

Approved Minutes Emmet County Board of Supervisor Minutes
 September 14, 2021 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 Tim Schumacher, Vice-Chair
 John Pluth
 Todd Glasnapp
 Lisa K. Hansen

Absent:

Meeting ID: 889 9187 7577

Passcode: 461707

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Glasnapp reported that he attended the Emmet County Safety Committee meeting and that Emmet County is 90 days accident free.

Pluth attended an Iowa Lakes Corridor Development meeting and that the Corridor is seeking nominations to honor at their annual meeting for small businesses (under 30 employees), large businesses (over 30 employees) and entrepreneurs.

Quastad reminded the Board that the Iowa Drainage District Association will be holding their regular meeting in the Emmet County Board of Supervisors Boardroom on September 22, 2021 at 9:00 a.m.

Next week on Tuesday, September 21, 2021 at 10:00 a.m. (during their regular Board meeting) the Supervisors will meet with Mike Hawkins from the Iowa Department of Natural Resources regarding plans for Swan Lake.

Schumacher will attend RIDES and Northwest Iowa Planning and Development Commission meetings on Thursday. Schumacher Schumacher shared with the Board a Zoom meeting with the Iowa State Association of County's Mental Health Transition workgroup.

The Board discussed 28E Agreements and that at budget time, when entities are requesting funding, they will need to sign a 28E agreement to provide a service for their funding. 28E Agreements are not needed for entities that Emmet County is required to provide funding, such as libraries.

At 9:30 a.m. the Dickinson County Board of Supervisors joined the meeting telephonically via Zoom. Board Members in attendance were William Leupold, Steve Clark, Tim Fairchild, Kim Wermersen and Jeffrey Thee. Jordan Moyer from the Dickinson County Auditor's Office along with the Dickinson County Attorney was also on the call.

Motion by Pluth (Emmet), second by Clark (Dickinson) to set the Public Hearing for the Amended ED 3 Reclassification for October 12, 2021 at 11:00 a.m. and 11:20 a.m. for the Public Hearing for the Amended ED 3 Annexation. All ayes, motion carried.

Motion by Hansen, second by Glasnapp to approve the monthly claims as listed below. All ayes, motion carried.

Gross Pay 2021 August		
Total Gross Payroll		468379.95
County Share IPERS		31227.91
County Share FICA		19631.03
County Share Medicare		4591.21
County Share Health/Den Ins.		74875.58

Claims Paid Prior to 09/14/2021

DATE	VENDOR	PURPOSE	AMOUNT
8/13	EMMET COUNTY CLERK	LIEN RELEASE	\$37.50
8/13	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$155.15
8/13	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$4,185.69
8/23	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$84,673.89
8/23	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,164.13
8/30	ADKINS, DOUGLAS & ROBIN	ADKINS PIT MINERAL RIGHTS	\$16,279.96
9/3	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,421.99
9/8	FAIRFIELD INN WATERLOO	TRAINING LODGING	\$1,176.00

TOTAL \$111,094.31

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	TOWELS	148.75
ACE HARDWARE	SPRAY	285.52
ADAMS, LOREN "TEX"	MILEAGE	302.17
ALLIANT ENERGY	ARMSTRONG REPEATER	606.39
ALPHA WIRELESS COMM.	3 RADIOS	1,383.99
AMERICAN MUSCLE	REPAIRS	180.68
ANDERSON TILING	TILE & INTAKE DD 164	4,155.99
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	388.33
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLICATIONS	415.72
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00

ARNOLD MOTOR SUPPLY	PARTS	17.31
ASMUS FARM SUPPLY	CHEMICALS	867.50
AT & T	E911 ACCESS	47.62
AVERA HOLY FAMILY	NEW EMPLOYEE PHYSICAL	298.00
BAUER BUILT INC	TIRES	30.60
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
BCN TELECOM	BCN LONG DISTANCE	42.99
BLACK HILLS ENERGY	SO STORAGE BUILDING	280.05
BOHM, BARBARA	Misc	161.40
BOMGAARS SUPPLY	NATURALIST SUPPLIES	97.93
BROWN, SHAMUS	WELL CLOSURE REBATE	500.00
BUDACH, PAUL	MILEAGE	25.50
CAASA	MONTHLY PAYMENT	291.67
CDWG INC	Back-up Battery	903.85
CENTRAL IA DISTRIBUTING INC	CUSTODIAL	139.00
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	3,118.69
CENTURYLINK	PHONE	467.69
CENTURYLINK	PHONE	38.15
CHAMPION STATE OF MIND	EXPERT TESTIMONY	500.00
CITY OF ARMSTRONG	UTILITIES	233.50
CITY OF ESTHERVILLE	UTILITIES	7,841.60
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,416.67
CITY OF RINGSTED	UTILITIES	55.50
CITY OF WALLINGFORD	UTILITIES	41.81
CLAY COUNTY PUBLIC HEALTH	LEAD GRAND EXPENSE FY21	1,340.50
CLAY COUNTY SHERIFF DEPT	SERVICE OF PAPERS	87.44
COMPASS BUSINESS SOLUTIONS	ELECTION SUPPLIES	65.61
COUNSEL	Copies - Ricoh	104.62
CREECH MD, JAMES	MEDICAL EXAMINER FEES	400.00
DASH MEDICAL GLOVES INC	GLOVES	244.90
DAVIS-OETH, WALTER	MEETING EXPENSES	322.27
DETMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIAZ, DIANA	INTERPRETER	185.50
DICKINSON CO PUBLIC HEALTH	LEAD GRANT EXPENSE FY21	1,340.50
DIETRICH, LEA	MILEAGE AND EXPENSES	14.10
DOLLAR GENERAL	INCENTIVES	7.00
DUITSMAN PLUMBING & HEATING	REPAIRS	1,885.33
ECCOG	DISPOSAL FEE	10.00
EGELAND, STEVEN	EGELAND PIT PURCHASE	392,000.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	Fuel	5,662.83
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO NATURE CTR FOUNDATION	CONS. NEW BUILDING	50,000.00
EMMET CO SHERIFF	TRANSPORT FEES SRCR012475	1,752.54
EMMET CO TREASURER	DRAINAGE TAX	30,381.92
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	175.24
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	70.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,271.67
ESTHERVILLE NEWS AND SPIRIT	PUBLICATIONS	1,775.63
ESTHERVILLE PAINT & GLASS	PARTS	102.10
ESTHERVILLE PHARMACY	PRISONER MEDS	1,273.86
EWEN, ALEX	CELL PHONE AND EXPENSES	84.01
FAREWAY STORES	OFFICE SUPPLIES	164.64
FASTENAL-WINONA	JAIL SUPPLIES	216.69
FIRSTNET AT&T MOBILITY	AIR CARD	1,081.22
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GALLS KY	UNIFORMS	333.82
GATEWAY HOTEL & CONF CENTER	TRAINING LODGING	215.04
GLAXOSMITHKLINE	VACCINES	1,663.41
GOEBEL, HEIDI	SEAT TRAINING	228.07
GOEBEL, ROB	MONTHLY PAYMENT	1,992.00
GORDON FLESCH TX	COPIER	673.12
GORDON FLESCH WI	COPIER	24.51
GRAHAM TIRE SPENCER	TIRES	446.46
GREAT AMERICA FINANCIAL SVCS	Copies Lease - Lanier	428.86
GREAT LAKES DENTAL	PRISONER CARE	800.00
HAGEDORN CONSTRUCTION-KEITH	GRAVEL CRUSHING	158,188.14
HANSEN, LISA	MILEAGE	573.96
HARRISON CO IA SHERIFF	SERVICE OF PAPERS	41.76
HAWKEYE COMMUNITY COLLEGE	ACADEMY TRAINING	5,120.00
HCI IMAGING LLC	ADKIN PIT SURVEY	250.00
HEARTLAND ASPHALT INC	2021 ASPHALT PATCHES	7,217.10
HEARTLAND SECURITY SERVICES	SECURITY	62.85

