

Approved Minutes Emmet County Board of Supervisor Minutes
 August 1, 2023 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair
 John Pluth
 Tim Schumacher
 Lisa K. Hansen
 Jeff Quastad

Absent: None

Media: Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Quastad, second by Hansen to approve the minutes from the last meeting with corrections also approving them for publication. All Ayes, motion carried.

During Public forum, Mike Dalen from the Estherville V.F.W. thanked the supervisors and Casee Ross, VA Director, for all the work they do in Emmet County. On October 28th, the V.F.W. will be hosting a recognition meal for First Responders and other residents that make a difference in Emmet County. Hansen and Quastad attended ECCOG meeting and discussed truck issues. Schumacher attended Sioux Rivers Mental Health meeting.

Emmet County Engineer, Walter Davis-Oeth joined the meeting. River Valley Communications utility permit to bore in High Lake Section 5, North from 2131 420th Ave on west side of road to 2053 420th Ave in Center Section 32 boring across A33 or 210th St. Motion to approve by Hansen, second by Pluth. All ayes, motion carried. River Valley Communications utility permit to bore in High Lake Section 24 from 2560 450th Ave going north on the westside of 450th Ave to 2496 then boring the road from the west side to the building site on the east side of the road. Motion to approve by Quastad, second by Pluth. All ayes, motion carried.

Quastad asked for contact information from Davis-Oeth for Iowa DOT to contact them in regards to a continual flooding problem with land west of Gruver by Highway 9. Paving started on A17. Glasnapp shared compliments for the road crew on recent work SE of Ringsted.

At 9:30 a.m., Chairman Glasnapp opened the Public Hearing of Amendment #1 of the FY2024 Emmet County Budget. The Amendment is summarized as follows:

EMMET COUNTY BUDGET AMENDMENT #1 - August 1, 2023

EXPENDITURES		
Department	Reason	Amount
Service Area 01 - Public Safety and Legal Services		
Ambulance	Addition of Wallingford Ambulance	\$ 4,020.00
	Total Service Area 01	\$ 4,020.00
Service Area 06-County Environment and Education		
Fairgrounds	Water Project (ARPA funds offset)	\$ 1,107.00
	Total Service Area 06	\$ 1,107.00
Service Area 09 - Administration		
Annex	Public Health Renovations (ARPA funds Offset)	\$ 54,814.00
Information Technology	Salary, FICA, IPERS & Health Insurance	\$ 35,000.00
	Total Service Area 09	\$ 89,814.00
	TOTAL AMENDMENT EXPENDITURES	\$ 94,941.00

The Auditor's office received no public comment on the Amendment that was duly published in the local newspapers.

Motion by Quastad, second by Pluth to close the public hearing: Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Quastad and Glasnapp. Nays: None.

Motion by Quastad, second by Hansen to adopt the Budget Amendment as presented. Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Quastad and Glasnapp. Nays: None. All ayes, amendment adopted.

Motion by Hansen, second by Schumacher to approve the FY2024 Northwest Iowa Housing Trust Pledge Letter pledging \$761 matching funds for FY2024. All ayes, motion carried.

At 9:45 a.m. motion by Pluth, second by Hansen to go into Closed Session with Jason Craig, Ahlers and Cooney, pursuant to Iowa Code 21.5 (1)(c). Roll Call Vote Ayes: Unanimous. Nays: None.

Motion by Hansen, second by Quastad to go out of closed session. Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Quastad and Glasnapp. Nays: None. No decisions were made in closed session.

Motion by Quastad, second by Schumacher to appoint Kalcey Harvey to be a Trustee for Lincoln Township. All ayes, motion carried. Lincoln Township Clerk appointment and discussion tabled until next week, August 8, 2023.

Heidi Goebel joined the meeting to discuss the potential reclassification of DD29. Motion by Quastad, second by Pluth to order the reclassification of DD29 and to hire Collin Klingbeil, Jacobson Westergard engineer. All ayes, motion carried.

Goebel went on to discuss topics covered in the drainage district clerk meeting she attended on July 20. Drainage workflow once a request for work in a drainage district is received by a board member and that work needs to be documented within the board meeting minutes. Board will add detailed drainage work topics to future agendas. Drainage clerk time can be levied to the drainage district. Emmet County currently charges a \$5 minimum parcel fee for drainage. Discussed adding a \$5 minimum administration fee also. No action taken.

Emmet County Zoning Administrator, Barb Bohm, joined the meeting to update the Board on the Nuisance letters for Maple Hill Properties. The Board instructed Bohm to send the landowner a letter stating that they observed progress and to extend the nuisance deadline another 30 days.

The Board reviewed the 2023 Emmet County Code of Ordinances prepared by NW IA Planning & Development. Quastad discussed adding the proposed drainage district ordinance regulating sediment into the drainage district infrastructure. No action taken.

The Board reviewed the following Manure Management Plan:

Owner	Facility	Facility ID:
Calvin Bremer	Bremer Calvin	#62200
Bruce Guse	Guse Family Farm Corp	#60324
Cole Wegener	Cole Wegener	#57872

Motion by Schumacher, second by Hansen to adjourn the meeting at 11:44 a.m. All Ayes. Motion carried.

Heidi Goebel, Emmet County Auditor's Assistant

Todd Glasnapp, Chairman