

Approved Minutes Emmet County Board of Supervisor Minutes
 December 13, 2022 at 9:00am.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 John Pluth
 Tim Schumacher
 Todd Glasnapp, Vice-Chair
 Lisa K. Hansen

Media present: Mike Tidemann and Ed Funston

Public present: Craig Schoenfeld

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Schumacher to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

Public Forum, Hansen reported that Peterson Point had Christmas on the Farm with about 120 people in attendance. Quastad visited site of the West Swan Lake DNR project and the canal is being dug. Pluth reported the construction project at the Public Health Annex is almost wrapped up, waiting on shipment of exterior doors and installation of those. Glasnapp attended the county safety committee meeting and reports 458 days with no loss of work. County CPR classes are being scheduled. Glasnapp will attend the SHIELD meeting this week.

Public Forum, continued. Craig Schoenfeld with Navigator Pipeline/CR3 Connect expressed to the board his availability to meet with the board to have discussion about the ordinances being developed in Emmet County.

Monthly claims presented for payment. Motion by Glasnapp to approve claims with ARPA claims department corrections, second by Schumacher. All ayes. Motion carried.

| | |
|------------------------------------|-----------|
| Gross Pay 2022 November | 328457.65 |
| Total Gross Payroll | 452163.38 |
| County Share IPERS | 30359.04 |
| County Share FICA | 19054.62 |
| County Share Medicare | 4456.31 |
| County Share Health/Life/Dent Ins. | 69755.76 |

Claims Paid Prior to 12/13/2022

| DATE | VENDOR | PURPOSE | AMOUNT |
|-------|----------------------------------|-----------------------------------|------------|
| 11/15 | Visual Edge IT | Copier Base Rate - Ricoh IM C2500 | \$24.95 |
| 11/15 | Visual Edge IT | Copies - Ricoh IM C2500 | \$6.51 |
| 11/15 | Visual Edge IT | Copies - Ricoh SP3600 | \$16.36 |
| 11/15 | Emmet County Engineer | Fuel | \$62.45 |
| 11/15 | Tammy Stine | Mileage/meal ISAA Annual School | \$195.37 |
| 11/15 | Barbara Bohm | Mileage ISAA Annual School | \$185.00 |
| 11/15 | Holiday Inn - Des Moines Airport | ISAA Annual School | \$786.24 |
| 11/15 | Watson & Ryan PLC | Attorney Fees | \$2,928.35 |
| 11/15 | VISA | Vanguard User Group Meeting | \$271.76 |
| 11/15 | VISA | Jeep Maintenance | \$10.00 |
| 11/15 | Wells Fargo Financial Leasing | Copier Lease - Ricoh IM C2500 | \$68.00 |
| 11/16 | Armstrong Journal | Public Hearing | \$26.58 |
| 11/16 | Estherville News | Public Hearing | \$24.95 |
| 11/16 | NW IA Planning and Development | Zoning Services | \$862.35 |
| 11/16 | Ringsted Dispatch | Public Hearing | \$13.29 |

| | | | |
|-------|--------------------------|----------------------|--------------------|
| 11/18 | EMPLOYEE BENEFIT SYSTEMS | PSF CLAIMS ACCOUNT | \$7,337.32 |
| 11/18 | SECURE BENEFIT SYSTEMS | FLEX BENEFIT PROGRAM | \$3,835.53 |
| 11/18 | NORTHSTAR BANK | FLEX BENEFIT PROGRAM | \$1,800.00 |
| 11/23 | EMPLOYEE BENEFIT SYSTEMS | PSF CLAIMS ACCOUNT | \$1,704.27 |
| 12/2 | EMPLOYEE BENEFIT SYSTEMS | PSF CLAIMS ACCOUNT | \$1,306.53 |
| 12/2 | US POSTAL SERVICE | PREPAID POSTAGE | \$500.00 |
| | | TOTAL | \$21,965.81 |

