

Approved Minutes Emmet County Board of Supervisor Minutes
 June 13, 2023 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair
 John Pluth
 Tim Schumacher
 Lisa K. Hansen
 Jeff Quastad

Absent: None

Media: Mike Tidemann and Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Quastad to approve the minutes from last week's meeting also approving them for publication. All Ayes, motion carried.

During Public forum, Auditor Sathoff reported that the Pre-Bid Conference for the Courthouse addition is Thursday, June 15th at 2:00 p.m. in the Boardroom. Sathoff also shared that Brett with CMBA said that if a bid is awarded the start date for the project will be August 14th, 2023 with a completion date within 365 days from project start date.

The Board discussed the monument that is on the west side of courthouse square. Consensus is that it can stay in place or if the Legion would like it, they could move it.

The Board discussed the flags leaning during the Memorial Day weekend.

The Board discussed complaints regarding camping rates at Emmet County Campgrounds.

Glasnapp reported on the Safety meeting he attended yesterday.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and presented a proposal for geotechnical and material inspection services for the Estherville Maintenance Building. Team Services and CTS provide the services and quoted the project. Davis-Oeth is recommending the low bid from Team Services for the project. Motion by Pluth, second by Hansen to approve the proposal from Team Services as presented. All ayes, motion carried.

Motion by Pluth, second by Hansen to approve the monthly claims as presented. All ayes, motion carried.

Gross Pay 2023 May	\$336,687.81
Total Gross Payroll	\$499,742.46
County Share IPERS	\$33,086.99
County Share FICA	\$21,342.23
County Share Medicare	\$4,991.33
County Share Health/Life/Dent Ins.	\$73,554.10

Claims Paid Prior to 06/13/2023

DATE	VENDOR	PURPOSE	AMOUNT
5/10	A&M LAUNDRY	TOWELS	\$44.49
5/10	ALLIANT ENERGY	UTILITIES	\$1,087.23
5/10	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$568.98
5/10	VERIZON WIRELESS	ENGINEER	\$90.72
5/10	MIDWEST RADAR & EQUIPMENT	RADAR CALIBRATION,CERT	\$320.00
5/16	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$5,427.26
5/16	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$88,283.32
5/19	US TREASURY	PCORI FEES	\$209.25
5/26	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$10,552.69
6/2	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$391.17
6/6	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$4,910.27
6/6	WAKE COUNTY SHERIFF	SERVICE OF PAPERS	\$35.00
6/8	MICHELLE HOWING	ECONOMIC DEVELOPMENT LOAN	\$15,000.00
6/8	MICHELLE HOWING	FORGIVABLE LOAN	\$3,500.00
		TOTAL	\$130,420.38

Vendor	Description	Amount
911 INSTALLS LLC	UPFIT OF SQUAD TRUCK	3,198.65
A & M LAUNDRY INC	LAUNDRY,DUST MOPS	159.99
ACE HARDWARE	911 PHONE CARD	466.51
AHLERS & COONEY, ACCOUNTING DEPT	SERVICES TO MAY 15 2023	837.00
ALLIANT ENERGY	ELECTRICITY	753.97
ANDERSON TILING	DD 68 NM BRANCH 2 REPAIR	1,697.00

ANDERSON, ERIC	TRAINING AMMO AND SPRAY NOZZLE	522.17
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	417.00
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLICATIONS	223.04
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	GAS	50.38
ARNOLD MOTOR SUPPLY	PARTS	615.47
AT & T	E911 ACCESS	47.78
AVERA, ATTN: CLIENT BILLING	PRISONER MEDICAL TREATMENT	955.00
BATMAN, KARI	CELL PHONE REIMBURSEMENT	135.50
BCN TELECOM	BCN LONG DISTANCE	49.15
BECKMAN, GLENIN	INTERPRETER	165.00
BLACK HILLS ENERGY	NAT GAS	877.52
BOB BARKER COMPANY INC	REPLACEMENT JAIL MATTRESSES	727.32
BOMGAARS SUPPLY	PART	42.32
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
C & G MANUFACTURING LLC	WELDING SUPPLIES	62.50
CENTURYLINK	712-F25-0057-118 - E911 TELEPHONE	334.53
CENTURYLINK	PHONE	32.06
CITY OF ARMSTRONG	UTILITIES	118.75
CITY OF ESTHERVILLE	UTILITIES	4,206.67
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,500.00
CITY OF RINGSTED	UTILITIES	40.50
CITY OF WALLINGFORD	UTILITIES	35.96
CMBA ARCHITECTS	APRIL ARCHITECT PROF SERVICES	21,402.69
COUNSEL - VISUAL EDGE IT	Copies - Ricoh SP3600	52.56
CREECH MD, JAMES	MEDICAL EXAM FEE	200.00
CRESS REFRIGERATION INC	SERVICE CALL	270.00
CRYSTEEL TRUCK EQUIPMENT INC	PARTS	418.96
DAN'S REPAIR	TIRE REPAIR	152.00
DASH MEDICAL GLOVES INC	DISPOSABLE GLOVES	75.90
DENCO CORP	CRACK SEALING	93,584.64
DES MOINES STAMP MFG CO	NOTARY STAMP	33.00
DETMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIAMOND MOWERS INC	MOWER PARTS	2,611.77
DIAZ, SILVIA	MILEAGE	3.40
DIETRICH, LEA	MILEAGE AND BOH SUPPLIES	112.23
DON JOSE RESTAURANT	PRISONER HOT MEALS	336.00
DRAIN PRO OF NW IOWA LLC	BUILDING REPAIRS	215.00
DUCKETT, TREVOR	CELL PHONE REIMBURSEMENT	20.00
DUITSMAN PLUMBING & HEATING	REZNOR REPAIR	2,507.08
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELECTRONIC SERVICES SYSTEM	MAINTENANCE AND SUPPORT FOR ILR	1,839.97
EMMET CO ENGINEER	Fuel	4,654.18
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO NATURE CTR FOUNDATION	PRAIRIE CENTER CONCRETE	10,188.50
EMMET CO SHERIFF	TRANSPORT FEES	699.40
EMMET CO TREASURER	POSTAGE	1,003.16
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS	1,681.09
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ENERSON, DAVID	MILEAGE	22.00
ESTHERVILLE CHAMBER, OF COMMERCE	EAPG MONTHLY PAYMENT	1,666.66
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	158.27
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,533.62
ESTHERVILLE NEWS AND SPIRIT	PUBLICATIONS	147.42
ESTHERVILLE PAINT & GLASS	REPAIR & LABOR ASSESSOR'S DOOR	3,080.50
ESTHERVILLE PHARMACY	PRISONER MEDS	308.05
ESTHERVILLE PRINTING CO	OFFICE SUPPLIES	188.30
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
FAREWAY STORES	OFFICE SUPPLIES	304.59
FARM & HOME PUBLISHERS	ADVERTISING	935.00
FERGUSON'S GARDEN CENTER INC	SPRINKLER TURN ON AND REPAIR	330.00
FIRSTNET AT&T MOBILITY	EMA HOTSPOT	1,036.59
FORCE AMERICA DISTRIBUTING LLC	PRESSURE WASHER HOSE	30.00

FREDERICKSEN, TRAVIS	CELL PHONE REIMB	20.00
GOEBEL, HEIDI	FIRST AID KIT SUPPLIES	325.36
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH - MILWAUKEE, WI	OFFICE SUPPLIES	692.30
GORDON FLESCH TX	COPIER	414.08
HEARTLAND BUSINESS SYSTEMS LLC	FIREWALL, APS, LICENSING	13,835.00
HEARTLAND SECURITY SERVICES	COURTHOUSE SECURITY	335.40
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	SHOP SUNDRY	43.70
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	387.11
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	174.00
HOWING, TAYLOR	CELL PHONE REIMBURSEMENT	381.90
HUNTLEY, BEN	MILEAGE & EXPENSES	519.40
HY-VEE ACCOUNTS RECEIVABLE	JAIL KITCHEN SUPPLIES AND FOOD	604.03
IA DRAINAGE DIST ASSOCIATION	COUNTY DUES	7,437.50
IACCVSO TREASURER, CERRO GORDO CO VA	IACCVSO ANNUAL DUES	50.00
ICUBE, ALLISON RIPPERGER	2023 ICUBE DUES	200.00
IMWCA	Workers Compensation Insurance	90,097.00
INMAN ELECTRIC	WOLDEN AND TUTTLE ELECTRICAL UPDATES	10,447.49
IOWA DIVISION OF LABOR SERVICE, BOILER SAFETY	BOILER INSPECTION	80.00
IOWA GREAT LAKES DOORS	REPLACE GARAGE DOOR PANEL	636.00
IOWA LAKE SALES & SERVICE	GRASSHOPPER MOWER REPAIR	739.45
IOWA LAKES ELECTRIC COOP	SIGNALS	580.00
IOWA LAKES REGIONAL WATER	UTILITIES	141.50
IOWA PRISON INDUSTRIES	SIGN INVENTORY	69.00
IOWA STATE UNIVERSITY-INTRANS	REGISTRATION ICEA CONF	125.00
ISAC	ISACA SUMMER REGISTRATION	6,525.00
JACK'S UNIFORM SALES	SHIRT	54.94
JACOBSON-WESTERGARD	ARPA COURTHOUSE RENO	3,160.00
JASA, KEVIN	REMOVAL TWO COURTHOUSE TREES AND STUMPS	900.00
JCL SOLUTIONS - JANITORS CLOSE	COURTHOUSE CUSTODIAL SUPPLIES	1,025.19
JOHN DEERE FINANCIAL	OIL AND FILTER	1,249.59
JOHNSTON AUTO STORES	BRAKE LINE	12.07
K & H CO-OP OIL CO	LP FUEL	505.11
KANE, MARTIN	MILEAGE	58.00
KIRCHNER, LARRY	CELL PHONE REIMB	20.00
KOLLASCH, MACKENZIE	CELL PHONE REIMBURSEMENT	20.00
KREUTZER, DEBRA	MILEAGE	69.30
KWIK TRIP	JAIL KITCHEN FOOD	28.79
LANGUAGE LINK	INTERPRETATION FEES	28.84
LARSON, CURT	MILEAGE	181.50
LAUCK, JAMIE	MATRON FEES	60.00
LEIBFRIED, DANIELLE	CONTINUING ED ECI	75.00
LESS LETHAL	JAIL STUN BELT BATTERY	109.75
LEWIS, SUE	MATRON FEES	180.00
MAIL SERVICES	POSTAGE	440.42
MANWARREN, JOEY'S LAWN SERVICE	LAWN MOWING-PUBLIC HEALTH	220.00
MARCO (DALLAS)	COPIER LEASE MAY 23	278.69
MARCO (MPLS)	COPIER	560.61
MATA CONSTRUCTION, JOAQUIN MATA	NATURE CENTER REPAIRS, IMPROVEMENTS	14,821.66
MATHESON TRI-GAS INC	WELDING SUPPLIES	72.93
MATHESON, GREG	BOARD MILEAGE	49.50
MCKEAN, PHYLLIS	BOARD MILEAGE	148.50
MEDIACOM	UTILITIES	1,760.59
MEDLINE INDUSTRIES	CLINIC SUPPLIES-LEAD MACHINE	528.58
MIDAMERICAN ENERGY CO	UTILITIES	50.53
MINION, DIANN	ENVELOPES	31.84
MONTREUIL, JILL	CLEANING	200.00
MOORMAN, MARY	MILEAGE	31.55
MURPHY MANAGEMENT	GA RENT	350.00
MYHRE, PAULA	MILEAGE	161.70
NAPA - ESTHERVILLE	PARTS AND FILTERS	371.38
NATIONAL SHERIFFS ASSOCIATION	STATE CERT	315.75
NEW COOPERATIVE INC	CARDTROL GAS	147.90
NORTHERN IA CONSTRUCTION	MIRAFI FABRIC	1,875.00
NYHART	ACTUARIAL VALUATION GASB 75	2,400.00

OFFICE ELEMENTS	RECEIPT TAPE	340.89
OLESON, LUCAS	CELL PHONE REIMB	20.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	177.65
O'REILLY AUTOMOTIVE	PARTS	11.99
PALO ALTO CO SHERIFF	SERVICE OF PAPERS	43.75
PATC	CRIMINAL LAW HANDBOOK	28.00
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER LEASE	796.92
PITNEY BOWES INC	METER RENTAL	142.74
POMP'S TIRE SERVICE INC	TIRES	2,472.34
POSTMASTER	PO BOX RENTAL	94.00
PRO COOP ESTHERVILLE	GAS	88.49
PRO COOP POCAHONTAS	GAS,DIESEL,OIL,DEF,LP	38,818.33
QUALIFICATION TARGETS INC	TARGETS	80.56
RINGSTED AMBULANCE	MONTHLY PAYMENT	349.62
RINGSTED DISPATCH	PUBLICATIONS	111.52
RINGSTED LIBRARY	MONTHLY PAYMENT	456.25
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	794.47
RIVER VALLEY TELECOMMUNICATION	PHONE	880.31
RODRIGUEZ, ROSALIA	PAPER	7.49
ROSS, CASEE	MILEAGE	368.20
ROSS, DUSTIN	LABOR TO BUILD FURNITURE	162.92
RSVP	FY23 CONTRIBUTION	1,500.00
RUSSELL, RHONDA	MILEAGE	319.55
SAFELITE FULFILLMENT INC	REPLACE WINDSHIELD	137.99
SANCHEZ, ELIZABETH	INTERPRETER	117.70
SATHOFF, AMY	OFFICE SUPPLIES	41.42
SECURE SHRED SOLUTIONS LLC	SHRED SERVICE	52.00
SIRCHIE FINGERPRINT LABS	FIELD TEST FOR METH,MARIJUANA	78.48
SMART TECHNOLOGY TEAM SOLUTION	KEYBOARD FOR EMA VEHICLE	31.25
SNAP ON, LARRY WHITE TOOLS	PART	9.65
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	121.70
STALLS FARM & HOME	AIR FILTER	614.20
STAPLES CREDIT PLAN	OFFICE SUPPLIES	27.18
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER SAMPLES	86.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	106.57
SUESS, TRACY	MATRON FEES	110.00
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	58.50
SWANSON, KIM	BOARD MILEAGE	176.00
TENDAL, ANNIE	MATRON FEES	132.50
TERRIL TELEPHONE CO	E911	5.68
TIGER PRIDE LAWN CARE	PEST CONTROL	40.00
TRUCK CENTER COMPANIES	PARTS	250.55
TSP COURT REPORTING, TERRI PALS	DEPOSITIONS	1,383.25
UNIFORM DEN	DEPUTY UNIFORMS	336.86
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	RANDOM DRUG SCREEN	84.00
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,000.00
VERIZON WIRELESS	Cell Phone Service	586.33
VFW POST 3388	HOT JAIL MEALS	308.00
VISA	BUG SPRAY	6,156.00
WARE, SCOTT	MILEAGE	68.90
WELLS FARGO - ELITE CARD	MEALS, MEMBERSHIP USPCA	485.47
WELLS FARGO FINANCIAL LEASING	COPIER LEASE	68.00
WESSELS OIL COMPANY INC	DUST CONTROL 2050 GALLONS	3,485.00
WEST PAYMENT CENTER	WESTLAW ONLINE SUBSCRIPTION	931.62
WESTERN IOWA TOURISM REGION	FY24 PARTNERSHIP SUPPORT	500.00
WINDSTREAM	PHONE	34.86
WINDSTREAM	DOLLIVER PHONE	232.94
ZEMAN, SUE	MOWING	477.00
ZIEGLER	PARTS, OUTSIDE SERVICES	28,785.50

**GRAND
TOTAL**

436,993.79

Motion by Quastad, second by Hansen to approve the drainage claims as presented. All ayes, motion carried.

Brenna Koedam, CEO for the Sioux Rivers Mental Health Region joined the meeting to introduce herself and recap FY22. Koedam explained recent legislation that passed regarding mental health region. HF417 will change the structure of the Governing Board of the Region. Emmet County will go from two Board members to one Board member.

Sioux Rivers has contracted with Seasons Center to provide mobile crisis care when people need immediate mental health care when 998 is dialed.

Emmet County had thirteen FY2023 mental health committals. Koedam outlined all the services provided to Emmet County by the Sioux Rivers Mental Health Region.

Emmet County Zoning Administrator, Barb Bohm and Emmet County Environmental Health Director, Ben Huntley joined the meeting to discuss action on the nuisance complaint regarding two parcels in Maple Hill. There are health and safety concerns from adjacent property owners.

Emmet County Weed Commissioner, Bryan Kruse has provided the Board with his written opinion regarding the property.

The Board will revisit this issue next week.

Auditor Sathoff presented the following Budgeted End of the Year Transfers that are done annually for EMA and Secondary Roads:

AUDITOR TRANSFERS

From General Supplemental Fund	\$	7,605.00	0002-99-1210-000-82089
To Emergency Mgmt Fund-HAZMAT	\$	7,605.00	4000-0-10-0599-904080
From General Supplemental Fund	\$	70,105.00	0002-99-1210-000-82097
To Emergency Mgmt Fund-Disaster	\$	70,105.00	4000-0-10-0599-904079
From Rural Services	\$	1,183,687.00	0011-99-0300-000-81200
To Secondary Roads Fund	\$	1,183,687.00	0020-0-20-0300-902000

Motion by Schumacher, second by Quastad to approve the transfers. All ayes, motion carried.

The Board reviewed Draft#1 of the Emmet County's code of ordinances. Auditor Sathoff reviewed changes made to the Code of Ordinances. The review was completed by NW IA Planning & Development. The major change is the removal of Chapter 77 regarding All-Terrain Vehicles since the State of Iowa has a code that pre-empts the county's ordinance.

This will be put on the July 11th, 2022 Board meeting for further review.

The Board reviewed the following joint Drainage District Claim, approving it for payment by Control County – Kossuth County:

Drainage District	Vendor	Description	Amount
EK5	Anderson Tiling	Repair Intake and T	\$822.00

Motion by Schumacher, second by Pluth to approve the joint drainage claim. All ayes, motion carried.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site #
Aaron Kressin	1	#60560

Motion by Pluth, second by Hansen to adjourn the meeting at 11:15 a.m. All Ayes. Motion carried.

Amy M. Sathoff, Emmet County Auditor

Todd Glasnapp, Chairman