

Approved Minutes Emmet County Board of Supervisor Minutes  
 May 10, 2022 at 9:00 a.m.  
 Regular Meeting  
 Third Floor Court Room, Courthouse

Present: Jeff Quastad, Chair  
 Todd Glasnapp, Vice-Chair  
 John Pluth  
 Tim Schumacher  
 Lisa K. Hansen

Absent:

Meeting ID: 810 8294 4614  
 Passcode: 192880  
 One tap mobile  
 +13126266799,,81082944614#,,, \*192880# US (Chicago)  
 +16465588656,,81082944614#,,, \*192880# US (New York)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Glasnapp reported on yesterday’s Safety meeting.

Pluth shared the progress of the Annex Building renovations.

Public Health Nurse Kathy Preston’s retirement party is this Thursday at 3:00 p.m. at Iowa Lakes Electric Cooperative.

The Board discussed ED3 changes that need to be made. This will be put on the Board Agenda next week.

The Board reviewed a letter from the American Legion requesting that the Courthouse be opened for the viewing of the displayed flags from 8 a.m. to 3 p.m. on Memorial Day (May30th, 2022). Motion by Pluth, second by Hansen to grant the request. All ayes, motion carried.

Motion by Schumacher, second by Glasnapp to accept the DD70 Reclassification and set the Public Hearing date for June 14, 2022 at 9:30 a.m. The Auditor’s office will publish and mail out the reclassification to affected landowners. All ayes, motion carried.

The Board reviewed the Treasurer’s monthly report.

EMA Director, Travis Sheridan joined the meeting to share that the warning siren quotes for Tuttle Lake and Wolden Parks have come in and that he will e-mail them to the Board and have it put on the Board’s agenda for next week.

Motion by Glasnapp, second by Hansen to approve the monthly claims as presented and listed below, pulling the NW IA YES Center invoice. All ayes, motion carried.

Motion by Pluth, second by Schumacher to approve the Drainage claims. All ayes, motion carried.

Gross Pay 2022 April	334608.80
Total Gross Payroll	444717.58
County Share IPERS	30381.81
County Share FICA	19388.24
County Share Medicare	4534.39
County Share Health/Life/Dent Ins.	74876.24

**Claims Paid Prior to 5/10/2022**

DATE	VENDOR	PURPOSE	AMOUNT
4/15	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$8,564.50
4/15	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$4,111.95
4/22	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$85,833.76
4/29	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,553.52
5/4	US POST OFFICE	PREPAID POSTAGE	\$1,500.00
<b>TOTAL</b>			<b>\$101,563.73</b>

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICES COURTHOUSE	73.00
ACE HARDWARE	REPAIRS	474.70
ACOSTA, MARITZA	INTERPRETER	502.00

ADAMS, LOREN "TEX"	MILEAGE	219.31
AED MARKET	AED REPLACEMENT BATTERIES AND PADS	440.00
ALLIANT ENERGY	ARMSTRONG REPEATER	850.01
AMERICAN MUSCLE	REPAIRS	58.85
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	388.33
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	LEGAL PUBLICATION	1,045.36
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
AT & T	E911 ACCESS	44.91
AVERA HOLY FAMILY	TESTING	712.25
AVERA MED GROUP ESTHERVILLE	PRISONER MEDICAL CARE	1,093.00
BARTHELD ASSOCIATES LP	ED 3 BR 61 TILE TEMP ROW	216.26
BATMAN, KARI	MILEAGE	84.00
BCN TELECOM	BCN LONG DISTANCE	54.06
BLACK HILLS ENERGY	UTILITIES	4,159.09
BOHM, BARBARA	Mileage - ICUBE Meeting	150.00
BOMGAARS SUPPLY	PARKS	885.33
BUDACH, PAUL	SAFETY BOOTS EXPENSE REIMBURSEMENT	203.25
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	181.09
BUSINESS FORMS & SYSTEMS	TAX ENVELOPES	138.94
CAASA	MONTHLY PAYMENT	291.67
CDWG INC	2-14' CAR ADAPTERS AND 1 USB CABLE	59.89
CENTRAL IA DISTRIBUTING INC	CUSTODIAL SUPPLIES	2,605.50
CENTURYLINK	PHONE	607.17
CENTURYLINK	PHONE	31.03
CITY OF ARMSTRONG	UTILITIES	101.75
CITY OF ESTHERVILLE	GA UTILITIES	15,389.08
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,416.67
CITY OF RINGSTED	UTILITIES	39.50
CITY OF WALLINGFORD	UTILITIES	68.73
CLARKEN, EDITH	BOR - Law & Ethics Training	10.00
CMBA ARCHITECTS	ARPA CH RENOVATION	11,987.96
COUNSEL	COPIER	74.42
CREECH MD, JAMES	MEDICAL EXAMINER FEES	200.00
CRYTEEL TRUCK EQUIPMENT INC	PARTS	380.00
DAN'S REPAIR	OIL CHANGE	42.50
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIETRICH, LEA	MILEAGE	10.00
DON JOSE RESTAURANT	PRISONER MEALS	1,813.00
DON'S TRUCK SALES INC	PARTS	77.39
ECCOG	OFFICE SUPPLIES/ANNEX EXPENSES	307.50
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	Fuel - March	5,672.21
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,390.83
EMMET CO TREASURER	TAX SALE DEEDS LEININGER/BUCHMEIER	828.89
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	113.11
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,271.67

