

Approved Minutes Emmet County Board of Supervisor Minutes
 October 12, 2021 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 Tim Schumacher, Vice-Chair
 John Pluth
 Todd Glasnapp
 Lisa K. Hansen

Absent:

Meeting ID: 850 7159 1138

Passcode: 376213

One tap mobile

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Pluth, second by Hansen to approve the minutes from September 28, 2021 and the Joint meeting on October 5, 2021, also approving them for publication. All ayes, motion carried.

During public forum, Emmet County Auditor, Amy M. Sathoff reported that Early Voting will begin tomorrow for the November 2, 2021 Combined City/School Election. Voters may cast their vote Monday thru Friday from 8:00 am to 4:30 pm in the Auditor's Office.

Quastad reported that there is a HAZMAT meeting tomorrow in Mason City.

Glasnapp reported on yesterday's Safety Meeting.

Mike Jensen and Richard McKean joined the meeting to discuss the Department of Natural Resources (DNR) plans for Swan Lake. Supervisor Quastad shared that the DNR will be getting Emmet County a letter stating that the DNR will be performing a survey of the drainage ditch before and after the project and that the DNR will fix the ditch if the project affects the Drainage Ditch.

Jensen shared that the landowners are fine with how the lake is currently and shared pictures of the lake.

No Public Meeting has been set at this time and no letter from the DNR has been received to date.

Jensen believes that the DNR owes Emmet County an Environmental Impact Study on the project and does not feel the DNR should proceed with the project.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and reported that he had a productive meeting with the Union Pacific (UP) railroad and is waiting to see what comes from the meeting. The UP did say that they planned to repair the Christensen Crossing yet this year.

The reason inactive crossings can't be covered is that they would have to be abandoned first. The UP is not willing to abandon inactive rails or crossings at this time.

Supervisor Schumacher called Kossuth Supervisor Stecker to listen to the Bid Letting on the Tri84 project. Palo Alto and Kossuth County Supervisors were on the call along with Bolton & Menk. It is Bolton & Menk's recommendation to accept the low bid from Reutzel Excavating in the amount of \$124,379.00. Motion by Supervisor Stecker (Kossuth), second by Supervisor Solberg (Palo Alto) to accept the low bid of \$124,379.00 from Reutzel Excavating. All ayes from Kossuth and Palo Alto. Emmet will acknowledge at next week's meeting.

Motion by Schumacher, second by Hansen to approve the monthly claims as listed below. All ayes, motion carried.

Motion by Pluth, second by Schumacher to approve the drainage claims as presented. All ayes, motion carried.

Gross Pay 2021 September		
Total Gross Payroll		463815.16
County Share IPERS		29595.30
County Share FICA		19395.21
County Share Medicare		4536.07
County Share Health/Den Ins.		75775.48

Claims Paid Prior to 10/12/2021

DATE	VENDOR	PURPOSE	AMOUNT
9/17	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$85,471.06
9/17	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$9,446.93
9/17	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$886.40
9/17	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,305.48
9/24	TRAINING	IOWA DEPARTMENT OF REVENUE	\$30.00
9/24	EMMET CO TREASURER	DD91 OUTLET CHARGES	\$565.00
9/24	EMMET CO TREASURER	DD63 OUTLET CHARGES	\$510.00
10/1	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,880.01
10/8	FAIRFIELD IN WATERLOO	TRAINING LODGING	\$784.00

