

Approved Emmet County Board of Supervisor Minutes
 November 14, 2023 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair
 John Pluth
 Tim Schumacher
 Lisa K. Hansen
 Jeff Quastad

Absent: None

Media: Mike Tidemann
 Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Quastad to approve the minutes from the last meeting on 10.31.2023. Also approving minutes for publication. All Ayes, motion carried.

During the Public Forum, Quastad talked about Petersen Point Fall Festival coming up on November 19, Hansen spoke on Early Childhood Meeting. Pluth received a phone call from a citizen about zoning issues at a local car dealership, Pluth will be following up with Assessor Barb Bohm. Auditor, Heidi Goebel introduced a North Union Job Shadow Student. Pluth reminded everyone of the Estherville Chamber banquet tonight.

Glasnapp attended the County Safety Meeting and Emmet County is currently at 256 days with no accident/injuries.

Goebel joined the meeting and presented the monthly claims. Motion by Pluth, second by Schumacher to approve the monthly claim. All ayes, motion carried. Motion by Quastad, second by Pluth to approve the monthly drainage claims. All ayes, motion carried.

Motion by Quastad, second by Schumacher to approve joint Drainage District \$200 claim for ECD 61 Branch 110-47. All ayes, motion carried.

Claims Paid Prior to 11/14/2023

DATE	VENDOR	PURPOSE	AMOUNT
10/13	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$183.47
10/13	ISAC UNEMPLOYMENT	QUARTERLY UNEMPLOYMENT	\$4,365.30
10/20	CODE BLUE K9	REPLACEMENT K9 TRAINING PT 1	\$2,250.00
10/20	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$95,859.22
10/26	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$4,280.64
10/26	IOWA SEC OF STATE	NOTARY	\$60.00
11/3	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,362.06
TOTAL			\$108,360.69

Gross Pay 2023 October	\$389,847.93
Total Gross Payroll	\$529,118.52
County Share IPERS	\$36,013.96
County Share FICA	\$22,761.74
County Share Medicare	\$5,323.33
County Share Health/Life/Dent Ins.	\$75,111.56

Vendor	Description	Amount
45 DRIVES LTD	SERVER STORAGE	36,020.04
A & M LAUNDRY INC	LAUNDRY SERVICE	126.99
ACE HARDWARE	OFFICE SUPPLIES	319.52
ADAMS, LOREN "TEX"	MILEAGE	132.00
AHLERS & COONEY, ACCOUNTING DEPT	NAVIGATOR IUB PROCEEDINGS	4,836.06
ALIG, PEGGY	11/07/2023 CITY/SCHOOL ELECTION	232.10
ALLIANT ENERGY	ELECTRIC	587.78
AMAZON CAPITAL SERVICES	ELECTION DRIVES AND CABLES	558.09
ANDERSON TILING	DD 56 LAT 3 REPAIR	3,515.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	437.83
ARMSTRONG BUILDING SUPPLY	HINGE	6.50
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLICATIONS	1,514.16
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	GAS	61.00
ARNOLD MOTOR SUPPLY	ANTIFREEZE AND PARTS	933.58
AT & T	E911 ACCESS	49.69

AVERA MED GROUP ESTHERVILLE	MEDICAL EXPENSES, PHYSICAL	470.56
AVERA, ATTN: CLIENT BILLING	DRUG SCREENING	1,515.00
BATMAN, KARI	CELL PHONE REIMBURSEMENT	360.18
BCN TELECOM	BCN LONG DISTANCE	60.91
BEAVER, RICHARD	11/07/2023 CITY/SCHOOL ELECTION	252.00
BLACK HILLS ENERGY	UTILITIES	393.53
BOB BARKER COMPANY INC	JAIL BLANKETS	404.70
BOMGAARS SUPPLY	SHOP TOOLS	693.91
BREUER, DALE	11/07/2023 CITY/SCHOOL ELECTION	252.00
BRIX, BEVERLY	11/07/2023 CITY/SCHOOL ELECTION	252.70
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
C & G MANUFACTURING LLC	WELDING TILE SUPPLIES	521.02
CAASA	MONTHLY PAYMENT	208.33
CENTRAL IA JUV DETENTION CTR	SHELTER CARE AJ	8,457.11
CENTURYLINK	GRUVER SHED	358.21
CENTURYLINK	UTILITIES	30.26
CHRESTIANSEN, SHERYL	11/07/2023 CITY/SCHOOL ELECTION	232.50
CINTAS	FIRST AID REFILLS	203.19
CITY OF ESTHERVILLE	GA UTILITIES	4,912.14
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,541.67
CITY OF WALLINGFORD	WATER SEWER	38.36
CITY OF WALLINGFORD	MONTHLY PAYMENT	335.00
CLAGUE, DEBORAH	11/07/2023 CITY/SCHOOL ELECTION	252.00
CLARK, NANCY	11/07/2023 CITY/SCHOOL ELECTION	285.00
CLASSIC PLASTICS CORPORATION	BODY BAGS	310.31
CLEMENS, DANIEL	MOWING GRV WAL EST SHEDS	140.00
CMBA ARCHITECTS	PRO ARCHITECT SERVICES OCTOBER	3,957.04
COFFMAN'S LOCKSMITH SHOP	DRILL BITS	58.93
COMFORTEC INC	WOLDEN SHOWER REPAIRS	6,659.00
COUNSEL - VISUAL EDGE IT	Copies - Ricoh SP3600	47.30
CRITTENTON CENTER	SHELTER AND MEDICAL COSTS	2,192.55
CRONK, JACKIE	11/07/2023 CITY/SCHOOL ELECTION	397.30
CUMMINS CENTRAL POWER LLC	GENERATOR MAINTENANCE	1,017.35
DAN'S REPAIR	SQUAD TIRES REPAIR	458.00
DASH MEDICAL GLOVES INC	GLOVES FOR JAIL	113.84
DAVE SYVERSON INC	PARTS FOR 0601	117.15
DES MOINES STAMP MFG CO	SIGNATURE STAMP	39.00
DETMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DEUTSCHMANN, EVELYN	11/07/2023 CITY/SCHOOL ELECTION	248.50
DIAMOND MOWERS INC	MOWER PARTS	360.54
DICKINSON CO SHERIFF	SERVICE OF PAPERS	42.00
DISCOVERY HOUSE	MONTHLY PAYMENT	1,250.00
DOMEK, PAM	11/07/2023 CITY/SCHOOL ELECTION	248.50
DON JOSE RESTAURANT	PRISONER HOT MEALS	917.00
DONOVAN, MARY KAY	11/07/2023 CITY/SCHOOL ELECTION	252.00
DON'S TRUCK SALES INC	PART	68.00
DUCKETT, TREVOR	CELL PHONE REIMBURSEMENT	298.52
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	103.60
EMMET CO AUDITOR	FLEX BENEFIT PROGRAM	2,349.00
EMMET CO ENGINEER	Fuel	4,188.64
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,375.00
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	2,010.10
EMMET CO TREASURER	POSTAGE	1,104.78
EMPLOYEE BENEFIT SYSTEMS	PSF-CLAIMS ACCOUNT	99,130.87
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ESTHERVILLE CHAMBER, OF COMMERCE	EAPG MONTHLY PAYMENT	1,666.67
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	354.14
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,412.75
ESTHERVILLE NEWS AND SPIRIT	COFFEE AD	1,389.09
ESTHERVILLE PAINT & GLASS	BUILDING REPAIR	523.81
ESTHERVILLE PHARMACY	PRISONER MEDICATION	363.61
ESTHERVILLE PRINTING CO	OFFICE SUPPLIES	339.11
EWEN, ALEX	CELL PHONE	20.00

FAIRFIELD INN WATERLOO	ACADEMY LODGING 4 WEEKS	1,792.00
FAREWAY STORES	OFFICE SUPPLIES	779.08
FIRSTNET AT&T MOBILITY	HOTSPOT EMA	1,031.89
FISHER, ALLISON	CONF REIMBURSMENT ICEOO	764.55
FLEETPRIDE	STROBE HEAD	370.25
FORCE AMERICA DISTRIBUTING LLC	PARTS	42.56
FREDERICKSEN, TRAVIS	CELL PHONE	20.00
FUNSTON, KRISTY	ELECTION HELP	55.25
GAGE, KAREN	11/07/2023 CITY/SCHOOL ELECTION	269.60
GFC LEASING - MADISON, WI	COPIER LEASE	867.07
GLAXOSMITHKLINE	VACCINES	2,751.65
GOEBEL, HEIDI	CELL PHONE REIMBURSEMENT	103.52
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH (MILWAUKEE)	PRINTER CONTRACT	89.59
GRAHAM TIRE SPENCER	SQUAD TIRES	790.00
GREIG, JAN	ELECTION HELP	38.50
GRIFFITH, MELINDA	MILEAGE	28.25
HAASE, BECKY	11/07/2023 CITY/SCHOOL ELECTION	262.50
HANCOCK CONCRETE PRODUCTS LLC	RCP FILTER	9,919.02
HARRIS SANITATION & SONS INC	GARBAGE	1,266.00
HARVEY, MICHELLE	11/07/2023 CITY/SCHOOL ELECTION	278.95
HEADS UP SPRINKLER SYSTEMS LLC	SPRINKLER WINTERIZATION	175.00
HENRY M ADKINS & SON INC	BALLOTS AND PROGRAMMING	7,280.43
HOFFMEYER, MARY ANN	11/07/2023 CITY/SCHOOL ELECTION	308.10
HOLIDAY INN-DES MOINES AIRPORT	Fall School	799.68
HOME IMPROVEMENT CENTER	FUEL FILTER WIN WASH HOOK CHAIN	74.45
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	HAND CLEANER TIRE LUBE	145.95
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	279.05
HOTSY EQUIPMENT CO	POWER WASHER PARTS	22.02
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	64.00
HOWING, TAYLOR	CELL PHONE REIMBURSEMENT	215.80
HUNTLEY, BEN	CISTERN CLOSURE	1,485.01
HUNTSINGER, MARCIA	ELECTION HELP	414.00
HY-VEE ACCOUNTS RECEIVABLE	MEALS FOOD SUPPLIES JAIL	449.63
IA DRAINAGE DIST ASSOCIATION	MEETING FEE	140.00
ICS JAIL SUPPLIES INC	SPIT HOODS	153.97
INMAN ELECTRIC	POSTAGE	300.20
IOWA COUNTY ATTORNEYS ASSOC	VWC CONFERENCE	80.00
IOWA ENVIRONMENTAL HEALTH ASSN	2024 DUES	80.00
IOWA LAKES ELECTRIC COOP	SIGNALS	1,597.55
IOWA LAKES REGIONAL WATER	GRUVER	141.50
IOWA PUBLIC DEFENDER, IOWA TREASURER	INDIGENT DEFENSE FUND	3,261.00
ISAC	ISAC UNIVERSITY	225.00
J & J AG SOLUTIONS-J & J LAND	WELDING SUPPLIES	80.00
J & J TRAILER SALES, & WELDING SUPPLIES	FIRE EXTINGUISHER	99.00
JACK'S UNIFORM SALES	UNIFORM ITEMS	291.33
JACKSON CO MN SHERIFF	PAPER SERVICE	130.00
JACOBSON-WESTERGARD	DD 29 RECLASSIFICATION	3,496.30
JASA, KEVIN	STUMP REMOVAL	1,295.50
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	830.87
JENSEN, MICHELLE	11/07/2023 CITY/SCHOOL ELECTION	225.00
JOHANSEN, MARY	11/07/2023 CITY/SCHOOL ELECTION	256.40
JOHN DEERE FINANCIAL	MIS PARTS FILTER	9,379.42
JOHNSON, JUDITH	11/07/2023 CITY/SCHOOL ELECTION	252.00
JOHNSTON AUTO STORES	PART BRAKE CLEANER	644.72
JONES, DAVID	MILEAGE TRAINING EXPENSE	228.70
JONES, VAL	11/07/2023 CITY/SCHOOL ELECTION	280.05
K & H CO-OP OIL CO	GASOHOL DIESEL	32,142.12
KAHN TILE SUPPLY	COUPLERS	364.00
KANE, MARTIN	MILEAGE MEAL CONFERENCE	264.82
KARELS, DEB	MILEAGE	6.05
KIRCHNER, LARRY	CELL PHONE REIMBURSMENT	20.00
KOLLASCH, MACKENZIE	CELL PHONE REIMBURSEMENT	20.00
KOSSUTH CO AUDITOR	EK5 ASSESSMENTS PAID	1,226.00
KWIK TRIP	FOOD FOR JAIL KITCHEN	327.88
LANGUAGE LINK	INTERPRETER FEES	314.20

LARY, ROBIN	11/07/2023 CITY/SCHOOL ELECTION	270.00
LAWSON PRODUCTS INC	PARTS AND CLEANER	895.59
LEFFEL, ANN	11/07/2023 CITY/SCHOOL ELECTION	268.20
LEWIS, SUE	MATRON FEES	175.00
LOKENS RUSHFORD INN	LODGING AT K9 TRAINING	525.63
MADISON, SUE	11/07/2023 CITY/SCHOOL ELECTION	315.80
MAIL SERVICES	POSTAGE	313.56
MANWARREN, JOEY'S LAWN SERVICE	MOWING	55.00
MARCO (DALLAS)	COPIER	261.22
MARCO (MPLS)	COPIER	1,031.20
MASON, PEG	11/07/2023 CITY/SCHOOL ELECTION	272.75
MATHESON TRI-GAS INC	WELDING SUPPLIES	72.93
MEDIACOM	UTILITIES	1,588.03
METAL CULVERTS INC	CMP BANDS	34,783.50
MICHAELSON INC	EXCAVATOR RENTAL	4,698.00
MIDAMERICAN ENERGY CO	GAS RINGSTED GARAGE	36.42
MIDWEST WHEEL COMPANIES INC	PARTS	178.09
MINION, DIANN	MEAL	11.50
MONTREUIL, JILL	CLEANING	200.00
MOORE, CAMELA	11/07/2023 CITY/SCHOOL ELECTION	224.00
MYHRE, PAULA	CELL PHONE REIMBURSEMENT	165.75
NAPA - ESTHERVILLE	PARTS OIL FILTER	686.92
NELSEN, DIANE	11/07/2023 CITY/SCHOOL ELECTION	224.00
NEW 2 U CONSIGNMENT	HB INCENTIVES	62.50
OFFICE ELEMENTS	OFFICE SUPPLIES	88.47
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
OLSON, ANTHONY	MILEAGE	122.43
OLSON, JULIE	11/07/2023 CITY/SCHOOL ELECTION	266.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	225.54
PERGANDE, JASON	FALL SPRAYING	520.00
PETERSEN, GAYLE	11/07/2023 CITY/SCHOOL ELECTION	357.20
PLUTH, CAROL	ELECTION HELP	70.00
POMP'S TIRE SERVICE INC	ORING	1,374.32
PRO COOP ESTHERVILLE	GAS	53.07
PRO COOP POCAHONTAS	MOTOR OIL	6,772.53
RINGSTED AMBULANCE	MONTHLY PAYMENT	370.42
RINGSTED DISPATCH	PUBLICATIONS	771.30
RINGSTED LIBRARY	MONTHLY PAYMENT	470.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	RINGSTED SHED	593.04
RIVER VALLEY TELECOMMUNICATION	WALLINGFORD GARAGE	881.09
ROSBURG, LISA	MEETING EXPENSES	515.80
RUSSELL, RHONDA	CELL PHONE REIMBURSEMENT	380.25
S & R AUTO AND TIRE INC	SERVICE	88.64
SABBY, WANDA	11/07/2023 CITY/SCHOOL ELECTION	309.75
SANCHEZ, ELIZABETH	INTERPRETER	435.60
SCHACHERER, CARMEN	11/07/2023 CITY/SCHOOL ELECTION	277.90
SCHUMACHER ELEVATOR	MAINT	194.72
SCHWIESOW, DOROTHY	11/07/2023 CITY/SCHOOL ELECTION	277.30
SECURE SHRED SOLUTIONS LLC	SHRED SERVICE	52.00
SEYLAR, DEBRA	ELECTION HELP	38.50
SHONKWILER, JO ANN	ELECTION HELP	14.00
SIEVERTS INC	INSURANCE WORK	2,370.06
SPENCER MUNICIPAL HOSPITAL	TRAINING	490.00
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	636.88
STALLS FARM & HOME	SUPPLIES	624.16
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER SAMPLES	138.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	886.07
STRATFORD GRAVEL INC	HAMMERED LIMESTONE	4,488.96
SUESS, TRACY	MATRON FEES	370.00
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	311.50
SWANSON, LUANN	11/07/2023 CITY/SCHOOL ELECTION	269.05
TEAM SERVICES INC	TESTING INSPECTIONS	1,910.10
TEN POINT CONSTRUCTION INC	FULL DEPTH CONCRERE PATCH	112,582.98
TENDAL, ANNIE	MATRON FEES	100.00

TERRIL TELEPHONE CO	E911 ACCESS	5.68
TEXAS REFINERY CO	MOLLY GREASE	1,025.00
THRIFTY'S	HB INCENTIVES	15.00
TIGER PRIDE LAWN CARE	PEST CONTROL JAIL	40.00
TRANSIT WORKS	LASER CALIBRATION	190.00
TRUCK CENTER COMPANIES	PARTS	494.55
TYLER TECHNOLOGIES	INCODE 10 SOFTWARE ANNUAL	44,485.21
UNIFORM DEN	UNIFORM	178.25
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	DRUG SCREENING	84.00
UPPER DES MOINES OPPORTUNITY	FY 24 QTR 2 ALLOCATION	3,000.00
US FILTER CORP, DAVE SIEM	OIL FILTERS	68.00
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,000.00
VERIZON WIRELESS	UTILITIES	505.92
VFW POST 3388	PRISONER HOT MEALS	840.00
VISA	MEETING EXPENSES	9,033.53
VON BEHREN, JANICE	11/07/2023 CITY/SCHOOL ELECTION	274.25
WATSON & RYAN	STATELINE PROF SERVICES 7.1.23 TO	5,591.66
WELLS FARGO - ELITE CARD	JAIL HOT MEAL	2,030.02
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WEST PAYMENT CENTER	WESTLAW SUBSCRIPTION	931.62
WILLIAMS, RITA	11/07/2023 CITY/SCHOOL ELECTION	70.60
WILLIAMS, SHERRI	CLEANING SERVICES	368.50
WILLSON & PECHACEK	Attorney Fees	630.00
WINDSTREAM	DOLLIVER GARAGE	36.51
WINDSTREAM	DOLLIVER GARAGE	233.59
WINTHER & STAVE	AUDIT PROGRESS BILLING	20,000.00
WITTE, LARRY	WELL CLOSURE	500.00
WSP USA ENVIRONMENT INC	HAZARD MITIGATION PLAN	7,159.99
ZEMAN, SUE	MOWING ARMSTRONG RINGSTED	113.00
ZIEGLER	PARTS	11,016.99
	GRAND TOTAL	603,572.47

Auditor's Assistant and Deputy Commissioner of Elections, Roxanne Budach, joined the meeting to present the First Tier Canvass for the November 7, 2023, Regular City/School Election. City officials Penny Clayton and Beth Burton joined the meeting.

Budach reported that all polling locations were open. Budach advised the Board that they will have to draw a lot for Ward 1 City Council race as there is a 3-way tie between the following candidates: William Breck, Anthony Condon, Robert Leifeld. Lot winner drawn from hat by Pluth, Ward 1 winner was Anthony Condon. Motion by Schumacher, second by Pluth to approve the election results. All ayes, motion carried.

Goebel joined the meeting and presented the information on the Post Election Audit. Goebel reported that the Secretary of State picked City of Dolliver Mayor Race. Audit results were as expected with no discrepancies.

Goebel spoke about Setting the Public Hearing date for Chapter 36 Ordinance 2023-3 Soil Disturbing Activities. Corrections have been made. Motion by Schumacher, second by Hansen to set the public hearing date for November 21 at 10:00 a. m. All ayes, motion carried.

On November 8th, the board acting as drainage district trustees met at the Schnell Farm to look at Drainage District 44 issues. Glasnapp, Pluth, Quastad, and Schumacher attended. The Iowa DNR, NCRS and several landowners were present as well. Pluth reported Bud Schnell requested ditch cleaned out 200 Ft West of Road to End of Ditch. No action taken, will be added to next week's agenda.

Motion by Quastad to waive the drainage assessments on US Fish and Wildlife Service land. Motion died for lack of second. No action taken.

Quastad spoke about a permit to have the Snowmobile Club groom State Highways 9 and 15 trails. Motion by Hansen to sign the permit, second by Schumacher. All Ayes, Motion Carried.

Conservation Board member Kim Swanson joined the meeting to discuss Eric Anderson's retirement in June 2024. Other conservation board members present were Phyllis McKean, Richard McKean as well as Conservation Officer Eric Anderson and Naturalist, Ashley Foley. Swanson stated they want to advertise as soon as possible and discussed with supervisors the content of the job posting.

Richard McKean, shared the Emmet County Pipeline Group is having a meeting on Wednesday, November 29th at Iowa Lakes Community College at 6:00 p.m.

Quastad reported a repair for Drainage District 40 Main B ditch. Quastad reported a landowner in DD 60 & DD 41 contacted him in regard to a tile issue.

Motion to adjourn by Pluth, second by Schumacher to adjourn at 11:08 am All ayes. Motion carried.