| VENDOR | DESCRIPTION | AMOUNT |
|--|--------------------------------------|---------------|
| A & M LAUNDRY INC | LAUNDRY SERVICE | 162.61 |
| ACE HARDWARE | SUPPLIES | 1,431.86 |
| ADAMS, LOREN "TEX" | MILEAGE | 170.30 |
| AHLERS & COONEY, ACCOUNTING DEPT | UNION PROFESSIONAL SERVICES | 480.00 |
| ALIG BACKHOE & CONSTRUCTION | ARPA FAIR GROUND IMPROVEMENTS | 21,413.00 |
| ALLIANT ENERGY | ARMSTRONG REPEATER | 958.34 |
| ALPHA WIRELESS COMM. | DISPATCH CONSOLE REPAIRS | 958.25 |
| ANDERSON TILING | DD 40 MAIN A BR 10 REPAIR | 3,749.20 |
| ANDERSON, ERIC | UNIFORM EXPENSE REIMBURSEMENT | 136.96 |
| ARMSTRONG AMBULANCE | MONTHLY PAYMENT | 417.00 |
| ARMSTRONG BUILDING SUPPLY | SUPPLIES | 4.76 |
| ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE | MONTHLY PAYMENT | 125.00 |
| ARMSTRONG JOURNAL | PUBLIC HEARING NOTICE | 788.82 |
| ARMSTRONG SENIOR CITIZENS | MONTHLY PAYMENT | 150.00 |
| ARMSTRONG SERVICE CENTER | FUEL | 99.01 |
| AT & T | E911 ACCESS | 46.64 |
| AVERA HOLY FAMILY | TESTING | 914.00 |
| AVERA MED GROUP ESTHERVILLE | PRISONER CARE | 442.00 |
| BATMAN, KARI | CELL PHONE REIMBURSEMENT | 151.44 |
| BLACK HILLS ENERGY | UTILITIES | 2,541.92 |
| BLAIR, BRANDON | SNOW REMOVAL | 120.00 |
| BOB BROWN CHEVROLET | 2022 CHEVY SILVERADO 2500 | 56,800.00 |
| BOMGAARS SUPPLY | SUPPLIES | 39.98 |
| BUDACH, ROXANNE | CELL PHONE REIMBURSEMENT | 20.00 |
| C & G MANUFACTURING LLC | WELDING SUPPLIES | 283.58 |
| CAASA | MONTHLY PAYMENT | 291.67 |
| CDWG INC | ETHERNET SWITCH | 93.99 |
| CENTURYLINK | 712-F25-0057-118 - E911 TELEPHONE | 356.29 |
| CENTURYLINK | PHONE | 64.75 |
| CITY OF ARMSTRONG | UTILITIES | 118.75 |
| CITY OF ESTHERVILLE | UTILITIES ASSISTANCE | 5,177.58 |
| CITY OF ESTHERVILLE-AMBULANCE | MONTHLY PAYMENT | 2,500.00 |
| CITY OF RINGSTED | UTILITIES | 39.50 |
| CITY OF WALLINGFORD | UTILITIES | 35.75 |
| CMBA ARCHITECTS | ARPA COURTHOUSE RENOVATIONS | 766.00 |
| CORNWALL AVERY BJORNSTAD SCOTT | LEGAL SERVICES | 66.00 |
| COUNSEL - VISUAL EDGE IT | Copies - Ricoh SP3600 | 85.99 |
| CREECH MD, JAMES | MEDICAL EXAMINER FEES | 400.00 |
| CRYTEEL TRUCK EQUIPMENT INC | PARTS | 990.04 |
| CUMMINS CENTRAL POWER LLC | GENERATOR MAINTENANCE | 990.74 |
| DAKOTA RIGGERS & TOOL SUPPLY | ROUND SLINGS | 51.72 |
| DETTMANN, PAMELA | CELL PHONE REIMBURSEMENT | 20.00 |
| DIETRICH, LEA | MILEAGE | 8.00 |
| DOLLAR GENERAL | INCENTIVES | 3.75 |
| DON JOSE RESTAURANT | JAIL FOOD | 854.00 |
| DON'S TRUCK SALES INC | PARTS | 320.90 |
| EGELAND, THOMAS | CELL PHONE REIMBURSEMENT | 20.00 |
| EMMET CO AUDITOR | EBS FLEX BENEFIT PROGRAM ACH FUNDING | 41,121.96 |
| EMMET CO ENGINEER | Fuel | 3,818.82 |
| EMMET CO FAIRGROUNDS, CAMI PAULSON | MONTHLY PAYMENT | 4,166.67 |
| EMMET CO HISTORICAL SOCIETY | MONTHLY PAYMENT | 500.00 |
| EMMET CO SHERIFF | TRANSPORT FEES | 507.63 |
| EMMET CO TREASURER | POSTAGE | 1,173.53 |
| EMPLOYEE BENEFIT SYSTEMS | PSF CLAIMS ACCOUNT | 3,662.98 |
| ENDERSON, JEFFREY | CELL PHONE REIMBURSEMENT | 20.00 |
| ERICKSON, MICHELE | 11/8/22 GENERAL ELECTION AUDIT | 13.50 |

| | | |
|---|--|-----------|
| ESRI INC | ArcGIS Maintenance | 1,300.00 |
| ESTHERVILLE COMMUNICATIONS | INTERNET FEES | 113.11 |
| ESTHERVILLE DINNER DATE | MONTHLY PAYMENT | 300.00 |
| ESTHERVILLE LIBRARY | MONTHLY PAYMENT | 1,353.58 |
| ESTHERVILLE NEWS AND SPIRIT | PUBLIC MEETING NOTICE | 610.67 |
| ESTHERVILLE PHARMACY | PRISONER MEDS | 432.71 |
| EWEN, ALEX | CELL PHONE REIMBURSEMENT | 20.00 |
| FAREWAY STORES | JAIL FOOD | 332.29 |
| FIRSTNET AT&T MOBILITY | INTERNET | 1,077.76 |
| FISHER, ALLISON | MEETING EXPENSE REIMBURSEMENT | 193.90 |
| FORGE & BUILD, (N IA LUMBER) | ARPA ANNEX RENOVATIONS | 6,405.24 |
| FREDERICKSEN, TRAVIS | CELL PHONE REIMBURSEMENT | 20.00 |
| FUNSTON, KRISTY | 11/8/22 GENERAL ELECTION AUDIT | 13.50 |
| GOEBEL, HEIDI | CELL PHONE REIMBURSEMENT | 20.00 |
| GOEBEL, ROB | MONTHLY PAYMENT | 1,992.00 |
| GORDON FLESCH - MILWAUKEE, WI | COPIER | 13,874.02 |
| GORDON FLESCH TX | COPIER | 207.04 |
| HANSEN, LISA | MILEAGE | 43.00 |
| HEARTLAND SECURITY SERVICES | NATURE CENTER SECURITY | 930.33 |
| HENRY M ADKINS & SON INC | ELECTION SUPPLIES | 110.05 |
| HENRY-OLSON FUNERAL HOMES | TRANSPORT SERVICES | 2,500.00 |
| HOME IMPROVEMENT CENTER | SUPPLIES | 49.87 |
| HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER | SUPPLIES | 147.04 |
| HOOGE, SHARON | CELL PHONE REIMBURSEMENT | 115.00 |
| HOWING, MICHELLE | CELL PHONE REIMBURSEMENT | 20.00 |
| HUNTLEY, BEN | MILEAGE AND EXPENSES | 1,401.91 |
| HY-VEE ACCOUNTS RECEIVABLE | INCENTIVES | 714.58 |
| IEHA, %ADAM HAHN | DUES | 80.00 |
| ILCC | ELECTION SUPPLIES | 106.50 |
| INMAN ELECTRIC | SHIPPING | 60.39 |
| INSTITUTE OF IOWA ICA, % DANA SHIPLEY | EDUCATION | 315.00 |
| IOWA EMERGENCY MGMT ASSOC | MEMBERSHIP FEES | 150.00 |