TOTAL \$100,878.88

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY	112.25
ACE HARDWARE	REPAIRS	569.95
ADAMS, LOREN "TEX"	MILEAGE	82.80
ADVANCED WATER SYSTEMS	REPAIRS	430.00
ALLIANT ENERGY	ARMSTRONG REPEATER	910.02
ALPHA WIRELESS COMM.	REPAIRS	6,618.47
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	388.33
ARMSTRONG BUILDING SUPPLY	SUPPLIES	4.30
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	FF NOTICE	132.13
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
AT & T	E911 ACCESS	47.62
AVERA HOLY FAMILY	SCREENING	686.02
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
BCN TELECOM	BCN LONG DISTANCE	59.55
BLACK HILLS ENERGY	UTILITIES	426.99
BLINK MARKETING INC, JILL HARMS	COVID MARKETING CAMPAIGN	1,125.00
BOMGAARS SUPPLY	NATURALIST SUPPLIES	217.92
BUDACH, ROXANNE	CELL PHONE REIMBURSEMENT	20.00
CAASA	MONTHLY PAYMENT	291.67
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	3,960.00
CENTURYLINK	PHONE	505.58
CENTURYLINK	PHONE	37.98
CHRESTIANSEN, LORI	MILEAGE	8.00
CITY OF DOLLIVER	UTILITIES	90.00
CITY OF ESTHERVILLE	UTILITIES	7,355.02
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,416.67
CITY OF RINGSTED	UTILITIES	29.50
CITY OF WALLINGFORD	UTILITIES	35.75
COFFMAN'S LOCKSMITH SHOP	TOOLS	51.87
COUNSEL	Copies - Ricoh	82.68
CREECH MD, JAMES	MEDICAL EXAMINER FEES	600.00
DAN'S REPAIR	TIRE SERVICE	20.00
DASH MEDICAL GLOVES INC	GLOVES	235.90
DATAMAXX APPLIED TECHNOLOGIES	SOFTWARE	840.00
DAVIS-OETH, WALTER	EXPENSE REIMBURSEMENT	35.88
DETMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIAZ, DIANA	INTERPRETER	64.00
DIETRICH, LEA	MILEAGE & EXPENSES	75.17
DON'S TRUCK SALES INC	PART	105.13
EARLY, STEPHANIE J	TRANSCRIPT	332.00
EDISPATCHES-PENGUIN MANAGEMENT	SAFETY	360.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELECTION SYSTEMS & SOFTWARE IN	BALLOT COSTS & LAYOUT	2,611.92
EMMET CO ENGINEER	Fuel	4,233.05
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	3,711.17
EMPLOYEE BENEFIT SYSTEMS, GREAT RIVER INSURANCE CO	PSF CLAIMS ACCOUNT	633.30
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	140.26
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	70.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,271.67
ESTHERVILLE NEWS AND SPIRIT	FF Notice	1,381.92
ESTHERVILLE PHARMACY	PRISONER MEDS	637.49
ESTHERVILLE PRINTING CO	SIGNS	702.40
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
FAIRFIELD INN WATERLOO	TRAINING LODGING	784.00
FAREWAY STORES	OFFICE SUPPLIES	171.55
FIRSTNET AT&T MOBILITY	MOBILE INTERNET	1,035.16
FORCE AMERICA DISTRIBUTING LLC	PARTS	1,104.94
FORSYTH LAW OFFICE	LEGAL SERVICES	495.00
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GLAXOSMITHKLINE	VACCINES	6,443.75
GOEBEL, HEIDI	CELL PHONE REIMBURSEMENT	20.00
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH TX	COPIER	207.04
GORDON FLESCH WI	COPIER	35.22
GOVERNMENT FORMS & SUPPLIES	ELECTION SUPPLIES	74.78
GRAHAM TIRE SPENCER	TIRES	297.64
GREAT AMERICA FINANCIAL SVCS	Copies Lease - Lanier	80.64
HAGEDORN CONSTRUCTION-KEITH	GRAVEL CRUSHING	78,709.70
HAMILTON, MIKE	MILEAGE	20.70
HANSEN, LISA	MILEAGE	21.00

