

Unapproved Minutes Emmet County Board of Supervisor Minutes
 May 9, 2023 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair
 John Pluth
 Tim Schumacher
 Lisa K. Hansen, joined telephonically via Zoom
 Jeff Quastad

Absent: None

Media: Mike Tidemann and Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Schumacher to approve the minutes from last week’s meeting also approving them for publication. All Ayes, motion carried.

During Public forum, Auditor Sathoff reminded the Board about the meeting with the Engineers today at 11:30 a.m. for the Courthouse addition project.

Auditor Sathoff reported that HF 718 was signed by the Governor and will impact FY2025 levies.

Pluth attended an emergency meeting of the Iowa Lakes Corridor regarding the Executive Director Position.

Hansen inquired if the Supervisors would be attending the upcoming PHMSA meeting May 31, 2023 through June 1, 2023 in Des Moines. There will be a virtual option for the meeting also.

Penny Clayton, Beth Burton and Lyle Hevern joined the meeting on behalf of the Emmet County Council of Governments (ECCOG) and the City of Estherville. Emmet County Zoning Administrator Barb Bohm, Emmet County EMA Director Travis Sheridan and Dan Burton from the Secondary Roads Department also joined the meeting.

Clayton reported that ECCOG currently employees 2 full time employees and 4 part time employees. If the County would take over ECCOG those employees would become County employees.

ECCOG is audited on a calendar year basis and has an annual budget of approximately \$600,000. ECCOG writes approximately 300 checks per year and sends out 20 to 30 invoices/statements per month. The City currently utilizes Quick Books to track the invoicing and statements and reports it through an Enterprise Fund.

ECCOG had a profit last year of approximately \$32,000 a year.

ECCOG was set up with a 28E Agreement between Emmet County, Armstrong, Dolliver, Ringsted, Dolliver, Estherville and Wallingford. Members of the 28E Agreement would have to vote in order to dissolve it.

Auditor Sathoff has discussed the potential cost of adding ECCOG to the present Audit with the County’s Audit Firm, Winther, Stave & Company. Follow up will be done with them to see if there would be an additional cost for adding ECCOG to the Emmet County Audit Annual Audit.

Motion by Schumacher, second by Quastad to approve the monthly claims as presented. All ayes, motion carried.

Motion by Quastad, second by Schumacher to approve the drainage claims as presented. All ayes, motion carried.

Gross Pay 2023 April	\$338,367.31
Total Gross Payroll	\$463,619.01
County Share IPERS	\$31,265.16
County Share FICA	\$19,707.97
County Share Medicare	\$4,609.15
County Share Health/Life/Dent Ins.	\$70,589.42

Claims Paid Prior to 5/9/2023

DATE	VENDOR	PURPOSE	AMOUNT
4/17	EBS	PSF CLAIMS	\$85,837.12
4/17	ISAC UNEMPLOYMENT	QUARTERLY CHARGE	\$5,990.91
4/17	POSTMASTER	ELECTION NCOA POSTAGE	\$250.00
4/21	FAREWAY	JAIL KITCHEN FOOD	\$261.90
4/21	EBS	PSF CLAIMS	\$4,729.20
4/21	HYVEE	DEPUTY ACADEMY MEALS	\$2,395.34
4/21	MARCO (DALLAS)	COPIER LEASE	\$148.88
4/28	EBS	PSF CLAIMS	\$530.24
4/28	JEAN HOFFMAN	MARCH PY TOWNSHIP CLERK FEES	\$23.09
4/28	POSTMASTER	ELECTION NCOA POSTAGE	\$150.00
		TOTAL	\$100,316.68

