

Unapproved Minutes Emmet County Board of Supervisor Minutes
February 8, 2022 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: Jeff Quastad, Chair
Todd Glasnapp, Vice-Chair
Tim Schumacher
John Pluth
Lisa K. Hansen

Absent:

Zoom Meeting Information:

Meeting ID: 875 4855 4636

Passcode: 317421

One tap mobile

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Glasnapp, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Auditor Sathoff reported that she has coordinated with the Palo Alto Auditor and the Annual Joint Meeting of the Emmet and Palo Alto Boards of Supervisors will meet on February 22nd, 2022 at 11:00 a.m. at River Valley in Graettinger.

Auditor Sathoff also met with the City of Estherville last evening and they are receptive to changing the Run-Off provision in their city charter.

Emmet County Recorder, Diann Minion joined the meeting to address employee wages. Treasurer, Brenda Moore and Attorney, Bauler also joined the meeting.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and presented a Utility Permit from Iowa Lakes Electric to bore from ROW to Row UNDER 380TH Avenue at the south property line of 2098 380th Avenue. Boring will consist of a single primary 7,200 volt cable inside of 2" continuous conduit buried at a minimum depth of 48". The purpose of this construction is to upgrade their existing service. Motion by Schumacher, second by Pluth to approve the permit as presented.

Davis-Oeth gave a brief road report and discussed upcoming equipment purchases.

The Board reviewed the submitted RFPs for the FY2022, 2023 & 2024 Emmet County Audit.

Proposals were as follows:

	Winther Stave & Co.	Williams & Company
2022	\$29,900	\$48,000
2023	\$30,200	\$53,000
2024	\$30,500	\$59,000
Single Federal Audit	Est. \$ 5,000	\$ 6,000-\$8,000

Motion by Schumacher, second by Glasnapp to award the 3 year contract to Winther, Stave & Company. All ayes, motion carried.

Motion by Schumacher, second by Glasnapp to set the Public Hearing Date for the Denmark 26 Site for February 22, 2022 at 9:30 a.m. All ayes, motion carried.

Motion by Pluth, second by Schumacher to approve the monthly claims as presented and listed below. All ayes, motion carried.

Motion by Glasnapp, second by Schumacher to approve the drainage claim as presented. All ayes, motion carried.

Motion by Hansen, second by Glasnapp to set the Public Hearing date for the Max Levy Notice for March 22, 2022 at 9:30 a.m. All ayes, motion carried.

Motion by Hansen, second by Schumacher to set the Public Hearing date for the FY 2023 Emmet County Budget for March 29, 2022 at 9:30 a.m. All ayes, motion carried.

Motion by Schumacher, second by Pluth to adopt Resolution 22-06 as presented below:

RESOLUTION 22-06
EMMET COUNTY COMPENSATION BOARD RECOMMENDATION

WHEREAS, the Emmet County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Emmet County Compensation Board met on December 17, 2021 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2022:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$59,529.15	8%	\$64,291.49
County Attorney	\$85,526.56	8%	\$92,368.69
Recorder	\$59,529.15	8%	\$64,291.49
Sheriff	\$78,247.28	12%	\$87,636.96
Supervisors	\$31,046.94	8%	\$33,530.70
Treasurer	\$59,529.15	8%	\$64,291.49

THEREFORE, BE IT RESOLVED that the Emmet County Board of Supervisors approved the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2022:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$61,910.32	4%
County Attorney	\$88,947.63	4%
Recorder	\$61,910.32	4%
Sheriff	\$82,942.12	6%
Supervisors	\$31,978.35	3%
Treasurer	\$61,910.32	4%

Approved this 8th day of February 2022.

EMMET COUNTY BOARD OF SUPERVISORS ATTEST:

Jeff Quastad, Chairperson

Amy M. Sathoff, Auditor

Roll Call Vote: AYES: Glasnapp, Pluth, Hansen, Schumacher and Quastad. NAYS: None.

Treasurer, Moore, Attorney, Bauler and Recorder Minion joined the meeting.

The Board discussed employee wages with those in attendance and will work at addressing a percentage scale.

Motion by Hansen, second by Pluth to set the FY2023 Emmet County Employee Wage increases as follows:

3% increase for all county employees – Other than those adjusted
 2 ½% increase for all negotiated contracts

All ayes, motion carried.

Motion by Hansen, second by Schumacher to certify the January 25, 2022 City of Estherville Special Election to fill the vacancy of Mayor Costs and bill the City of Estherville. Cost of the election was \$3,910.74. All ayes, motion carried.

Supervisor Todd Glasnapp was appointed to the Northwest Regional Housing Authority on January 3, 2022 for a three year term and they have asked for two certificates and that Glasnapp take an Oath.

Motion by Schumacher, second by Hansen to sign the Certificate of Appointment of County Representative to Regional Housing Authority. All ayes, motion carried.

Motion by Schumacher, second by Hansen to sign the Certificate of Appointment of Representative of Housing Authority of Emmet County, Iowa. All ayes, motion carried.

Supervisor Glasnapp took the Oath of Member of Northwest Iowa Regional Housing Authority.

The Board reviewed the Treasurer's Monthly Report.

Hansen reported that she may have an Emmet County representative for the Early Childhood Board.

The Board discussed the proposed SF500 Drainage legislation.

Schumacher shared the agenda for an upcoming State Supervisor's meeting.

Motion by Hansen, second by Glasnapp to adjourn the meeting at 11:00 a.m. All ayes, motion carried.

 Amy M. Sathoff
 Auditor

 Jeff Quastad
 Chair