

Motion by Pluth, second by Schumacher to approve the First-Tier Canvass as presented. All ayes, motion carried. Second-Tier Canvass will be next week.

The Board reviewed the monthly Treasurer's meeting.

Heidi Goebel from the Emmet County Auditor's office joined the meeting and the Board reviewed the monthly claims. Motion by Pluth, second by Quastad to approve the monthly claims. All ayes, motion carried.

Claims Paid Prior to 3/14/2023

DATE	VENDOR	PURPOSE	AMOUNT
2/17	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$85,267.82
2/17	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$88.00
2/27	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,764.90
3/3	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$14,840.00
TOTAL			\$102,960.72

Gross Pay 2023 February	324764.13
Total Gross Payroll	444392.65
County Share IPERS	29602.49
County Share FICA	18909.09
County Share Medicare	4422.29
County Share Health/Life/Dent Ins.	66614.65

A & M LAUNDRY INC	LAUNDRY	121.49
ACE HARDWARE	KEYS	308.62
ADAMS, LOREN "TEX"	MILEAGE	19.50
AHLERS & COONEY, ACCOUNTING DEPT	SUMMIT IUB PROCEEDINGS PROF SERVICES	4,513.90
ALL STAR LANES	CONDIMENTS	69.88
ALLIANT ENERGY	ELECTRICITY	2,048.45
AMERICAN MUSCLE	Jeep Oil Change	43.29
ANDERSON, JIM	ANNEX SNOW REMOVAL	130.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	417.00
ARMSTRONG BUILDING SUPPLY	SHOP SUNDRY	7.95
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	Legal Publication	1,504.50
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	GAS	80.00
AT & T	E911 ACCESS	49.03
AUDITOR OF STATE	AUDIT FILING FEE	625.00
AVERA PEDIATRIC	DR TESTIMONY	1,250.00
AVERA, ATTN: CLIENT BILLING	MEDICAL SUPPLIES	249.72
B & W CONTROL SPECIALISTS INC	DD 21 EPA WEED SPRAYING	1,732.50
BATMAN, KARI	CELL PHONE REIMBURSEMENT	491.74
BECKMAN, GLENIN	INTERPRETER	170.00
BLACK HILLS ENERGY	GENERAL ASST BILL	10,355.20
BLACK, ATHLYN	03/07/2023 SPECIAL SCHOOL ELECTION	139.50
BOB BARKER COMPANY INC	FOOD SAFETY GLOVES	24.82
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	50.80
BURTON, DANIEL	MEALS	17.42
C & G MANUFACTURING LLC	WELDING SUPPLIES	2,227.85
CAASA	MONTHLY PAYMENT	291.67
CEN TEC CAST METALS PRODUCTS	BRONZE MARKERS	774.11
CENTURYLINK	712-F25-0057-118 - E911 TELEPHONE	268.58
CENTURYLINK	PHONE	32.58
CINTAS	FIRST AID BOX REFILL	103.55
CITY OF ARMSTRONG	UTILITIES	118.75
CITY OF ESTHERVILLE	UTILITIES GA	4,595.59
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,500.00
CITY OF RINGSTED	UTILITIES	40.50
CITY OF WALLINGFORD	UTILITIES	35.75
CMBA ARCHITECTS	PROF SERVICE 2.1.23 TO 2.28.23	3,525.00
COBBLESTONE INN & SUITES	IDOT ADMIN CLASS LODGING	192.00
COUNSEL - VISUAL EDGE IT	Copies - Ricoh SP3600	56.68
CREECH MD, JAMES	MEDICAL EXAMINER FEES	200.00

CRONK, JACKIE	03/07/2023 SPECIAL SCHOOL ELECTION	141.20
CUSTOM ROPE	ROPE REPAIR	64.56
DASH MEDICAL GLOVES INC	DISPOSABLE GLOVES	164.80
DAVIS-OETH, WALTER	FUEL AND MEALS CONFERENCE	40.70
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIETRICH, LEA	MILEAGE AND EXPENSES	22.00
DIVISION OF LABOR, ELEVATOR SAFETY	PERMIT AND ELEVATOR INSPECT	175.00
DON JOSE RESTAURANT	PRISONER MEALS	546.00
EARLY, STEPHANIE J	COURT REPORTER	74.50
ECCOG	FURNITURE DISPOSAL	25.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	89.30
EMMET CO EMA	EMA CONTRACT FOR 911 SALARY	9,700.00
EMMET CO ENGINEER	Fuel	3,445.26
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,455.94
EMMET CO TREASURER	POSTAGE	695.41
EMMETSBURG REPORTER	ELECTION PUBLICATION	146.45
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS	82,149.39
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ESTHERVILLE CHAMBER, OF COMMERCE	EAPG MONTHLY PAYMENT	1,666.67
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	113.11
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,353.58
ESTHERVILLE NEWS AND SPIRIT	Budget Notice	1,013.95
ESTHERVILLE PHARMACY	PRISONER MEDICATIONS	46.22
ESTHERVILLE PRINTING CO	NAME PLATE	28.75
EWEN, ALEX	CELL PHONE	172.01
FAREWAY STORES	JAIL FOOD	24.87
FIRSTNET AT&T MOBILITY	HOTSPOT EMA	875.55
FISHER, ALLISON	CLEARINGHOUSE QUERY PLAN	82.48
FORCE AMERICA DISTRIBUTING LLC	PARTS	1,762.10
FORGE & BUILD, (N IA LUMBER)	ARPA ANNEX	162.69
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GALLS KY	JAIL MINOR EQUIP	175.63
GOEBEL, HEIDI	CELL PHONE REIMBURSEMENT	20.00
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH - MILWAUKEE, WI	OFFICE SUPPLIES	500.87
GORDON FLESCH TX	COPIER LEASE TWO MONTHS	414.08
GRAHAM TIRE SPENCER	SQUAD TIRES	162.75
HENRY M ADKINS & SON INC	BALLOTS AND LAYOUT NU SPECIAL	1,121.41
HENRY-OLSON FUNERAL HOMES	GA FUNERAL	2,000.00
HOME IMPROVEMENT CENTER	SHOP SUNDRY	7.98
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	97.55
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HOWING, TAYLOR	MILEAGE	28.25
HUNTLEY, BEN	MILEAGE AND EXPENSES	363.86
HY-VEE ACCOUNTS RECEIVABLE	KITCHEN SUPPLIES, PREPARED JAIL MEALS,	715.58
IA DNR WATER SUPPLY OPERATIONS	WATER WELL PERMITS	50.00
IACCVSO TREASURER, CERRO GORDO CO VA	SPRING SCHOOL REGISTRATION	60.00
ICS JAIL SUPPLIES INC	1 GROSS OF DEODORANT STICKS FOR	88.31
INLAND TRUCK PARTS & SERVICE	PARTS	1,027.25
INMAN ELECTRIC	WATER SAMPLE POSTAGE	16.48
IOWA DOT-OFFICE OF FINANCE	SOILS TECH CERT	240.00
IOWA LAKES CORRIDOR DEVELOPMEN	FY23 QTR 4 PAYMENT	5,000.00
IOWA LAKES ELECTRIC COOP	ELEC SIGNALS	786.07
IOWA LAKES REGIONAL WATER	UTILITIES	141.50
IOWA LAW ENFORCEMENT ACADEMY	JAIL RECERT TRAINING	125.00
IOWA PRISON INDUSTRIES	BIRTH ENVELOPES	145.00
J CUSTOM WORKS LLC	WINDSHIELD AND INSTALLATION	3,130.64
JCL SOLUTIONS - JANITORS CLOSE	SNOW MELT	605.01
JOHN DEERE FINANCIAL	REPAIR WORK ON OLD SNOWBLOWER PRIOR TO	1,740.02
JOHN PITZER SALES	WELDING SUPPLIES	340.84

JOHNSTON AUTO STORES	ANTI FREEZE AND BATTERY	168.90
JONES, VAL	03/07/2023 SPECIAL SCHOOL ELECTION	127.00
KANE, MARTIN	MILEAGE	58.00
KCN - KC NIELSEN LTD	NEW SNOW BLOWER	3,411.00
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KNIGHT PROTECTION	FIRE ALARM TESTING, INSPECTION	340.00
KOLLASCH, MACKENZIE	CELL PHONE REIMBURSEMENT	20.00
KWIK TRIP	JAIL FOOD	120.46
LAKES NEWS SHOPPER	IT HELP WANTED AD	27.60
LAWSON PRODUCTS INC	SHOP SUNDRY	74.77
MAIL SERVICES	POSTAGE	401.90
MAMA JOS DESIGNS	UNIFORM SHIRTS WITH EMBROIDERY	564.00
MARCO (MPLS)	COPIER	1,130.36
MATHESON TRI-GAS INC	WELDING SUPPLIES	68.19
MEDIACOM	SHED 3.15 TO 4.14	1,775.69
MEYER, LORI	03/07/2023 SPECIAL SCHOOL ELECTION	130.50
MIDWEST CARD AND ID SOLUTIONS	RIBBON AND LAMINATE	384.44
MIDWEST WHEEL COMPANIES INC	LED MINIBAR FOR 2203	138.05
MODERN MARKETING INC	PENS	431.94
MONROE TRUCK EQUIPMENT INC	PARTS	166.18
MONTREUIL, JILL	CUSTODIAL	200.00
MOORE, CAMELA	03/07/2023 SPECIAL SCHOOL ELECTION	137.75
MOORMAN, MARY	MILEAGE	38.70
MYHRE, PAULA	MILEAGE	137.50
NAPA - ESTHERVILLE	PARTS, OIL, FILTERS, FLOOR DRY	697.76
NEW COOPERATIVE INC	GASOHOL	79.00
NORTH AMERICAN RESCUE	MEDICAL SUPPLIES	639.82
NORTH IA REPORTING	COURT REPORTING	682.50
NORTHSTAR BANK ESTHERVILLE	DEPOSIT SLIPS	106.00
OFFICE ELEMENTS	Office Supplies	1,091.41
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	755.35
O'REILLY AUTOMOTIVE	PART	149.85
PAKOR INC	PASSPORT PICTURE PAPER	292.67
PATC	CRIMINAL LAW CD	28.00
PETERSEN, GAYLE	03/07/2023 SPECIAL SCHOOL ELECTION	218.70
PITNEY BOWES GLOBAL FINANCIAL	POSTAL MACHINE LEASE	796.92
PLUGER, CAROLYN	COURT REPORTING	11.00
POWER PLAN	PARTS	4,223.48
PRESTON, BRETT	MEAL	16.73
PRO COOP ESTHERVILLE	GAS	56.12
PRO COOP POCAHONTAS	GAS,DIESEL,DEF,OIL,TRANS HD 30, GAUGES	45,807.04
RDI	IT SERVICES	2,426.38
RINGSTED AMBULANCE	MONTHLY PAYMENT	349.58
RINGSTED DISPATCH	Legal Publication	567.66
RINGSTED LIBRARY	MONTHLY PAYMENT	456.25
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE RINGSTED	464.11
RIVER VALLEY TELECOMMUNICATION	PHONE WALLINGFORD	740.63
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	166.59
ROSS, CASEE	DONUTS	106.24
RUSSELL, RHONDA	MILEAGE	252.45
SANCHEZ, ELIZABETH	INTERPRETER	194.90
SANOFI PASTEUR INC	VACCINES	2,529.62
SATHOFF, AMY	OFFICE SUPPLIES	25.00
SCHNEIDER CORPORATION	Web Services thru 6/30/23	2,397.00
SCHUMACHER ELEVATOR	ELEVATOR MAINT	188.14
SECURE BENEFITS	FLEX ACCOUNT RUN OUT	68.00
SPENCER OFFICE SUPPLIES	CRIMINAL LAW CD	125.79
STALLS FARM & HOME	BOLT SNAP	1,280.33
STAPLES CREDIT PLAN	ENVELOPES,INK, COPY PAPER	112.16
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	55.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	367.89

SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
SWIFT AIR INC	BOILER REPAIR	1,856.23
TERRIL TELEPHONE CO	E911 ACCESS	5.68
TEXAS REFINERY CO	FUEL TREATMENT	3,028.08
TIGER PRIDE LAWN CARE	PEST CONTROL	40.00
TRUCK CENTER COMPANIES	PARTS	1,425.58
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	DRUG SCREEN	42.00
US POSTAL SERVICE - POSTAGE B	PRE PAID POSTAGE	4,000.00
VANGUARD APPRAISALS INC	Com/Ind Annual Service	1,150.00
VERIZON WIRELESS	Cell Phone Service	524.00
VFW POST 3388	PRISONER MEALS WEEKS OF 2.14 AND 2.28	399.00
VISA	Office Supplies	2,173.98
WARE, SCOTT	TRANSPORT FEES	28.05
WATSON & RYAN	Attorney Fees	1,944.82
WELLS FARGO - ELITE CARD	MEAL	633.83
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WEST PAYMENT CENTER	WESTLAW SUBSCRIPTION	716.63
WILLIAMS, SHERRI	CLEANING SERVICES	330.00
WINDSTREAM	LONG DISTANCE	31.01
WINDSTREAM	PHONE SERVICE	221.92
ZIEGLER	PARTS AND SISWEB ANNUAL SUBSCRIPTION	7,754.73
		277,200.70

Motion by Quastad, second by Hansen to approve the drainage claims. All ayes, motion carried.

The Board considered the safety program SHIELD agreement with Northwest Iowa Planning and Development. Motion by Quastad, second by Pluth to approve the agreement. All ayes, motion carried.

The Board discussed the sponsorship request from the Veterans Action Corp. The Board will continue to support Emmet County Veterans but will not be funding this particular request.

The Board discussed the proposed hiring and wage matrix for the Emmet County Auditor, Treasurer and Recorder's offices. Emmet County Recorder, Diann Minion and Emmet County Treasurer, Lisa Rosburg joined the meeting for the discussion. Minion is in favor of the matrix. Supervisor Quastad would like to see the time frame extended on the matrix but is in favor of standardization.

Motion by Schumacher to approve the matrix as presented (Version 4a) for FY2024, second by Hansen. All ayes, motion carried.

Motion by Schumacher to approve 10% wage increases for those Emmet County employees not affected by the matrix for FY2024, second by Pluth. All ayes, motion carried.

EMA Director, Travis Sheridan joined the meeting to discuss the Hazardous Mitigation plan. It is a \$30,000 pass through grant. This was budgeted for next year, but bills are coming in monthly. Consensus of the Board was to fund the plan through the Board of Supervisors Departmental Budget. Auditor Sathoff has set up the revenue and expenditure line items for the pass-through grant.

Ivan Dalen with Estherville Communications joined the meeting along with the Emmet County IT Director interview committee. The Board discussed the proposed IT Director position and its structure whether it be reactive as it has been in the past or proactive and moving forward. The Committee feels that Emmet County needs to have an employee in house and available on a daily basis.

Dalen would like to work with the county in order to ensure the network stability. The Board will adjourn and meet with the IT Director interview committee regarding potential candidates.

Motion by Schumacher, second by Pluth to adjourn the meeting at 11:10 a.m. All Ayes. Motion carried.

Amy M. Sathoff, Emmet County Auditor

Todd Glasnapp, Chairman