

Unapproved Minutes Emmet County Board of Supervisor Minutes  
January 3, 2022 at 9:00 a.m.  
Regular Meeting – First Working Day of New Year- MONDAY  
Board Room, Courthouse

Present: Jeff Quastad, Chair – joined telephonically via Zoom  
Tim Schumacher, Vice-Chair  
John Pluth  
Todd Glasnapp  
Lisa K. Hansen

Absent:

Zoom Meeting Information:  
Meeting ID: 831 3483 4182  
Passcode: 144029  
One tap mobile  
+13017158592,,83134834182#,,,,\*144029# US (Washington DC)  
+13126266799,,83134834182#,,,,\*144029# US (Chicago)

Schumacher, Vice-Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Quastad, second by Hansen, also approving them for publication. All ayes, motion carried.

Motion by Pluth, second by Hansen, to appoint Jeff Quastad as Chair and Todd Glasnapp as Vice-Chair for the Emmet County Board of Supervisors for the year 2022. All ayes, motion carried.

During public forum, no information was shared.

Motion by Quastad, second by Pluth, to adopt the following resolution to participate in the Matrix for 2022. Roll call vote was taken: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried.

**Resolution #22-01**  
**Construction Evaluation Resolution**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EMMET COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

ATTEST:

Vice-Chair, Board of Supervisors  
Date: 1-3-2022

Amy M. Sathoff, Emmet County Auditor

Motion by Glasnapp, second by Hansen, to adopt Resolution #22-02 Naming Depositories. Roll call vote: Ayes: Quastad, Glasnapp, Hansen, Schumacher and Pluth. Nays: None. All ayes, motion carried.

**RESOLUTION #22-02**  
**NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C**

**BE IT RESOLVED**, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approve the following list of financial institutions to be depositories of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<b>Depository Name</b>	<b>Location</b>	<b>Maximum Balance under this Resolution</b>
<b>Treasurer:</b>		
NorthStar Bank	Estherville	\$15,000,000.00
BankPlus	Estherville	\$4,000,000.00
Northwest Bank	Estherville	\$5,000,000.00
IPAIT	Des Moines	\$5,500,000.00
Bank Midwest	Armstrong	\$2,000,000.00
<b>Recorder:</b>		
NorthStar Bank	Estherville	\$70,000.00

**Sheriff:**

Employees Credit Union

Estherville

\$250,000.00

Whereupon, the Vice-Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 3rd day of January 2022.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 3rd day of January, 2022, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect. Dated this 3rd day of January 2022.

Vice-Chair  
Emmet County Board of Supervisors

Attest: Amy M. Sathoff, Emmet County Auditor  
Brenda Moore, Emmet County Treasurer

Motion by Pluth, second by Glasnapp to approve the appointments/reappointments to the committees as follows: All ayes, motion carried.

**APPOINTMENTS TO COMMITTEES FIRST WORKING DAY OF NEW YEAR - 2022**

AREA REGIONAL TRANSIT AUTHORITY (RIDES)	Tim Schumacher
CENTRAL IA JUVENILE DETENTION CENTER	Jeff Quastad, Lisa K. Hansen, Alternate
COMMUNITY HOUSING INITIATIVE	John Pluth
COMPASS POINTE	Todd Glasnapp
COUNTY BOARD OF HEALTH	Andy Spurgin 12/31/2024
December 31 Terms (3 Year Terms)	Lela Kruse 12/31/2023
	Dr. Keith Probst 12/31/2022
	Amber Henderson 12/31/2024
	Pam Caboth 12/31/2023
COUNTY CONSERVATION BOARD	David Enerson, Estherville 2023
(5 year terms Jan 1 of each year)	Curt Larson, Estherville 2025
	Greg Matheson, Ringsted 2024
	Phyllis McKean, Armstrong 2026
	Kim Swanson, Dolliver 2027
COUNTY MEDICAL EXAMINER	Dr James C. Creech 12/31/2022 (December 31 Term)
(2-Year Term)	
COURTHOUSE SECURITY	Emmet County Board of Supervisors' Chair
	Emmet Co Sheriff;
	Emmet County Clerk of Court;
	Melanie Summers Bauler,
	Emmet Co Attorney;
	Emmet Co Auditor;
	Third Judicial District Judge
COUNTY SOCIAL SERVICES & SIOUX RIVERS	John Pluth, Tim Schumacher, Alternate
DRAINAGE ATTORNEY	Richard Meyer
E-911	Todd Glasnapp, Lisa K. Hansen, Alternate
	Mike Martens & Travis Sheridan, Alternates
E.A.G.P. BOARD (Estherville Area Growth Partnership)	John Pluth, Jay Lausen
EMA BOARD	Todd Glasnapp, Lisa K. Hansen, Alternate
EMERGENCY MANAGEMENT COORDINATOR	Travis Sheridan
EMMET COUNTY COUNCIL OF GOVERNMENTS	Jeff Quastad, Lisa K. Hansen & Tim Schumacher, Alternate
EMMET COUNTY SAFETY COMMITTEE	Todd Glasnapp
ENGINEER	Walter Davis-Oeth
ENVIRONMENTAL HEALTH SPECIALIST	Ben Huntley
FIRE DISTRICT, ARMSTRONG	Roger Tirevold 1/1/2023
January 1 Terms (3 Years)	Richard Mullen 1/1/2025
	David Guerdet 1/1/2024
FIRE DISTRICT, RINGSTED (3 year terms) July 1	Alan Meyer 7/1/2022
	Dennis Nelsen 7/1/2024
	Linn Ries 7/1/2023
GENERAL ASSISTANCE DIRECTOR	Casey Ross
GREEN RIBBON PROJECT	John Pluth & Penny Clayton
GLACIAL LAKES & PRAIRIE ESCAPES	(appt Bd action 7-31-18 term goes until Resign off Board)
HISTORIC PRESERVATION	Mary Gray 12/31/2024
December 31 Terms (3-year Terms)	Mildred Bryan 12/31/2023
	Paul Peterson 12/31/2022
IOWA STATE DRAINAGE DISTRICT ASSOCIATION	Jeff Quastad; John Pluth, Alternate
KOSSUTH CLUSTER DECAT BOARD	John Pluth
(Emmet, Kossuth, Palo Alto Counties)	
NCRERC (North Central Regional Emergency Response Commission)	
(HAZMAT) NIACOG (North Iowa Council of Governments)	Jeff Quastad, Travis Sheridan, Alternate
NORTH CENTRAL IOWA EARLY CHILDHOOD BOARD	Lisa K. Hansen, Jeff Quastad, Alternate
(Emmet, Kossuth, Palo Alto & Winnebago Counties)	VACANT
NORTHWEST IOWA HOUSING (3 YEAR TERMS)	Todd Glasnapp 01/01/2024
NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION	Tim Schumacher
NORTHWEST IA REGIONAL HOUSING TRUST FUND	Jeff Quastad, Mike Tidemann
R.S.V.P.	Lisa K. Hansen, Jeff Quastad, Alternate

REGIONAL WORKFORCE INVESTMENT BOARD  
SAFETY DIRECTOR

Tim Schumacher  
Northwest Iowa Planning & Development  
Commission

SHIELD BOARD (SAFETY MEETINGS)  
THIRD JUDICIAL DISTRICT BOARD  
VETERAN'S AFFAIRS DIRECTOR  
WEED COMMISSIONER  
WESTERN IOWA TOURISM REGION  
ZONING DIRECTOR

Todd Glasnapp  
John Pluth, Tim Schumacher, Alternate  
Casey Ross  
Bryan Kruse  
Lexie Ruter  
Barb Bohm

**COMMITTEE TO ASSESS DAMAGES**

Owners-Operators Agricultural Real Estate

Craig White	3651 150 <sup>th</sup> St	Estherville IA 51334
Dennis Smith	2140 370 <sup>th</sup> Ave	Estherville IA 51334
Jeff Felkey	5391 190 <sup>th</sup> St	Armstrong IA 50514
Glenn E. Olson	5035 210 <sup>th</sup> St	Ringsted IA 50578
Tim Oleson	1831 510 <sup>th</sup> Ave	Armstrong IA 50514
Dave Enerson	1811 445 <sup>th</sup> Ave	Estherville IA 51334
Tom Sunde	1120 430 <sup>th</sup> Ave	Estherville IA 51334

Licensed Real Estate Salesperson or Real Estate Brokers

Rob Goebel	1750 1 <sup>st</sup> Ave S	Estherville IA 51334
Tammy Fredericksen	3580 130 <sup>th</sup> St	Estherville IA 51334
Edith Clarken	303 Central Ave	Estherville IA 51334
Dave Spurgin	1002 4 <sup>th</sup> Ave N	Estherville IA 51334
Nancy Petersen-McCarroll	221 Central Ave	Estherville IA 51334
Mark Howell	220 Central Ave	Estherville IA 51334
Laura DeVary	1314 N 14 <sup>th</sup> St	Estherville, IA 51334

Persons having knowledge of property in the County

Alan Madden	5665 220 <sup>th</sup> St	Ringsted IA 50578
Doug Hansen	1665 440 <sup>th</sup> Ave	Estherville IA 51334
Mark C. Olson	2248 450 <sup>th</sup> Ave	Wallingford IA 51365
Laurel Hash	7 Grandview Dr	Estherville IA 51334
Richard McKean	5116 190 <sup>th</sup> St	Armstrong IA 50514
Holle Smith	2140 370 <sup>th</sup> Ave	Estherville IA 51334
David Rezac	1480 560 <sup>th</sup> Ave	Armstrong IA 50514

Owners of City Property

Bob Rooney	705 4 <sup>th</sup> Ave	Armstrong IA 50514
Luann Swanson	1441 500 <sup>th</sup> Ave	Dolliver, IA 50531
Wesley Baddeley	301 2 <sup>nd</sup> Ave	Gruver, IA 51334
George Shadle	320 N 7 <sup>th</sup> St	Estherville IA 51334
Don Mustard	103 N 14th St #1	Estherville IA 51334
Scott Taylor	302 Little John Rd	Estherville IA 51334
Dan Jorgensen	320 S 2 <sup>nd</sup> St	Ringsted IA 50578

Supervisor Schumacher requested that a copy of the appointments be available in the Board Room.

Motion by Pluth, second by Glasnapp, to designate the Estherville News, Ringsted Dispatch and the Armstrong Journal as the official newspapers for 2022 for Emmet County. All ayes, motion carried.

Motion by Pluth, second by Glasnapp to set the mileage reimbursement rate at 50 cents per mile. All ayes, motion carried.

Motion by Glasnapp, second by Pluth, to approve the following dates in 2022 that claims will be presented to the Emmet County Board of Supervisors for approval for payment. All claims should be in the Auditor's office one week prior to these dates to be considered for payment. All ayes, motion carried.

January 18	February 8	March 8	April 12
May 10	June 14 & 28	July 12	August 9
September 13	October 11	November 8	December 13

Motion by Hansen, seconded by Pluth, to appropriate the second half of the FY 2022 budget. All ayes, motion carried

The Board Resolution #22-03 as shown below. Motion by Glasnapp, second by Quastad to adopt Resolution #22-03. Roll Call vote: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried.

**RESOLUTION #22-03**

**FARM TO MARKET RESOLUTION**

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 3<sup>rd</sup> day of January 2022.  
Vice-Chairperson,  
Emmet County Board of Supervisors

ATTEST:  
Amy M. Sathoff, Emmet County, Auditor

Motion by Hansen, second by Pluth, to adopt Resolution #22-04. Roll call: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried.

**RESOLUTION # 22-04**

**A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.**

**WHEREAS**, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

**WHEREAS**, in receiving such financial assistance Emmet County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

**WHEREAS**, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Emmet County that:

- 1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.
- 2.) The Emmet County Title VI Plan is hereby adopted and that the Vice-Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that the Vice-Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer’s Office. Furthermore, said notice shall be placed on the County’s official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

APPROVED this January 3, 2022.  
Vice-Chairperson  
Emmet County Board of Supervisors

ATTEST:  
Amy M. Sathoff, Emmet County Auditor

Motion by Glasnapp, second by Hansen to approve the wage report as follows for publication of gross wages paid in 2021. All ayes, motion carried.

Employee Name	Wages	Fredericksen, Travis	63,404.72
Glasnapp, Todd	31,403.34	Henricksen, Garrett	48,938.38
Hansen, Lisa	31,571.34	Hoiien, Lonnie	49,450.09
Hoffman, Jean	25.00	Kirchner, Larry	51,022.41
Martens, Phyllis	25.00	Lambert, Andrew	47,289.03
Pluth, John	30,668.34	Mack, Brian	49,035.94
Quastad, Jeffrey	31,158.34	Maranell, Nicholas	6,587.50
Schumacher, Timothy	30,668.34	Mcmurtry, Ryan	48,926.75
Budach, Roxanne	42,961.86	Oleson, Lucas	55,962.12
Goebel, Heidi	32,711.42	Paulson, Clay	48,944.25
Rosburg, Lisa	45,082.56	Shryock, Kevin	49,131.83
Sathoff, Amy	58,803.18	Swalve, Kevin	49,175.48
Clague, Deborah	47,866.52	Wilson, Travis	49,069.74
Clayton, Tiana	12,966.51	Evans, Warren	560.00
Diaz, Silvia	39,213.44	Haukoos, Gene	210.00
Edwards, Brittney	11,079.54	Kaminski, Theodore	280.00
Moore, Brenda	58,803.18	Kane, Martin	350.00
Rivera, Katherine	34,370.42	Pytleski, Michael	350.00
Dettmann, Pamela	71,805.30	Rink, Susan	1,499.30
Howing, Michelle	42,967.02	Tietje, Deborah	51,065.94
Larson, Allison	35,301.24	Weir, Debra	3,812.45
Summers-Bauler, Melanie	84,483.54	Anderson, Eric	54,470.94
Bauler, Thomas	55,338.25	Budach, Paul	13,149.00
Creech, Caleb	57,244.24	Ingvall, Jay	14,761.42
Faas, Dillon	60,321.02	Keenan, Avery	2,955.00
Greenwald, David	55,703.72	Mason, Ronald	15,426.44
Harvego, Laurie	65,359.75	Moffitt, Keith	13,499.73
Martens, Mike	77,293.08	Reed, Ashley	38,459.22
Merrill, Jeffrey	70,271.59	Dietrich, Lea	29,888.15
Ruter, Tony	63,910.42	Hooge, Sharon	63,055.50
Schultes, Justin	70,617.17	Huntley, Ben	45,149.50
Schultes, Thomas	61,036.15	Moorman, Mary	42,119.67
Minion, Diann	58,803.18	Myhre, Paula	12,305.57
Quinn, Linda	16,762.75	Preston, Corrin	43,269.41
White, Jill	32,178.84	Preston, Kathleen	67,844.70
Adams, Brandon	9,833.26	Russell, Rhonda	19,803.75
Brenner, Luke	7,485.72	Ukasick, Dawn	2,152.44
Collins, Hunter	19,503.84	Kruse, Bryan	11,274.72
Johnson, Dalton	51,125.28	Fischer, Jarrod	4,575.88
Johnson, Keegan	5,330.23	Inman, Christopher	49,800.15
Leal, Pablo	19,279.94	Kollasch, Mackenzie	45,312.32
Ouellette, Ahren	34,961.17	Krause, Emily	45,668.45
Peter, Blake	11,017.69	Shatto, Tera	8,560.12
Rucker, Dalton	10,257.77	Whitacre, Casie	51,647.41
Sheridan, Travis	52,943.46	Egeland, Thomas	42,820.02
Anderson, Arlo	50,669.81	Enderson, Jeffrey	35,294.89
Bogges, Patrick	16,802.14	Anderson, Dave	200.00
Brandenburg, Michael	48,962.30	Bohm, Barbara	67,850.46
Brenner, Myron	50,151.62	Larsen, Lori	16,703.28
Burton, Daniel	69,715.47	Madden, Alan	200.00

Coakley, Cory	49,043.43	Seylar, David	200.00
Curry, Chris	49,043.75	Spurgin, Jill	200.00
Davis-oeth, Walter	129,412.82	Stine, Tammy	51,164.28
Ewen, Alex	49,916.60	Tholkes, James	240.00
Fisher, Allison	39,010.30	Towell, Lu wanda	44,550.90
Fisher, Joel	5,578.39	Reed, Joann	4,614.48
		<b>Total Wages:</b>	<b>3,933,074.31</b>

The Board reviewed and signed the Letter to Iowa Utilities Board regarding the CO2 pipelines. Auditor Sathoff added IUB Docket Numbers to the letter.

Emmet County Attorney, Melanie Summers Bauler and Emmet County Treasurer joined the meeting to discuss the Notice of Expiration of Right of Redemption for Real Estate Taxes for two Dolliver properties.

The first property is located at 6098 Railroad Street in Dolliver (Parcel #03-22-333-009). Motion by Pluth, second by Glasnapp to proceed with the Notice. All ayes, motion carried.

The second property is located at 1095 School Street in Dolliver (Parcel #03-22-301-002). Summers Bauler reported that there is no survey on the property but there is a legal description that the Assessor's office assisted with. Motion by Pluth, second by Hansen to proceed with the notices. All ayes, motion carried.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and gave a brief Road Report.

Budget Work Sessions will be January 18 and 19, 2022.

The Emmet County Employee Wellness Clinic will be January 18, 2022

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
David Oleson	D and P Hogs Inc Site #4	#67605
CAH Livestock	Hoffman 1 Site	#67655

Motion by Pluth, second by Hansen to adjourn the meeting at 9:50 a.m. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Tim Schumacher  
Vice-Chair