

Approved Emmet County Board of Supervisor Minutes
December 5, 2023 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: Todd Glasnapp, Chair
John Pluth
Tim Schumacher
Lisa K. Hansen-absent
Jeff Quastad

Absent: None

Media: Mike Tidemann
Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Quastad, second by Schumacher to approve the minutes from the last meeting on 11.28.2023. Also approving minutes for publication. All Ayes, motion carried.

During the Public Forum, Quastad shared an email from Summit Carbon Solutions and the Shelby County decision that was rendered in court. Schumacher attended Sioux Rivers mental health meeting and there will not be a reimbursement from Sioux Rivers to Emmet County for IT services.

Auditor Goebel told the board that the County GAAP report had been submitted by the December 1 deadline. Goebel also informed the board she would be training with Dickinson County Auditor Lori Pedersen on the valuations process.

Trevor Duckett, IT Director, joined the meeting to review the needed "part two funds" of the Tyler Software conversion from Eden financials including drainage module to Incode 10 that totaled \$56,800. Goebel shared possible funding sources through the LATCF Local Assistance and Tribal Consistency Fund \$100,000, remainder of a Covid Grant \$2,400 and a credit balance with vendor CDW of \$7,200.

Duckett continued with a proposal for board room technology upgrades of \$5,800 to include an owl conference system, two TVs, computer, wireless projection, cables, monitors and keyboard. The board room is not only utilized by the board of supervisors but the attorney office and other offices that could utilize the update in technology.

Motion by Schumacher, second by Pluth to pay the one-time Eden to Incode upgrade fee of \$52,160 and drainage module upgrade of \$4,640 for a total of \$56,800 to Tyler from the LATCF funds. All ayes. Motion carried.

Motion by Pluth, second by Schumacher to pay for the board room technology upgrade of \$5,800 utilizing the credit balance at CDW and Covid grant money. Pluth, Schumacher, Glasnapp-ayes. Quastad-nay. Motion carried.

Brief discussion with Duckett, Goebel and the board about moving individual department IT budget monies to the FY25 Information Technology budget.

Emmet County Engineer, Walter Davis-Oeth joined the meeting to discuss the LOSST Fund request for extra gravel crushing. Motion by Pluth, second by Quastad to approve \$135,500 in LOSST funds for extra gravel crushing. Pluth, Glasnapp, Quastad-ayes. Schumacher-nay. Motion carried.

Catepillar skid steer with an engine problem discussed.

Davis-Oeth also spoke with the board about setting a permit fee schedule for R.O.W. occupancy and work permits that coincide with the Right of Way ordinance. Item tabled until a future meeting.

Emmet County Sheriff, Mike Martens joined the meeting to discuss the Personnel Policy 4.6.3 clarification. Board tabled action until a full, five member board was present. Item will appear on next week's agenda.

Local attorney and compensation board member, James Rosendahl, joined the meeting to discuss the Compensation Board FY 25 elected officials salary increase recommendation of 4.5%. The board of supervisors recognized the recommendation of the compensation board. No action taken.

DD 44 updates. Tabled. Will appear on next week's agenda.
DD 62 weed spraying bill. Tabled. Will appear on next week's agenda.

Cindy Voss from RIDES joined the meeting to discuss the FY2025 funding request of \$5000 and give her annual report.

Curt Strouth, from Northwest Iowa Corridor of Development joined the meeting to discuss the FY25 funding request of \$35,000. Strouth was also joined by staff members Trevor Smith, Joanne Follon and Alyssa Petersen.

Motion by Schumacher, to set the public hearing date for budget amendment #2 for December 26 at 10 a.m. Second by Quastad. All ayes, motion carried.

Motion to adjourn by Quastad, second by Schumacher to adjourn at 10: 55 a.m. All ayes. Motion carried.

Heidi Goebel, Auditor

Todd Glasnapp, Chairman