

Unapproved Minutes Emmet County Board of Supervisor Minutes  
August 31, 2021 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
Tim Schumacher, Vice-Chair  
John Pluth  
Todd Glasnapp  
Lisa K. Hansen

Absent:

Meeting ID: 856 9718 0260

Passcode: 011743

One tap mobile

+13126266799,,86834280974#,,, \*521659# US (Chicago)

+16465588656,,86834280974#,,, \*521659# US (New York)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Glasnapp to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, the Board discussed the drainage project in DD163 and DD52. It is the consensus of the Board that DD52 will pay 42% and DD163 will pay 58% of the project. Revenues from the private land owners will also be returned to the fund with those percentages.

At 9:10 a.m. the Emmet County Board of Supervisors joined a joint teleconference with Palo Alto and Kossuth Counties to set a public hearing date and bid letting date on a project in Drainage District Tri 84/EKPA 1.

Kossuth Board members on the phone call were: Galen Casey, Kyle Stecker, Jack Plathe, and Donnie Loss. Kossuth County Auditor Tammy Eden and Kossuth County Drainage Clerk, Marg Mergen were also on the call

Palo Alto Board members on the phone call were: Keith Wirthz, Craig Merrill, Roger Faulstick, Ronald Graettinger and Linus Solberg. Palo Alto County Auditor Carmen Moser along with the Palo Alto County Attorney were also on the call.

Kent Brody from Bolten & Menk overviewed the project that would repair FEMA damage from a storm event in 2018.

Motion by Stecker, second by Solberg to set the Public Hearing date for October 5, 2021 at 10:00 a.m. at the Kossuth County Election Building. All ayes, motion carried.

Motion by Stecker, second by Wirthz to set the Bid Letting at 10:05a.m. at the Kossuth County Election Building. All ayes, motion carried.

The Emmet County Board of Supervisors will attend the Public Hearing and Bid Letting in person and not have a regular Board meeting that day.

Emmet County Assessor, Barb Bohm joined the meeting to present two quotes for an Office Door for the Assessor's office. The quotes are as follows:

Doors, Inc.	Just the Door and Framework	\$11,709
Heartland Paint Glass & Locksmithing	Does not include Labor for Electrician to run wiring for lockset	\$10,868.30

The Heartland estimate includes the door, hardware, lock set, modifications to counter, storefront framing and glass.

Motion by Schumacher, second by Hansen to approve the Heartland Paint estimate. All ayes, motion carried.

Bohm reported that she had her appeal with the Iowa Department of Revenue and that she felt it went well. No decision has been made on the appeal at this time.

Emmet County Engineer, Walter Davis-Oeth did not attend the meeting and had no regular business to request decisions on.

The Board continued Public Forum and Schumacher reported that he had attended a Workforce Development meeting and that our Region is ahead of other Regions with compliance. Schumacher also reported that the RIDES building in Spirit Lake is going up.

Emmet County Conservation Director Eric Anderson and Naturalist Ashley Reed joined the meeting to discuss the Nature Center Building Loan with Northwest Bank and request L.O.S.S.T. funds for the Nature Center Building.

Also joining the meeting were Conservation Board members, Kim Swanson, Phyllis McKean and Curt Larson.

Conservation is requesting a \$227,000 line of credit with Northwest Bank. Emmet County owns the property but the Nature Center Foundation will be the borrower. Motion by Pluth, second by Hansen to authorize Eric Anderson and Jeff Quastad to sign the line of credit/mortgage with Northwest Bank. All ayes, motion carried.

The Building will be complete hopefully the first part of December.

Anderson also requested \$50,000 in L.O.S.S.T. funds for the Construction project. Motion by Pluth, second by Schumacher to approve the request. All ayes, motion carried.

Emmet County Auditor shared a letter from the NW Iowa Regional Housing Trust Fund requesting matching funds letters from the Board of Supervisors. NW Iowa Regional Housing Trust Fund has calculated two funding schematics based upon two proposals. The NW IA Board meets on September 8, 2021 to decide on which proposal they will go with. Auditor Sathoff shared with the Board that FY2022 was budgeted at \$5,800 and that each year this amount varies. One letter contains a pledge of \$4,391 and the other \$3,467.

Motion by Schumacher, second by Glasnapp to sign the matching funds letter and have Auditor Sathoff forward them to NW Iowa Regional Housing Trust Fund. All ayes, motion carried.

Emmet County Auditor reported that she has attended two Iowa State Association of Counties (ISAC) American Rescue Plan (ARP) Working Group meetings and that our local county working group met last week. Sathoff shared that ISAC is working on proposals from financial companies on getting the Revenue Loss Calculator from NACo (National Association of Counties) more Iowa Specific. NACo will be hosting a series of virtual meetings on the ARP.

Sathoff reported that the final interim rule on the ARP from the U.S. Treasury should come out mid-September.

Sathoff shared that this Wednesday at the ISAC Annual Conference will be geared toward more information on the ARP funds.

Clay County is changing the structure of their local working group to include not only Department Heads but also Supervisors to make sure all parties are on the same page. They are doing this much like budget work sessions we currently do in Emmet County.

One thing for sure is that if we cannot utilize the Revenue Loss Calculator in Emmet County, the funds spent will need to tie somehow to COVID19 mitigation and response.

Emmet County Attorney, Melanie Summers Bauler joined the meeting to present an estimate on Air Conditioning in the Attorney's office. The Board requested that Summers Bauler obtain a second quote and come back to Board.

The Board reviewed the following Manure Management Plans:

Owner	Facility	Facility ID#
Richard Howard	R&K Swine Corp	#58170
Roger Tirevold	Roger Tirevold Site 1	#61252
Roger Tirevold	Roger Tirevold Site 2	#59016

Motion by Pluth, second by Hansen to adjourn the meeting at 10:35 a.m. All ayes, motion carried.

---

Amy M. Sathoff  
Auditor

---

Jeff Quastad  
Chair