

Approved Minutes Emmet County Board of Supervisor Minutes  
June 21, 2022 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
John Pluth  
Todd Glasnapp, Vice-Chair  
Lisa K. Hansen  
Absent: Tim Schumacher

Meeting ID: 851 6723 0275  
Passcode: 123052  
One tap mobile  
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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Glasnapp to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, the Board discussed the CO2 Pipeline Supervisor's meeting last week.

Pluth reported on the Iowa Lakes Corridor meeting he attended.

The Board discussed upcoming meetings they will be attending.

Pluth shared progress on the Annex Building renovation project.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and presented a Utility Permit Application from Interstate Power to install a 1 phase Junction Cabinet within the west ROW of 540<sup>th</sup> avenue approximately 360' south of the center line of state highway 9. Junction Cabinet will be installed at the back of the ROW, 3-5 foot from the back of ROW. They will also be installing 5-10' of 1 phase #1 AL primary from existing pole to Junction Box.

Motion by Pluth, second by Glasnapp to approve the application as presented. All ayes, motion carried.

Davis-Oeth presented the FY2023 Secondary Roads 5 Year Program Amendment 1.0. He explained that the Amendment adds four miles of asphalt on A17. Motion by Hansen, second by Pluth to approve the amendment as presented. All ayes, motion carried.

Davis-Oeth and the Board discussed various road crew projects and the Maintenance Building project.

Peg Mason joined the meeting and presented the Iowa 99 County Bible Reading Marathon information. The marathon will take place on July 14, 2022.

Mason also shared that Bible reading will be held every Thursday afternoon on the courthouse front lawn beginning this week.

The Board reviewed the GASB 75 report prepared by Nyhart. The report is required for Emmet County's Annual Audit. Motion by Glasnapp, second by Hansen. All ayes, motion carried.

The Board reviewed the 28E Agreement for the Sioux Rivers Regional Mental Health and Disabilities Services.

Motion by Pluth, second by Hansen to authorize Chairman Quastad to sign the agreement thus approving the Agreement. All ayes, motion carried.

Motion by Pluth, second by Glasnapp to approve the following joint drainage claim:

District	Vendor	Description	Amount
ED3	Jacobson Westergard	Professional Services	\$550.00

All ayes, motion carried.

Drainage Clerk, Lisa Rosburg joined the meeting to present the 2022 Drainage Assessments that will be due with September property taxes.

Motion by Glasnapp, second by Pluth to approve the assessments as follows, holding on all ED3 assessments:

**2022 DRAINAGE ASSESSMENTS**

1 ED	415.23
37 MAIN DITCH	4473.41
37 SUBLAT 37	10933.89
52	7500.00
89	750.00
163	10500.00
164	4500.00
37 BRANCH 139	7000.00
37 BRANCH 67	750.00
70 LOWER MAIN OD	8157.83

Motion by Glasnapp, second by Hansen to adjourn the meeting at 10:15 a.m. All ayes, motion carried. The Board will continue to meet with Emmet County Engineer, Walter Davis-Oeth and representatives from CMBA Architects to discuss the Estherville Maintenance Building project. No decisions or regular business will be discussed.

Amy M. Sathoff  
Auditor

Jeff Quastad  
Chair