Vendor	Description	Amount
A & M LAUNDRY INC	LAUNDRY	77.00
ACE HARDWARE	KEYS	622.12
AHLERS & COONEY, ACCOUNTING DEPT	NAVIGATOR IUB PROCEEDINGS PROF SERVICES	3,486.00
ALL STAR LANES	JAIL CONDIMENTS	40.00
ALLIANT ENERGY	UTILITIES	84.84
ALPHA WIRELESS COMM.	2 MOBILE RADIOS FOR PD	40,235.26
ANDERSON TILING	DD 37 BRANCH 132 REPAIR TILE HOLE	5,388.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	417.00
ARMSTRONG BUILDING SUPPLY	SHOP SUNDRY	10.15
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLICATION	1,420.67
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	TUTTLE TRUCK '97 REPAIRS	299.43
AT & T	E911 ACCESS	47.78
AVERA MED GROUP ESTHERVILLE	PRISONER MEDICAL CARE	170.04
AVERA, ATTN: CLIENT BILLING	RANDOM DRUG SCREEN	619.00
BATMAN, KARI	CELL PHONE REIMBURSEMENT	552.05
BCN TELECOM	BCN LONG DISTANCE	59.67
BECKMAN, GLENIN	INTERPRETER	175.00
BLACK HILLS ENERGY	UTILITIES	3,699.57
BOHM, BARBARA	Mileage/Parking Eagleview Conference	254.62
BOMGAARS SUPPLY	NATURALIST SUPPLIES	371.75
BUDACH, ROXANNE	TRAINING EXPENSES	132.88
BUSINESS FORMS & SYSTEMS	OFFICE SUPPLIES	592.15
C & G MANUFACTURING LLC	WELDING SUPPLIES	238.00
CENTRAL IA DISTRIBUTING INC	CUSTODIAL	676.00
CENTURYLINK	712-F25-0057-118 - E911 TELEPHONE	309.05
CENTURYLINK	PHONE	32.03
CHRISTENSEN CONSTRUCTION COMPA	ELECTRICAL WORK	14,901.00
CINTAS	FIRST AID BOX REFILL	303.28
CITY OF ARMSTRONG	UTILITIES	252.50
CITY OF ESTHERVILLE	UTILITES	4,054.51
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,500.00
CITY OF RINGSTED	UTILITIES	40.50
CITY OF WALLINGFORD	UTILITIES	77.64
CLAY CO ENVIRONMENTAL HEALTH	RADON TEST KITS	122.10
CMBA ARCHITECTS	SEC ROADS PROF SERVICES	15,175.00
COFFMAN'S LOCKSMITH SHOP	DRILL BITS	59.10
COUNSEL - VISUAL EDGE IT	Copies - Ricoh SP3600	63.81
CREECH MD, JAMES	MEDICAL EXAMINER FEES	600.00
CRYTEEL TRUCK EQUIPMENT INC	TOOL BOX, TOOLS	5,294.08
DAN'S REPAIR	TIRE MOUNT, BALANCE	73.00
DAVIS-OETH, WALTER	MSHA MEALS	235.94
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIETRICH, LEA	MILEAGE AND EXPENSES	36.30
DISTRICT 3 RECORDERS ASSN, LYON CO RECORDER	DUES	50.00
DOLLAR GENERAL	SUPPLIES	9.10
DON JOSE RESTAURANT	PRISONER HOT MEALS	658.00
DON'S TRUCK SALES INC	536088	214.49
DUCKETT, TREVOR	CELL PHONE REIMBURSEMENT	20.00
DUITSMAN PLUMBING & HEATING	CLEAN. TEST SHOP HEATER	98.00
ECCOG	DISPOSAL FEE	25.00
EDISPATCHES-PENGUIN MANAGEMENT	E DISPATCH	3,516.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	Fuel	3,646.70
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	2,165.38
EMMET CO TREASURER	PAYROLL BANK FEE	971.98
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ESTHERVILLE CHAMBER, OF COMMERCE	VA HOME SHOW BOOTH FEE	1,791.67
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	113.11
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00

ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,353.58
ESTHERVILLE NEWS AND SPIRIT	AD	1,277.39
ESTHERVILLE PAINT & GLASS	PLEXIGLASS ASSESSOR	133.27
ESTHERVILLE PHARMACY	PRISONER MEDS	338.47
EWEN, ALEX	CELL PHONE REIM	20.00
FAREWAY STORES	WELLNESS PROGRAM MEAL	744.66
FIRSTNET AT&T MOBILITY	INTERNET	995.32
FISHER, ALLISON	MSHA BREAK FOOD	177.97
FORCE AMERICA DISTRIBUTING LLC	PARTS	1,060.68
FREDERICKSEN, TRAVIS	CELL PHONE REIM	20.00
GALLS KY	BOOTS	425.30
GATEWAY HOTEL & CONF CENTER	CONFERENCE LODGING	109.76
GLASNAPP, TODD	MILEAGE	49.50
GLAXOSMITHKLINE	VACCINES	8,573.64
GOEBEL, HEIDI	CELL PHONE REIMBURSEMENT	449.96
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH - MILWAUKEE, WI	COPIER CONTRACT	1,596.83
GRAHAM TIRE SPENCER	TIRE	777.52
HANSEN, LISA	MILEAGE	69.30
HEARTLAND SECURITY SERVICES	COURTHOUSE	425.00
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	432.50
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HOWING, TAYLOR	CELL PHONE REIMBURSEMENT	43.65
HUNTLEY, BEN	MILEAGE AND EXPENSES	450.66
HY-VEE ACCOUNTS RECEIVABLE	KITCHEN SUPPLIES	945.06
INLAND TRUCK PARTS & SERVICE	PARTS	146.34
INMAN ELECTRIC	WATER SAMPLE POSTAGE	17.12
INTERSTATE ADVANCED MATERIAL	LEVEL 2 BALLISTIC GLASS	12,225.24
IOWA DEPT OF PUBLIC SAFETY, TINA PALMER	IOWA SYSTEM ONLINE WARRANTS	2,094.00
IOWA GREAT LAKES DOORS	GARAGE DOOR ROLLERS	28.00
IOWA LAKES ELECTRIC COOP	UTILITIES	580.24
IOWA LAKES REGIONAL WATER	UTILITIES	141.50
IOWA LAW ENFORCEMENT ACADEMY	RECERTIFICATIONS	400.00
IOWA SECRETARY OF STATE	NCOA NOTICES	337.19
ISAC EDUCATION & SEAT TRAINING	CANCELLATION FEE SPRING CONF-SATHOFF	315.00
JCL SOLUTIONS - JANITORS CLOSE	TOILET PAPER	170.78
JOHNSTON AUTO STORES	PART, OIL	179.89
K & H CO-OP OIL CO	LP FUEL	1,433.41
KANE, MARTIN	MILEAGE	58.00
KAPP'S FIRE EXTINGUISHER SALES	ANNUAL INSPECT	446.75
KIRCHNER, LARRY	CELL PHONE REIM	20.00
KOLLASCH, MACKENZIE	CELL PHONE REIMBURSEMENT	20.00
KOSSUTH CO AUDITOR	DD 2 EK MAIN OD COLLECTED	7,839.00
KWIK TRIP	JAIL KITCHEN FOOD	65.26
LANGUAGE LINK	INTERPRETING FEES	46.07
LAUCK, JAMIE	MATRON FEES	310.00
LAWSON PRODUCTS INC	PARTS, CLEANER, TOOLS	770.96
LEWIS, SUE	MATRON FEES	85.00
M & M TOWING	CROWN VIC SQUAD TOWING	75.00
MAHIN BROTHERS INC	DD 29 REPAIR	711.75
MAIL SERVICES	POSTAGE	389.05
MARCO (MPLS)	COPIER CONTRACT	237.08
MATHESON TRI-GAS INC	WELDING SUPPLIES	765.37
MEDIACOM	UTILITIES	1,758.64
ME'S BODY SHOP	REPAIRS	250.00
MIDAMERICAN ENERGY CO	UTILITIES	110.82
MID-AMERICAN RESEARCH CHEMICAL	JELLED DEGREASER	496.22
MINION, DIANN	MILEAGE	268.40
MONROE TRUCK EQUIPMENT INC	PARTS	96.37
MONTREUIL, JILL	APRIL OFFICE CLEANING 3 DAYS	300.00
MOORMAN, MARY	MILEAGE AND EXPENSES	35.75
MOTOR INN OF ESTHERVILLE	FUEL PUMP WIRING	612.07
MOTOROLA	MIC CLIPS	11,040.00
MYHRE, PAULA	MILEAGE	202.40
NACCHO	DUES	260.00

NAPA - ESTHERVILLE	LAWNMOWER BATTERY	303.20
NELSON, STEPHANIE FRANZEN-	JAIL MEAL REIMB	37.79
NORTHERN SAFETY CO INC	HEARING SAFETY	382.53
NORTHSTAR ELECTRIC LLC	JAIL CAMERA CONVERSION	1,850.65
NW IA PLANNING & DEVELOPMENT	CPR DISPATCHER	72.00
OFFICE ELEMENTS	OFFICE SUPPLIES	284.17
OLESON, LUCAS	CELL PHONE REIM	20.00
ONE OFFICE SOLUTION	PAPER	254.36
O'REILLY AUTOMOTIVE	PARTS	26.16
PICTOMETRY INTERNATIONAL	AERIAL	27,362.33
POMP'S TIRE SERVICE INC	LAWNMOWER TIRE AND REPAIR	11,350.32
PRO COOP POCAHONTAS	GAS,DIESEL,OIL,DEF	40,027.19
RDI	IT SERVICES	1,114.50
RINGSTED AMBULANCE	MONTHLY PAYMENT	349.58
RINGSTED DISPATCH	PUBLICATIONS	456.40
RINGSTED LIBRARY	MONTHLY PAYMENT	456.25
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	UTILITIES	136.78
RIVER VALLEY TELECOMMUNICATION	UTILITIES	880.19
ROSBURG, LISA	EDUCATION EXPENSES	318.92
ROSS, CASEE	MILEAGE TO ANNUAL SCHOOL	171.60
RUSSELL, RHONDA	MILEAGE AND EXPENSES	301.95
S&S BACKHOE - STEVE MAHIN	DD 29	1,543.00
SANCHEZ, ELIZABETH	INTERPRETER	279.80
SANOFI PASTEUR INC	VACCINES	2,881.98
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	158.60
SCHUMACHER ELEVATOR	ELEVATOR MAINT	188.14
SCHUMACHER, TIMOTHY	MILEAGE	107.80
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	137.69
STALLS FARM & HOME	PARKS	635.12
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	275.00
STINE, TAMMY	Fuel for Jeep for ICUBE Training	32.20
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	91.59
SUESS, TRACY	MATRON FEES	305.00
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
SUNSET LAW ENFORCEMENT LTD	9MM AMMUNITION	446.08
SWALVE, KEVIN	PARTS REIMB	45.16
SWIFT AIR INC	BURNT COIL REPAIR AC	451.99
TENDAL, ANNIE	MATRON FEES	15.00
TERRIL TELEPHONE CO	E911 ACCESS	5.68
TIGER PRIDE LAWN CARE	PEST CONTROL JAIL	40.00
TRITECH FORENSICS	BLOOD, URINE TEST KITS	87.80
TRUCK CENTER COMPANIES	PARTS	84.51
TSP COURT REPORTING, TERRI PALS	DEPOSITIONS	217.25
TYLER TECHNOLOGIES	VETRASPEC RENEWAL	27,379.07
UNIFORM DEN	UNIFORMS	218.06
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	RANDOM DRUG SCREEN	42.00
UPPER DES MOINES OPPORTUNITY	FY 23 4TH QTR ALLOCATION	4,000.00
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,500.00
VERIZON WIRELESS	Cell Phone Service	423.01
VFW POST 3388	TWO WEEKS PRISONER HOT MEALS	406.00
VISA	2022 INTEREST AUDITOR CREDIT CARD	3,858.89
WARE, SCOTT	TRANSPORT FEES	33.80
WELLS FARGO - ELITE CARD	MOTEL,MEAL,FUEL,WATER FILTERS	1,370.23
WELLS FARGO FINANCIAL LEASING	COPIER LEASE	68.00
WEST PAYMENT CENTER	WESTLAW	931.62
WILLIAMS, SHERRI	CLEANING SERVICES	360.00
WINDSTREAM	UTILITIES	35.65
WINDSTREAM	UTILITIES	231.49
WSP USA ENVIRONMENT INC	HAZARDOUS MITIGATION PLAN	1,537.00
ZIEGLER	PARTS,OUTSIDE SERVICES	24,898.90

**GRAND
TOTAL**

351,850.59

Al Blum from Red Rock Wind Farm joined the meeting along with Joe Crowley and Dan Litchfield from Invenergy. Invenergy will be taking over the project.

Crowley outlined the overall scope of the project (approximately 20 turbines), employment opportunities (approximately 600 during construction and 8 permanent employees) associated with the project.

Crowley overviewed the financial revenue the County could receive from the project from property taxes.

Supervisor Quastad shared concerns regarding existing drainage districts. Crowley indicated Invenergy strives to make sure that if land is disturbed then they would restore the land to its original state.

Crowley reported that the timeline for construction is from late 2023 through 2024, with turbines going online in 2025.

Motion by Schumacher, second by Hansen to set the Public Hearing for Emmet County's Budget Amendment #3 for the FY2023 budget for May 30, 2023 at 9:30 a.m. All ayes, motion carried.

The Board reviewed the following manure management plans:

Owner	Facility Name	Site #
Mike Kollasch	Kollasch-Jack Creek Site	#64637
New Fashion Pork	Farm 234-Knutson	#68089
BWT Farms LLLP	Farm 267-Origer East	#69230
New Fashion Pork	NFP-Farm 168 (Solberg Site)	#63804
New Fashion Pork	Farm 255-Morlins-North	#68912

Motion by Pluth, second by Schumacher to adjourn the meeting at 10:35 a.m. All Ayes. Motion carried.

Amy M. Sathoff, Emmet County Auditor

Todd Glasnapp, Chairman