HARGENS COURT REPORTING	TRANSCRIPT	7.50
HARRIS SANITATION & SONS INC	SANITATION	2,244.00
HENRY-OLSON FUNERAL HOMES	TRANSPORT FEES	2,700.00
HILTON DES MOINES DOWNTOWN	MEETING LODGING	974.70
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	SUPPLIES	99.72
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	178.00
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HUNTLEY, BEN	MILEAGE & EXPENSES	476.50
HY-VEE ACCOUNTS RECEIVABLE	CUSTODIAL	1,290.70
ICS JAIL SUPPLIES INC	SUPPLIES	87.44
INLAND TRUCK PARTS & SERVICE	PARTS	48.42
INMAN ELECTRIC	OFFICE EQUIPMENT	109.82
IOWA DEPT OF PUBLIC SAFETY, TINA PALMER	IOWA SYSTEM FEES	1,762.50
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,500.00
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	1,504.35
IOWA LAKES REGIONAL WATER	UTILITIES	138.75
ISAC EDUCATION & SEAT TRAINING	MEETING REGISTRATION	1,565.00
ISAC UNEMPLOYMENT	UNEMPLOYMENT 3RD QTR 2021	3,061.72
JASA, KEVIN	WOLDEN TREES	800.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL	34.90
JOHN DEERE FINANCIAL	PARTS	8,138.68
JOHNSON, HANNAH	MATRON FEES	160.00
JOHNSTON AUTO STORES	PARTS	81.62
KANE, MARTIN	MILEAGE	29.00
KELTEK INCORPORATED	SQUAD EQUIPMENT	1,350.49
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KIRKHAM, MICHAEL & ASSOC INC	BRIDGE INSPECTION	380.88
KISSNER, TIM	MILEAGE	20.00
KOSSUTH CO AUDITOR	EK 5 TAXES COLLECTED	125,187.80
KOSSUTH COUNTY IA JAIL	PRISONER HOUSING	2,350.00
KTG WEB SERVICES, KEVIN GREMS	WEBSITE REDESIGN	1,150.00
LAWSON PRODUCTS INC	SUPPLIES	890.62
LEGISLATIVE SERVICES AGENCY, EILEEN GERKEN	CODE BOOKS	95.00
LEWIS, SUE	TRANSPORT FEES	30.00
MAIL SERVICES	RENEWAL NOTICES	329.91
MAINSTAY SYSTEMS INC	MAINTENANCE PLAN	237.00
MANWARREN, JOEY'S LAWN SERVICE	MOWING	245.00
MARCO (DALLAS)	COPIER	573.17
MARCO (MPLS)	COPIER	331.37
MEDIACOM	PHONE/INTERNET	420.64
MIDWEST TECHNOLOGY SERVICES	PHONE SERVICE	75.00
MIDWEST WHEEL COMPANIES INC	PARTS	234.46
MINION, DIANN	MEETING EXPENSE REIMBURSEMENT	100.00
MOORE, BRENDA	CLEANING SUPPLIES REIMBURSEMENT	43.41
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	80.00
MOTOR INN OF SPIRIT LAKE	REPAIRS	2,042.86
MYHRE, PAULA	MILEAGE	247.00
NAPA - ESTHERVILLE	PARTS	235.09
NORTHSTAR ELECTRIC LLC	SERVICES	581.00
NW IA PLANNING & DEVELOPMENT	FY22 2ND DRAW	3,000.00
OFFICE ELEMENTS	Supplies	644.23
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	762.32
O'REILLY AUTOMOTIVE	PARTS	54.61
PAGE CO IA SHERIFF	SERVICE OF PAPERS	30.00
PERGANDE, JASON	SPRAYING	440.00
PERRIN DIRECTIONAL DRILLING	TILE BORE	2,975.00
POWER PLAN	PARTS	867.86
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	92.50
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	20.00
PRO COOP ESTHERVILLE	FUEL	28.62
PRO COOP POCAHONTAS	OIL	30,096.27
QUASTAD, ELAINE	MILEAGE	6.00
RDI	IT SUPPORT AND SERVICE	4,398.25
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RICOH USA	COPIER	79.22
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED DISPATCH	SUBSCRIPTION	620.68
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	462.37
RIVER VALLEY TELECOMMUNICATION	PHONE	1,073.26
RODRIGUEZ, ROSALIA	MATRON FEES	190.00
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	204.00

S & R AUTO AND TIRE INC	REPAIRS	1,578.98
SANDY LAW FIRM	LEGAL SERVICES	224.13
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	44.50
SCHUMACHER, TIMOTHY	MILEAGE	36.00
SECURE SHRED SOLUTIONS LLC	SHREDDING	82.00
SHERIDAN, TRAVIS	CELL PHONE REIMBURSEMENT	40.00
SIEVERTS INC	GA RENT	250.00
SMART TECHNOLOGY TEAM SOLUTION	CABLES	46.74
SNAP ON, LARRY WHITE TOOLS	TOOLS	745.00
STALLS FARM & HOME	SUPPLIES	408.07
STAPLES CREDIT PLAN	OFFICE SUPPLIES	190.46
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	54.00
STOREY KENWORTHY/MATT PARROTT	ELECTION SUPPLIES	91.21
TATMAN, ANTHONY	SCREENING	10.00
TERRIL TELEPHONE CO	E911 ACCESS	5.68
TIETJE, DEBORAH	EXPENSE REIMBURSEMENT	323.33
TROPICAL VALLEY FISH & PETS	NATURALIST SUPPLIES	143.45
TRUCK CENTER COMPANIES	PARTS	223.51
TSP COURT REPORTING, TERRI PALS	DEPOSITIONS	757.50
UKASICK, DAWN	MILEAGE	16.00
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	TESTING	42.00
UPPER DES MOINES OPPORTUNITY	FY22 4TH QTR ALLOCATION	4,194.00
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,000.00
VALLEY CONTRACTING INC	BRIDGE REPAIR	4,500.00
VANDER HAAGS INC	PARTS	764.00
VANGUARD APPRAISALS INC	Service Fees	9,400.00
VERIZON WIRELESS	CELL PHONES	758.41
VISA	EXPENSES	1,665.75
WATCHGUARD VIDEO	SQUAD EQUIPMENT	5,454.90
WATSON & RYAN	ATTORNEY FEES	1,612.50
WELLS FARGO - ELITE CARD	EXPENSES	805.10
WEST PAYMENT CENTER	WESTLAW	682.50
WEX BANK	FUEL	52.54
WHITE, BRAD	MILEAGE	5.00
WINDSTREAM	CRISIS LINE	21.61
WINDSTREAM	PHONE	227.10
WINNEBAGO CO IA SHERIFF	SERVICE OF PAPERS	34.00
WINTHER & STAVE	AUDIT PROCESS BILLING	10,000.00
WOODWARD YOUTH CORPORATION, %FOREST RIDGE YOUTH	SHELTER CARE	1,306.20
ZEMAN, SUE	MOWING	455.00
ZIEGLER	PARTS	3,087.28
	GRAND TOTAL	405,244.03

Auditor, Amy M. Sathoff presented the Business Property Tax Credit Applications for approval. Motion by Pluth, second by Glasnapp to approve the applications as presented. All ayes, motion carried.

