session.

Heidi Goebel, Auditor

Todd Glasnapp, Chairman