ESTHERVILLE NEWS AND SPIRIT	NEWSPAPER PROMOTIONAL AD	535.40
ESTHERVILLE PAINT & GLASS	MIRROR	24.50
ESTHERVILLE PHARMACY	PRISONER MEDS	196.01
ESTHERVILLE POLICE DEPARTMENT	POLICE FIRING RANGE USAGE FEE	100.00
ESTHERVILLE PRINTING CO	BOR Supplies	34.50
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
FAREWAY STORES	JAIL FOOD	1,612.26
FARM & HOME PUBLISHERS	CITY DIRECTORY	183.25
FIRSTNET AT&T MOBILITY	EMA INTERNET HOTSPOT	668.30
FISHER, ALLISON	50 "NO SPRAY" SIGN PURCHASE	140.11
FITZGERALD, JANE M	DEPOSITION TRANSCRIPTS	107.50
FORCE AMERICA DISTRIBUTING LLC	PARTS	70.56
FRANZEN NELSON, STEPHANIE	MATRON FEES	180.00
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GLASNAPP, TODD	MILEAGE	45.00
GLAXOSMITHKLINE	VACCINES	3,563.44
GOEBEL, HEIDI	CELL PHONE REIMBURSEMENT	49.75
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH TX	COPER	207.04
GORDON FLESCH WI	OFFICE SUPPLIES	611.01
GREAT AMERICA FINANCIAL SVCS	COPIER	96.17
GREIG, JAN	06/07/2022	60.75
HALL, KYLEE	TRANSCRIPTS	450.00
HANSEN, LISA	MILEAGE	43.00
HARRIS SANITATION & SONS INC	SANITATION	279.00
HENRY M ADKINS & SONS INC	ELECTION MACHINE THERMAL PAPER	109,821.16
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	190.50
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HUNTLEY, BEN	MILEAGE AND EXPENSES	335.50
HY-VEE ACCOUNTS RECEIVABLE	JAIL FOOD	1,635.36
IA DNR WATER SUPPLY OPERATIONS	WATER WELL PERMITS	50.00
INGVALL, JAY	MILEAGE AND REPAIR PART REIMBURSEMENT	130.26
INLAND TRUCK PARTS & SERVICE	VINYL NUMBERS	37.71
INMAN ELECTRIC	WATER SAMPLE POSTAGE	78.21
IOWA COUNTY RECORDERS ASSOC	DUES	200.00
IOWA LAKE SALES & SERVICE	REPAIRS AND PARTS	740.73
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,500.00
IOWA LAKES ELECTRIC COOP	UTILITIES	419.35
IOWA LAKES REGIONAL WATER	UTILITIES	79.00
IOWA LAW ENFORCEMENT ACADEMY	JAIL RECERTIFICATION TUITION	125.00
IOWA SECRETARY OF STATE	NOTARY RENEWAL	30.00
ISAC EDUCATION & SEAT TRAINING	MEETING REGISTRATION	210.00
J & J AG SOLUTIONS-J & J LAND	WELDING SUPPLIES	99.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	1,011.48
JO ANN SHONKWILER	06/07/2022	42.75
JOHNSTON AUTO STORES	CV AXEL ASSEMBLY FOR 2015 DODGE RAM	545.79
K & S MALECHA INVESTMENTS	ED 3 BR 61 TILE TEMP ROW	2,596.10
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KWIK TRIP	JAIL FOOD	136.28
LAUCK, JAMIE	MATRON FEES	440.00
LAWSON PRODUCTS INC	PARTS	900.04

