

Approved Minutes Emmet County Board of Supervisor Minutes
January 3, 2022 at 9:00 a.m.
Regular Meeting – First Working Day of New Year- MONDAY
Board Room, Courthouse

Present: Jeff Quastad, Chair – joined telephonically via Zoom
Tim Schumacher, Vice-Chair
John Pluth
Todd Glasnapp
Lisa K. Hansen

Absent:

Zoom Meeting Information:

Meeting ID: 831 3483 4182

Passcode: 144029

One tap mobile

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Schumacher, Vice-Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Quastad, second by Hansen, also approving them for publication. All ayes, motion carried.

Motion by Pluth, second by Hansen, to appoint Jeff Quastad as Chair and Todd Glasnapp as Vice-Chair for the Emmet County Board of Supervisors for the year 2022. All ayes, motion carried.

During public forum, no information was shared.

Motion by Quastad, second by Pluth, to adopt the following resolution to participate in the Matrix for 2022. Roll call vote was taken: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried.

Resolution #22-01
Construction Evaluation Resolution

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EMMET COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

ATTEST:

Vice-Chair, Board of Supervisors

Date: 1-3-2022

Amy M. Sathoff, Emmet County Auditor

Motion by Glasnapp, second by Hansen, to adopt Resolution #22-02 Naming Depositories. Roll call vote: Ayes: Quastad, Glasnapp, Hansen, Schumacher and Pluth. Nays: None. All ayes, motion carried.

RESOLUTION #22-02
NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approve the following list of financial institutions to be depositories of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location	Maximum Balance under this Resolution
Treasurer:		
NorthStar Bank	Estherville	\$15,000,000.00
BankPlus	Estherville	\$4,000,000.00
Northwest Bank	Estherville	\$5,000,000.00
IPAIT	Des Moines	\$5,500,000.00
Bank Midwest	Armstrong	\$2,000,000.00
Recorder:		
NorthStar Bank	Estherville	\$70,000.00

Sheriff:

Employees Credit Union

Estherville

\$250,000.00

Whereupon, the Vice-Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 3rd day of January 2022.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 3rd day of January, 2022, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect. Dated this 3rd day of January 2022.

Vice-Chair
Emmet County Board of Supervisors

Attest: Amy M. Sathoff, Emmet County Auditor
Brenda Moore, Emmet County Treasurer

Motion by Pluth, second by Glasnapp to approve the appointments/reappointments to the committees as follows: All ayes, motion carried.

APPOINTMENTS TO COMMITTEES FIRST WORKING DAY OF NEW YEAR - 2022

AREA REGIONAL TRANSIT AUTHORITY (RIDES)	Tim Schumacher
CENTRAL IA JUVENILE DETENTION CENTER	Jeff Quastad, Lisa K. Hansen, Alternate
COMMUNITY HOUSING INITIATIVE	John Pluth
COMPASS POINTE	Todd Glasnapp
COUNTY BOARD OF HEALTH	Andy Spurgin 12/31/2024
December 31 Terms (3 Year Terms)	Lela Kruse 12/31/2023
	Dr. Keith Probst 12/31/2022
	Amber Henderson 12/31/2024
	Pam Caboth 12/31/2023
COUNTY CONSERVATION BOARD	David Enerson, Estherville 2023
(5 year terms Jan 1 of each year)	Curt Larson, Estherville 2025
	Greg Matheson, Ringsted 2024
	Phyllis McKean, Armstrong 2026
	Kim Swanson, Dolliver 2027
COUNTY MEDICAL EXAMINER	Dr James C. Creech 12/31/2022 (December 31 Term)
(2-Year Term)	
COURTHOUSE SECURITY	Emmet County Board of Supervisors' Chair Emmet Co Sheriff; Emmet County Clerk of Court; Melanie Summers Bauler, Emmet Co Attorney; Emmet Co Auditor; Third Judicial District Judge John Pluth, Tim Schumacher, Alternate Richard Meyer Todd Glasnapp, Lisa K. Hansen, Alternate Mike Martens & Travis Sheridan, Alternates John Pluth, Jay Lausen Todd Glasnapp, Lisa K. Hansen, Alternate Travis Sheridan Jeff Quastad, Lisa K. Hansen & Tim Schumacher, Alternate Todd Glasnapp Walter Davis-Oeth Ben Huntley Roger Tirevold 1/1/2023 Richard Mullen 1/1/2025 David Guerdet 1/1/2024 Alan Meyer 7/1/2022 Dennis Nelsen 7/1/2024 Linn Ries 7/1/2023 Casee Ross John Pluth & Penny Clayton (appt Bd action 7-31-18 term goes until Resign off Board) Mary Gray 12/31/2024 Mildred Bryan 12/31/2023 Paul Peterson 12/31/2022 Jeff Quastad; John Pluth, Alternate John Pluth
COUNTY SOCIAL SERVICES & SIOUX RIVERS DRAINAGE ATTORNEY E-911	
E.A.G.P. BOARD (Estherville Area Growth Partnership) EMA BOARD EMERGENCY MANAGEMENT COORDINATOR EMMET COUNTY COUNCIL OF GOVERNMENTS	
EMMET COUNTY SAFETY COMMITTEE ENGINEER ENVIRONMENTAL HEALTH SPECIALIST FIRE DISTRICT, ARMSTRONG January 1 Terms (3 Years)	
FIRE DISTRICT, RINGSTED (3 year terms) July 1	
GENERAL ASSISTANCE DIRECTOR GREEN RIBBON PROJECT GLACIAL LAKES & PRAIRIE ESCAPES	
HISTORIC PRESERVATION December 31 Terms (3-year Terms)	
IOWA STATE DRAINAGE DISTRICT ASSOCIATION KOSSUTH CLUSTER DECAT BOARD (Emmet, Kossuth, Palo Alto Counties)	
NCRERC (North Central Regional Emergency Response Commission) (HAZMAT) NIACOG (North Iowa Council of Governments)	Jeff Quastad, Travis Sheridan, Alternate
NORTH CENTRAL IOWA EARLY CHILDHOOD BOARD (Emmet, Kossuth, Palo Alto & Winnebago Counties)	Lisa K. Hansen, Jeff Quastad, Alternate
NORTHWEST IOWA HOUSING (3 YEAR TERMS)	VACANT
NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION	Todd Glasnapp 01/01/2024
NORTHWEST IA REGIONAL HOUSING TRUST FUND R.S.V.P.	Tim Schumacher Jeff Quastad, Mike Tidemann Lisa K. Hansen, Jeff Quastad, Alternate

REGIONAL WORKFORCE INVESTMENT BOARD
SAFETY DIRECTOR

Tim Schumacher
Northwest Iowa Planning & Development
Commission

SHIELD BOARD (SAFETY MEETINGS)
THIRD JUDICIAL DISTRICT BOARD
VETERAN'S AFFAIRS DIRECTOR
WEED COMMISSIONER
WESTERN IOWA TOURISM REGION
ZONING DIRECTOR

Todd Glasnapp
John Pluth, Tim Schumacher, Alternate
Casee Ross
Bryan Kruse
Lexie Ruter
Barb Bohm

COMMITTEE TO ASSESS DAMAGES

Owners-Operators Agricultural Real Estate

Craig White	3651 150 th St	Estherville IA 51334
Dennis Smith	2140 370 th Ave	Estherville IA 51334
Jeff Felkey	5391 190 th St	Armstrong IA 50514
Glenn E. Olson	5035 210 th St	Ringsted IA 50578
Tim Oleson	1831 510 th Ave	Armstrong IA 50514
Dave Enerson	1811 445 th Ave	Estherville IA 51334
Tom Sunde	1120 430 th Ave	Estherville IA 51334

Licensed Real Estate Salesperson or Real Estate Brokers

Rob Goebel	1750 1 st Ave S	Estherville IA 51334
Tammy Fredericksen	3580 130 th St	Estherville IA 51334
Edith Clarcken	303 Central Ave	Estherville IA 51334
Dave Spurgin	1002 4 th Ave N	Estherville IA 51334
Nancy Petersen-McCarroll	221 Central Ave	Estherville IA 51334
Mark Howell	220 Central Ave	Estherville IA 51334
Laura DeVary	1314 N 14 th St	Estherville, IA 51334

Persons having knowledge of property in the County

Alan Madden	5665 220 th St	Ringsted IA 50578
Doug Hansen	1665 440 th Ave	Estherville IA 51334
Mark C. Olson	2248 450 th Ave	Wallingford IA 51365
Laurel Hash	7 Grandview Dr	Estherville IA 51334
Richard McKean	5116 190 th St	Armstrong IA 50514
Holle Smith	2140 370 th Ave	Estherville IA 51334
David Rezac	1480 560 th Ave	Armstrong IA 50514

Owners of City Property

Bob Rooney	705 4 th Ave	Armstrong IA 50514
Luann Swanson	1441 500 th Ave	Dolliver, IA 50531
Wesley Baddeley	301 2 nd Ave	Gruver, IA 51334
George Shadle	320 N 7 th St	Estherville IA 51334
Don Mustard	103 N 14th St #1	Estherville IA 51334
Scott Taylor	302 Little John Rd	Estherville IA 51334
Dan Jorgensen	320 S 2 nd St	Ringsted IA 50578

Supervisor Schumacher requested that a copy of the appointments be available in the Board Room.

Motion by Pluth, second by Glasnapp, to designate the Estherville News, Ringsted Dispatch and the Armstrong Journal as the official newspapers for 2022 for Emmet County. All ayes, motion carried.

Motion by Pluth, second by Glasnapp to set the mileage reimbursement rate at 50 cents per mile. All ayes, motion carried.

Motion by Glasnapp, second by Pluth, to approve the following dates in 2022 that claims will be presented to the Emmet County Board of Supervisors for approval for payment. All claims should be in the Auditor's office one week prior to these dates to be considered for payment. All ayes, motion carried.

January 18	February 8	March 8	April 12
May 10	June 14 & 28	July 12	August 9
September 13	October 11	November 8	December 13

Motion by Hansen, seconded by Pluth, to appropriate the second half of the FY 2022 budget. All ayes, motion carried

The Board Resolution #22-03 as shown below. Motion by Glasnapp, second by Quastad to adopt Resolution #22-03. Roll Call vote: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried.

**RESOLUTION #22-03
FARM TO MARKET RESOLUTION**

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 3rd day of January 2022.
Vice-Chairperson,
Emmet County Board of Supervisors

ATTEST:
Amy M. Sathoff, Emmet County, Auditor

Motion by Hansen, second by Pluth, to adopt Resolution #22-04. Roll call: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried.

RESOLUTION # 22-04

A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Emmet County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Emmet County that:

- 1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.
- 2.) The Emmet County Title VI Plan is hereby adopted and that the Vice-Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that the Vice-Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer’s Office. Furthermore, said notice shall be placed on the County’s official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

APPROVED this January 3, 2022.
Vice-Chairperson
Emmet County Board of Supervisors

ATTEST:
Amy M. Sathoff, Emmet County Auditor

Motion by Glasnapp, second by Hansen to approve the wage report as follows for publication of gross wages paid in 2021. All ayes, motion carried.

Employee Name	Wages		
Glasnapp, Todd	31,403.34	Fredericksen, Travis	63,404.72
Hansen, Lisa	31,571.34	Henricksen, Garrett	48,938.38
Hoffman, Jean	25.00	Hoiien, Lonnie	49,450.09
Martens, Phyllis	25.00	Kirchner, Larry	51,022.41
Pluth, John	30,668.34	Lambert, Andrew	47,289.03
Quastad, Jeffrey	31,158.34	Mack, Brian	49,035.94
Schumacher, Timothy	30,668.34	Maranell, Nicholas	6,587.50
Budach, Roxanne	42,961.86	Mcmurtry, Ryan	48,926.75
Goebel, Heidi	32,711.42	Oleson, Lucas	55,962.12
Rosburg, Lisa	45,082.56	Paulson, Clay	48,944.25
Sathoff, Amy	58,803.18	Shryock, Kevin	49,131.83
Clague, Deborah	47,866.52	Swalve, Kevin	49,175.48
Clayton, Tiana	12,966.51	Wilson, Travis	49,069.74
Diaz, Silvia	39,213.44	Evans, Warren	560.00
Edwards, Brittney	11,079.54	Haukoos, Gene	210.00
Moore, Brenda	58,803.18	Kaminski, Theodore	280.00
Rivera, Katherine	34,370.42	Kane, Martin	350.00
Dettmann, Pamela	71,805.30	Pytleski, Michael	350.00
Howing, Michelle	42,967.02	Rink, Susan	1,499.30
Larson, Allison	35,301.24	Tietje, Deborah	51,065.94
Summers-Bauler, Melanie	84,483.54	Weir, Debra	3,812.45
Bauler, Thomas	55,338.25	Anderson, Eric	54,470.94
Creech, Caleb	57,244.24	Budach, Paul	13,149.00
Faas, Dillon	60,321.02	Ingvall, Jay	14,761.42
Greenwald, David	55,703.72	Keenan, Avery	2,955.00
Harvego, Laurie	65,359.75	Mason, Ronald	15,426.44
Martens, Mike	77,293.08	Moffitt, Keith	13,499.73
Merrill, Jeffrey	70,271.59	Reed, Ashley	38,459.22
Ruter, Tony	63,910.42	Dietrich, Lea	29,888.15
Schultes, Justin	70,617.17	Hooge, Sharon	63,055.50
Schultes, Thomas	61,036.15	Huntley, Ben	45,149.50
Minion, Diann	58,803.18	Moorman, Mary	42,119.67
Quinn, Linda	16,762.75	Myhre, Paula	12,305.57
White, Jill	32,178.84	Preston, Corrin	43,269.41
Adams, Brandon	9,833.26	Preston, Kathleen	67,844.70
Brenner, Luke	7,485.72	Russell, Rhonda	19,803.75
Collins, Hunter	19,503.84	Ukasick, Dawn	2,152.44
Johnson, Dalton	51,125.28	Kruse, Bryan	11,274.72
Johnson, Keegan	5,330.23	Fischer, Jarrod	4,575.88
Leal, Pablo	19,279.94	Inman, Christopher	49,800.15
Ouellette, Ahren	34,961.17	Kollasch, Mackenzie	45,312.32
Peter, Blake	11,017.69	Krause, Emily	45,668.45
Rucker, Dalton	10,257.77	Shatto, Tera	8,560.12
Sheridan, Travis	52,943.46	Whitacre, Casie	51,647.41
Anderson, Arlo	50,669.81	Egeland, Thomas	42,820.02
Bogges, Patrick	16,802.14	Enderson, Jeffrey	35,294.89
Brandenburg, Michael	48,962.30	Anderson, Dave	200.00
Brenner, Myron	50,151.62	Bohm, Barbara	67,850.46
Burton, Daniel	69,715.47	Larsen, Lori	16,703.28
		Madden, Alan	200.00

Coakley, Cory	49,043.43	Seylar, David	200.00
Curry, Chris	49,043.75	Spurgin, Jill	200.00
Davis-oeth, Walter	129,412.82	Stine, Tammy	51,164.28
Ewen, Alex	49,916.60	Tholkes, James	240.00
Fisher, Allison	39,010.30	Towell, Lu wanda	44,550.90
Fisher, Joel	5,578.39	Reed, Joann	4,614.48
		Total Wages:	3,933,074.31

The Board reviewed and signed the Letter to Iowa Utilities Board regarding the CO2 pipelines. Auditor Sathoff added IUB Docket Numbers to the letter.

Emmet County Attorney, Melanie Summers Bauler and Emmet County Treasurer joined the meeting to discuss the Notice of Expiration of Right of Redemption for Real Estate Taxes for two Dolliver properties.

The first property is located at 6098 Railroad Street in Dolliver (Parcel #03-22-333-009). Motion by Pluth, second by Glasnapp to proceed with the Notice. All ayes, motion carried.

The second property is located at 1095 School Street in Dolliver (Parcel #03-22-301-002). Summers Bauler reported that there is no survey on the property but there is a legal description that the Assessor's office assisted with. Motion by Pluth, second by Hansen to proceed with the notices. All ayes, motion carried.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and gave a brief Road Report.

Budget Work Sessions will be January 18 and 19, 2022.

The Emmet County Employee Wellness Clinic will be January 18, 2022

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
David Oleson	D and P Hogs Inc Site #4	#67605
CAH Livestock	Hoffman 1 Site	#67655

Motion by Pluth, second by Hansen to adjourn the meeting at 9:50 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Tim Schumacher
Vice-Chair