

Unapproved Minutes Emmet County Board of Supervisor Minutes
 July 5, 2022 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 John Pluth
 Todd Glasnapp, Vice-Chair
 Lisa K. Hansen
 Tim Schumacher

Absent:

Meeting ID: 849 4560 4173
 Passcode: 788891
 One tap mobile
 +13017158592,,84945604173#,,, *788891# US (Washington DC)
 +13126266799,,84945604173#,,, *788891# US (Chicago)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Schumacher to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During public forum, Supervisor Pluth shared that he will be attending a CO2 Pipeline Educational Training next week.

Supervisor Schumacher reported that Shane Walter will be retiring from the Sioux Rivers Mental Health Region. Schumacher shared that he had a RIDES meeting and NW IA Planning & Development meeting.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and presented a utility permit from Estherville Communications for the installation of buried fiber optic cable along North 7th Street in Estherville. Motion by Pluth, second by Hansen to approve the permit. All ayes, motion carried.

Davis-Oeth reported that the Road crews are toward the end of the graveling.

The Board discussed a proposed pipeline ordinance that they been working on for Emmet County. Emmet County Attorney, Melanie Summers Bauler joined the meeting. Discussion was held regarding potentially adding the requirement of a Bond much like Dickinson County did. Concerns were expressed regarding liability and budgeting concerns.

Emmet County Auditor would like to get quote on having NW IA Planning & Development to update the County’s Ordinances (which is required every 5 years).

Summers Bauler does not believe that a hay ordinance is necessary. IA Code 317.11 covers the matter.

Emmet County Recorder, Diann Minion joined the meeting to discuss the current ATV Ordinance and changes made with recent legislation.

Motion by Schumacher, second by Glasnapp to set a Public Hearing for Emmet County FY2023 Budget Amendment #1 for July 26, 2022 at 9:30 a.m. All ayes, motion carried.

Motion by Pluth, second by Schumacher to approve the Sioux Rivers Mental Health Advocate Agreement. All ayes, motion carried.

Motion by Glasnapp, second by Hansen to appropriate half of the FY2023 Departmental Budgets as listed below (exceptions would be Secondary Roads and Sheriff’s Department equipment purchases):

| FY2023 APPROPRIATIONS | FULL | HALF |
|---------------------------|--------------|--------------|
| 01 - BOARD OF SUPERVISORS | 493,065.00 | 246,532.50 |
| 02- AUDITOR | 121,346.00 | 60,673.00 |
| 03 – TREASURER | 322,650.00 | 161,325.00 |
| 04 – ATTORNEY | 400,716.00 | 200,358.00 |
| 05 – SHERIFF | 1,070,090.00 | 535,045.00 |
| 07 – RECORDER | 233,367.00 | 116,683.50 |
| 08 – ELECTIONS | 230,911.00 | 115,455.50 |
| 09 – JAIL | 342,406.00 | 171,203.00 |
| 12 - RECORDS MANAGEMENT | 15,000.00 | 7,500.00 |
| 13 - CONSERVATION REAP | 60,000.00 | 30,000.00 |
| 14 - CONSERVATION – TRUST | 16,000.00 | 8,000.00 |
| 20 - COUNTY ENGINEER | 5,394,320.00 | 2,697,160.00 |
| 21 - VETERANS AFFAIRS | 94,709.00 | 47,354.50 |
| 22 – CONSERVATION | 310,310.00 | 155,155.00 |
| 23 - LOCAL HEALTH | 478,717.00 | 239,358.50 |

| | | |
|---------------------------------|---------------|--------------|
| 24 - WEED COMMISSIONER | 14,530.00 | 7,265.00 |
| 25 - SOCIAL SERVICES | 50,000.00 | 25,000.00 |
| 28 - MEDICAL EXAMINER | 25,000.00 | 12,500.00 |
| 31 - DISTRICT COURT | 45,000.00 | 22,500.00 |
| 33 - LIBRARY | 28,814.00 | 14,407.00 |
| 34 - HISTORICAL SOCIETY | 7,500.00 | 3,750.00 |
| 36 - AMBULANCE | 39,199.00 | 19,599.50 |
| 37 - COMMUNICATIONS | 353,593.00 | 176,796.50 |
| 38 - GENERAL ASSISTANCE | 45,571.00 | 22,785.50 |
| 39 - FAIRGROUNDS | 50,000.00 | 25,000.00 |
| 50 - ANNEX BUILDING | 63,000.00 | 31,500.00 |
| 51 - GENERAL SERVICES | 885,670.00 | 442,835.00 |
| 52 - INFORMATION TECHNOLOGY | 151,243.00 | 75,621.50 |
| 53 - ZONING | 25,615.00 | 12,807.50 |
| 57 - SANITARY DISPOSAL | 12,000.00 | 6,000.00 |
| 58 - ENVIRONMENTAL HEALTH | 96,310.00 | 48,155.00 |
| 60- MENTAL HEALTH | | - |
| 62 - SAFETY COORDINATOR | 11,200.00 | 5,600.00 |
| 63 - HOMEMAKER/HOME HEALTH AIDE | 64,575.00 | 32,287.50 |
| 99 - NONDEPARTMENTAL | 1,611,447.00 | 805,723.50 |
| TOTALS | 13,163,874.00 | 6,581,937.00 |

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| Assessor | 352,753.00 |
| EMA | 122,610.00 |
| E911 | 149,800.00 |
| TOTALS | 13,789,037.00 |

All ayes, motion carried.

Auditor Sathoff reported that the Gross Pay in the minutes for May and June need to be corrected as follows:

| Correction to the May 10, 2022 Board Minutes | | Correction to the June 14, 2022 Board Minutes | |
|---|---------------|--|---------------|
| Gross Pay 2022 April | \$ 334,608.80 | Gross Pay 2022 May | \$ 343,966.52 |
| Total Gross Payroll | \$ 463,889.48 | Total Gross Payroll | \$ 473,884.62 |
| County Share IPERS | \$ 30,381.81 | County Share IPERS | \$ 31,087.80 |
| County Share FICA | \$ 19,388.24 | County Share FICA | \$ 20,017.38 |
| County Share Medicare | \$ 4,534.39 | County Share Medicare | \$ 4,681.50 |
| County Share Health/Life/Dent Ins. | \$ 74,876.24 | County Share Health/Life/Dent Ins. | \$ 74,031.42 |

Motion by Schumacher, second by Hansen to approve the correction to the minutes. All ayes, motion carried.

Motion by Hansen, second by Schumacher to adjourn the meeting at 10:45 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair