

Approved Minutes Emmet County Board of Supervisor Minutes  
October 4, 2022 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
John Pluth  
Todd Glasnapp, Vice-Chair  
Lisa K. Hansen  
Tim Schumacher

Absent:

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Pluth to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Auditor, Amy M. Sathoff reported that Emmet County has received the executed Management Agreement with the Peterson Point Preservation Foundation.

Auditor Sathoff shared that she has spoken with Emmet County's ICAP insurance company and that the ICAP Board will be considering covering County Commissioners of Elections up to \$25,000 in liability insurance at their meeting this month.

Auditor Sathoff asked if the Board would consider moving the October 25 and November 1 Board meetings to the Annex Conference Room because the Boardroom will be utilized for the upcoming trial.

Hansen shared information on Operation Green Light to honor veterans.

Schumacher shared that Dorothy Christiansen has agreed to serve on the Mental Health Advisory Board. Sheriff Martens expressed interest in serving on that Board also.

The Board discussed Emmet County's open positions on the NW IA Planning Board and potential candidates.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and presented a utility permit. The Permit is from Iowa Lakes Electric Cooperative to bore from ROW to ROW under 560<sup>th</sup> Avenue at approximately 100' south of drive for 1296 560<sup>th</sup> Avenue. Boring will consist of a single primary 7,200-volt cable inside of a 2" continuous conduit buried at a minimum depth of 48". The purpose of this construction is to upgrade our facilities.

Motion by Pluth, second by Glasnapp to approve the permit as presented. All ayes, motion carried.

Davis-Oeth updated the Board on the progress of the Estherville Shop Building project. The Pre-Construction meeting has been held and bids are due by 2:00 p.m. on October 13, 2022 with Public Hearing and Bid Opening at 5:00 p.m. that same day.

The Board discussed the taxing of gravel that leaves the county. Zoning Director, Barb Bohm reported that gravel pits will be changed to commercial class rather than agriculture class in 2023.

Kristina Paradise of Snyder & Associates joined the meeting to discuss CO2 Pipeline Inspector Services that her company could offer Emmet County. Paradise was asked to present to Board by an Emmet County resident.

Paradise shared her background in the pipeline inspection industry and responsibilities of county pipeline inspectors. Paradise reported on Summit Carbon Solutions and Navigator Heartland progress towards permitting with the Iowa Utilities Board.

Motion by Schumacher, second by Hansen to set the Public Hearing for Emmet County's FY2023 Budget Amendment #2 for October 25, 2022 at 9:30 a.m. All ayes, motion carried.

Emmet County Public Health Nurse, Kari Batman joined the meeting to discuss with the Board a First Five Grant Opportunity that has become available.

The grant would involve hiring part-time employee for a minimum of 18 months.

The grant is due on October 17, 2022 and the award will be made by December 6, 2022. The position would begin in January 2023.

Motion by Schumacher, second by Hansen to approve applying for the grant. All ayes, motion carried.

Auditor Sathoff requested that the Board move the November claims date to November 15, 2022 rather than what was previously arranged. Motion by Hansen, second by Glasnapp to approve the change. All ayes, motion carried.

Motion by Pluth, second by Glasnapp to appoint the following Township Trustees and Clerks to four-year terms beginning January 1, 2023:

DENMARK TOWNSHIP CLERK – Barbara Miller	ELLSWORTH TOWNSHIP CLERK – Don Valen
DENMARK TOWNSHIP TRUSTEE – Harley Madden	ELLSWORTH TOWNSHIP TRUSTEE – Dennis Johnson

ESTHERVILLE TOWNSHIP CLERK – Tammy Lair	HIGH LAKE TOWNSHIP CLERK – Jeanne Handeland
ESTHERVILLE TOWNSHIP TRUSTEE – Craig Baker	HIGH LAKE TOWNSHIP TRUSTEE – Mike Spear

JACK CREEK TOWNSHIP CLERK – Lisa Boyer	SWAN LAKE TOWNSHIP CLERK – Jerald Johnson
JACK CREEK TOWNSHIP TRUSTEE – Daniel Christensen	SWAN LAKE TOWNSHIP TRUSTEE – Bruce Guse

TWELVE MILE LAKE TOWNSHIP CLERK – Bruce Chrestiansen
TWELVE MILE LAKE TOWNSHIP TRUSTEE – Bob Ness

All ayes, motion carried.

EMA Director, Travis Sheridan joined the meeting and reported that the Wolden Park Tornado Siren is operational and the Tuttle Lake Siren will be operational on Thursday.

Motion by Pluth, second by Schumacher to utilize L.O.S.S.T. funds to pay \$58, 146.10 for the Wolden and Tuttle Lake Campground Warning Sirens. Once the \$55,635 in Revenue comes in to reimburse Emmet County, the funds will be transferred back into the L.O.S.S.T. fund. All ayes, motion carried.

The Board briefly discussed Emmet County's Proposed Pipeline Ordinances. Supervisor Quastad would like to move forward on the Proposed Ordinances.

Zoning Director Barb Bohm joined the meeting and reported that the Zoning Commission is considering an ordinance regarding the pipeline also. The Ordinance would mirror Shelby County's Ordinance.

The Pipeline Ordinances will be on next week's agenda to set the public hearing for the first reading.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site Number
Prestige Farms of Iowa LLC	PI297	#65469
K&T Olson Swine 3, LLC	K&T Olson Swine #3	#70491

Motion by Hansen, second by Pluth to adjourn the meeting at 10:35 a.m. and go into a work session with Department Heads regarding hiring scales. No decisions will be made in the work session by the Board. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair