

Unapproved Minutes Emmet County Board of Supervisor Minutes  
December 14, 2021 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
Tim Schumacher, Vice-Chair  
John Pluth  
Todd Glasnapp  
Lisa Hansen – Joined telephonically via Zoom

Absent:

Meeting ID: 884 8644 7416  
Passcode: 265002  
One tap mobile  
+13017158592,,88486447416#,,,,\*265002# US (Washington DC)  
+13126266799,,88486447416#,,,,\*265002# US (Chicago)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Pluth, second by Glasnapp to approve the minutes from the last meeting with one addition, also approving them for publication. All ayes, motion carried.

During public forum, Quastad reported on the CO2 pipeline meeting he attended in Spencer.

Auditor Sathoff shared the January 1, 2021 Emmet County Valuations. Valuations increased by 3.12174% from last year.

Glasnapp reported on yesterday's Safety Meeting and Emmet County is 80 days accident free. Emmet County employees participated in a Winter Driving Defensive class.

Schumacher shared that the Emmet County Safety program does help our ICAP insurance rate.

Pluth will attend a Corridor meeting tomorrow.

Emmet County Auditor, Amy M. Sathoff requested the Board allocate the entire FY2022 Information Technology budget of \$163,961. The request is due to equipment purchases and maintenance contracts. Motion by Pluth, second by Glasnapp to approve the request. All ayes, motion carried.

The Board discussed the draft letter to the Iowa Utilities Board. Schumacher will work further on the draft. This will be put on next week's agenda.

Deb Tietje joined the meeting to answer questions regarding the process of hiring her successor as Veteran's Affairs Director upon her retirement.

Motion by Schumacher, second by Pluth to approve the monthly claims as listed below: All ayes, motion carried.

Motion by Pluth, second by Schumacher to approve the drainage claims as presented. All ayes, motion carried.

Shari Kastein of the Family Crisis Center joined the meeting with an annual update for the Board and shared information on services provided to Emmet County residents. Kastein reported that the case load in Emmet County has increased over the past year.

Auditor Sathoff mentioned that the Family Crisis Center received \$5,000 for FY2022 and they did sign a service agreement. Kastein thanked the Board for their contribution.

The Board opened the Annex Building Plumbing and concrete project bids. There are two bids on the project and they are as follows:

JT Excavation Option 1	\$31,584
JT Excavation Option 2	\$27,384 (does not include vanity and countertops)
Duitsman Plumbing	\$23,690.71

Motion by Schumacher, second by Pluth to accept the low bid for plumbing and concrete work from Duitsman Plumbing of \$23,690.71. All ayes, motion carried.

Jessica Amendt and Bob Shaw from Discovery House joined the meeting. Amendt is the new Director of Discovery House. Amendt reported on Discovery House programs and her vision and goals as Director of Discovery House.

Shaw shared the projected operational budget for 2022.

Auditor Sathoff asked Amendt if she had received a service contract that was sent to Discovery House. Amendt will return the Contract and then Emmet County can issue the FY2022 contribution of \$2,000.

Quastad and Mike Tideman reported that Northwest Iowa Regional Housing will be funding some building improvements for Discovery House.

The Board reviewed Chapter 3 – Voting Precincts of Emmet County's Code of Ordinances. Auditor Sathoff reported that the 2020 Census information did not change any voting precincts for Emmet County however, Plan 1 counties must submit the State of Iowa County Reprecincting Worksheet. Motion by Glasnapp, second by Schumacher to approval of the State of Iowa Reprecincting worksheet as presented. All ayes, motion carried.

Motion by Pluth, second by Glasnapp to approve the following joint drainage district claim:

District	Vendor	Description	Amount
EPA 17	Daniel Burton	Beaver Tail	\$50.00

All ayes, motion carried.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site Number
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Motion by Schumacher, second by Pluth to adjourn the meeting at 11:00 a.m. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair