

Approved Minutes Emmet County Board of Supervisor Minutes
 August 10, 2021 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 Tim Schumacher, Vice-Chair
 John Pluth
 Todd Glasnapp
 Lisa K. Hansen, joined telephonically via Zoom at 9:04 a.m.

Absent:

Meeting ID: 884 4919 6235
 Passcode: 134061
 One tap mobile
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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Pluth, second by Glasnapp to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Emmet County Auditor, Amy M. Sathoff reported that Property Tax Statements are being prepared for mailing.

Quastad reported on the Central Iowa Juvenile Detention meeting he attended.

Glasnapp reported on yesterday’s Safety Committee meeting.

Auditor Sathoff reported that the first report for the American Rescue Plan funds is due on August 31, 2021, even though Emmet County has not spent any of the funding at this point.

Auditor Sathoff shared with the Board a summary of 2021 Election Law Changes for Iowa Voters that the Iowa State of Association of County Auditors prepared.

Motion by Schumacher, second by Pluth to approve the monthly claims as listed. All ayes, motion carried.

Gross Pay 2021 July		331669.26
Total Gross Payroll		461153.35
County Share IPERS		30711.93
County Share FICA		19240.44
County Share Medicare		4499.89
County Share Health/Den Ins.		74931.83

Claims Paid Prior to 08/10/2021

DATE	VENDOR	PURPOSE	AMOUNT
7/16	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,258.17
7/16	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$4,262.36
7/16	MYHRE, PAULA	@MILEAGE	\$164.00
7/16	RUSSELL, RHONDA	@MILEAGE	\$206.00
7/16	UKASICK, DAWN	@MILEAGE	\$13.50
7/16	HUMBOLDT POLICE DEPT	TRAINING	\$60.00
7/22	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$84,681.39
7/22	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$687.62
7/30	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$3,381.31
TOTAL			\$95,714.35

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	151.68
ACE HARDWARE	REPAIRS	408.53
ALLIANT ENERGY	ARMSTRONG REPEATER	552.75
ALPHA WIRELESS COMM.	REPAIRS	8,620.37
AMERICAN WELDING & GAS INC	FIRE EXTINGUISHER INSPECTION	113.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	388.33

ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	HS & BPTC Notice	2,240.47
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	FUEL	179.26
ASMUS FARM SUPPLY	CHEMICALS	62.50
AT & T	E911 ACCESS	47.62
BAUER BUILT INC	@TIRES	2,040.06
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
BCN TELECOM	BCN LONG DISTANCE	186.01
BLACK HILLS ENERGY	UTILITIES	292.04
BLUE TARP FINANCIAL, %CAPITAL ONE CREDIT	PARTS	131.01
CAASA	MONTHLY PAYMENT	291.67
CDWG INC	TRAILER TV'S	3,970.72
CEDAR FALLS CONSTRUCTION	CONCRETE PATCH	74,556.90
CENTRAL IA DISTRIBUTING INC	CUSTODIAL	766.00
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	7,635.00
CENTURYLINK	PHONE	305.30
CENTURYLINK	PHONE	40.22
CITY OF ARMSTRONG	@UTILITIES	101.75
CITY OF ESTHERVILLE	UTILITIES	7,945.19
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,416.67
CITY OF RINGSTED	UTILITIES	29.50
CITY OF WALLINGFORD	@UTILITIES	41.81
COUNSEL	Copies - Ricoh	42.61
CREECH MD, JAMES	MEDICAL EXAMINER FEES	400.00
CRYSTEEL TRUCK EQUIPMENT INC	@PARTS	656.60
DAN'S REPAIR	@TIRES	240.00
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIAMOND MOWERS INC	@PARTS	481.62
DIETRICH, LEA	MILEAGE	18.56
DOLLAR GENERAL	INCENTIVES	8.50
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	Fuel	9,287.18
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	4,162.23
EMMET CO TREASURER	POSTAGE	672.66
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	SUPPLIES	105.78
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	70.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,271.67
ESTHERVILLE NEWS AND SPIRIT	HS & BPTC Notice	2,376.27
ESTHERVILLE PAINT & GLASS	REPAIRS	395.21
ESTHERVILLE PHARMACY	PRISONER MEDS	2,056.25
ESTHERVILLE PRINTING CO	@SUPPLIES	29.00
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
EXCEL PLUMBING & HEATING	SO STORAGE BUILDING	7,229.56
FARIBAULT COUNTY MN SHERIFF, CIVIL PROCESS	HEATING/AIR	
FERGUSON, HAILEY	SERVICE OF PAPERS	40.00
FIRSTNET AT&T MOBILITY	@TRANSPORT FEES	27.08
FISHER, ALLISON	AIR CARD	808.49
FREDERICKSEN, TRAVIS	MEETING EXPENSES	229.25
GLASNAPP, TODD	CELL PHONE REIMBURSEMENT	20.00
GLAXOSMITHKLINE	MILEAGE	45.00
GOEBEL, ROB	VACCINES	1,697.20
GORDON FLESCH WI	MONTHLY PAYMENT	1,742.00
GRAHAM TIRE SPENCER	COPIER	392.44
	TIRES	744.10

GREAT AMERICA FINANCIAL SVCS	Copies Lease - Lanier	176.33
HAGEDORN CONSTRUCTION-KEITH	GRAVEL CRUSHING	35,899.36
HARRIS SANITATION & SONS INC	@WOLDEN & TUTTLE DUMPSTERS	980.00
HELEN'S FINAL TOUCH	REPAIRS	7.00
HENRY-OLSON FUNERAL HOMES	FUNERAL	2,000.00
HILTON GARDEN INN-W DES MOINES	ELECTION TRAINING	399.84
HOME IMPROVEMENT CENTER	SUPPLIES	203.38
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	140.50
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HTC INC	PARTS	699.06
HUNTLEY, BEN	MILEAGE	473.50
HY-VEE ACCOUNTS RECEIVABLE	SUPPLIES	905.69
IA DNR WATER SUPPLY OPERATIONS	WELL PERMITS	200.00
IA DRAINAGE DISTRICT ASSOC, TP ANDERSON CO	DUES	5,750.00
IA WATER WELL ASSOCIATION	DUES	75.00
IACCB	2022 MEMBERSHIP	1,100.00
IACCVSO TREASURER, CERRO GORDO CO VA	DUES	50.00
ICAP	@INSURANCE	472.00
INLAND TRUCK PARTS & SERVICE	PARTS	15.35
INMAN ELECTRIC	POSTAGE	207.14
IOWA LAKE SALES & SERVICE	@PARTS/REPAIRS	43.80
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,500.00
IOWA LAKES ELECTRIC COOP	REPAIRS	1,945.69
IOWA LAKES REGIONAL WATER	UTILITIES	138.73
IOWA PRISON INDUSTRIES	HIP NUMBERS	144.38
IOWA STATE UNIVERSITY-INTRANS	MEETING REGISTRATION	175.00
ISAC EDUCATION & SEAT TRAINING	MEETING REGISTRATION	835.00
J & B TOOLS	@TANK	378.94
J & J AG SOLUTIONS-J & J LAND	SUPPLIES	161.91
JACOBSON-WESTERGARD	SURVEY	666.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL	437.13
JOHN DEERE FINANCIAL	PARTS	296.13
JOHNSTON AUTO STORES	PARTS	530.87
KAMINSKI, THEODORE	MILEAGE	20.18
KANE, MARTIN	MILEAGE	29.00
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KISSNER, TIM	WELL CLOSURE REBATE	500.00
KNIGHT PROTECTION	FIRE ALARM MAINTENANCE	217.00
LANGUAGE LINK	INTERPRETING FEES	41.10
LAWSON PRODUCTS INC	SUPPLIES	374.82
M & M TOWING	@TOWING	143.00
MAIL SERVICES	RENEWAL	344.32
MAINSTAY SYSTEMS INC	IOWA SYSTEMS MAINTENANCE PLAN	237.00
MANWARREN, JOEY'S LAWN SERVICE	MOWING	315.00
MARCO (DALLAS)	COPIER	852.92
MARCO (MPLS)	COPIER	195.91
MAXYIELD COOPERATIVE	FUEL	71.07
MEADOW SECRETS LLC, TONI HAZEN	@FLOWERS	1,108.00
MEDIACOM	TELEPHONE/INTERNET	1,935.65
MIDWEST CARD AND ID SOLUTIONS	SALAMANDER SYSTEM	1,150.00
MIKES GARAGE	REPAIRS	71.53
MOORMAN, MARY	MILEAGE	29.00
MORPHEW STUDIOS	WEBSITE MAINTENANCE	2,300.00
MOTOR INN OF ESTHERVILLE	SERVICE	65.16
MYHRE, PAULA	MILEAGE	116.00
NAPA - ESTHERVILLE	PARTS	242.00
NORTH IA LUMBER & DESIGN	LUMBER	72.86
NORTHERN SAFETY CO INC	GLASSES	104.28

NW IA PLANNING & DEVELOPMENT	DUES	3,118.50
OCD CLEANING	CUSTODIAL	225.00
OFFICE ELEMENTS	OFFICE SUPPLIES	113.63
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	SUPPLIES	159.48
O'REILLY AUTOMOTIVE	PARTS	243.51
PERFORMANCE CAR AND TRUCK	PARTS AND INSTALL	283.85
PERGANDE, JASON	@MOWING	500.00
POLK CO IA SHERIFF	SERVICE OF PAPERS	137.04
POMP'S TIRE SERVICE INC	TIRES	1,780.70
POTTAWATTAMIE CO SHERIFF	SUPPLIES	35.00
POWER PLAN	@PARTS	7,849.25
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	183.06
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	72.00
PRO COOP ESTHERVILLE	@SUPPLIES	43.47
PRO COOP POCAHONTAS	PARTS	11,650.40
PYTLESKI, MICHAEL	MILEAGE	8.70
RDI	IT SUPPORT	5,427.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED DISPATCH	HEARING PUBLICATION	1,098.10
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	462.91
RIVER VALLEY TELECOMMUNICATION	PHONE	1,073.64
RODRIGUEZ, ROSALIA	TRANSPORT FEES	217.00
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	209.00
SANDY LAW FIRM	LEGAL SERVICES	271.51
SANOFI PASTEUR INC	VACCINES	4,867.62
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	196.00
SCHNEIDER CORPORATION	Annual Maintenance	12,288.00
SECURE SHRED SOLUTIONS LLC	SHRED SERVICE	48.00
SHERIDAN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
SMART TECHNOLOGY TEAM SOLUTION	MONITOR	287.18
STALLS FARM & HOME	PARKS	504.99
STAPLES CREDIT PLAN	OFFICE SUPPLIES	54.79
STARNET - RIVER VALLEY TEL CO	WEB HOSTING & EMAIL	35.00
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	452.50
SWIFT AIR INC	@REPAIRS	637.80
TATMAN, ANTHONY	SCREENING	10.00
TERRIL TELEPHONE CO	E911 ACCESS	5.68
TIETJE, DEBORAH	EXPENSES	70.65
TRITECH SOFTWARE SYSTEM	2ND YR MAINTENANCE FEES	26,543.00
TSP COURT REPORTING, TERRI PALS	DEPOSITIONS	544.00
UKASICK, DAWN	MILEAGE	12.00
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	3,500.00
VERIZON WIRELESS	CELL PHONE	668.07
VISA	ANNUAL FEE	1,199.79
WATSON & RYAN	Attorney Fees	1,312.50
WELLS FARGO - ELITE CARD	EXPENSES	575.74
WINDSTREAM	PHONE	226.98
YOUNG BROS LAWN PROTECTION INC	@LAWN CARE	167.25
YOUTH AND FAMILY RESOURCE SERV	SHELTER CARE	1,225.00
ZEMAN, SUE	MOWING	195.00
ZIEGLER	PARTS	2,225.24
	GRAND TOTAL	316,708.60

EMA Director, Travis Sheridan and IT Director, Lisa Rosburg joined the meeting to discuss Emmet County's current website and the new website being designed by Kevin Grems. The new website's initial setup will cost \$1,150 and have a yearly fee of \$290. The new website will be able to update quickly by individual Departments.

Sheridan also shared recent EMS legislation and challenges in the recruitment of EMT's and Firefighters.

The Board reviewed the Emmet County Treasurer's Report.

Emmet County Auditor, Amy M. Sathoff reported that Emmet County's current Election equipment will be obsolete next year and presented three proposals from the three companies certified in the State of Iowa. The three systems are Dominion, Election Systems and Software and Unisyn.

The Unisyn is the least expensive. Sathoff is requesting \$109,084.00 in L.O.S.S.T. funding for the equipment. The new equipment would be utilized beginning 2022. The reason Sathoff and her staff are recommending the Unisyn equipment because at the end of a long election day, Precinct Workers struggle with balancing write-ins. This equipment would print out all the write-ins on the results tape to assist the Precinct Workers with the process.

This ballot boxes are collapsible and would solve the storage issue that we currently have for the equipment.

The Board discussed financing options for the equipment. Supervisor Quastad does not feel that L.O.S.S.T. is the right funding avenue. Supervisor Pluth noted that the Board has known this was on the horizon for three years.

The balance of the L.O.S.S.T. fund is currently at \$729,912.32.

The Board did not take action on Auditor Sathoff's request.

Pat Boggess, Surveyor for Jacobson Westergard, Emmet County Assessor, Barb Bohm and Emmet County Attorney, Melanie Summers Bauler joined the meeting to discuss the Peterson Point Survey. Boggess is willing to do the survey but would prefer to do it in late fall due to fact that the monuments are in a heavily wooded area. Boggess reported that it would be a difficult survey to do and will take some time. Boggess shared the current and past survey processes and how to establish a line on the original government lots.

Summers Bauler recommended that the proper procedure for the County would be to move forward with the survey and then have the abstract created.

Motion by Schumacher, second by Glasnapp to go into Closed Session pursuant to IA Code 21.5(1)(c) at 10:37 a.m. Roll Call Vote: Ayes: Glasnapp, Pluth, Hansen, Schumacher and Quastad. Nays: None. Motion carried.

Motion by Pluth, second by Schumacher to come out of closed session. All ayes, motion carried.

No decisions were made during closed session.

Pluth reported that there will be a meeting with the CMBA Architects on August 12, 2021 at 10:00 a.m.

The Board continued to discuss the Election Equipment and financing options. The issue is tabled until next week.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site Number
New Fashion Pork	Farm 254-Morlins	#68548
Summit Pork II, LLP	Denmark 32	#70337

The Board reviewed the letter from the Iowa Department of Natural Resources Authorizing the use of the Denmark 35 Site.

Motion by Schumacher, second by Glasnapp to adjourn the meeting at 11:45 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair