

Approved Minutes Emmet County Board of Supervisor Minutes
 August 8, 2023 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair
 John Pluth
 Tim Schumacher
 Lisa K. Hansen
 Jeff Quastad

Absent: None

Media: Ed Funston and Amy Peterson

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes from the last meeting also approving them for publication. All Ayes, motion carried.

During Public forum, Auditor Sathoff and Supervisor Schumacher will be attending an ISAC educational seminar on HF718 this month and will report back to the Board.

The Board will not meet next week.

Auditor Sathoff reported that Property Tax Statements are printed and being processed by the Emmet County Treasurer's office.

Heidi Goebel joined the meeting and asked the Board if it was ok to do paid priors for the Armstrong Journal and Ringsted Dispatch bills that came in after the due date. The consensus of the Board was to go ahead and pay Friday as paid priors.

Motion by Quastad, second by Hansen to approve the monthly claims as presented. All ayes, motion carried.

Claims Paid Prior to 08/08/2023

DATE	VENDOR	PURPOSE	AMOUNT
7/14	EMPLOYEE BENEFIT SYSTEMS	PREMIUM/ PSF CLAIMS	\$98,032.08
7/14	CITY OF ARMSTRONG	VEHICLE 2014 DODGE CHARGER	\$17,250.00
7/14	LAKE COUNTY CIRCUIT COURT	COURT COPIES	\$9.00
7/14	WELLS FARGO-ELITE CARD	FUEL,MEALS,MILEAGE	\$283.66

TOTAL \$115,574.74

Gross Pay 2023 July	\$385,573.24
Total Gross Payroll	\$523,672.19
County Share IPERS	\$35,194.28
County Share FICA	\$22,477.02
County Share Medicare	\$5,256.76
County Share Health/Life/Dent Ins.	\$75,090.89

A & M LAUNDRY INC	LAUNDRY SERVICES	166.07
ACE HARDWARE	FLAPPER	794.60
ADAMS, LOREN "TEX"	MILEAGE	96.46
ADKINS, DOUGLAS W & ROBIN L	MINERAL RIGHTS ADKINS PIT	16,279.96
AHLERS & COONEY, ACCOUNTING DEPT	PIPELINE ORDINANCES PROF SERVICES	14,335.08
ALL STAR LANES	JAIL CONDIMENTS	106.58
ALLIANT ENERGY	UTILITIES	581.67
ALPHA WIRELESS COMM.	RENEW 10 YEAR FCC LICENSE	145.00
AMAZON CAPITAL SERVICES	USB DRIVES, NEW COMPUTERS (6),CABLES,	4,617.05
AMERICAN WELDING & GAS INC	FIRE EXTINGUISHER INSPECTION	220.50
ANDERSON TILING	DD 68 NM BRANCH 2 REPAIR	625.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	437.83
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	SERVICE DODGE P/U	69.37
AT & T	E911 ACCESS	47.85
AVERA, ATTN: CLIENT BILLING	@NEW HIRE PCP	298.00
B & W CONTROL SPECIALISTS INC	BRUSH CONTROL, 645 MILES TREATED	72,006.00
BATMAN, KARI	CELL PHONE REIMBURSEMENT	119.83
BCN TELECOM	BCN LONG DISTANCE	66.90
BECKMAN, GLENIN	INTERPRETER	82.50
BLACK HILLS ENERGY	UTILITIES	163.51
BOMGAARS SUPPLY	TOOLS	99.95
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
C & G MANUFACTURING LLC	WELDING SUPPLIES	481.06
CAASA	MONTHLY PAYMENT	208.33
CENTURYLINK	712-F25-0057-118 - E911 TELEPHONE	332.55
CENTURYLINK	PHONE SERVICE	62.99
CHRISTENSEN CONSTRUCTION COMPA	@STOCK PILED SUPPLIES, APPLICATION 2,	414,053.00
CITY OF ARMSTRONG	UTILITIES	118.75

CITY OF DOLLIVER	@10%PYMT JURISDICTION MONEY	305.87
CITY OF ESTHERVILLE	UTILITIES	5,830.11
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,541.67
CITY OF GRUVER	@10%PYMT OF JURISDICTION MONEY	41.48
CITY OF RINGSTED	UTILITIES	79.50
CITY OF WALLINGFORD	UTILITIES	959.57
CITY OF WALLINGFORD	MONTHLY PAYMENT	335.00
CLAY COUNTY PUBLIC HEALTH	@LEAD GRANT EXPENSE FY23	1,340.50
CLEMENS, DANIEL	MOWING	230.00
CMBA ARCHITECTS	@PROF SERVICES 6.1.23 TO 6.30.23	5,119.34
COFFMAN'S LOCKSMITH SHOP	DRILL BITS	87.16
COUNSEL - VISUAL EDGE IT	Copies - Ricoh SP3600	213.98
CREECH MD, JAMES	MEDICAL EXAMINER FEES	800.00
DAN'S REPAIR	SQUAD TIRE REPAIR	22.00
DASH MEDICAL GLOVES INC	DISPOSABLE GLOVES	113.85
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DICKINSON CO PUBLIC HEALTH	@LEAD GRANT EXPENSE FY23	1,340.50
DISCOVERY HOUSE	OPIOID FUNDS:MONTHLY PAYMENT	1,250.00
DOCKENDORF EQUIPMENT CO	FUEL PUMP CONTROLLER,RFID CONTROLLER	1,177.89
DON JOSE RESTAURANT	@PRISONER HOT MEALS	399.00
DUCKETT, TREVOR	CELL PHONE REIMBURSEMENT	20.00
DUITSMAN PLUMBING & HEATING	@SINK REPAIR IN SQUAD ROOM	423.90
ECCOG	@DISPOSAL FEE	30.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELDERBRIDGE AGENCY ON AGING	COUNTY SUPPORT	8,150.00
EMMET CO ENGINEER	Fuel - June	11,836.72
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,375.00
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,409.25
EMMET CO TREASURER	POSTAGE	785.97
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS	6,297.85
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ESTHERVILLE CHAMBER, OF COMMERCE	EAPG MONTHLY PAYMENT	1,666.67
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	148.11
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,412.75
ESTHERVILLE NEWS AND SPIRIT	@JUNE ADVERTISING	1,159.42
ESTHERVILLE PRINTING CO	OFFICE SUPPLIES	186.30
EWEN, ALEX	CELL PHONE REIMB	20.00
FAREWAY STORES	OFFICE SUPPLIES	663.21
FARM & HOME PUBLISHERS	EMMET PLAT BOOKS	525.00
FIRSTNET AT&T MOBILITY	CELL PHONES	1,505.62
FLOYD COUNTY SHERIFF	SERVICE OF PAPERS	62.00
FORGE & BUILD, (N IA LUMBER)	REPAIRS	312.96
FORSYTH LAW OFFICE	GUARDIANSHIP OF MINOR PROF SERVICES	4,345.00
FREDERICKSEN, TRAVIS	CELL PHONE REIMB	20.00
FULL HOUSE FIREARMS	@TRAINING PROGRAM	175.00
GATEWAY HOTEL & CONF CENTER	CONFERENCE HOTEL	144.48
GEBEL, MARGARET	MATRON FEES	50.00
GEO-COMM INC	GIS MAP DATA MAINT	4,820.00
GOEBEL, HEIDI	CELL PHONE REIMBURSEMENT	20.00
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH (MADISON, WI)	@COPIER	55.99
GRIFFITH, MELINDA	CELL PHONE REIMBURSEMENT	56.37
HANSEN, LISA	MILEAGE	24.20
HARRIS SANITATION & SONS INC	SANITATION	1,110.00
HEARTLAND SECURITY SERVICES	CH SECURITY, FIRE SENSOR REPAIR	305.00
HENRY-OLSON FUNERAL HOMES	GA FUNERAL	2,000.00
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	145.40
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HOWING, TAYLOR	CELL PHONE REIMBURSEMENT	138.80
HUNTLEY, BEN	MILEAGE, EXPENSES	365.20
HY-VEE ACCOUNTS RECEIVABLE	FAIR BOOTH	116.07
HY-VEE PHARMACY ESTHERVILLE	@JAIL SUPPLIES	301.78
IA DNR WATER SUPPLY OPERATIONS	WATER WELL PERMITS	50.00
ICEOO-JASPER COUNTY ENGINEER, NICOLE WILLIAMS	ICEOO FALL 23 CONFERENCE	250.00
ICS JAIL SUPPLIES INC	PRISONER DEODORANT	298.72
INLAND TRUCK PARTS & SERVICE	PARTS	450.49
INMAN ELECTRIC	POSTAGE WATER SAMPLE	65.12
IOWA LAKE SALES & SERVICE	PARTS-TUTTLE	224.45
IOWA LAKES CORRIDOR DEVELOPMEN	FY24 QTR 1 CONTRIBUTION	7,500.00
IOWA LAKES ELECTRIC COOP	UTILITIES	1,541.54
IOWA LAKES REGIONAL WATER	@UTILITIES	141.50

IOWA PRISON INDUSTRIES	SIGN INVENTORY	407.87
ISAC	HF 178 EDUCATION SESSION	430.00
JASA, KEVIN	CUT BROKEN BRANCH	120.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	334.29
JOHN DEERE FINANCIAL	PARTS,FILTER,OIL,TOTE FILTER	2,503.34
JOHNSTON AUTO STORES	PARTS	52.64
JOSHUA'S EXCAVATION, JOSHUA GARDNER	DD 121 MAIN DITCH SILT CLEAN OUT	52,739.13
JT EXCAVATION	@DD 163 REPAIR	1,423.68
KANE, MARTIN	MILEAGE	52.80
KIRCHNER, LARRY	CELL PHONE REIMB	20.00
KOLLASCH, MACKENZIE	CELL PHONE REIMBURSEMENT	20.00
KREUTZER, DEBRA	MILEAGE	41.25
LANGUAGE LINK	INTERPRETER FEES	81.46
LAWSON PRODUCTS INC	LEVER HOIST, PARTS, TOOLS,BRAKE CLEANER	3,581.68
LEWIS, SUE	MATRON FEES	30.00
MAIL SERVICES	POSTAGE	378.78
MANWARREN, JOEY'S LAWN SERVICE	MOWING PUBLIC HEALTH	55.00
MARCO (DALLAS)	COPIER	17.52
MARCO (MPLS)	COPIER CONTRACT	265.60
MATHESON TRI-GAS INC	WELDING SUPPLIES	72.93
MEDIACOM	UTILITIES	1,755.46
MICHAELSON INC	ROCK HAULING N52	2,535.58
MIDAMERICAN ENERGY CO	@UTILITIES	12.02
MIDWEST CARD AND ID SOLUTIONS	RAPID TAG ANNUAL SOFTWARE	500.00
MINION, DIANN	OFFICE SUPPLIES	88.43
MODERN MARKETING INC	2024 CALENDARS	155.38
MOORMAN, MARY	MILEAGE, CELL PHONE	15.06
MYHRE, PAULA	CELL PHONE REIMBURSEMENT	208.10
NAPA - ESTHERVILLE	PART, OIL, FLOOR DRY	163.26
NORTHERN IA CONSTRUCTION	CMP AND BANDS- 6 INCH	693.00
NORTHSTAR BANK ESTHERVILLE	OFFICE SUPPLIES	70.00
NW DISTRICT ASSESSORS, SETH POSTMA	Meeting Expenses	300.00
OFFICE ELEMENTS	OFFICE SUPPLIES	385.07
OLESON, LUCAS	CELL PHONE REIMB	20.00
OLSON, ANTHONY	MILEAGE	180.40
ONE OFFICE SOLUTION	OFFICE SUPPLIES	132.84
O'REILLY AUTOMOTIVE	@PRESSURE TESTER	57.99
PALO ALTO PUBLIC HEALTH	@LEAD GRANT EXPENSE FY23	1,340.50
PERGANDE, JASON	SPRAYING	1,350.00
PITNEY BOWES INC	POSTAGE METER SUPPLIES	292.14
POMP'S TIRE SERVICE INC	TIRES	652.15
PRO COOP ESTHERVILLE	LAWNMOWER GAS	46.98
PRO COOP POCAHONTAS	FUEL	177.19
RINGSTED AMBULANCE	MONTHLY PAYMENT	370.42
RINGSTED LIBRARY	MONTHLY PAYMENT	470.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	UTILITIES	461.84
RIVER VALLEY TELECOMMUNICATION	UTILITIES	879.47
ROSS, CASEE	TRAINING LUNCH	284.30
RUSSELL, RHONDA	CELL PHONE REIMBURSEMENT	346.70
SANCHEZ, ELIZABETH	INTERPRETER	264.80
SANOFI PASTEUR INC	VACCINES	5,059.24
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	20.00
SCHUMACHER ELEVATOR	ELEVATOR MAINT	194.72
SIRCHIE FINGERPRINT LABS	METH FIELD TEST,FINGERPRINT PADS	83.36
SMART TECHNOLOGY TEAM SOLUTION	HARD DRIVE	126.98
SPENCER OFFICE SUPPLIES	SUPPLIES	89.97
STALLS FARM & HOME	TOOLS, SHOP SUNDRY, MISC PARTS, COMPOUND	1,210.66
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	@WATER SAMPLES	144.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	56.69
SUESS, TRACY	MATRON FEES	55.00
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
SUSAN FRYE COURT REPORTING	COURT REPORTER	616.00
TATMAN, ANTHONY	HIRE SCREENING	10.00
TEAM SERVICES INC	@CONSTRUCTION TESTING SERVICES	2,238.82
TERRIL TELEPHONE CO	E911 ACCESS	5.68
THAEMLITZ, FRED	@TOOLS	190.00
TIGER PRIDE LAWN CARE	PEST CONTROL	40.00
TRITECH SOFTWARE SYSTEM	911 MAINT FEE	15,149.18
TRUCK CENTER COMPANIES	PARTS	663.06
TSP COURT REPORTING, TERRI PALS	COURT REPORTER	607.65
UNIFORM DEN	NAME TAG	52.84

US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	500.00
VANGUARD APPRAISALS INC	Comm/Indust Annual Service	75.00
VERIZON WIRELESS	CELL PHONE	545.63
VFW POST 3388	HOT JAIL MEALS	406.00
VISA	DONUTS FOR COFFEE	5,083.68
WARE, SCOTT	MILEAGE	327.60
WELLS FARGO - ELITE CARD	MEAL	1,226.97
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WEST PAYMENT CENTER	WESTLAW SUBSCRIPTION	931.62
WILLIAMS, SHERRI	CLEANING FEES	300.00
WILLSON & PECHACEK	Attorney Fees	4,515.00
WINDSTREAM	@UTILITIES	53.46
WINDSTREAM	UTILITIES	232.97
ZEMAN, SUE	MOWING	452.00
ZIEGLER	PARTS	6,255.65
	GRAND TOTAL	742,271.96

Goebel shared information on the private invoicing she was instructed to complete for landowners in drainage district 29.

Motion by Quastad, second by Pluth to approve the following Joint Drainage District Claim and forward to Kossuth County for payment. All ayes, motion carried.

DISTRICT	VENDOR	DESCRIPTION	AMOUNT
EK2	Anderson Tiling	Replace Tile	\$1,467.00

Motion by Pluth, second by to approve the following Drainage District Claim and invoice Martin County, Minnesota for 41%. All ayes, motion carried.

DISTRICT	VENDOR	DESCRIPTION	AMOUNT
DD121 Main Ditch	Joshua's Excavation	Clean Silt Pile out of Open Ditch	\$350.00

Motion by Quastad, second by Hansen to approve the drainage claims as presented. All ayes, motion carried.

Auditor, Amy M. Sathoff requested an increase for Precinct Election Officials hourly wage. Sathoff requested \$14.00 per hour for Precinct Election Officials and \$15.00 per hour for Precinct Chairs.

Motion by Pluth, second by Schumacher to approve the increase. All ayes, motion carried.

The Board discussed a drainage issue in drainage district 44. Members of the Board will meet with the Iowa DNR, NRCS and landowners to discuss the issue and report back to the full Board on August 22, 2023.

The Board also discussed drainage district 56 line 3-2. Consensus of the Board will be to proceed with the necessary work to be performed to correct the issue.

Goebel reported that she met with Jacobson Westergard regarding updating the current drainage district maps for Emmet County. The Board discussed that GPS coordinates should be included in any future reclassifications.

The Board discussed the vacant Lincoln Township Clerk position. Auditor Sathoff reminded the Board that it is technically the Board of Supervisors responsibility to perform the Clerk duties if an appointment is not made.

The Board will review the revised County Ordinances from NW IA Planning and Development at their next meeting.

Emmet County Engineer, Walter Davis-Oeth joined the meeting to discuss applications for the construction of utilities on county highway right of ways from TurnKey Logistics on behalf of Summit Carbon Solutions. Summit Carbon had been asked not to submit applications prior to the Iowa Utilities Board approval and did so any way on July 21, 2023. Motion by Pluth, second by Quastad to reject the applications as submitted on the basis that the Iowa Utilities Board has not approved Summit's permit at this time. All ayes, motion carried.

Davis-Oeth reported that the project on A17 is proceeding. Crews are having graveling issues this year. West 14th had to be completely re-graveled due to all the road construction projects in the area, which in turn increases traffic on county gravel roads. Blading has also been increased due to the increased traffic.

The Board reviewed the following Manure Management Plans:

Owner	Facility	Facility ID:
Dustin Tirevold	Farm 182	#64087
Bruce Guse	Guse Bruce	#60324
Roger Tirevold	Tirevold Roger Site 2	#59016
Spencer Love	Love Spencer	#70341

The Board reviewed a letter from Pinnacle with an official request to withdraw the construction permit for the East Ingham Site DNR #60764.

Motion by Hansen, second by Schumacher to adjourn the meeting at 10:55 a.m. All Ayes. Motion carried.

Amy M. Sathoff, Auditor

Todd Glasnapp, Chairman