

Approved Minutes Emmet County Board of Supervisor Minutes  
 July 12, 2022 at 9:00 a.m.  
 Regular Meeting  
 Board Room, Courthouse

Present: Jeff Quastad, Chair, joined via phone during Ingham-Okoboji discussion  
 John Pluth  
 Todd Glasnapp, Vice-Chair  
 Lisa K. Hansen  
 Tim Schumacher

Absent:

Meeting ID: 815 0317 9675  
 Passcode: 184010  
 One tap mobile  
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 +16465588656,,81503179675#,,, \*184010# US (New York)

Glasnapp, Vice-chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Schumacher to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

Media present: Mike Tidemann and Ed Funston. Others in attendance: Pat Boggess (Jacobson-Westergard), Eric Anderson (Emmet County Conservation), Barb Bohm (Assessor). Amy Sathoff (Auditor) via Zoom.

During public forum, Supervisor Schumacher shared with the board transportation plans to review that he received at a recent RIDES meeting. Eric Anderson asked the board for an update on Peterson Point. Supervisor Pluth shared that a Peterson Point Board has been formed and they are having meetings. Anderson let the board know that the conservation owned propane tank was moved from Peterson Point to the new conservation building as the furnace at Peterson Point had been inoperable for years.

Public forum continued. Emmet County Zoning Administrator, Barb Bohm, shared that Planning and Zoning Commission member, Tammy Frederickson, had moved out of Emmet County and that a replacement will be needed. The new appointee will need to reside in an unincorporated area of Emmet County.

Supervisor Quastad called in via cell phone to join the meeting.

Land surveyor, Pat Boggess with Jacobson-Westergard was hired by the Ingham-Okoboji Bible Camp to conduct a survey of property lines. Boggess presented the board document copies and a survey. The research with this survey revealed the legal description of a small Emmet County-owned land area that is adjacent to the Bible Camp in past property transfers was unclear, resulting in Boggess coming to the board to clear up property lines. Boggess would prepare a new legal description for the board to review to clear up the property lines of the small land area in question. Supervisor Pluth would like Boggess to proceed. Supervisor Schumacher would like Boggess to proceed with drawing up the legal and then bring that legal description before the board to take action at that time. Supervisor Quastad (via phone), Eric Anderson, Barb Bohm and Diann Minion, Emmet County Recorder, were present for this discussion.

Supervisor Quastad, Diann Minion, Eric Anderson, Barb Bohm, Pat Boggess all left the meeting.

Review of monthly claims. Motion by Pluth, second by Hansen to approve monthly county claims after pulling two Iowa Lakes Corridor claims for further review. All ayes, motion carried.

Drainage claims. Motion by Schumacher, second by Pluth to approve drainage claims. All ayes, motion carried.

Gross Pay 2022 June	337829.45
Total Gross Payroll	463936.12
County Share IPERS	31183.96
County Share FICA	19615.77
County Share Medicare	4587.64
County Share Health/Life/Dent Ins.	70619.30

**Claims Paid Prior to 7/12/2022**

DATE	VENDOR	PURPOSE	AMOUNT
6/30	MARCO	COPIER	\$1,473.63
6/30	SIOUX CO AUDITOR	SIOUX RIVERS MH DISBURSEMENT	\$88,096.30
7/1	SIOUX CO AUDITOR	SIOUX RIVERS MH DISBURSEMENT	\$522.90
7/1	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,219.29
<b>TOTAL</b>			<b>\$91,312.12</b>

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	@LAUNDRY SERVICES	118.85
ACE HARDWARE	REPAIRS	361.33
ACOSTA, MARITZA	@INTERPRETER	385.17
ADAMS, LOREN "TEX"	MILEAGE	37.44
ALL STAR LANES	@JAIL MEALS	1,276.00
ALLIANT ENERGY	@UTILITIES	143.30
ANDERSON TILING	@DD 37 BR 58 REPAIR	650.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	417.00
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00

AT & T	@E911 ACCESS	44.91
AVERA HOLY FAMILY	@INCENTIVES	1,365.59
B & W CONTROL SPECIALISTS INC	WEED SPRAYING	58,806.00
BATMAN, KARI	CELL PHONE REIMBURSEMENT	133.00
BLACK HILLS ENERGY	@UTILITIES	542.83
BOHM, BARBARA	@MILEAGE/MEALS - NCRAAO CONFERENCE	172.49
BOMGAARS SUPPLY	@PARK SUPPLIES	644.94
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
CAASA	MONTHLY PAYMENT	291.67
CENTRAL IA DISTRIBUTING INC	@CUSTODIAL	92.00
CITY OF DOLLIVER	UTILITIES	90.00
CITY OF ESTHERVILLE	@UTILITIES	5,701.11
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,500.00
CITY OF RINGSTED	@UTILITIES	39.50
CITY OF WALLINGFORD	@UTILITIES	36.69
CLERK OF DISTRICT COURT	@CERTIFIED JUDGEMENT	9.50
COUNSEL	@COPIES - RICOH IM C2500	22.27
CREECH MD, JAMES	MEDICAL EXAMINER FEES	400.00
DASH MEDICAL GLOVES INC	@JAIL GLOVES	85.33
DETMANN, PAMELA	CELL PHONE REIMBURSEMENT	105.00
DIAMOND MOWERS INC	@PARTS	634.83
DIETRICH, LEA	@MILEAGE AND EXPENSES	70.00
DOLLAR GENERAL	@INCENTIVES	6.85
DON JOSE RESTAURANT	@PRISONER MEALS	644.00
EGELAND, ALLEN	@GA RENT ASSISTANCE	350.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	@FUEL	6,425.84
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,853.03
EMMET CO TREASURER	POSTAGE	842.00
EMPLOYEE BENEFIT SYSTEMS	@PSF CLAIMS ACCOUNT	89.84
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	113.11
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,353.58
ESTHERVILLE NEWS AND SPIRIT	@TAX SALE AD	352.66
ESTHERVILLE PAINT & GLASS	@DOOR CLOSER	99.99
ESTHERVILLE PHARMACY	@PRISONER MEDS	196.32
EWEN, ALEX	@CELL PHONE REIMBURSEMENT	20.00
FAREWAY STORES	JAIL FOOD AND SUPPLIES	117.76
FIRSTNET AT&T MOBILITY	@MOBILE INTERNET	1,077.29
FREDERICKSEN, TRAVIS	@CELL PHONE REIMBURSEMENT	20.00
GOEBEL, HEIDI	CELL PHONE REIMBURSEMENT	20.00
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH TX	COPIER	207.04
GORDON FLESCH WI	@COPIER	488.37
HANSEN, LISA	@MILEAGE	43.00
HENRY-OLSON FUNERAL HOMES	@SHARE OF MEDICAL EXAMINER CAMERA	4,250.00
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	155.50
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HUNTLEY, BEN	@MILEAGE AND EXPENSES	612.00
HY-VEE ACCOUNTS RECEIVABLE	@ENVIRONMENTAL ED	180.62
ICEOO-CASS COUNTY ENGINEER, %ALICE RAY	MEETING REGISTRATION	225.00
ICUBE, ALLISON RIPPERGER	@DUES	200.00
INMAN ELECTRIC	@POSTAGE	13.16
IOWA AG-NEWS	@ADVERTISING	299.00
IOWA CO ATTY CASE MGMT	KARPEL SOFTWARE	9,980.00
IOWA COUNTY ATTORNEYS ASSOC	@DUES	370.00
IOWA DNR-STORM WATER	FREY PIT 5 YEAR PERMIT	700.00
IOWA DNR-WATER SUPPLY SECTION	FY23 PUBLIC WATER FEE	75.00
IOWA LAKES ELECTRIC COOP	@UTILITIES	1,425.47
IOWA LAW ENFORCEMENT ACADEMY	@MMPI EVALUATION	150.00
ISAC	Annual Conference	260.00
ISAC UNEMPLOYMENT	@UNEMPLOYMENT 2ND QTR 2022	6,694.73
JACK'S UNIFORM SALES	@JAILER UNIFORMS	215.84
JASA, KEVIN	@TREE SERVICE	200.00
JCL SOLUTIONS - JANITORS CLOSE	@JAIL CLEANING SUPPLIES	94.34
KANE, MARTIN	MILEAGE	58.00
KILR RADIO	@VETERAN ADS	250.00
KIRCHNER, LARRY	@CELL PHONE REIMBURSEMENT	20.00
KWIK TRIP	JAIL FOOD	39.49
LAWSON PRODUCTS INC	@TOOLS	148.66
LESS LETHAL	STUN BELT	1,575.00
MAIL SERVICES	@JULY AUTO RENEWAL NOTICES	385.67
MAINSTAY SYSTEMS OF IOWA	@IOWA SYSTEM EQUIPMENT MAINTENANCE	1,983.00

	PLAN	
MANWARREN, JOEY'S LAWN SERVICE	MOWING	165.00
MARCO (DALLAS)	@COPIER	107.23
MARCO (MPLS)	@COPIER	71.85
MARTENS, MIKE	@TRANSPORT EXPENSES	87.55
MATHESON TRI-GAS INC	@WELDING SUPPLIES	67.75
MCKEEVER, DEBRA	@DEPOSITIONS	91.50
MEDIACOM	@PHONE	1,716.13
ME'S BODY SHOP	@REPAIRS	250.00
MIKE CUTHBERTSON CONSTRUCTION	@ARPA ANNEX RENOVATIONS	3,543.75
MOORE, BRENDA	@MILEAGE	18.60
MOORMAN, MARY	@MILEAGE	39.00
MYHRE, PAULA	@MILEAGE	207.50
NORTH IA LUMBER & DESIGN	@ARPA ANNEX RENOVATIONS	503.63
NORTHSTAR ELECTRIC LLC	@REPAIRS	225.00
NW DISTRICT ASSESSORS, SETH POSTMA	Foot to Ridge Cap & Legal Desc. Training	500.00
OLESON, LUCAS	@CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	207.46
O'REILLY AUTOMOTIVE	@SQUAD ROCKER SWITCH	171.48
POLICE LEGAL SCIENCES INC	@DISPATCH ONLINE CONTINUING ED	420.00
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	170.50
PRO COOP POCAHONTAS	@FUELS	60,967.38
PRODUCTIVITY PLUS ACCOUNT	@PART	14.58
PYTLESKI, MICHAEL	MILEAGE	58.00
RDI	@IT SERVICES	3,288.25
RICOH USA	@COPIER	67.78
RINGSTED AMBULANCE	MONTHLY PAYMENT	349.58
RINGSTED DISPATCH	PUBLICATIONS	411.53
RINGSTED LIBRARY	MONTHLY PAYMENT	456.25
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	462.43
RIVER VALLEY TELECOMMUNICATION	PHONE	824.06
RODRIGUEZ, ROSALIA	MATRON FEES	80.00
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	@MILEAGE	244.00
RYAN DIAGNOSTICS	@LEAD TESTING SUPPLIES	419.00
SATHOFF, AMY	@MEALS	29.41
SCHNEIDER CORPORATION	Web Services thru 9/30/22	14,829.00
SCHOENEMAN BROTHERS	@ARPA ANNEX RENOVATIONS	24,424.61
SIRCHIE FINGERPRINT LABS	@FINGERPRINT PAD	36.04
SITE SERVICES INC	@NESHAPS SURVEY	1,275.00
SPENCER OFFICE SUPPLIES	@SUPPLIES	34.99
STALLS FARM & HOME	@SUPPLIES	215.14
STOREY KENWORTHY/MATT PARROTT	@OFFICE SUPPLIES	100.98
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	100.00
TERRIL TELEPHONE CO	@E911 ACCESS	5.68
TRITECH FORENSICS	SOFTWARE ANNUAL SUPPORT FY22-23	14,181.30
TRITECH SOFTWARE SYSTEM	911 TELEPHONE MAINTENANCE FEE	13,807.84
TRUCK CENTER COMPANIES	@OUTSIDE SERVICES	474.04
TSP COURT REPORTING, TERRI PALS	@DEPOSITIONS	1,140.00
UKASICK, DAWN	@MILEAGE	2.00
UNIFORM DEN	@NAME TAG	16.95
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,500.00
VERIZON WIRELESS	@TRAILER INTERNET	610.34
VFW POST 3388	GOLF FUNDRAISER	288.00
VISA	@VETERANS OUTREACH	1,768.87
WASTE MGMT OF WI-MN	@IOWA LAKE	86.35
WATSON & RYAN	@ATTORNEY FEES	1,222.25
WELLS FARGO - ELITE CARD	@EXPENSES	241.33
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WINDSTREAM	PHONE	231.12
ZEMAN, SUE	@MOWING	180.00
ZIEGLER	@PARTS	1,896.74
	GRAND TOTAL	282,534.33

Treasurer's monthly report and semi-annual report. Four supervisors in attendance reviewed the reports.

Sheriff Mike Martens joined the meeting to discuss replacement of the air conditioner/heating unit in the jail booking room/ security garage. He has two bids from local contractors. Sheriff Martens has a portion of the money needed to cover replacement costs through a grant \$3050, another portion in the FY23 budget \$5000 and is asking the board for permission to install the unit. Sheriff Martens will present the final bill to the board for determination of what budget line item the price difference will be paid from. Motion by Pluth, second by Schumacher to approve the low bid replacement of the AC/ heating unit. All ayes, motion carried.

Motion to adjourn meeting at 10 a.m. by Hansen, second by Schumacher. All ayes, motion carried.

Heidi M. Goebel  
Auditor's Assistant

Todd Glasnapp  
Vice-Chair