

Approved Minutes Emmet County Board of Supervisor Minutes
 March 7, 2023 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Todd Glasnapp, Chair – joined the meeting telephonically
 John Pluth – joined the meeting at 9:40 a.m.
 Tim Schumacher
 Lisa K. Hansen – joined the meeting telephonically
 Jeff Quastad

Absent: None

Media: Mike Tidemann and Ed Funston

Vice-Chairman Quastad, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Schumacher to approve the minutes from last week’s meeting also approving them for publication. All Ayes, motion carried.

During Public forum, Emmet County Attorney, Melanie Summers Bauler reported that the Victim Witness grant secured by the Attorney’s office has increased from \$18,000 to \$25,000. Bauler also reported that she had received service on the Board’s behalf for a petition from Stateline Cooperative. Brett Ryan from Watson and Ryan will work with Bauler to respond to the petition.

Auditor Sathoff reminded the Board that today the polls are open in Ringsted and Armstrong from 7:00 a.m. to 8:00 p.m. for the North Union Community School District’s special PPEL and Revenue Statement. Kossuth County will have their own polls open and Palo Alto County voters will vote in Ringsted. The first Tier canvass will be on the 14th and second tier canvass will be on the 21st of March.

Allison Fisher from the Engineer’s office presented the mowing bids for secondary roads sheds and the public health/annex building.

The Mowing Bids for Emmet County Sheds are as follows:

| | Clemens | Manwarren | Schwiesow | Zeman |
|-------------|---------|-----------|-----------|-------|
| Armstrong | \$100 | \$125 | \$124.50 | \$ 80 |
| Estherville | \$ 50 | \$ 55 | | |
| Gruver | \$ 50 | \$ 60 | | |
| Ringsted | \$ 80 | \$100 | \$ 64.50 | \$ 33 |
| Wallingford | \$ 40 | \$ 50 | | |

Motion by Schumacher, second Hansen to award the secondary road shed mowing bids to the lowest bidders. Clemens is awarded the Estherville, Gruver and Wallingford sheds. Zemans are awarded the Armstrong and Ringsted sheds. All ayes, motion carried.

All ayes, motion carried.

Fisher presented the Annex mowing bids as follows:

| | |
|-----------|------|
| Clemens | \$80 |
| Manwarren | \$55 |

Motion by Hansen, second by Glasnapp to award the public health/annex mowing bid to Manwarren with the low bid of \$55.00. All ayes, motion carried.

At 9:30 a.m. the Board opened the Public Hearing for the FY2024 Emmet County Budget Max Levy. The max levy is as follows:

2/15/23, 12:57 PM

Local Government Property Valuation System

NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY

Fiscal Year July 1, 2023 - June 30, 2024

County Name: EMMET COUNTY County Number: 32

The County Board of Supervisors will conduct a public hearing on the proposed Fiscal Year County budget as follows:

Meeting Date: 3/7/2023 Meeting Time: 09:30 AM Meeting Location: Emmet County Courthouse Boardroom

Contact Person: Amy M. Sathoff Contact Phone Number: (712) 362-4261

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Board will publish notice and hold a hearing on the proposed county budget.

County Website (if available)
www.emmetcounty.iowa.gov

County Telephone Number
 (712) 362-4261

| | | Current Year Certified Property Tax FY 2022/2023 | Budget Year Effective Property Tax FY 2023/2024 | Budget Year Proposed Maximum Property Tax FY 2023/2024 | Proposed Percentage Change |
|--|----|--|---|--|----------------------------|
| Taxable Valuations-General Services | 1 | 652,080,866 | 657,802,221 | 657,802,221 | |
| Requested Tax Dollars-General Basic | 2 | 2,477,907 | | 2,499,648 | |
| Requested Tax Dollars-General Supplemental | 3 | 1,382,411 | | 1,394,541 | |
| Requested Tax Dollars-General Services Total | 4 | 3,860,318 | 3,860,318 | 3,894,189 | 0.88 |
| Estimated Tax Rate-General Services | 5 | 5.92000 | 5.86851 | 5.92000 | |
| Taxable Valuations-Rural Services | 6 | 426,858,134 | 440,609,934 | 440,609,934 | |
| Requested Tax Dollars-Rural Basic | 7 | 1,422,317 | | 1,422,317 | |
| Requested Tax Dollars-Rural Supplemental | 8 | | | | |
| Requested Tax Dollars-Rural Services Total | 9 | 1,422,317 | 1,422,317 | 1,422,317 | 0.00 |
| Estimated Tax Rate-Rural Services | 10 | 3.33206 | 3.22806 | 3.22806 | |

Explanation of increases in the budget:

Emmet County only had a .8774% increase in overall value for January 1, 2022 Valuation. In order to provide the services Emmet County residents require, the County must exceed the max levy statutorily by Iowa Code. Some expenses are being off-set by ARPA funds received and miscellaneous grants received by various department s.

If applicable, the above notice is also available online at:

www.emmetcounty.iowa.gov

The above tax rates do not include county voted levies, mental health and disabilities services levy, debt service levy and the rates of other local jurisdictions.

Regarding proposed maximum dollars, the Board of Supervisors cannot adopt a higher tax asking for these levies following the public hearing.

Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming year.

No public comments were received by the Auditor's Office. Motion by Schumacher, second by Glasnapp to close the public hearing. Roll Call Vote: Schumacher, Hansen, Glasnapp and Quastad. Nays: None. Absent: Pluth.

Motion by Schumacher, second by Hansen to adopt Resolution 23-11 approving the FY2024 Emmet County Budget Max Tax Levy. Roll Call Vote: Schumacher, Hansen, Quastad and Glasnapp. Nays: None. Absent: Pluth. The Resolution reads as follows:

Resolution 23-11

Approval of FYE 2024 Maximum Property Tax Dollars

WHEREAS, the Emmet County Board of Supervisors have considered the proposed FYE 2024 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county website, and

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on March 7, 2022.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Emmet County that the maximum property tax dollars levied for General County Services and Rural County Services for FYE 2023 shall not exceed the following:

General County Services - \$3,894,189

Rural County Services - \$1,422,317

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FYE 2024 does not represent an increase greater than 102% from the Maximum Property Tax dollars requested for FYE 2023.

By Roll Call Vote:

Ayes: Schumacher, Hansen, Glasnapp and Quastad. Nays: None. Absent: Pluth.

Passed and adopted the 7th day of March, 2023.

Vice-Chairman, Quastad
Emmet County Board of Supervisors

Attest: Amy M. Sathoff, Emmet County Auditor

Motion by Schumacher, second by Hansen to set the Emmet County FY2024 Budget Public Hearing for March 28, 2023 at 9:30 a.m. All ayes, motion carried.

The Board reviewed the Authorization to Proceed from CMBA Architects on the Courthouse Renovation Project. Total cost of the project is projected to be \$1,407,600. The proposed project cost would be offset by ARPA funding received by Emmet County. Motion by Pluth, second by Schumacher to sign the authorization and include a cover letter sharing concerns on the increasing costs and that the project should go to bid as soon as possible. All ayes, motion carried.

The Board reviewed a request from the Emmet County Veterans Action Corp. regarding a sponsorship. The request is tabled until the Board's next meeting. Veteran's Affairs Director, Casee Ross joined the meeting to discuss the goal of the group.

Auditor Sathoff reported that CVS, Walgreens, Allegren and Teva have reached a settlement in the Opioid litigation and that Attorney Bauler has signed on behalf of the Board of Supervisors. Auditor Sathoff shared that she had emailed the Board qualified uses of the funding stream.

Sathoff also reported that the paperwork for the \$100,000 in LACTF funding has been completed. The federal government has changed from a SAM registration process to an EUI number process and Emmet County's SAM registration was expired. Sathoff and Michelle Howing from the Attorney's office worked to secure the SAM renewal and EUI number assignment in order for Emmet County to receive the \$100,000 in funding.

Sheriff Martens, EMA Director Travis Sheridan, Attorney Bauler and Zoning Administrator Bohm joined the meeting along with several members of the public and representatives from the Heartland and Summit Carbon pipelines.

The Board opened the Public Hearing on Ordinance 2023-01 at 10:30 a.m. The ordinance amends various sections of the 2013 Emmet County Zoning Ordinance for the purpose of regulating and restricting the use of land for the transport of Hazardous Liquid through a hazardous pipeline.

Emmet County Auditor, Amy M. Sathoff presented sixteen public comments received by the Auditor's office regarding the amendment to the Zoning Ordinance.

Vice-Chairman Quastad invited those in attendance that had signed up to address the Board to do so.

Motion by Pluth, second by Schumacher to close the public hearing at 11:38 a.m. Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Glasnapp and Quastad. Nays: None.

Motion by Schumacher, second by Hansen to approve the first reading of the ordinance, thus adopting the ordinance and waiving the second and third readings of the Amendment to the Zoning Ordinance. Roll Call Vote: Ayes: Schumacher, Hansen, Pluth, Glasnapp and Quastad. Nays: None. A full copy of the Ordinance will be published in the local papers, put on the Emmet County website and can be viewed in the Emmet County Auditor's Office.

The Board discussed how to handle incoming costs of litigation and how to enforce the Ordinance amending the Zoning Ordinance.

Consensus of the Board is pay invoices from the Board of Supervisors Departmental Budget. IUB intervention legal expenses should be tracked separately from the potential litigation on the Zoning Ordinance Amendment.

The Board reviewed the following manure management plan:

| Owner | Facility Name | Site # |
|-----------------|---------------|--------|
| Michael Daggett | Dagg Ag LLC | #58993 |

Motion to adjourn by Schumacher, second by Pluth to adjourn the meeting at 12:06 p.m. All Ayes. Motion carried.

Amy M. Sathoff, Emmet County Auditor

Jeff Quastad, Designated Chair