

Approved Minutes Emmet County Board of Supervisor Minutes  
 November 9, 2021 at 9:00 a.m.  
 Regular Meeting  
 Board Room, Courthouse

Present: Jeff Quastad, Chair  
 John Pluth  
 Todd Glasnapp  
 Lisa K. Hansen  
 Absent: Tim Schumacher, Vice-Chair

Meeting ID: 832 2799 8517  
 Passcode: 822315

One tap mobile  
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 +13017158592,,83227998517#,,, \*822315# US (Washington DC)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Glasnapp to approve the minutes from October 26<sup>th</sup>, 2021, also approving them for publication. All ayes, motion carried.

During public forum, Supervisor Quastad shared the ECCOG Audit with the Board. Supervisor Hansen reported that she attended an Early Childhood meeting and Emmet County needs to fill a position on the Board and she has reached out to a daycare provider.

Supervisor Pluth will be walking through the Annex building with contractors this afternoon.

Supervisor Glasnapp reported on the Safety meeting he attended.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and presented two quotes for a tailgate sander. One in the amount of \$5,420 and the other for \$5,946. Motion by Pluth, second by Hansen to approve the low bid of \$5,420.

Davis-Oeth requested approval of the purchase of two 2500 Chevy pickup trucks in the amount of \$37,975 each. Motion by Glasnapp, second by Pluth to approve the purchase. All ayes, motion carried.

Davis-Oeth reported that the closing on the Egeland Pit will happen today and that the crews have been busy cleaning off roads. Crews will have a safety training tomorrow.

Auditor Sathoff reported that the Board will need to adjust the Annex Building and Medical Examiner FY2022 Appropriation.

Motion by Pluth, second by Glasnapp to approve the full FY2022 Appropriation of \$13, 400 for the Medical Examiner. All ayes, motion carried.

Motion by Hansen, second by Pluth to approve the full FY2022 Appropriation of \$19,800 for the Annex Building. All ayes, motion carried.

Auditor Sathoff noted a change to the claims listing. The SO Storage building heater and install (\$4,867) should be under the Annex building budget and not come out of L.O.S.S.T. funds as listed.

Motion by Pluth, second by Glasnapp to approve the monthly claims as listed below. All ayes, motion carried.

<b>Gross Pay 2021 October</b>	
Total Gross Payroll	459156.51
County Share IPERS	30535.13
County Share FICA	19115.17
County Share Medicare	4470.56
County Share Health/Den Ins.	74848.58

**Claims Paid Prior to 11/09/2021**

<u>DATE</u>	<u>VENDOR</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
10/13	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$85,461.06
10/13	TRAINING LODGING	FAIRFIELD INN WATERLOO	\$705.60
10/13	MEDIACOM	CH PHONE BILL	\$1,329.41
10/13	GA RENT	SIEVERTS	\$250.00
10/15	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,809.56
10/15	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$4,962.29
10/22	LISA ROSBURG	TRAINING EXPENSE REIMBURSEMENT	\$480.62
10/22	VFW ESTHERVILLE	EVENT DONATION	\$3,300.00
1/29	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,432.19

**TOTAL \$100,730.73**

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	112.25
ACE HARDWARE	SUPPLIES	394.73
ADAMS, AMY	10/15/2021	160.00
ADAMS, LOREN "TEX"	MILEAGE	158.05
ALIG, PEGGY	10/15/2021	159.00
ALLIANT ENERGY	ARMSTRONG REPEATER	348.25
ALPHA WIRELESS COMM.	RADIO EQUIPMENT	112.00

ARELLANO, PAMELA	11/03/2021 ELECTION AUDIT	169.25
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	388.33
ARMSTRONG BUILDING SUPPLY	SUPPLIES	12.94
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	AD	2,519.86
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARNOLD MOTOR SUPPLY	PARTS	283.25
AT & T	E911 ACCESS	46.70
AVERA HOLY FAMILY	TESTING	1,652.50
AVERA MED GROUP ESTHERVILLE	PRISONER CARE	1,065.00
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
BLACK HILLS ENERGY	UTILITIES	505.66
BLACK, ATHLYN	10/15/2021	153.00
BLINK MARKETING INC, JILL HARMS	COVID MARKETING	414.44
BRUNS, CONNIE	10/15/2021	153.00
BUDACH, PAUL	ELECTION TRAINING	171.00
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
CAASA	MONTHLY PAYMENT	291.67
CDWG INC	CABLE	1,034.17
CEDILLO, ELDA	INTERPRETER	72.00
CENTER TIRE, TYSON ENERSON	TIRES	876.84
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	3,338.00
CENTURYLINK	712-F25-0057-118 - E911 TELEPHONE	631.41
CENTURYLINK	PHONE	28.48
CITY OF ARMSTRONG	UTILITIES	203.50
CITY OF ESTHERVILLE	UTILITIES	6,258.33
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,416.67
CITY OF RINGSTED	UTILITIES	65.50
CLARK, JULIE	10/15/2021	161.50
CLARK, NANCY	11/2/2021 CITY/SCHOOL ELECTION	147.25
CMBA ARCHITECTS	ARCHITECT SERVICES	8,687.28
COUNSEL	COPIER	74.98
CRONK, JACKIE	10/15/2021	252.63
CUMMINS CENTRAL POWER LLC	GENERATOR MAINTENANCE	965.16
D & K REPAIR	PARTS	61.03
DAN'S REPAIR	TIRE SERVICE	157.50
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIAMOND MOWERS INC	PARTS	2,413.40
DIETRICH, LEA	MILEAGE AND EXPENSES	16.00
DONOVAN, MARY KAY	10/15/2021	159.75
DON'S TRUCK SALES INC	PARTS	59.36
DOUGLAS COUNTY SHERIFF	SERVICE OF PAPERS	50.00
DRAIN PRO OF NW IOWA LLC	REPAIRS	174.00
EDWARDS, BRITTNEY	EXPENSE REIMBURSEMENT	21.39
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	100.50
ELECTION SYSTEMS & SOFTWARE IN	BALLOT COST	4,849.97
EMMET CO ENGINEER	Fuel	1,905.90
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,216.94
EMMET CO TREASURER	POSTAGE	636.69
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	13.50
ERICKSON, MICHELE	11/03/2021 ELECTION AUDIT	203.63
ESPINOSA, DEBBIE	10/15/2021	170.00
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	70.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,271.67
ESTHERVILLE NEWS AND SPIRIT	AD	1,000.51
ESTHERVILLE PAINT & GLASS	SERVICE	85.00
ESTHERVILLE PHARMACY	PRISONER MEDS	693.22
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
EXCEL PLUMBING & HEATING	SO STORAGE BUILDING HEATER AND INSTALL	4,867.00
FAIRFIELD INN WATERLOO	EDUCATION LODGING~	1,176.00
FAREWAY STORES	INCENTIVES	262.34
FIRSTNET AT&T MOBILITY	MOBILE INTERNET	1,073.74
FORCE AMERICA DISTRIBUTING LLC	PARTS	1,030.31
FRANZEN NELSON, STEPHANIE	TRANSPORT FEES	87.50
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
FUNSTON, KRISTY	11/03/2021 ELECTION AUDIT	29.25
GALLS KY	UNIFORMS	279.84
GARRISON, JAMEY	10/15/2021	22.50
GOEBEL, HEIDI	CELL PHONE REIMBURSEMENT	20.00
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH TX	COPIER	207.04

GORDON FLESCH WI	COPIER	355.00
GRAHAM TIRE SPENCER	TIRES	1,573.10
GRAVES, KATHY	10/15/2021	162.00
GREAT AMERICA FINANCIAL SVCS	Copies Lease - Lanier	266.60
GREIG, JAN	11/02/2021	47.25
GUTHRIE CO IA SHERIFF	TRANSCRIPT	46.80
HAASE, BECKY	11/2/2021 CITY/SCHOOL ELECTION	139.50
HALL, KYLEE	TRANSCRIPT	19.00
HANSEN, LISA	MILEAGE	99.00
HARGENS COURT REPORTING	TRANSCRIPT	7.50
HARRIS SANITATION & SONS INC	WOLDEN & TUTTLE DUMPSTERS	1,100.00
HARVEY, MICHELLE	11/2/2021 CITY/SCHOOL ELECTION	149.00
HILL, DENNA	11/02/2021	20.25
HOFFMEYER, MARY ANN	10/15/2021	198.25
HOLIDAY INN-DES MOINES AIRPORT	Fall School	786.24
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	149.00
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	172.50
HUNTLEY, BEN	MILEAGE AND EXPENSES	691.59
HY-VEE ACCOUNTS RECEIVABLE	INCENTIVES	1,143.28
IEHA, DUSTIN HINRICH	DUES	80.00
INMAN ELECTRIC	SHIPPING	47.32
IOWA COUNTY ATTORNEYS ASSOC	CONFERENCE REGISTRATION	75.00
IOWA DOT-OFFICE OF FINANCE	RECERTIFICATIONS	27,900.82
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,500.00
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	1,241.03
IOWA LAKES REGIONAL WATER	UTILITIES	138.75
IOWA LAW ENFORCEMENT ACADEMY	MMPI EVAL	150.00
IOWA PRISON INDUSTRIES	SQUAD DECALS	411.40
IOWA PUBLIC DEFENDER, IOWA TREASURER	INDIGENT DEFENSE FUND	2,932.00
IOWA STATE MEDICAL EXAMINER	AUTOPSY FEES	4,165.48
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL	415.93
JENSEN, MICHELLE	10/15/2021	197.00
JOHANSEN, MARY	10/15/2021	155.00
JOHN DEERE FINANCIAL	REPAIRS	1,163.88
JOHNSTON AUTO STORES	PARTS	489.13
JONES, VAL	10/15/2021	182.25
KANE, MARTIN	MEETING EXPENSE REIMBURSEMENT	246.44
KASTRUP, GARY	10/15/2021	164.00
KILR RADIO	COVID MARKETING	1,001.05
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KIRKHAM, MICHAEL & ASSOC INC	BRIDGE INSPECTION	2,908.88
KISSNER, LOREE	11/2/2021 CITY/SCHOOL ELECTION	154.00
KWIK TRIP	JAIL FOOD	45.38
LARSEN, LORI	10/15/2021	184.25
LARY, ROBIN	10/15/2021	164.50
LAWSON PRODUCTS INC	SUPPLIES	262.46
MAIL SERVICES	AUTO RENEWALS	262.65
MANWARREN, JOEY'S LAWN SERVICE	MOWING	205.00
MARCO (DALLAS)	COPIER	1,187.22
MARCO (MPLS)	COPIER	351.12
MASON, PEG	10/15/2021	89.50
MATA CONSTRUCTION, JOAQUIN MATA	1/2 NC BUILDING & ROOFING	28,000.00
MCKESSON MEDICAL & SURGICAL	SUPPLIES	231.47
MEDIACOM	TELEPHONE	1,544.12
MIDWEST RADAR & EQUIPMENT	CALIBRATION	400.00
MINION, DIANN	EDUCATION	564.98
MINNEHAHA CO SD SHERIFF	SERVICE OF PAPERS	1.50
MOORE, BRENDA	NOTARY RENEWAL REIMBURSEMENT	30.00
MOORE, CAMELA	10/15/2021	199.25
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	42.80
MYHRE, PAULA	MILEAGE	258.00
NATIONAL PEN	OUTREACH	185.94
NELSEN, DIANE	10/15/2021	182.00
NMS LABS	MEDICAL EXAMINER FEES	580.00
NORTH IA LUMBER & DESIGN	SUPPLIES	354.61
NORTHSTAR ELECTRIC LLC	DEPUTY OFFICE RENOVATIONS	505.00
NW IA PLANNING & DEVELOPMENT	CPR CERTIFICATION	64.00
NW IA YES CENTER	SHELTER CARE	5,293.00
OCD CLEANING	CLEANING	225.00
OFFICE ELEMENTS	OFFICE SUPPLIES	106.68
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	SUPPLIES	702.28
O'REILLY AUTOMOTIVE	PARTS	7.33
OSSIAN INC	CALCIUM CHLORIDE	8,962.00
PETERSEN, GAYLE	10/15/2021	243.75
PITNEY BOWES INC	POSTAGE METER SUPPLIES	179.16

PLUTH, CAROL	11/02/2021	101.75
POMP'S TIRE SERVICE INC	REPAIRS	6,850.30
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	86.00
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	87.00
PRO COOP ESTHERVILLE	FUEL	32.18
PRO COOP POCAHONTAS	FUEL	29,479.80
PYTLESKI, MICHAEL	MILEAGE	8.70
RDI	DEPUTY OFFICE NETWORK CONNECTION	575.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED DISPATCH	PUBLICATIONS	504.16
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	463.31
RIVER VALLEY TELECOMMUNICATION	PHONE	1,073.32
RODRIGUEZ, ROSALIA	MATRON FEES	187.50
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	176.50
SABBY, WANDA	10/15/2021	178.50
SAFELITE FULFILLMENT INC	REPAIRS	114.81
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	20.00
SCHACHERER, CARMEN	10/15/2021	191.00
SCHULTES, JUSTIN	EXPENSE REIMBURSEMENT	48.11
SCHUMACHER, TIMOTHY	MILEAGE	36.00
SECURE BENEFITS	FLEX BENEFIT PROGRAM	4,506.69
SHERIDAN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
SHRYOCK, KEVIN	EXPENSE REIMBURSEMENT	14.53
SIRCHIE FINGERPRINT LABS	SUPPLIES	47.41
SMART TECHNOLOGY TEAM SOLUTION	EXTERNAL HARD DRIVES	822.71
STALLS FARM & HOME	SUPPLIES	940.87
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	402.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	273.29
STREICHER'S	SUPPLIES	404.00
TEEL, KRISTIN	TRANSCRIPT	54.00
TERRIL TELEPHONE CO	E911 ACCESS	5.68
TEXAS REFINERY CO	SUPPLIES	430.50
TIETJE, DEBORAH	EXPENSE REIMBURSEMENT	1,135.00
TRUCK CENTER COMPANIES	PARTS	791.63
TYLER TECHNOLOGIES	INCODE X MAINTENANCE	40,349.40
UKASICK, DAWN	MILEAGE	4.00
UNIFORM DEN	UNIFORMS	153.18
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	TESTING	42.00
US FILTER CORP, DAVE SIEM	DISPOSAL	55.00
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,000.00
VANGUARD APPRAISALS INC	Special Appraisal for PAAB-Stateline	310.00
VERIZON WIRELESS	Cell Phone Service	657.03
VISA	ELECTION SUPPLIES	3,747.42
VON BEHREN, JANICE	10/15/2021	178.50
WELLS FARGO - ELITE CARD	EXPENSES	1,511.80
WESSELS OIL COMPANY INC	DUST CONTROL	2,300.00
WEST PAYMENT CENTER	WESTLAW	682.50
WEX BANK	FUEL	52.54
WINDSTREAM	CRISIS LINE	45.73
WINDSTREAM	PHONE	216.58
WOODWARD YOUTH CORPORATION, %FOREST RIDGE YOUTH	SHELTER CARE	93.30
ZEMAN, SUE	MOWING	130.00
ZIEGLER	PARTS	2,131.21
	GRAND TOTAL	276,410.59

Election Deputy Roxanne Budach and Auditor, Amy M. Sathoff presented the First Tier Canvass of the November 2, 2021 Combined City School Election as follows:

## NOVEMBER 2, 2021 CITY/SCHOOL ELECTION CANVASS REPORT TO THE BOARD OF SUPERVISORS

### First Tier Canvass, November 9, 2021

**PROVISIONAL BALLOTS = 1**

**REJECTED** = 1 because voter insisted on voting in a Precinct that she did not reside in.

**BALLOTS RECEIVED AFTER ELECTION DAY = 0**

**EMMET COUNTY REGISTERED VOTERS = 6,729**

**BALLOTS CAST TOTAL 737**

Absentee 96

Election Day 641  
**VOTER TURNOUT** 10.95%

Last City/School in 2019 was 23.49% voter turnout

**NOTES REGARDING THIS ELECTION:**

- Limited number of Early/Absentee Voters due to shortened time frame
- All but 1 Estherville Ward, voted at Trinity Lutheran
- Dolliver and Gruver voted at Gruver City Hall
- 2<sup>nd</sup> Tier Canvass for Estherville Lincoln Central and North Union will be next Tuesday
- The City of Estherville Mayoral Race was won by Joseph May – no Run Off Election required
- 484 write in votes were processed

**POST ELECTION AUDIT:**

Thursday, November 4, 2021 at 9:00 a.m. – Emmet County Board Room  
 Precinct was determined by the Secretary of State’s Office Wallingford Mayor Race – Success!

Official Winners of the First Tier are as follows:

<b>FIRST TIER CANVASS WINNERS - November 9, 2021</b>			
<b>CITY</b>	<b>RACES</b>	<b>CANDIDATE</b>	<b>VOTES</b>
City of Armstrong	Mayor	Travis Schueller	148
	Council (Vote for 3)	Arden N. Kinnander	145
		Ronald Trenary	104
		Nick Mart	54
City of Gruver	Mayor	Anthony Hanson	19
	Council (Vote for 5)	Fred Knaack	18
		Brett Gremes	19
		Wesley Baddeley	17
		Darla M. Pytleski	20
		Brent Baddeley	18
City of Ringsted	Mayor	Dan Jorgensen	49
	Council (Vote for 2)	Amanda Morris	42
		Jason Pergande	52
City of Dolliver	Mayor	Jill Griese	6
	Council (Vote for 2)	Carl Griese	6
		Katie Rezac	4
City of Estherville	Mayor	Joseph M. May	199
	Council At Large (To Fill Vacancy)	Joan Heckard	308
	Council At Large	Brandon Carlin	307
	Council Ward 2	Julie Clark	89
	Council Ward 3	David L. Seylar	65
	Council Ward 4	Ann L. Goebel	33
City of Wallingford	Mayor	Jarrod Fischer	24
	Council (Vote for 5)	Linda Mickelson	22
		Mary Moorman	25
		Brian Behrends	21
		Jeremy Bodle	23
		Ryan Cellan	26
<b>SCHOOL</b>			
North Union School District	School Board At Large (Vote for 1)	Gene Miller	196
	School Board Director Dist 1	Jennifer VonBank	223
	School Board Director Dist 2	Arthur Pixler	181
Estherville Lincoln School District	School Board At Large (Vote for 2)	Sandy Fandel	420
		Kathy Beernink	123
Graettinger Terril School District	School Board Dir Dist 1 TRL (Vote for 1)	Matthew Hanson	5
		Rowaida Lair	10
	School Board Dir Dist 2 GR (Vote for 1)	Shamus R. Currans	6
		Joey Moen	8

Motion by Pluth, second by Hansen to approve the results as presented. All ayes, motion carried. The Second Tier Canvass of North Union School District and Estherville Lincoln School District will be next week at the Board’s regular meeting.

The Board reviewed the Post-Election Audit Report and Auditor Certification of the November 2, 2021 Combined City School Election.

Auditor Sathoff reported that the Trinity Lutheran Church in Estherville was a great partner in this Election.

Cheryl McGrory, Director of the YES Center joined the meeting to discuss Emmet County’s Detention needs. Emmet County does have someone at the facility at this time and Emmet County pays non-member fees. McGrory proposed that Emmet County consider

being a member of the YES Center and Central Iowa. Emmet County would have a seat on the Board of the YES Center and be guaranteed a bed at the facility. Non-member fees are \$225 per day and member fees are \$175.

McGrory discussed the evaluation process for detainees with the Board.

If the Board would wish to become a member with the YES Center, then the Board would sign a letter of intent to join the YES Center. Emmet County would not have to pay the \$20,000 initial fee because Emmet County paid that fee years ago.

The Board of Supervisors discussed potential candidates to represent them on the Emmet County Compensation Board. This will be put on next week's agenda.

Auditor Sathoff reported that due to the resignation of Joseph May, the Emmet County Attorney has appointed Jennifer Finn as her Compensation Board representative.

Motion by Pluth, second by Hansen to sign the service agreement with the Emmet County Historical Society in the amount of \$6,000. All ayes, motion carried.

Motion by Hansen, second by Glasnapp to sign the service agreement with the Armstrong Historical Society in the amount of \$1,500. All ayes, motion carried.

Sheriff Martens joined the meeting on behalf of County Attorney Bauler to present two quotes on air conditioning for the County Attorney Offices as follows:

Excel Plumbing & Heating	\$16,073.20
Duitsman Plumbing & Heating	\$14,934.17

Motion by Pluth, second by Hansen to approve the low bid of \$14,934.17 contingent upon the Duitsman bid being valid. All ayes, motion carried.

The Board reviewed the monthly report from the Emmet County Treasurer.

Motion by Pluth, second by Glasnapp to approve the following drainage claims and pay by stamped warrants upon approval from Dickinson County:

District	Vendor	Description	Amount
ED 3	Armstrong Journal	Publications	\$ 162.94
ED 3	Jacobson-Westergard	Professional Services	\$1,071.60

All ayes, motion carried.

The Board will discuss doing a Special Assessment for the ED 3 Reclassification stamped warrants at next week's meeting.

The Board reviewed the following Manure Management Plans:

Owner	Facility	Facility ID#
Roger Petersen	Roger Petersen	#58057
Summit Pork III LLP	Denmark 35	#71614
Christensen Farms Midwest LLC	Site F0003	#58494
Greg Anderson	Greg Anderson	#65587
Bruce Guse	Guse Family Farm Corp-#2 South Site	#62492

Motion by Hansen, second by Glasnapp to adjourn the meeting at 11:00 a.m. All ayes, motion carried.

\_\_\_\_\_  
Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair