

Approved Minutes Emmet County Board of Supervisor Minutes
 March 8, 2022 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 Todd Glasnapp, Vice-Chair
 Tim Schumacher
 John Pluth
 Lisa K. Hansen via Zoom

Absent:

Zoom Meeting Information:

Meeting ID: 860 6520 5296
 Passcode: 027851
 One tap mobile
 +16465588656,,86065205296#,,,,*027851# US (New York)
 +13017158592,,86065205296#,,,,*027851# US (Washington DC)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Schumacher, to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During public forum, Auditor Sathoff reported that she attended the City of Estherville City Council meeting last night and the city passed an ordinance making them a Chapter 45 city. They were previously a Runoff City. That means that there will be no more runoff elections, saving both the City and County the costs of runoff elections.

The Board discussed a drainage petition to split DD70 and DD40. Quastad has discussed this with Jacobson Westergard and it would cost approximately \$15,000.

Pluth reported on the Third Judicial District meeting he attended via Zoom.

The Emmet County Nature Center Conservation Banquet will be held on March 19, 2022 at the Elks Lodge.

Chairman Quastad presented the following Service Awards to Emmet County Employees:

Name	Years of Service	Name	Years of Service
Amy M. Sathoff	10	Jeffrey Merrill	20
Dawn Ukasick	10	Brenda Moore	20
Mary Moorman	15	Barb Bohm	30
Sharon Hooge, RN	20	Eric Anderson	30
Larry Kirchner	20		
Tera Shatto	20		

The Board discussed the progress of the plumbing project at the Annex building.

Auditor Sathoff reported that the Department Heads will meet next Wednesday, March 16, 2022 at 9:00 a.m.

Correction to the March 1, 2022 minutes. Cost of the John Deere track loader should be \$88,271 with a trade in of \$20,000. Cost after trade in and tax is \$68,410.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and presented a utility permit application from Iowa Lakes Electric Cooperative to place enclosures along ROW and bore from ROW to ROW under 400th avenue and 190th street. Borings will consist of a single primary 7,200-volt cable inside of 2” continuous conduit buried at a minimum depth of 48”. The purpose of this construction is to upgrade current facilities. Motion by Schumacher, second by Pluth to approve the permit. All ayes, motion carried.

Davis-Oeth also presented a pavement marking contract with Vogel Traffic Services. Cost of paint has gone up and the total contract is \$88,379.28. Motion by Pluth, second by Glasnapp to approve the contract. All ayes, motion carried.

Pluth will contact CMBA Architects regarding the courthouse renovation project and setting up another meeting.

Davis-Oeth and the Board discussed weed spraying timing. Weed spraying discussion will be put on next week’s agenda.

The Board would like to say congratulations to the Estherville Lincoln Central’s girls’ basketball team on their State Championship.

Motion by Schumacher, second by Glasnapp to approve the monthly claims as presented and listed below. All ayes, motion carried.

Gross Pay 2022 February	309677.85
Total Gross Payroll	435393.76
County Share IPERS	28671.11
County Share FICA	17885.56
County Share Medicare	4183.00
County Share Health/Life/Dent Ins.	74876.24

Claims Paid Prior to 3/8/2022

DATE	VENDOR	PURPOSE	AMOUNT
2/10	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$1,009.00
2/10	CEDILLO, ELDA	INTERPRETER	\$116.83
2/18	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$84,240.73
2/18	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$7,905.41
2/18	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$4,120.70