Motion by Glasnapp, second by Schumacher to disallow those applications as presented for the Business Property Tax Credits. All ayes, motion carried.

Emmet County Attorney, Melanie Summers Bauler joined the meeting to discuss the current Opioid Litigation and ask the Board to designate a person to vote and sign on behalf of Emmet County. Terms of the settlement are not available at this time. Motion by Schumacher, second by Hansen to appoint Summers Bauler as the authorized signatory for Emmet County. All ayes, motion carried.

Motion by Pluth, second by Glasnapp to approve the following drainage claim and pay by stamped warrant upon approval from Dickinson County:

District	Vendor	Description	Amount
ED 3	Ringsted Dispatch	Publications	\$81.47

All ayes, motion carried.

Motion by Glasnapp, second by Hansen to approve the following drainage claim and pay by stamped warrant upon approval from Dickinson County:

District	Vendor	Description	Amount
ED 3	Estherville News	Publications	\$184.14

All ayes, motion carried.

The Board discussed the ED 3 Annexation and Reclassification.

At 11:02 a.m. the Dickinson County Board of Supervisors joined the meeting telephonically via Zoom along with Rick Hopper of Jacobson Westergard and Chairman Quastad opened the Public Hearing on the Amended Annexation of Lands for Joint Drainage District ED#3. Emmet County Auditor, Amy M. Sathoff and a member of the media were present in Emmet County.

Dickinson County Board Members in attendance were William Leupold, Steve Clark, Tim Fairchild, Kim Wermersen and Jeffrey Thee. Jordan Moyer from the Dickinson County Auditor's Office along with the Dickinson County Attorney was also on the call. The Dickinson County Engineer, Dickinson County Assistant Engineer and two members of the media were also on the Zoom.

Drainage Attorney, James Hudson also joined the meeting via Zoom.

Rick Hopper of Jacobson Westergard addressed the Boards regarding their differences in opinion on the original annexation and the amended annexation reports.

Dickinson County agrees with the original Annexation and Emmet County disagrees with the original Annexation.

Drainage Attorney, James Hudson said that if no water leaves the lake than it should not be annexed but if it water does leave the lake than it should be included with the annexation.

Supervisor Pluth asked if a precedent would be set and James Hudson said there is no precedent in drainage.

Hopper's Professional opinion is that the lake should be included in the annexation and believes that there is a material benefit to the District.

The Boards discussed their differences on the annexation issue.

No written comments or complaints were received by the Dickinson or Emmet County Auditor's offices.

Motion by Pluth (Emmet), second by Fairchild (Dickinson) to close the public hearing. Ayes: All. Nays: None. Motion carried.

Motion by Pluth (Emmet), second by Glasnapp (Emmet) to exclude DD115 and the Lake from the ED#3 Annexation. Roll Call Vote: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth (Emmet) and Leupold, Clark (Dickinson). Nays: Fairchild, Wermersen and Thee (Dickinson). Motion carried.

At 12:01 p.m. the Joint Boards opened the Public Hearing on the Reclassification of Joint Drainage District ED#3.

No written comments or complaints were received by the Dickinson or Emmet County Auditor's offices.

Motion by Schumacher (Emmet), second by Hansen (Emmet) to close the public hearing. Roll Call Vote: Ayes: All. Nays: None. Motion carried.

Motion by Glasnapp (Emmet), second by Pluth (Emmet) to approve the Amended Reclassification of ED#3 as presented by Jacobson Westergard in the report dated August 2021 excluding the annexation of DD115 and the lake. All ayes, motion carried.

Motion by Schumacher, second by Pluth to approve the following drainage claims and pay by stamped warrants upon approval from Dickinson County:

District	Vendor	Description	Amount
ED 3	Jacobson Westergard	Professional Services	\$5,066.85
ED 3	Jacobson Westergard	Professional Services	\$ 520.00

Ayes: Glasnapp, Schumacher, Hansen and Pluth. Nays: Quastad. Motion carried.

The Board reviewed the following Manure Management Plans:

Owner	Facility	Facility ID#
Dennis Olson	Jack Creek Livestock LLC	#68438
Prestage Farms of Iowa LLC	PI 293 Finisher	#65480

Motion by Hansen, second by Schumacher to adjourn the meeting at 12:20 p.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair