

Unapproved Minutes Emmet County Board of Supervisor Minutes  
December 6, 2022 at 9:00am.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
John Pluth-Absent  
Tim Schumacher  
Todd Glasnapp, Vice-Chair  
Lisa K. Hansen

Media present: Mike Tidemann and Ed Funston  
Public present: Amy Adams and Gary Kastrup

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Hansen to approve the minutes with corrections from last week's meeting, also approving them for publication. All ayes, motion carried.

Public Forum, Glasnapp and Quastad attended the Iowa Drainage District Association. Schumacher attended the Third Judicial District meeting and the Third Judicial District's annual report was reviewed by the board. The Petersen Point Group had a fundraiser the previous weekend with over 80 in attendance.

Board reviewed the Memorandum of Understanding with Sioux Rivers Mental Health IT Agreement. Motion by Schumacher, second by Glasnapp to accept the MOU. All ayes. Motion carried.

The contract for the Emmet County Hazardous Mitigation Plan service agreement was explained by Quastad as EMA Director, Travis Sheridan was called out on an emergency. Sheridan received \$30,000 of grant money to fund the majority of the cost of the mitigation plan. The plan is required to be updated every five years. The \$3,950 remaining balance will be addressed at budgeting time. Motion to accept the contract with WSP for \$33,950 by Hansen, second by Glasnapp. All ayes. Motion carried.

Auditor's office employees Roxanne Budach and Lisa Rosburg joined the meeting. Emmet County resident Amy Adams, Precinct Election Official, Chairperson for Ward 3 asked the board to increase the PEO wages paid during an election. Adams' statement included the importance of Precinct Election Officials in the election process, the job roles of an election official and chairperson. Current wages are \$9.00 per hour for a poll worker, \$9.50 for a chairperson. Adams asked the Board to consider \$11-12 per hour and an additional 50 cents to \$1 more per hour for precinct chairpersons. Supervisor Schumacher asked Deputy Commissioner of Elections Roxanne Budach to survey counties surrounding Emmet for their PEO wages and to email that to the Board. No action taken at this time. The Board will look at PEO wages during the FY24 budgeting process. The Board thanked Amy Adams for her time and presentation.

Travis Gabeler with Amerigroup introduced himself to the board as the Community Relations person with Amerigroup for Northwest Iowa. He provided his contact information to help citizens of Emmet County get resources they need to apply for Medicaid services from the state. The Board also directed him to General Relief Director, Casee Ross as another Emmet County contact person to help citizens sign up for services.

VA Commissioners, Warren Evans and Martin Kane, and VA and General Relief Director, Casee Ross joined the meeting. Motion by Schumacher, second by Hansen to go into closed session pursuant to Iowa Code Section 21.5 (1i) for Casee Ross, VA Director's job performance evaluation. All supervisors present: Hansen, Schumacher, Glasnapp and Quastad were ayes. Motion carried.

Closed Session lasted 30 minutes. Motion to leave the closed session by Schumacher, second by Hansen. Roll call vote: Schumacher-aye, Hansen- aye, Glasnapp- aye, Quastad- aye. Motion carried. No action was taken during closed session.

Emmet County employees Roxanne Budach, Lisa Rosburg, Casee Ross, Barb Bohm, Travis

Sheridan, Melanie Summers Bauler, Diann Minion, Mike Martens, Walter Davis-Oeth joined the meeting. ICIT members Joel Rohne and Micah Van Maanen offered guidance to the Supervisors on creating a full-time information technology person for Emmet County. They presented why to have a FT IT. Topics included security, insurance compliance, structured and scheduled purchasing of computer hardware and software, software updates. Rohne and Van Maanen offered steps to hiring including set a budget including projects, salary, benefits. If needed, the ICIT group will assist with resume review and the interviewing process. Recommended a starting wage at \$80,000. Question and answer session was held with employees present. The Board thanked Rohne and Van Maanen for their attendance and hour-long presentation. No action taken. Full time IT director will be added to the December 13 agenda.

Emmet County citizens Mark Mitchell and Mike Mart joined the meeting. Supervisor Hansen composed a letter to intervene with the pipeline to send to the Iowa Utilities Board specifically addressing the Summit Pipeline. The Navigator Pipeline project will need a separate letter. Board reviewed the letter and made corrections. Motion by Schumacher, second by Glasnapp to approve the letter with corrections. All ayes. Motion carried.

Motion to adjourn by Hansen, second by Schumacher. All ayes. Motion carried.  
Meeting adjourned at 12:05 p.m.

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Heidi Goebel  
Auditor's Assistant

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Jeff Quastad  
Chair