HENRY-OLSON FUNERAL HOMES	TRANSPORT X3	2,100.00
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	173.56
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HTC INC	PARTS	329.40
HUNTLEY, BEN	MILEAGE AND EXPENSES	498.00
HY-VEE ACCOUNTS RECEIVABLE	CUSTODIAL	2,960.68
IACCVSO TREASURER, CERRO GORDO CO VA	FALL SCHOOL X2	120.00
INLAND TRUCK PARTS & SERVICE	PARTS	332.97
INMAN ELECTRIC	POSTAGE	85.78
INMAN VINYL SHOP	TRAILER DECALS	248.25
INTERSTATE BATTERIES	BATTERY	247.95
INTERSTATE PLASTICS	GRANT FUNDED FRONT COUNTER BALLISTIC DEF	4,472.70 7.36
IOWA DOT-OFFICE OF FINANCE	PARTS	674.49
IOWA LAKE SALES & SERVICE	MONTHLY PAYMENT	2,500.00
IOWA LAKES CORRIDOR DEVELOPMEN	FLASHING SIGNAL LIGHTS	2,882.98
IOWA LAKES ELECTRIC COOP	UTILITIES	138.75
IOWA LAKES REGIONAL WATER	MMPI	50.00
IOWA LAW ENFORCEMENT ACADEMY	SIGNS	1,003.54
IOWA PRISON INDUSTRIES	ELECTION SUPPLIES	1,198.93
IOWA SECRETARY OF STATE	RENEWAL	40.00
IOWA STATE FIRE MARSHAL DIV	AUTOPSY FEES	2,048.17
IOWA STATE MEDICAL EXAMINER	Annual School/Conference	650.00
ISAA, ATTN: WAYNE SCHWICKERATH	OCTOBER LEADERSHIP	50.00
ISCTA-FRANKLIN CO TREASURER, CHAD MURRAY	CUSTODIAL	677.97
JCL SOLUTIONS - JANITORS CLOSE	PARTS	50.43
JOHN DEERE FINANCIAL	MATRON FEES	135.00
JOHNSON, HANNAH	PARTS	1,059.09
JOHNSTON AUTO STORES	MILEAGE	29.00
KANE, MARTIN	OFFICE SUPPLIES-	855.52
KELTEK INCORPORATED	CELL PHONE REIMBURSEMENT	20.00
KIRCHNER, LARRY	BRIDGE INSPECTIONS	2,886.09
KIRKHAM, MICHAEL & ASSOC INC	PRISONER HOUSING	2,050.00
KOSSUTH COUNTY IA JAIL	MILEAGE	25.00
KRUSE, LELA	JAIL FOOD	115.33
KWIK TRIP	DD163 & DD52 PROJECT	24,893.50
LAUBENTHAL EXCAVATING	SUPPLIES	630.89
LAWSON PRODUCTS INC	TRANSPORT FEES FECR011795	125.00
LEWIS, SUE	SEPTEMBER AUTO RENEWAL NOTICES	309.56
MAIL SERVICES	MOWING	315.00
MANWARREN, JOEY'S LAWN SERVICE	COPIER	866.44
MARCO (DALLAS)	COPIER	365.98
MARCO (MPLS)	VACCINES	433.73
MCKESSON MEDICAL & SURGICAL	PHONE/INTERNET	1,923.85
MEDIACOM	CMP AND BANDS	40,897.30
METAL CULVERTS INC	PRISONER CARE	217.00
MIDWEST RADIOLOGY	PHONE PROGRAMMING	75.00
MIDWEST TECHNOLOGY SERVICES	MEETING EXPENSES	519.11
MINION, DIANN	SUPPLIES	442.72
MODERN MARKETING INC	CELL PHONE REIMBURSEMENT	89.59
MOORMAN, MARY	WEBSITE MAINTENANCE	150.00
MORPHEW STUDIOS	SERVICE	73.25
MOTOR INN OF ESTHERVILLE	SERVICE	1,065.46
MOTOR INN OF SPIRIT LAKE	TRANSACTION #8280806206 RADIO	7,510.50
MOTOROLA	DUES	1,500.00
MULTI AGENCY RESPONSE TEAM, (MART)	MILEAGE AND EXPENSES	236.00
MYHRE, PAULA	PARTS	476.20
NAPA - ESTHERVILLE	FUEL	126.97
NAPA - ESTHERVILLE	SQUAD EQUIPMENT	2,769.72
NEW COOPERATIVE INC	LIGHT FIXTURE UPGRADES TO LED	622.50
NORTHERN SAFETY TECHNOLOGY	CPR TRAINING	480.00
NORTHSTAR ELECTRIC LLC	SHELTER CARE	700.00
NW IA PLANNING & DEVELOPMENT	WELL CLOSURE REBATE	500.00
NW IA YES CENTER	CUSTODIAL	125.00
OBBINK, BRIAN	Supplies	591.02
OCD CLEANING	CELL PHONE REIMBURSEMENT	20.00
OFFICE ELEMENTS	OFFICE SUPPLIES	162.45
OLESON, LUCAS	EASEMENT	1.00
ONE OFFICE SOLUTION	ELECTION SUPPLIES	9.96
OSHER, TERRY	LEAD GRANT EXPENSES FY21	1,340.50
OUTLET STORES	LEGAL SERVICES	119.70
PALO ALTO PUBLIC HEALTH	POSTAGE METER LEASE	796.92
PELZER LAW FIRM	POSTAGE METER	380.72
PITNEY BOWES GLOBAL FINANCIAL	TIRES	634.00
PITNEY BOWES INC	POSTAGE	146.00
POMP'S TIRE SERVICE INC		
POSTMASTER		

POWER PLAN	SERVICE	2,145.93
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	87.50
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	208.00
PRO COOP ESTHERVILLE	CHEMICAL	51.31
PRO COOP POCAHONTAS	FUEL	30,423.90
PYTLESKI, MICHAEL	MILEAGE	8.70
QUALIFICATION TARGETS INC	SUPPLIES	110.78
RDI	IT SUPPORT	9,129.28
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED DISPATCH	PUBLICATIONS	207.86
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	465.35
RIVER VALLEY TELECOMMUNICATION	PHONE	1,074.44
RODRIGUEZ, ROSALIA	MATRON FEES	593.00
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE AND EXPENSES	229.50
S & R AUTO AND TIRE INC	TIRES	218.06
SANOFI PASTEUR INC	VACCINES	5,915.89
SATHOFF, AMY	ISAC MEALS	215.84
SCHNEIDER CORPORATION	Software Upgrades	4,515.00
SCHUMACHER ELEVATOR	ELEVATOR MAINTENANCE	182.16
SCHUMACHER, TIMOTHY	ISAC ANNUAL CONFERENCE	768.38
SECURE BENEFITS	FLEX BENEFIT PROGRAM	4,185.69
SIRCHIE FINGERPRINT LABS	SUPPLIES	147.05
STALLS FARM & HOME	PARTS~	552.39
STEEPLE JACK	GROUND	475.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	36.19
SUNSET LAW ENFORCEMENT LTD	TRAINING SUPPLIES~	292.10
SUPER CIRCUITS	EQUIPMENT REPLACEMENT~	428.97
TERRIL TELEPHONE CO	E911 ACCESS	5.68
TEXAS REFINERY CO	SUPPLIES	861.00
TIETJE, DEBORAH	OUTREACH SUPPLIES	47.91
TIREVOLD, MARY	MILEAGE	22.00
TRITECH FORENSICS	TEST KITS	224.49
TRUCK CENTER COMPANIES	PARTS	362.65
UKASICK, DAWN	MILEAGE	12.00
UNIFORM DEN	UNIFORMS	499.84
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	TESTING	42.00
UPPER DES MOINES OPPORTUNITY	FY2022 JULY-SEPT ALLOCATION	4,194.00
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,000.00
VERIZON WIRELESS	CELL PHONE	708.86
VETERANS INFORMATION SERVICES	OUTREACH SUPPLIES	172.00
VISA	EXPENSES	6,066.21
VOGEL TRAFFIC SERVICES	PAVEMENT MARKING	67,262.50
WATSON & RYAN	Attorney Fees	225.00
WELLS FARGO - ELITE CARD	EXPENSES	1,154.33
WEST PAYMENT CENTER	WESTLAW	418.30
WILLIAMS, DR. GREG	PRISONER CARE	177.00
WINDSTREAM	PHONE	33.85
WINDSTREAM	PHONE	217.11
ZIEGLER	PARTS	11,774.35
	GRAND TOTAL	984,398.54

Motion by Glasnapp, second by Pluth approve the drainage claims as presented. All ayes, motion carried.

Auditor Sathoff reported that the candidate filing period for the November 2, 2021 Combined City/School election is Thursday, September 16, 2021 at 5:00 p.m.

Motion by Pluth, second by Schumacher to amend the date on the Firework Permit approved on August 17, 2021 to be August 5th, 2022 to August 7th, 2022. All ayes, motion carried.

Emmet County Environmental Health Director, Ben Huntley joined the meeting and presented a 28E Agreement between the Iowa Department of Natural Resource, Emmet County Board of Supervisors and Emmet County Board of Health..

Motion by Pluth, second by Glasnapp to approve the 28E Agreement as presented by Huntley. All ayes, motion carried.

Motion by Glasnapp, second by Hansen to adjourn the meeting at 10:05 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair