

Approved Minutes Emmet County Board of Supervisor Minutes
 April 25, 2023 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair
 John Pluth
 Tim Schumacher
 Lisa K. Hansen
 Jeff Quastad

Absent: None

Media: Mike Tidemann and Ed Funston

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Schumacher to approve the minutes from last week’s meeting also approving them for publication. All Ayes, motion carried.

During Public forum, Heidi Goebel joined the meeting on behalf of Treasurer Rosburg to inform the Board that the Treasurer’s office will be closed on Wednesday, May 3, 2023 for a mandatory DOT training in Spencer.

Goebel also reported that the County has received the flex carry over dollars and deposit dollars from former Flex Benefits Administrator Secure Benefits.

Hansen reported on a pipeline meeting she attended with landowners.

Auditor Sathoff shared that the Estherville Public Library tour is set for next Tuesday at 12:00 p.m.

Sathoff and the Board discussed another meeting with the Architects on the Courthouse Renovation project.

Pluth informed the Board that the Iowa Lakes Corridor Director has resigned her position. He also updated the Board on the Corridor’s Entrepreneurial Program.

Twenty Employees attended the Healthy Meal initiative last week along with three employees taking advantage of the take-out option.

Emmet County IT Director, Trevor Duckett joined the meeting to discuss cyber security needs before July 1, 2023.

The Board discussed the effect of costs on the overall budgeting process. Auditor Sathoff explained that budgeting will shift from departmental IT budgeting to centralized budgeting through the IT Department.

Trevor will be included in on the planning of the courthouse addition committee.

At 9:55 a.m. the Board opened the FY2024 Emmet County Budget Public Hearing. No written comments were received by the Auditor’s Office.

Auditor Sathoff summarized the FY2024 Emmet County Budget request and shared comparisons from FY2018 through FY2024 with the Board. Motion by Pluth, second by Quastad to approve the FY2024 budget as presented. Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Quastad and Glasnapp. Nays: None.

Motion by Quastad, second by Hansen to adopt Resolution 23-12 approving the FY2024 Emmet County Budget summarized as follows (full text of resolution can be viewed in the Auditor’s Office):

Description	FY2024
General Basic Tax Rate per \$1,000 of Taxable Value	3.84713
General Supplemental	2.14629
County MHDS	
Rural Services Basic	3.24645

EXPENDITURES FOR PROGRAM AREAS	FY2024
Public Safety & Legal Services	\$ 2,612,994.00
Physical Health & Social Services	\$ 942,751.00
Mental Health, ID & DD	
County Environment & Education	\$ 653,334.00
Roads & Transportation	\$ 5,382,290.00
Government Services to Residents	\$ 739,501.00
Administration	\$ 2,012,671.00
Nonprogram Current	\$ 200,000.00
Debt Service	
Capitol Projects	\$ 50,000.00
TOTAL	\$ 12,593,541

TRANSFERS OUT - SECONDARY ROAD FUND	FY2024
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Secondary Roads Transfers	\$ 1,219,619.00
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PROPOSED PROPERTY TAXATION BY TYPE:	FY2024
Countywide Levies	\$ 3,851,388
Rural Only Levies	\$ 1,408,369

TAX RATES PER TAXABLE VALUATION	FY2024
Urban Areas	5.99342
Rural Areas	9.23987

Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Quastad and Glasnapp. Nays: None.

Emmet County Attorney, Melanie Summers Bauler joined the meeting to discuss the Summit and Navigator Heartland Greenway Pipeline Lawsuits and ICAP Coverages. ICAP will cover up to \$500,000 in costs associated with the lawsuits. ICAP will not cover the legal cost reimbursement if the County would lose the lawsuit.

The Board considered a request from the American Legion Post 91 to request the courthouse to be open on Memorial Day, May 29, 2023 from 8:00 a.m. to 3:00 p.m. for viewing of the flags. Motion by Quastad, second by Pluth to approve the request.

The Board discussed the Civil Design Work for the Courthouse Renovations. Motion by Schumacher, second by Quastad to hire Scott Brunsvold of Jacobsen Westergard to do the civil design work on the project. All ayes, motion carried.

Heidi Goebel from the Auditor's office joined the meeting to discuss the Iowa Health and Human Services County Substance Abuse Grant. Grant is due this Thursday. Goebel, Supervisor Hansen and Public Health Nurse Kari Batman have been working on the project.

Goebel discussed some of the programs that Public Health is looking to implement. The group has been working with Juvenile Probation regarding court ordering the program. The group is seeking the Board's permission to apply for the grant opportunity. Motion by Quastad, second by Hansen to approve applying for the grant funding.

Heidi Goebel from the Emmet County Auditor's Office joined the meeting to discuss the upcoming ISAC Opioid Settlement Funds Strategic Planning Summit May 24-25, 2023. ISAC has indicated that Public Health is typically the entity that does a needs assessment for utilization of the Opioid funding.

The Summit is free to attend and Goebel has applied for a free hotel room. Motion by Hansen, second by Pluth to approve Goebel's attendance to the ISAC Opioid Settlement Summit and pay for the expenses from the Opioid funds under the Board of Supervisors Departmental Budget. All ayes, motion carried.

The Board reviewed the following manure management plans:

Owner	Facility Name	Site #
Jay Gunderson	J&R Inc. Site 1	#62121
UNI Swine LLC	UNI Swine LLC – Gjerde Site #2	#64478
UNI Swine LLC	UNI Swine LLC – Gjerde Site #1	#64480

Motion to adjourn by Schumacher, second by Hansen to adjourn the meeting at 10:45 a.m. All Ayes. Motion carried.

Amy M. Sathoff, Emmet County Auditor

Todd Glasnapp, Chairman