

Unapproved Minutes Emmet County Board of Supervisor Minutes  
July 19, 2022 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
John Pluth  
Todd Glasnapp, Vice-Chair  
Lisa K. Hansen – joined telephonically via Zoom  
Tim Schumacher

Absent:

Meeting ID: 875 7284 5233  
Passcode: 017062  
One tap mobile  
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+13017158592,,87572845233#,,, \*017062# US (Washington DC)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Schumacher to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During public forum, Auditor Sathoff shared with the Board that Nancy Danielson’s husband Tim’s funeral is on Friday at 10:30 a.m. at the Methodist Church in Estherville and visitation is Thursday evening from 4:00 p.m. to 7:00 p.m.

Sathoff also reported that the Mental Health Fund balance was transferred to the Mental Health Region as required on June 30, 2022.

The Board discussed annex renovations.

The Board discussed the law that ditches cannot be mowed until July 15 of each year.

The Board discussed an issue with the naming of a building at the Fairgrounds after a contribution. The Fair Board has a rule that buildings can’t be named after individual contributors.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and presented a utility permit from Iowa Lakes Electric Cooperative to bore from ROW to ROW under 24<sup>th</sup> Street along the north side of the existing driveway approximately 1,100’ north of 220<sup>th</sup> Street. Boring will consist of a single primary 7,200 volt cable inside of 2” continuous conduit buried at a minimum depth of 48”. The purpose of this construction is to provide service for a new bin site.

Motion by Schumacher, second by Glasnapp to approve the permit. All ayes, motion carried.

The Board discussed some weed spraying issues and wash out issues.

Emmet County Zoning Director, Barb Bohm joined the meeting requesting an appointment of a Commissioner to the Planning and Zoning Commission. Motion by Glasnapp, second by Pluth to approve the appointment of Kelsey White to the Planning and Zoning Commission. All ayes, motion carried.

Motion by Pluth, second by Glasnapp to reappoint Doug Hansen and Curtis Larsen to the Planning and Zoning Commission. All ayes, motion carried.

Bohm reported that there will be a Board of Adjustment meeting and public hearing on August 9, 2022 at 5:15 p.m.

The Board reviewed the following Joint Drainage District Assessments:

Tile	Amount	Emmet	Dickinson
ED # 3 Main Tile Extension	\$69,296.33 or .85725407 units	\$45,073.06	\$24,223.27

Motion by Glasnapp, second by Schumacher to approve the joint assessment. All ayes, motion carried.

Tile	Amount	Emmet	Dickinson
ED # 3 Main Ditch	\$6,021.83 or .04664338 units	\$4,487.33	\$1,534.50

Motion by Pluth, second by Glasnapp to approve the joint assessment. All ayes, motion carried.

Tile	Amount	Emmet	Dickinson
ED # 1	\$415.23 or .01127025 units	\$307.82	\$107.41

Motion by Schumacher, second by Pluth to approve the joint assessment. All ayes, motion carried.

The Board would like clarification on what was included in the ED #3 assessments by next week.

Cami Paulsen and Brett Mace of the Emmet County Fair Board joined the meeting to discussed the Water Line project at the Fairgrounds. Phase I is now complete.

Mace also discussed some electrical issues that may be coming in the future.

The Fair Board is requesting \$31,352.20 in L.O.S.S.T. funds for the infrastructure project. Motion by Pluth, second by Schumacher to approve the request. All ayes, motion carried.

Auditor Sathoff reported that there is information in the Board packets prepared by Heidi Goebel regarding the FY2023 wage increases that have been submitted by Department Heads.

David Forsyth with Forsyth Law Office, Emmet County Attorney Melanie Summers Bauler, Emmet County Assessor Barb Bohm and David Skattebo joined the meeting to discuss a Ringsted Property Legal Description issue. The property is located in Out lot C6 of the City of Ringsted. The Abstract cannot be certified because Out Lot 6 of the City of Ringsted was never certified or platted.

Abstractors, Attorneys and Surveyors have relied on the current map in the Auditor's office since the 1900s. Over 22 properties are involved in this issue.

If a new Auditor's plat would be called for it could be assessed to property owners by special assessment.

Auditor Sathoff is willing to sign an affidavit created by Forsythe Law office to expedite the Skattebo sale and then consider calling for an Auditor's Plat for Out lot C of the City of Ringsted.

Auditor Sathoff requested direction on how to pay for the Attorney's office HVAC system invoice from Duitsman Plumbing and Heating. The consensus of the group is to utilize ARPA funds for the invoice.

The Board reviewed information provided by the Iowa State Association of Counties and the Iowa Secretary of State regarding a program to combat human trafficking. Consensus of the Group is to proceed with Emmet County's participation in the program.

The Board reviewed the Recorder's, Sheriff's and Auditor's Quarterly Reports.

The Board reviewed the Recorder's Yearly Report.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
Cole Wegener	Cole Wegener	#50578

Motion by Glasnapp, second by Pluth to adjourn the meeting at 10:35 a.m. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair