

Approved Minutes Emmet County Board of Supervisor Minutes
May 16, 2023 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: Todd Glasnapp, Chair
John Pluth
Tim Schumacher
Lisa K. Hansen
Jeff Quastad

Absent: None

Media: Mike Tidemann and Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes from last week's meeting also approving them for publication. All Ayes, motion carried.

During Public forum, Emmet County Attorney, Melanie Summers Bauler joined the meeting to discuss the Open Records Request that was received regarding the Amendment Zoning Ordinance and correspondence regarding the ordinance. All correspondence from the Supervisors should be submitted to the Emmet County Auditor by next Tuesday, May 23, 2023. Correspondence with Emmet County Attorney and Attorney Whipple with Ahlers & Cooney is excluded from this request due to Attorney/Client privilege.

Emmet County Diann Minion joined the meeting.

Bauler reported that another open records request was received by Emergency Management and the Emmet County Recorder regarding 301 different parcels.

Auditor Sathoff reported to the Board that with the implementation of HF718, Emmet County Senior Home Owners 65 years of age and older may claim a homestead exemption in addition to the homestead credit already in place. Any resident who would like to apply for this exemption may contact the Emmet County Assessor's Office for more information and the application.

Emmet County Engineer, Walter Davis-Oeth joined the meeting. Motion by Quastad, second by Schumacher to go into closed session per IA Code 21.5(c). Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Quastad and Glasnapp. Nays: None.

No official business was decided in the closed session.

Motion by Quastad, second by Hansen to come out of closed session. Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Quastad and Glasnapp. Nays: None.

Motion by Schumacher, second by Pluth to approve the Master Contract with Emmet County and the International Union of operating engineers, local 234 as presented. All ayes, motion carried.

Contract includes the following wage increases:

Fiscal Year beginning July 1, 2023	10%
Fiscal Year beginning July 1, 2024	3%
Fiscal Year beginning July 1, 2025	3%

Davis-Oeth gave a brief road crew report.

Teresa Beck and Jon Height representing Beck Engineering joined the meeting along with Dan Burton of the Secondary Roads Department. Beck presented the company's civil engineering and land surveying services to the Board. Beck Engineering has expanded their services to include work for other counties.

Leroy Strong representing the Armstrong VFW joined the meeting requesting \$5,000 in L.O.S.S.T. funds for kitchen sink and plumbing for the sink for the VFW. Motion by Pluth, second by Schumacher to approve matching dollars of \$2,500 for the project. The VFW would need to provide Auditor Sathoff with proof of the matching funds before county funds are expended. Hansen abstained from the vote however the motion carried.

EMA Director Sheridan joined the meeting to discuss the open records request that was discussed earlier presented by Attorney Bauler and Recorder Minion.

Auditor Sathoff presented nine program/participation agreements for FY2024. Motion by Schumacher, second by Hansen to approve the program/participation agreements with: CAASA, Discovery House, the Emmet County Historical Society, Estherville Dinner Date, the Family Crisis Center, RIDES, the Ringsted Senior Center, NW IA Regional Housing Trust and Upper Des Moines Opportunity. All ayes, motion carried.

The Board reviewed the Amendment to the Professional Services Agreement with CMBA. The amendment is for bringing existing building to code for unseen electrical and mechanical conditions only in an amount not to exceed \$11,500. Motion by Schumacher, second by Hansen to approve the amendment. Quastad voted No on the motion however motion carried.

The Board considered a request from IT Director Duckett to change our website domain. Consensus of the Board was to sign the agreement.

Auditor Sathoff presented the GASB 75 Interim Actuarial Valuation Report for the FY ending June 30, 2022 prepared by Nyhart to the Board. Overall, Emmet County's Post Employee Obligations have decreased. Motion to approve the Report as presented by Hansen, second by Pluth. All ayes, motion carried.

Quastad discussed a drainage issue with the Swan Lake Project and the DNR worked with him by putting a few boards in the dam to control the flow due to current high-water issues.

Schumacher reported on upcoming meetings this week and potential assistance to wind energy installation in Emmet County.

Motion by Hansen, second by Quastad to adjourn the meeting at 11:10 a.m. All Ayes. Motion carried.

Amy M. Sathoff, Emmet County Auditor

Todd Glasnapp, Chairman