TOTAL \$97,392.67

VENDOR	DESCRIPTON	AMOUNT
911 INSTALLS LLC	UPFIT OF SQUAD TRUCK	479.88
A & M LAUNDRY INC	LAUNDRY SERVICE	112.25
ACE HARDWARE	PARKS	237.99
ACOSTA, MARITZA	INTERPRETER	226.00
ADAMS, LOREN "TEX"	MILEAGE	138.06
ADC SERVICES	TRAINING	60.00
ALLIANT ENERGY	ARMSTRONG REPEATER SITE	1,604.44
ALPHA WIRELESS COMM.	RINGSTED TOWER MAINTENANCE AND	17,656.50
ANDERSON, JIM	ANNEX SNOW REMOVAL	110.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	388.33
ARMSTRONG BUILDING SUPPLY	SUPPLIES	31.98
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	Public Hearing Notice	831.14
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	FUEL	88.99
AT & T	E911 ACCESS	45.38
AUDITOR OF STATE	AUDIT FILING FEE	625.00
AVERA HOLY FAMILY	TESTING	2,025.82
BATES, LOREN	LED OFFICE LIGHTING UPGRADE	930.00
BCN TELECOM	BCN LONG DISTANCE	50.36
BLACK HILLS ENERGY	SO STORAGE BUILDING	7,177.01
BLAIR, BRANDON	SNOW REMOVAL	170.00
BOMGAARS SUPPLY	SUPPLIES	121.02
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
C & G MANUFACTURING LLC	WELDING SUPPLIES	3,388.82
CAASA	MONTHLY PAYMENT	291.67
CDWG INC	HDMI ADAPTERS	2,070.86
CENTURYLINK	PHONE	369.28
CITY OF ARMSTRONG	UTILITIES	128.05
CITY OF ESTHERVILLE	UTILITIES	5,898.80
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,416.67
CITY OF RINGSTED	UTILITIES	39.50
CITY OF WALLINGFORD	UTILITIES	30.04
CMBA ARCHITECTS	ARPA CH RENOVATIONS	2,687.00
COUNSEL	Copies - Ricoh	79.56
CREECH MD, JAMES	MEDICAL EXAMINER FEES	1,600.00
CRYSTEEL TRUCK EQUIPMENT INC	PARTS AND SANDER	6,100.00
DAN'S REPAIR	TIRE SERVICE	92.00
DASH MEDICAL GLOVES INC	GLOVES	243.80
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIAMOND MOWERS INC	PARTS	509.91
DIETRICH, LEA	MILEAGE AND EXPENSES	40.46
DON JOSE RESTAURANT	PRISONER MEALS	1,026.13
DUITSMAN PLUMBING & HEATING	HANGING HEATER REPAIR	74.21
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELEVATE THERAPY & ASSESSMENT	MMPI EXAMINATION~	200.00
EMMET CO ENGINEER	Fuel - January	308,729.94
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	2,238.92
EMMET CO TREASURER	POSTAGE	622.77
EMPLOYEE BENEFIT SYSTEMS, GREAT RIVER INSURANCE CO	PSF CLAIMS ACCOUNT	9,393.82
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	129.92
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE HOUSING INC	GA RENT ASSISTANCE	250.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,271.67
ESTHERVILLE NEWS AND SPIRIT	Public Hearing Notice	1,392.42
ESTHERVILLE PHARMACY	PRISONER MEDS	938.61
ESTHERVILLE PRINTING CO	ENVELOPES	218.92
EVANS, WARREN	EXPENSE REIMBURSEMENT	70.00
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
FAREWAY STORES	JAIL FOOD	475.02
FIRSTNET AT&T MOBILITY	SO AIR CARDS	934.89
FLEETPRIDE	PARTS	58.44
FRANZEN NELSON, STEPHANIE	MATRON FEES	315.00
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GLAXOSMITHKLINE	VACCINES	489.41
GOEBEL, HEIDI	ELECTION MILEAGE	38.00
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH TX	COPIER	207.04

GORDON FLESCH WI	COPIER	57.85
GOVERNMENT FORMS & SUPPLIES	BUSINESS CARDS/MAGNETS	155.59
GREAT AMERICA FINANCIAL SVCS	COPIER	318.24
HANSEN, LISA	MILEAGE	78.00
HENRY-OLSON FUNERAL HOMES	FUNERAL	1,737.57
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	177.00
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HUNTLEY, BEN	MILEAGE AND EXPENSES	310.50
HY-VEE ACCOUNTS RECEIVABLE	INCENTIVES	1,911.79
IACCVSO TREASURER, CERRO GORDO CO VA	SPRING TRAINING	60.00
INMAN ELECTRIC	WATER SAMPLE POSTAGE	410.19
IOWA DIVISION OF LABOR SERVICE, BOILER SAFETY	BOILER INSPECTION	80.00
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,500.00
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	746.16
IOWA LAKES REGIONAL WATER	UTILITIES	198.50
IOWA LAW ENFORCEMENT ACADEMY	DEFENSIVE TACTICS INSTRUCTOR SCHOOL~	625.00
IOWA PRISON INDUSTRIES	SQUAD CAR DECALS - 2 SETS	357.72
IOWA STATE MEDICAL EXAMINER	AUTOPSY FEES	6,253.00
ISACA DIST II AUDITORS	ISACA DIST 2 DUES	20.00
JCL SOLUTIONS - JANITORS CLOSE	TRASH BAGS	638.70
JOHN PITZER SALES	TOOLS	522.67
JOHNSTON AUTO STORES	PARTS	566.37
K & H CO-OP OIL CO	LP FUEL	648.18
KANE, MARTIN	MILEAGE AND EXPENSES	128.00
KAPP'S FIRE EXTINGUISHER SALES	ANNUAL INSPECTION AND RECHARGE	1,334.85
KELTEK INCORPORATED	SQUAD GPS ANTENNA	200.00
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KOSSUTH COUNTY IA JAIL	PRISONER HOUSING	400.00
KWIK TRIP	JAIL FOOD	138.20
LAIR CUSTOM AUTO	EVIDENCE DELIVERY~	457.43
LAUCK, JAMIE	MATRON FEES	20.00
LAWSON PRODUCTS INC	PARTS	201.26
LEWIS, SUE	MATRON FEES	80.00
LITTLE FALLS MACHINE	PARTS	537.63
MAIL SERVICES	AUTO RENEWAL NOTICES	367.60
MARCO (DALLAS)	COPIER	600.01
MARCO (MPLS)	COPIER	476.83
MATHESON TRI-GAS INC	WELDING SUPPLIES	12.18
MEDIACOM	PHONE	180.40
MENARDS	RINGSTED SHED INSULATION	66.00
MIDAMERICAN ENERGY CO	UTILITIES	429.95
MIDWEST TECHNOLOGY SERVICES	KVM SWITCH INSTALLATION	170.00
MIDWEST WHEEL COMPANIES INC	PARTS	863.31
MOORE, BRENDA	EXPENSE REIMBURSEMENT	72.00
MOORMAN, MARY	MILEAGE	32.00
MOTOR INN OF ESTHERVILLE	PARTS	179.30
MYHRE, PAULA	MILEAGE	115.00
NAPA - ESTHERVILLE	PARTS	349.71
NEW COOPERATIVE INC	LP FUEL	788.02
NORTH IA LUMBER & DESIGN	NAILS	4.99
NORTHSTAR ELECTRIC LLC	REPAIRS	150.00
OFFICE ELEMENTS	Office Supplies	756.97
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	LABELS	707.87
PELZER LAW FIRM	LEGAL SERVICES	99.00
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER	796.92
PITNEY BOWES INC	POSTAGE METER	142.74
POMP'S TIRE SERVICE INC	TIRES	1,308.00
POWER PLAN	PARTS	426.06
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	256.50
PRESTON, KATHLEEN	MILEAGE AND EXPENSES	22.00
PRO COOP ESTHERVILLE	FUEL	21.44
PRO COOP POCAHONTAS	FUEL	39,636.61
PYTLESKI, MICHAEL	MILEAGE AND EXPENSES	128.00
RDI	IT SERVICES	15,667.06
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED DISPATCH	SEMI-ANNUAL LEGAL PUBLICATION	819.12
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	596.63
RIVER VALLEY TELECOMMUNICATION	PHONE	823.49
RODRIGUEZ, ROSALIA	MATRON FEES	860.00
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
ROSS, CASEE	OUTREACH SUPPLIES	21.54

RUSSELL, RHONDA	MILEAGE	195.50
RYAN DIAGNOSTICS	LEAD II TESTING KITS	419.00
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	238.48
SCHNEIDER CORPORATION	Web Services thru 6/30/22	2,355.00
SCHUMACHER, TIMOTHY	MILEAGE	204.00
SECURE SHRED SOLUTIONS LLC	SHREDDING SERVICE	52.00
SHERIDAN, TRAVIS	JAN & FEB CELL PHONE REIMBURSEMENT	40.00
SMART TECHNOLOGY TEAM SOLUTION	COMPUTER SERVICES~	820.28
SNAP ON, LARRY WHITE TOOLS	TOOLS	3,699.60
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	156.52
STALLS FARM & HOME	SUPPLIES	1,065.96
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER SAMPLES	506.00
STEVE'S SALES & SERVICE	JAIL DRYER REPAIR	80.00
STINE, TAMMY	Mileage	172.50
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	163.91
SUMMERS BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
SUNSET LAW ENFORCEMENT LTD	TRAINING AMMUNITION	56.33
SWIFT AIR INC	BOILER REPAIRS	7,423.41
TEAM SERVICES INC	ARPA CH ADDITION GEO REPORT	4,380.00
TERRIL TELEPHONE CO	E911 ACCESS	5.68
TRI-STATE EMA	MEMBERSHIP DUES	20.00
TRITECH SOFTWARE SYSTEM	911 HARDWARE MAINTENANCE FEE	4,074.81
UKASICK, DAWN	MILEAGE	16.00
ULINE	DESK	354.02
UNIFORM DEN	UNIFORMS	193.32
UPPER DES MOINES OPPORTUNITY	FY22 ALLOCATION	3,418.00
VERIZON WIRELESS	COMMAND TRAILER INTERNET	328.67
VISA	EXPENSES	3,568.69
WATSON & RYAN	Attorney Fees	2,727.50
WEATHER TAP INTERNET	WEATHER TAP ACCOUNT	89.95
WELBIG, DOUG	WELL CLOSURE REBATE	500.00
WELLS FARGO - ELITE CARD	TRANSPORT EXPENSES	671.89
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	68.00
WEST PAYMENT CENTER	COPIER	682.50
WINDSTREAM	PHONE	134.92
WINDSTREAM	PHONE	221.30
WINTHER & STAVE	FINAL AUDIT BILLING	4,000.00
ZIEGLER	PARTS AND SERVICE	3,143.44
	GRAND TOTAL	532,634.45

The Board reviewed the Treasurer's Monthly Report.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
Hilltop Hogs Inc	Hilltop Hogs – Olson Site	#63632
Hilltop Hogs Inc	Old Site	#58134
New Fashion Pork	Farm 238 – Kiburz A	#67122

The Board reviewed the Iowa Department of Natural Resources Notice of Intent to Issue a Permit for the Denmark 26 Site.

Motion by Glasnapp, second by Schumacher to adjourn the meeting at 10:15 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair