

Approved Minutes Emmet County Board of Supervisor Minutes  
March 28, 2023 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Todd Glasnapp, Chair  
John Pluth  
Tim Schumacher  
Lisa K. Hansen  
Jeff Quastad

Absent: None

Media: Mike Tidemann

Chairman Glasnapp, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes from last week's meeting also approving them for publication. All Ayes, motion carried.

During Public forum, Auditor Sathoff reported that Emmet County has received \$50,000 of the \$100,000 in LACTF funding. LACTF funding will require annual reporting until 2028 or until all funds are expended.

Auditor Sathoff also shared with the Board that the Annual Joint meeting with the Palo Alto County Supervisors will be April 4, 2023 at 10:30 a.m. at the River Valley Communications Conference Room in Graettinger. Palo Alto Auditor Carmen Moser will be taking the minutes of the meeting. Heidi Goebel from the Auditor's office will attend the meeting representing the Auditor's Office.

The Board will hold their regular Board meeting next week if necessary and then travel to Graettinger for the Joint meeting with the Palo Alto County Supervisors.

Sathoff reported that the Board meeting at the Estherville Library today is postponed until a later date.

Schumacher expressed his concern on the progress of the courthouse renovation project. Auditor Sathoff shared an email from the Architects. The Architects would like to bring engineers on site April 4, 2023 in the afternoon to verify connection points and would like to meet with the Board at the same time. Meeting would consist of running through MEP systems, finishes and vestibule options.

Architecturally and structurally the project is ahead of the schedule provided. The Architects believe that they can get the project to bid by mid-May.

Sathoff reported that the ARPA funds Emmet County received would need to be obligated by December 31, 2024 and spent by December 31, 2026.

Quastad reported that he attended an ECCOG meeting and shared concerns regarding high audit costs for the organization and asked if Emmet County would be interested in oversight of the organization.

Quastad also shared information on the IDDA meeting and Juvenile Detention meetings he attended. Central Iowa Detention would be interested in any Opioid litigation dollars Emmet County would have available.

Hansen reported on the Early Childhood meeting she attended and the status of the SMILES funding request.

Pluth reported that the DCAT Board is also concerned about their future with some funding streams not being available.

Mike Tideman shared information regarding Housing Program dollars available for Emmet County residents. Information regarding the program can be obtained from the Emmet County Auditor's Office, Emmet County Public Health, the Department of Human Services or the Emmet County Ministerial Association. Armstrong City Hall also has the program information.

Emmet County Engineer, Walter Davis-Oeth joined the meeting to present the Pavement Markings Contract for 2023. The contract is with Vogel Traffic Services in the amount of \$87,509.

Motion by Pluth, second by Hansen to approve the contract as presented. All ayes, motion carried.

Davis-Oeth gave a brief road report and the Board discussed typical spring road issues.

Motion by Schumacher, second by Quastad to formally authorize and accept the Opioid Settlement with Walgreens, Allergan, Teva, Walmart and CVS.

The Board and Auditor Sathoff discussed the reporting aspect of receiving the Opioid Settlement Funds. The reporting guidelines have not been set up yet but will more than likely be required annually.

When the second round of valuations came into play, the Department of Management's system automatically adjusted levy rates and amounts. Auditor Sathoff had to re-enter those rates into our EDEN software before Emmet County could adopt the FY2024 budget. The EDEN software and the Department of Management software had to be balanced and error checked. Information entered into those systems include 3 fiscal years' worth of revenues and expenditures.

Auditor Sathoff is asking the Board to reset the FY2024 Emmet County Budget Public Hearing to April 25, 2023 at 9:30 a.m.

All budgets are due on April 30, 2023 so we will still be within those guidelines.

Motion by Hansen, second by Pluth to reset the FY2024 Emmet County Budget Public Hearing to April 25, 2023 at 9:30 a.m. All ayes, motion carried.

The Board reviewed the following manure management plans:

Owner	Facility Name	Site #
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Dennis Kollasch	Iowa Lake Site	#65180
Dennis Kollasch	Miller South Site	#65181
Dennis Kollasch	Miller North Site	#65182

The Board discussed ISAC's funding request for funding on the Soil Compaction Study they are working on with Iowa State. The funding request is for \$600 from each county. The Board will formally consider this at their next Board meeting.

Motion by Hansen, second by Schumacher to go into Closed Session Pursuant to Iowa Code 21.5(c) at 10:00 a.m. Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Quastad and Glasnapp. Nays: None.

Motion by Quastad, second by Hansen to come out of closed session at 11:28 a.m. Roll Call Vote: Ayes, Schumacher, Hansen, Pluth, Quastad and Glasnapp. Nays: None.

No decisions were made in the closed session.

Motion to adjourn by Quastad, second by Schumacher to adjourn the meeting at 11:30 a.m. All Ayes. Motion carried.

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Amy M. Sathoff, Emmet County Auditor

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Todd Glasnapp, Chairman