LB ELECTRIC, LOREN BATES	FAN AND OUTLET INSTALLATION	830.10
MAIL SERVICES	APRIL AUTO RENEWAL NOTICES	371.93
MARCO (DALLAS)	COPIER	132.68
MARCO (MPLS)	COPIER	365.64
MARTIN MARIETTA	368.85 TONS OF 1" RED ROCK @\$8 PER TON	2,150.80
MATHESON TRI-GAS INC	WELDING SUPPLIES	67.75
MEDIACOM	PHONE/INTERNET	1,714.39
ME'S BODY SHOP	SQUAD SPOTLIGHT INSTALLATION	499.48
MIDAMERICAN ENERGY CO	UTILITIES	192.41
MILLER, KENIN	ED 3 MAIN TILE EXTENSION TEMP ROW	7,879.84
MILLER, MATTHEW	ED 3 BR 61-24 CROP DAMAGE	11,156.08
MINION, DIANN	MEETING MILEAGE	342.74
MOORE, DAN	REPAIR OF 870 REMINGTON SHOTGUN	66.00
MOORMAN, MARY	MILEAGE	32.00
MOTOR INN OF SPIRIT LAKE	DODGE RAM POWER STEERING FUSE	24.47
MYHRE, PAULA	MILEAGE	208.50
NACCHO	DUES	250.00
NAPA - ESTHERVILLE	PARTS AND FILTERS	44.63
NW IOWA REGIONAL HOUSING TRUST	FY22 LOCAL MATCH	3,467.00
OFFICE ELEMENTS	Office Supplies	203.65
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	LEGAL PAPER	141.86
PAKOR INC	SHIPPING COST	21.12
PITNEY BOWES INC	POSTAGE METER	502.14
POMP'S TIRE SERVICE INC	TIRES	3,510.22
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	219.00
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	48.50
PRO COOP POCAHONTAS	BARREL OF MOTOR OIL	52,041.86
RDI	COMPUTERS AND SUPPORT	8,604.90
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED DISPATCH	PUBLIC HEARING PUBLICATION	348.69
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	132.15
RIVER VALLEY TELECOMMUNICATION	PHONE	412.52
RODRIGUEZ, ROSALIA	MATRON FEES	755.00
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	61.14
ROSS, CASEE	MILEAGE	269.90
RUSSELL, RHONDA	MILEAGE	217.00
SAFELITE FULFILLMENT INC	WINDSHIELD REPLACEMENT	461.98
SANOFI PASTEUR INC	VACCINES	2,745.46
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	20.00
SCHUMACHER, TIMOTHY	MILEAGE	36.00
SHERIDAN, TRAVIS	CELL PHONE REIMBURSEMENT	507.00
SIOUX FALLS CRANE & HOIST INC	PARTS	114.43
SMART TECHNOLOGY TEAM SOLUTION	MONITOR AND COMPUTER	1,473.98
SPENCER OFFICE SUPPLIES	SUPPLIES	73.21
STALLS FARM & HOME	SUPPLIES	649.17
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	145.00
STOREY KENWORTHY/MATT PARROTT	ELECTION SUPPLIES	410.77
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00

TATMAN, ANTHONY	CRITICAL HIRE SCREENING	20.00
THAEMLITZ, FRED	TOOLS	74.46
TRUCK CENTER COMPANIES	PARTS	631.53
TYLER TECHNOLOGIES	VETROSPECT SOFTWARE ACCESS	26,219.31
UKASICK, DAWN	MILEAGE	9.00
UPPER DES MOINES OPPORTUNITY	FY22 ALLOCATION	4,194.00
VANGUARD APPRAISALS INC	Special Appraisal for PAAB- Stateline	871.25
VERIZON WIRELESS	PHONE AND INTERNET HOTSPOT	646.09
VFW POST 3388	JAIL MEALS	322.00
VISA	FUEL	7,774.86
WATSON & RYAN	Attorney Fees	1,630.00
WELLS FARGO - ELITE CARD	TRANSPORT FUEL	1,014.85
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WEST PAYMENT CENTER	WESTLAW	716.63
WILSON, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
WINDSTREAM	PHONE	25.77
WINDSTREAM	PHONE	231.02
ZIEGLER	PARTS, OUTSIDE SERVICES, TRACK LOADER	85,298.05
	GRAND TOTAL	431,423.81

There will be no Board meeting on June 7, 2022 due the Primary Election.

Emmet County Assessor, Barb Bohm joined the meeting and the Board discussed inviting the Stateline Coop Board of Directors to a Board of Supervisors meeting. Motion by Glasnapp, second by Hansen to invite the Stateline Coop Board of Directors to the June 14, 2022 meeting at 10:15 a.m. Assessor Bohm will send a letter inviting the Stateline Board. All ayes, motion carried.

At 10:00 a.m. the Chairman called the Public Hearing to order and opened the bids on two county owned properties in Dolliver, IA. No written comments were received by the Auditor's office. Mike Tideman and Ed Funston from the media were present along with Emmet County Treasurer, Brenda Moore and several members of the public.

Parcel #1 bids were as follows:

Thomas & Loretta Strong \$2,100                      Bruse Guse              \$410

Motion by Pluth, second by Glasnapp to accept the high bid of \$2,100. All ayes, motion carried.

Parcel #2 bid was for \$255 from Mike Gage. Motion by Schumacher, second by Hansen to accept the bid. All ayes, motion carried.

Emmet County Attorney, Melanie Summers Bauler joined the meeting along with Emmet County Conservation and several members of the public.

The Board of Supervisors opened the public meeting on the sale of Peterson point. Discussion was held regarding the potential uses of the property and history of the property.

Motion by Pluth, second by Schumacher to adopt Resolution 22-12 as listed below:

**RESOLUTION #22-12:**

**FINAL RESOLUTION TO SELL PARCEL #1**

WHEREAS, on April 19, 2022, the Emmet County Board of Supervisors proposed by Resolution #22-10 to sell through the sealed bidding process Parcel #1 described as:

A tract of Land 155 feet North of the Center line of Shafter Street extended West and 155 feet West of the East line of School Street extended North, located in the Northwest Quarter Southwest Quarter of Section 22, Township 100 North, Range 32 West of the 5<sup>th</sup> P.M., Emmet County, Iowa.

WHEREAS, a hearing on the Resolution was held on May 10<sup>th</sup> 2022 at 10:00 a.m. which was the time set for the hearing in the Public Notice, and the Board of Supervisors considered the statements made at the hearing for the sale of the property.

IT IS THEREFORE FINALLY RESOLVED that Emmet County; Iowa sell to **Thomas L. and Loretta K. Strong** for the amount of **\$2,100.00** on the above-described property by Quit Claim deed which will be filed with the Emmet County Recorder.

Dated this May 10, 2022.

Jeff Quastad, Chairman  
Emmet County Board of Supervisors

ATTEST:

Amy Sathoff  
Auditor

ROLL CALL VOTE: Ayes: Schumacher, Hansen, Glasnapp, Pluth, and Quastad. Nays: None.

Motion by Hansen, second by Pluth to adopt Resolution 22-13 as listed below:

**RESOLUTION #22-13:**

**FINAL RESOLUTION TO SELL PARCEL #2**

WHEREAS, on April 19, 2022, the Emmet County Board of Supervisors proposed by Resolution #22-10 to sell through the sealed bidding process Parcel #2 described as:

All that part of the East Half of the Southwest Quarter of Section 22, Township 100 North, Range 32, West of the Fifth P.M., Emmet County, Iowa, described as follows: Beginning at the point of intersection of a line drawn parallel with and distant 140 feet Southernly at right angles from the South line of Otis Street, with the Southwesterly line of Railroad Street, thence West parallel with the South line of Otis Street 100 feet, thence South 70 feet; thence East to the Southwesterly line of Railroad Street; thence Northwest along said Railroad Street to the point of beginning.

WHEREAS, a hearing on the Resolution was held on May 10<sup>th</sup> 2022 at 10:00 a.m. which was the time set for the hearing in the Public Notice, and the Board of Supervisors considered the statements made at the hearing for the sale of the property.

IT IS THEREFORE FINALLY RESOLVED that Emmet County; Iowa sell to **Michael A. & Laura A Gage Revocable Trust** for the amount of **\$255.00** on the above-described property by Quit Claim deed which will be filed with the Emmet County Recorder.

Dated this May 10, 2022.

Jeff Quastad, Chairman  
Emmet County Board of Supervisors

ATTEST:

Amy Sathoff  
Auditor

ROLL CALL VOTE: Ayes: Schumacher, Hansen, Glasnapp, Pluth, and Quastad. Nays: None.

Motion by Pluth, second by Hansen to adjourn the meeting at 12:09 p.m. All ayes, motion carried.

---

Amy M. Sathoff  
Emmet County Auditor

---

Jeff Quastad  
Chair