| IOWA LAKES ELECTRIC COOP | FLASHING SIGNAL LIGHTS | 908.15 |
| IOWA LAKES REGIONAL WATER | UTILITIES | 141.50 |
| IOWA LAW ENFORCEMENT ACADEMY | NEW HIRE MMPI EVALUATIONS | 300.00 |
| ISAC EDUCATION & SEAT TRAINING | MEETING REGISTRATION | 280.00 |
| JCL SOLUTIONS - JANITORS CLOSE | CUSTODIAL | 155.79 |
| JOHN DEERE FINANCIAL | SERVICE | 1,079.92 |
| JOHNSTON AUTO STORES | PARTS | 10.57 |
| K & H CO-OP OIL CO | LP FUEL | 107.16 |
| KANE, MARTIN | MILEAGE | 70.00 |
| KIRCHNER, LARRY | CELL PHONE REIMBURSEMENT | 20.00 |
| KIRKHAM, MICHAEL & ASSOC INC | BRIDGE INSPECTION SERVICES | 10,347.28 |
| KWIK TRIP | JAIL FOOD | 94.74 |
| LAUCK, JAMIE | MATRON FEES | 280.00 |
| LAWSON PRODUCTS INC | PARTS | 1,223.24 |
| LEWIS, SUE | MATRON FEES | 40.00 |
| LIBERTY TIRE RECYCLING LLC | WASTE TIRES | 8,912.50 |
| LINGE, DENNIS | DD70 LOWER MAIN OD - 5 BEAVERS TRAPPED | 250.00 |
| MAIL SERVICES | DECEMBER RENEWALS | 589.05 |
| MARCO (DALLAS) | COPIER | 460.45 |
| MARCO (MPLS) | COPIER | 1,203.92 |
| MATHESON TRI-GAS INC | WELDING SUPPLIES | 124.18 |
| MEDIACOM | TELEPHONE/INTERNET | 1,570.69 |
| MICHAELSON INC | DD 70 LOWER MAIN OD BEAVER DAM REMOVAL | 400.00 |
| MIDAMERICAN ENERGY CO | UTILITIES | 140.71 |
| MID-AMERICAN RESEARCH CHEMICAL | JELLED DEGREASER | 255.99 |
| MONTREUIL, JILL | CLEANING | 200.00 |
| MOORMAN, MARY | CELL PHONE REIMBURSEMENT | 41.00 |
| MORTIMOR, BRETT | RENT ASSISTANCE | 500.00 |
| MOTOR INN OF SPIRIT LAKE | REPAIRS | 78.62 |
| MOTOROLA | CAR CAMERA SYSTEM | 5,475.00 |
| MYHRE, PAULA | MILEAGE | 260.00 |
| NAPA - ESTHERVILLE | PARTS | 599.00 |
| NATIONAL PUBLIC EMPLOYER, RELATIONS ASSN | MEMBERSHIP/EDUCATION 2023 | 215.00 |
| NORTHERN ROLLOFF | ARPA ANNEX RENOVATIONS | 1,188.16 |
| NW IA PLANNING & DEVELOPMENT | SHIELD FY23 3RD DRAW | 3,500.00 |

| | | |
|--|----------------------------------|------------|
| OFFICE ELEMENTS | Office Supplies | 557.04 |
| OLESON, LUCAS | CELL PHONE REIMBURSEMENT | 20.00 |
| OLSON, JULIE | 11/8/22 GENERAL ELECTION AUDIT | 18.00 |
| ONE OFFICE SOLUTION | OFFICE SUPPLIES | 162.07 |
| O'REILLY AUTOMOTIVE | PARTS | 276.17 |
| PERFORMANCE CAR AND TRUCK | PARTS | 7,699.94 |
| PITNEY BOWES GLOBAL FINANCIAL | POSTAGE METER | 796.92 |
| PITNEY BOWES INC | POSTAGE METER | 142.74 |
| POMP'S TIRE SERVICE INC | TIRES | 3,530.40 |
| POWER PLAN | PARTS | 558.28 |
| PRESTON, CORRIN | CELL PHONE REIMBURSEMENT | 185.50 |
| PRO COOP ESTHERVILLE | FUEL | 68.65 |
| PRO COOP POCAHONTAS | BARREL OF OIL | 56,927.47 |
| RDI | MONTHLY IT SUPPORT | 9,391.07 |
| REDINIUS, JEREMY | ARPA ANNEX RENOVATIONS | 770.00 |
| REZAC MACHINE SHOP & WELDING | DD 37 SUBLAT 37 CLEANING | 6,650.00 |
| RINGSTED AMBULANCE | MONTHLY PAYMENT | 349.58 |
| RINGSTED DISPATCH | PUBLIC HEARING NOTICE | 394.43 |
| RINGSTED LIBRARY | MONTHLY PAYMENT | 456.25 |
| RINGSTED SENIOR CITIZENS, %RON WILSON | MONTHLY PAYMENT | 150.00 |
| RINGTEL COMMUNICATIONS | PHONE | 462.39 |
| RIVER VALLEY TELECOMMUNICATION | PHONE | 879.07 |
| ROSBURG, LISA | CELL PHONE REIMBURSEMENT | 20.00 |
| ROSS, CASEE | MILEAGE | 97.00 |
| S & R AUTO AND TIRE INC | TIRE REPAIR | 64.12 |
| SATHOFF, AMY | CELL PHONE REIMBURSEMENT | 20.00 |
| SCHACHERER, JEROME | MILEAGE | 12.00 |
| SCHNEIDER CORPORATION | Web Services 1-1-23 thru 3-31-23 | 2,397.00 |
| SCHUMACHER, TIMOTHY | MILEAGE | 36.00 |
| SMART TECHNOLOGY TEAM SOLUTION | HARD DRIVE CLONING | 456.90 |
| SNAP ON, LARRY WHITE TOOLS | TOOLS | 472.03 |
| SPENCER OFFICE SUPPLIES | OFFICE SUPPLIES | 657.54 |
| STALLS FARM & HOME | SUPPLIES | 1,498.39 |
| STATE HYGIENIC LAB, UNIVERSITY OF IOWA | WATER TESTING | 110.00 |
| STEVE'S SALES & SERVICE | JAIL WASHER AND DRYER REPAIR | 717.90 |
| STOREY KENWORTHY/MATT PARROTT | OFFICE SUPPLIES | 276.83 |
| SUMMERS BAULER, MELANIE | CELL PHONE REIMBURSEMENT | 20.00 |
| TATMAN, ANTHONY | NEW HIRE SCREENING | 10.00 |
| TENDAL, ANNIE | MATRON FEES | 80.00 |
| TERRIL TELEPHONE CO | E911 ACCESS | 304.22 |
| TIETJE, DEBORAH | MILEAGE | 50.00 |
| TIGER PRIDE LAWN CARE | JAIL PEST CONTROL | 40.00 |
| TROPICAL VALLEY FISH & PETS | SUPPLIES | 43.68 |
| TYLER TECHNOLOGIES | EAGLE RECORD SUBSCRIPTION | 49,018.87 |
| ULRICH, JEFF | WELL CLOSURE REBATE | 500.00 |
| UNIFORM DEN | UNIFORMS | 187.31 |
| UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE | TESTING | 42.00 |
| US POSTAL SERVICE - POSTAGE B | PREPAID POSTAGE | 1,000.00 |
| VANGUARD APPRAISALS INC | EDOV Project | 1,070.00 |
| VERIZON WIRELESS | CELL SERVICE | 628.83 |
| VFW POST 3388 | JAIL FOOD | 399.00 |
| VISA | Fuel | 5,468.89 |
| VOGEL TRAFFIC SERVICES | PAVEMENT MARKINGS | 90,273.94 |
| WELLS FARGO - ELITE CARD | EXPENSES | 479.77 |
| WELLS FARGO FINANCIAL LEASING | Copier Lease - Ricoh IM C2500 | 68.00 |
| WILLIAMS, SHERRI | CLEANING SERVICE | 190.00 |
| WINDSTREAM | CRISIS LINE | 19.28 |
| WINDSTREAM | PHONE | 231.48 |
| WINTHER & STAVE | AUDIT PROCESS BILLING | 7,900.00 |
| WORLD DATA CORPORATION | MOTOR VEHICLE RESOURCE BOOKS | 280.00 |
| ZIEGLER | PARTS | 2,612.92 |
| | GRAND TOTAL | 494,877.16 |

Drainage claims presented for payment. Motion by Schumacher, second by Hansen. All ayes.
Motion carried.

Emmet County Assessor, Barb Bohm requested a family farm credit reapproval for the Doris Christensen Trust and Mark Henry. Pluth made the motion to allow the Doris Christensen Trust reapplication and disallow Mark Henry's reapplication. Second by Glasnapp. All ayes. Motion carried.

Previously approved Final Plat of Oleson Farms Subdivision needs a resolution. Motion to approve resolution 22-22 by Pluth, second by Schumacher. Roll call vote: Schumacher-aye, Hansen-aye, Pluth-aye, Glasnapp-aye, Quastad-aye. All ayes. Motion carried.

Resolution 22-22

A RESOLUTION ADOPTING FINAL PLAT OF OLESON FARMS SUBDIVISION

WHEREAS, there has been presented to the Board of Supervisors, the Planning and Zoning Commission, a recommendation for approval of the Final Plat of Oleson Farms, Emmet County, Iowa: and,

WHEREAS, it is the desire of the Board of Supervisors to approve the aforementioned final plat.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the final plan of Oleson Farms be and the same is hereby approved as presented and the Emmet County Auditor is directed to certify the Resolution which shall be affixed to said plat.

PASSES, APPROVED AND ADOPTED by the Board of Supervisors of Emmet County, Iowa, this 13 day of December, 2022.

By Jeff Quastad, Board Chairperson Attest by Heidi Goebel, Auditor's Assistant

Laura Winter, Gary Smith, Travis Sheridan, Melanie Summers Bauler, Bill Sullivan with TurnKey Logistics joined the meeting. Public hearing to adopt Emmet County Pipeline Permit Ordinances and Pipeline Drainage Ordinances was called to order by Quastad at 10:09. Quastad explained that Emmet County is seeking outside legal counsel to help with the development of the pipeline ordinances and petition to intervene. As a result, the pipeline ordinances would not be adopted until an attorney is hired and reviews the ordinances.

Motion by Hansen to close public hearing. Second by Pluth. Roll call vote: Schumacher-aye, Hansen-aye, Pluth-aye, Glasnapp-aye, Quastad-aye. All ayes. Motion carried. Quastad closed the public hearing at 10:11.

Ahlers and Cooney attorney Tim Whipple has been contacted by the board to potentially provide legal counsel with the pipeline ordinances and petition to intervene. Whipple will be available to the board on the December 20 agenda to discuss Emmet County pipeline permit proceedings representation. Whipple has been provided copies of the proposed drainage CO2 pipeline ordinances, proposed CO2 pipeline ordinances, proposed planning and zoning board CO2 pipeline ordinances and the draft of the petition to intervene for the Iowa Utilities Board.

Craig Schoenfeld discussed with the board his contact information and the process to how to set up a meeting with the board in the near future.

Emmet County Attorney Melanie Summers Bauler notified to board that the letter to intervene AKA petition to intervene approved by the BOS on December 6 stated it was authored by her and it was not. She requested that the board rescind the letter to intervene AKA petition to intervene. Motion by Hansen to rescind the letter to intervene to Iowa Utilities Board AKA petition to intervene, second by Glasnapp. All ayes. Motion carried.

The petition to intervene will be addressed by the legal counsel the board decides to hire for representation in the CO2 pipeline matter.

Public attending for the public hearing, Craig Schoenfeld and Bill Sullivan left the meeting.

Emmet County Public Health Director, Kari Batman discussed with the board the public health department need of translation services for home visits. Batman told the board that public health would continue to advertise for an interpreter job opening, however, they have been without a

contracted interpreter for several months. Currently, the county has a voice only contract with Language Link. Batman explained to the board why video translation services are needed during home visits. The cost of voice only translation is 57 cents per minute, video translation is 89 cents per minute. Home visits are a billable service for ECI. Motion to approve adding the video translation service to the Language Link contract by Pluth, second by Hansen. All ayes. Motion carried.

Emmet County employees: Kari Batman, Travis Sheridan, Barb Bohm, Brenda Moore, Diann Minion, Casee Ross, Melanie Summers Bauler, Walter Davis-Oeth, Lisa Rosburg joined the meeting for the agenda item of adding a full-time IT director position to the Emmet County staff.

Board members reviewed what was presented in the previous week's meeting by Joel Rohne and Micah Van Maanen with ICIT. The importance of IT security, increased requirements of insurance providers for cybersecurity, training of staff and unified purchasing of equipment for cost savings were some key points discussed.

The board also discussed how to pay for the position and to advertise immediately with the goal of having someone hired within six months. ICIT members would aide in job description development, advertising for the opening, resume review and the interview process.

Board would like involvement of one or two Emmet County department heads to be part of the interview process. The full time IT position would report to the Board of Supervisors. The BOS would also initiate the hiring process and ICIT member contact.

Motion by Schumacher to establish a full time IT position for Emmet County. Second by Hansen. All ayes. Motion carried.

Motion to adjourn by Pluth, second by Hansen. All ayes. Motion carried.
Meeting adjourned at 11:25 a.m.

Heidi Goebel
Auditor's Assistant

Jeff Quastad
Chair