

Approved Minutes Emmet County Board of Supervisor Minutes
 October 11, 2022 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 John Pluth
 Todd Glasnapp, Vice-Chair
 Lisa K. Hansen
 Tim Schumacher

Absent:

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Schumacher to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Supervisors Quastad, Pluth and Schumacher reported on recent Iowa Lakes Corridor meetings and that October is Manufacturing Month.

Auditor Sathoff shared that Emmet County had a surprise visit from Iowa Secretary of State, Paul Pate yesterday.

Resident Gary Kastrup shared a news article on Farmer's and Food.

Supervisor Pluth shared that the Estherville Chamber of Commerce Banquet is tonight.

Supervisor Schumacher mentioned that another HR resource would be Lisa Mart with ICAP.

Supervisor Hansen mentioned that Public Health is still looking for a translator.

Auditor Sathoff shared that early voting for the November 8, 2022 General Election starts in the Auditor's office on October 19, 2022.

The Board discussed a decision from the Iowa Utilities Board regarding the proposed CO2 pipeline.

Motion by Pluth, second by Schumacher to approve the monthly claims as presented. All ayes, motion carried.

Motion by Glasnapp, second by Pluth to approve the Drainage claims as presented. All ayes, motion carried.

Gross Pay 2022 September	351218.03
Total Gross Payroll	479174.64
County Share IPERS	32033.93
County Share FICA	20457.64
County Share Medicare	4784.49
County Share Health/Life/Dent Ins.	70600.55

Claims Paid Prior to 10/11/2022

DATE	VENDOR	PURPOSE	AMOUNT
9/16	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$84,724.35
9/16	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$3,217.36
9/16	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$3,839.03
9/23	CITY OF ESTHERVILLE	UTILITIES	\$6,388.04
		TOTAL	\$98,168.78

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	115.50
ACE HARDWARE	REPAIRS	662.84
ACOSTA, MARITZA	INTERPRETER	559.50
ADAMS, LOREN "TEX"	MILEAGE	825.24
ALLIANT ENERGY	ARMSTRONG REPEATER	919.30
ALPHA WIRELESS COMM.	RADIO	950.00
AMERICAN MUSCLE	Jeep Maintenance	150.00
ANDERSON TILING	PIPE	317.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	417.00
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLIC HEARING NOTICE	1,446.13
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARNOLD MOTOR SUPPLY	PARTS & TOOLS	518.62
ASMUS FARM SUPPLY	CHEMICAL	293.88
AT & T	E911 ACCESS	48.02
AVERA HOLY FAMILY	PRE EMPLOYMENT SCREENING	1,602.38
AVERA MED GROUP ESTHERVILLE	PRE EMPLOYMENT TESTING	221.00
BATMAN, KARI	CELL PHONE REIMBURSEMENT	278.00
BCN TELECOM	BCN LONG DISTANCE	255.78
BEAVER, RICHARD	9/13/22 SCHOOL ELECTION	130.50
BLACK HILLS ENERGY	UTILITIES	452.86
BLAZEJAK, BEVERLY	WELL CLOSURE REBATE	500.00
BOMGAARS SUPPLY	SUPPLIES	74.98

BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
BUSINESS FORMS & SYSTEMS	ENVELOPES	240.34
BVRMC PHARMACY	PRISONER MEDS	20.78
CAASA	MONTHLY PAYMENT	291.67
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	1,932.92
CENTURYLINK	PHONE	162.89
CENTURYLINK	PHONE	32.21
CHAPIN, DONALD	GA RENT	300.00
CHRESTIANSEN, LORI	MILEAGE	8.00
CINTAS	SAFETY SUPPLIES	280.25
CITY OF ARMSTRONG	UTILITIES	237.50
CITY OF DOLLIVER	UTILITIES	90.00
CITY OF ESTHERVILLE	GA UTILITIES ASSISTANCE	7,159.83
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,500.00
CITY OF RINGSTED	UTILITIES	79.00
CITY OF WALLINGFORD	UTILITIES	75.08
CLAY CO ENVIRONMENTAL HEALTH	RADON KITS	70.00
CLAY COUNTY SHERIFF DEPT	SERVICE OF PAPERS	55.00
CMBA ARCHITECTS	ARCHITECT SERVICES	21,732.75
CONTECH ENG SOLUTIONS INC	RP AND BANDS	27,335.60
COUNSEL - VISUAL EDGE IT	Copies - Ricoh SP3600	98.67
CREECH MD, JAMES	MEDICAL EXAMINER FEES	200.00
DAVE SYVERSON INC	PARTS	227.37
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIAMOND MOWERS INC	MOWER PARTS	6,795.88
DIETRICH, LEA	MILEAGE	10.00
DOCKENDORF EQUIPMENT CO	ESTHERVILLE GAS PUMP WORK	1,260.00
DOLLAR GENERAL	INCENTIVES	57.80
DON JOSE RESTAURANT	JAIL MEALS	1,568.00
DONOVAN, MARY KAY	9/13/22 SCHOOL ELECTION	130.50
DON'S TRUCK SALES INC	PARTS	292.64
ECCOG	E WASTE FEES	12,060.00
EGELAND, ALLEN	GA RENT ASSISTANCE	300.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO AUDITOR	PIPELINE POSTAGE	33.40
EMMET CO ENGINEER	Fuel	6,630.21
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	525.34
EMMET CO TREASURER	POSTAGE	867.14
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ERICKSON, MICHELE	9/13/22 SCHOOL ELECTION	9.00
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	226.22
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,353.58
ESTHERVILLE NEWS AND SPIRIT	PUBLIC HEARING NOTICES	2,424.37
ESTHERVILLE PHARMACY	PRISONER MEDS	670.73
ESTHERVILLE PRINTING CO	OFFICE SUPPLIES	2,299.14
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
FAREWAY STORES	INCENTIVES	1,187.09
FARM & HOME PUBLISHERS	5 PLAT BOOKS	976.25
FEDERAL SIGNAL CORPORATION	WARNING SIREN EQUIPMENT & INSTALLATION	58,146.10
FIRSTNET AT&T MOBILITY	INTERNET	1,079.55
FORCE AMERICA DISTRIBUTING LLC	PARTS	722.18
FORGE & BUILD, (N IA LUMBER)	SUPPLIES	2,391.35
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
FRIENDS OF THE ESTHERVILLE, PUBLIC LIBRARY	LOSST FUNDS	5,000.00
FUNSTON, KRISTY	9/13/22 SCHOOL ELECTION	18.00
GALLS KY	UNIFORMS	844.63
GLAXOSMITHKLINE	VACCINES	5,570.93
GOEBEL, HEIDI	MILEAGE	28.00
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH - MILWAUKEE, WI	COPIER	448.25
GORDON FLESCH TX	COPIER	414.08
GOVERNMENT FORMS & SUPPLIES	BUSINESS CARDS	55.00
GREIG, JAN	11/8/22 GENERAL ELECTION	54.00
HAASE, BECKY	9/13/22 SCHOOL ELECTION	141.50
HALL, KYLEE	DEPOSITIONS	101.50
HANSEN, LISA	MILEAGE	188.00
HARRIS SANITATION & SONS INC	TRASH DISPOSAL	2,960.00
HEARTLAND SECURITY SERVICES	SECURITY	342.85
HENRY M ADKINS & SON INC	BALLOT COSTS	1,050.06
HILTON DES MOINES DOWNTOWN	MEETING LODGING	986.70
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	199.00
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00

HTC INC	PARTS	861.10
HUNTLEY, BEN	MILEAGE AND EXPENSES	552.00
HY-VEE ACCOUNTS RECEIVABLE	WELLNESS PROGRAM SUPPLIES	945.89
IACCVSO TREASURER, CERRO GORDO CO VA	COMMISSIONER TRAINING	60.00
ICS JAIL SUPPLIES INC	JAIL SUPPLIES	74.20
INMAN ELECTRIC	WATER SAMPLE POSTAGE	22.49
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	1,362.05
IOWA LAKES REGIONAL WATER	UTILITIES	141.50
IOWA LAW ENFORCEMENT ACADEMY	INSTRUCTOR SCHOOL	50.00
IOWA PRISON INDUSTRIES	SIGN INVENTORY	459.00
IOWA PUBLIC DEFENDER, IOWA TREASURER	INDIGENT DEFENSE FUND	3,166.00
IOWA SECRETARY OF STATE	I-VOTERS MAINTENANCE FEE	1,175.13
IOWA STATE UNIVERSITY-INTRANS	MEETING REGISTRATION	240.00
ISAC UNEMPLOYMENT	AUDITOR	4,812.17
ISCTA-STORY CO TREASURER	OCTOBER LEADERSHIP MEETING	70.00
JACK'S UNIFORM SALES	JAILER UNIFORMS	170.84
JASA, KEVIN	TREE SERVICE	475.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	696.27
JENSEN, LILI	9/13/22 SCHOOL ELECTION	9.00
JOHN DEERE FINANCIAL	SNOWBLOWER PARTS	10,180.63
JOHNSTON AUTO STORES	PARTS	695.52
KAHN TILE SUPPLY	COUPLERS	1,014.12
KANE, MARTIN	MILEAGE	105.00
KCN - KC NIELSEN LTD	SNOWBLOWER PARTS	209.92
KELTEK INCORPORATED	3 REPLACEMENT GPS ANTENNAS	480.69
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KISSNER, TIM	MEETING MILEAGE	20.00
KOSSUTH COUNTY IA JAIL	PRISONER HOUSING	700.00
KRIS ENGINEERING INC	BLADE WEAR TIPS	1,767.64
KWIK TRIP	JAIL FOOD	164.55
LAKES NEWS SHOPPER	WANT ADS	82.80
LARY, ROBIN	9/13/22 SCHOOL ELECTION	140.13
LAUCK, JAMIE	MATRON FEES	100.00
LAWSON PRODUCTS INC	SHOP SUPPLIES	569.28
LB ELECTRIC, LOREN BATES	ARPA ANNEX RENOVATIONS	18,477.10
LEWIS, SUE	MATRON FEES	20.00
MAIL SERVICES	OCTOBER RENEWAL NOTICES	357.45
MAINSTAY SYSTEMS OF IOWA	IOWA SYSTEM MAINTENANCE AGREEMENT	237.00
MANWARREN, JOEY'S LAWN SERVICE	MOWING	440.00
MARCO (DALLAS)	COPIER	432.57
MARCO (MPLS)	COPIER	348.16
MATHESON TRI-GAS INC	WELDING SUPPLIES	136.96
MEDIACOM	PHONE	2,150.54
MIDAMERICAN ENERGY CO	UTILITIES	24.92
MIDWEST TECHNOLOGY SERVICES	DOOR PROGRAMMING SERVICE	129.00
MIKE CUTHBERTSON CONSTRUCTION	ARPA ANNEX RENOVATIONS	8,707.38
MINION, DIANN	ISAC MEETING REIMBURSEMENT	473.95
MONTREUIL, JILL	CLEANING	200.00
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	41.80
MYHRE, PAULA	MILEAGE	144.00
NAPA - ESTHERVILLE	PARTS	467.13
NATIONAL SHERIFFS ASSOCIATION	JAILER CORRESPONDENCE COURSE	139.87
NEW COOPERATIVE INC	GAS	79.02
NORTH CENTRAL REGION EMERGENCY, RESPONSE - HAZMAT	HAZMAT COVERAGE	7,698.16
NORTH IA REPORTING	DEPOSITIONS	337.50
NOWRA	CONTINUING ED	295.00
NW DISTRICT ASSESSORS, SETH POSTMA	Meeting Expenses	300.00
NW IA PLANNING & DEVELOPMENT	CPR CERTIFICATION	3,850.00
OFFICE ELEMENTS	Office Supplies	419.35
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	274.32
O'REILLY AUTOMOTIVE	OIL FILTER	159.83
POMP'S TIRE SERVICE INC	TIRES	3,300.01
PRESTON, BRETT	TRANSPORT EXPENSE REIMBURSEMENT	11.65
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	69.50
PRO COOP ESTHERVILLE	FUEL	41.11
PRO COOP POCAHONTAS	FUEL	90,645.56
RDI	IT SUPPORT	4,477.74
RICOH USA	COPIER	150.39
RINGSTED AMBULANCE	MONTHLY PAYMENT	349.58
RINGSTED DISPATCH	Subscription	727.29
RINGSTED LIBRARY	MONTHLY PAYMENT	456.25
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	596.15
RIVER VALLEY TELECOMMUNICATION	PHONE	1,607.76

ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
ROSS, CASEE	MILEAGE AND EXPENSES	222.50
RUSSELL, RHONDA	MILEAGE	275.00
S & R AUTO AND TIRE INC	TIRE REPAIRS	303.02
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	20.00
SCHNEIDER CORPORATION	Vanguard Database Setup	3,477.00
SCHUMACHER ELEVATOR	ELEVATOR MAINTENANCE	188.14
SCHUMACHER, TIMOTHY	MILEAGE	36.00
SECURE BENEFITS	FLEX BENEFIT PROGRAM	3,842.53
SHONKWILER, JO ANN	11/8/22 GENERAL ELECTION	73.00
SMART TECHNOLOGY TEAM SOLUTION	COMPUTER SERVICE	29.00
SNAP ON, LARRY WHITE TOOLS	TOOLS	788.85
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	28.23
STALLS FARM & HOME	PARK SUPPLIES	1,327.66
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	486.00
STEW HANSEN CHRYSLER	TWO 2022 DODGE RAM PATROL TRUCKS	56,890.00
STOREY KENWORTHY/MATT PARROTT	ELECTION SUPPLIES	1,036.86
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
TENDAL, ANNIE	MATRON FEES	357.50
TERRIL TELEPHONE CO	E911 ACCESS	11.36
THAEMLITZ, FRED	TOOLS	75.00
TIGER PRIDE LAWN CARE	JAIL PEST CONTROL	40.00
TRITECH FORENSICS	TEST KITS	103.70
TROPICAL VALLEY FISH & PETS	NATURALIST SUPPLIES	209.35
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	500.00
VANGUARD APPRAISALS INC	Service Fees	9,400.00
VERIZON WIRELESS	PHONE AND HOT SPOT	806.48
VFW POST 3388	JAIL FOOD	1,407.50
VISA	Fuel	4,880.83
WARD, ANDREW	GA RENT ASSISTANCE	300.00
WASTE MGMT OF WI-MN	TRASH DISPOSAL	202.70
WELLS FARGO - ELITE CARD	EXPENSES	1,221.34
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WEST PAYMENT CENTER	WESTLAW	1,483.42
WINDSTREAM	CRISIS LINE	112.90
WINDSTREAM	PHONE	222.30
WOODFORD EQUIPMENT	PARTS	273.60
YOUTH SHELTER CARE OF NORTH, CENTRAL IA	SHELTER CARE	198.24
ZAHL EQUIPMENT SERVICE INC	HUSKY PUMP	443.22
ZEMAN, SUE	MOWING	240.00
ZIEGLER	SUPPLIES	7,055.94
	GRAND TOTAL	480,875.12

Motion by Hansen, second by Schumacher to certify the cost of the September 13, 2022 Estherville Lincoln School District Special Election and invoice the school district \$2,082.05. All ayes, motion carried.

The Board reviewed the Auditor's Quarterly Report.

Veteran's Affairs Director, Casee Ross presented Resolution 22-19 Supporting Operation Green Light for Veteran's.

**Resolution 22-19
Supporting Operation Green Light for Veterans**

WHEREAS, the residents of Emmet County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Emmet County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Emmet County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Emmet County hereby declares from October through Veterans Day, November 11th 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Emmet County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Passed and adopted this 11th day of October, 2022.

Jeff Quastad, Chairperson Board of Supervisors

Attest: Amy M. Sathoff, Emmet County Auditor

Motion by Pluth, second by Hansen to adopt Resolution 22-19. Roll call vote: AYES: Schumacher, Hansen, Pluth, Glasnapp and Quastad. NAYS: None.

The Board discussed the proposed CO2 pipeline ordinances. Auditor Sathoff asked to receive a copy of the proposed ordinances due to an open records request.

Auditor Sathoff also expressed concerns regarding the following:

- What Number will the Ordinances have and what category in the code of ordinances will they fall under?
- The County Attorney will need to review the Ordinances because Ordinances are considered law.
- Who collects the fees and policies the Ordinance. Is it Zoning or the Engineer?
- What Department will the pipeline companies submit insurance to?

Auditor Sathoff suggested November 22, 2022 at 9:30 a.m. for the Public Hearing and also suggested that the Board meet with the affected Department Heads that will be required to implement the Ordinances. Sathoff will also contact Emmet County Drainage Attorney Rich Meyer and get him the most recent proposed ordinances and ask his professional opinion on them.

Sathoff will also put the Ordinances on the Agenda each week until it is finalized. The ordinance will need no less than 4 days and no more than 20 days for publication.

Motion by Schumacher, second by Glasnapp to set the Public Hearing on the Ordinances for November 15, 2022 at 9:30 a.m. All ayes, motion carried. Sathoff stated that publication would need to happen between October 27, 2022 and November 11, 2022. The notice would need to be at the newspapers by October 21, 2022.

Motion by Hansen, second by Glasnapp to adjourn the meeting at 10:57 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair