

Approved Minutes Emmet County Board of Supervisor Minutes
June 8, 2021 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: Jeff Quastad, Chair
Tim Schumacher, Vice-Chair – joined the meeting at 9:04 am
John Pluth
Todd Glasnapp
Lisa K. Hansen

Absent:

Meeting ID: 826 3732 4813

Passcode: 455747

One tap mobile

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Glasnapp to approve the minutes from last week's meeting with corrections, also approving them for publication. All ayes, motion carried.

During Public Forum, Glasnapp reported that at the Safety meeting it was reported that Emmet County is at 303 accident free days. There was discussion at the safety meeting that at 365, employees would be rewarded. At the safety meeting they discussed heat stroke and changes to child labor laws.

Pluth reported that he had met with a carpenter regarding the Annex building renovations. He will also be meeting with a plumber and an electrician and then create a bid format sheet with the carpenter to make sure bids are comparable.

The Board discussed courthouse renovations and Pluth will contact Jacobson-Westergard on the renovations.

Emmet County Auditor, Amy M. Sathoff reported that ED3 stamped warrant holders are inquiring when they will be getting paid. Pluth will follow up with Jacobson-Westergard on that as well.

Emmet County Engineer's Office Manager, Allison Fisher joined the meeting and presented the FY2022 tabulation of fuel letting bids for Secondary Roads as follows:

Vendor	FUELBid	LP Bid
Maxyield Cooperative	\$220,144.20	\$9,750
Pro Cooperative	\$218,661.70	\$9,825
NuWay-K&H Cooperative	\$225,469.20	\$9,975

Motion by Pluth, second by Glasnapp to award the fuel bid to Pro Cooperative. All ayes, motion carried.

Motion by Glasnapp, second by Schumacher to award the LP bid to Maxyield Cooperative. All ayes, motion carried.

Resolution 20-19 appointing the Position of Emmet county Budget Director was not acted on.

Perry Russell of the American Legion reported to the Board that Memorial Day went well this year. He reported that 18 flags could not be displayed due to lack of poll mounts. Current poll mounts are deteriorated and in need of replacement. The Legion is working with C&G Manufacturing to design and make the 500 poll mounts and they will be doing fund raising at a later date.

Motion by Schumacher, second by Hansen to approve the following Firework permits unless banned by Red Flag warnings:

1441 500 th Avenue, Dolliver	July 4 – 5, 2021
1221 500 th Avenue, Dolliver	July 10-11, 2021

All ayes, motion carried.

Emmet County Attorney, Melanie Summers Bauler joined the meeting.

The Board discussed funding options for the Budget Director Position. Bauler reported that she would not recommend taking the funding from the Supervisor's wages. It was also discussed that the Board could not take a pay increase to fund the position. Auditor, Amy M. Sathoff reported funding could be in the form of an Auditor Adjustment at year end from the same service area with Board approval.

Emmet County Treasurer, Brenda Moore joined the meeting to discuss how the Compensation Board process.

Emmet County Recorder, Diann Minion joined the meeting.

The Board discussed fiscal year, funding source and whether the position must be filled with a current County employee.

No action was taken on the Budget Director Position.

Attorney Bauler reported that the Department Heads met and discussed the following:

- Wheelchair access and that the wheel chair will be stored on the lower level of the Courthouse and that EMA Director Sheridan is looking into obtaining a wheel chair for each level of the Courthouse.
- Opening of the Law Center doors was tabled because Sheriff Martens was unable to attend the meeting.
- The Emmet County website and cyber security training.
- IT Director will be switching everyone from a .com to a .gov email address before August.
- Next meeting of the Department Heads will be July 7, 2021.

Motion by Schumacher, second by Hansen to approve the monthly claims as listed below. All ayes, motion carried.

The Board considered three Joint Drainage District Levies that Emmet County is Control County for.

Motion by Pluth, second by Glasnapp to approve the Joint Levy on ED1 in the amount of \$3,358.23 (Emmet \$2,489.57, Dickinson \$868.66). All ayes, motion carried. Rosburg will forward to Dickinson County for their approval.

Motion by Hansen, second by Schumacher to approve the Joint Levy on EPA 17 Lat 3 in the amount of \$1,026.35(Emmet \$1,026.35, Palo Alto \$0 all lands lie in Emmet County). All ayes, motion carried. Rosburg will forward to Palo Alto County for their approval.

Motion by Schumacher, second by Pluth to approve the Joint Levy on EPA21 Line B Lat 3 in the amount of \$216.42 (Emmet \$164.36, Palo Alto \$52.06). All ayes, motion carried. Rosburg will forward to Palo Alto County for their approval.

Motion by Pluth, second by Glasnapp to approve the drainage claim as presented. All ayes, motion carried.

The Board reviewed the pending drainage assessments to date. Auditor Sathoff would like to go through the end of the fiscal year and then present the levies the first week of July 2021.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
Sceinicview Farms, LLC	Opheim Finisher Farm	#63917
Tyrone Askeland	Askeland Finisher Farm	#63916
New Fashion Pork	Farm 168 – Solberg	#63804
Hawkeye Four Inc.	Hawkeye Four Site	#60817

The Board reviewed the Notice of Intent to Issue a Permit for K&T Olson Swine 3 Site from the Department of Natural Resources.

Quastad asked the Board to take a look at the maple tree on the southwest corner of the block when they leave.

Motion by Glasnapp, second by Hansen to adjourn the meeting at 11:00 am. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair