

Approved Minutes Emmet County Board of Supervisor Minutes  
 June 29, 2021 at 9:00 a.m.  
 Regular Meeting  
 Board Room, Courthouse

Present: Jeff Quastad, Chair  
 Tim Schumacher, Vice-Chair  
 John Pluth  
 Todd Glasnapp  
 Lisa K. Hansen

Absent:

Meeting ID: 869 1253 1450  
 Passcode: 779348  
 One tap mobile  
 +13126266799,,86912531450#,,,,\*779348# US (Chicago)  
 +16465588656,,86912531450#,,,,\*779348# US (New York)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Hansen to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Supervisor Quastad reported on Iowa Drainage District Association and E.C.C.O.G meetings he attended.

Supervisor Hansen reported on an Early Childhood meeting she attended.

Auditor Sathoff reported that Emmet County is the currently the only county on our current version of election equipment. Emmet County will need to replace the equipment prior to the 2022 Primary Election.

Supervisor Schumacher reported on a RIDES meeting he attended.

Emmet County Engineer, Walter Davis-Oeth joined the meeting. Davis-Oeth reported that crews are currently stripping at Egeland's pit and doing some graveling. Davis-Oeth also discussed upcoming equipment purchases and building improvements.

Motion by Pluth, second by Glasnapp to go into Closed Session per Iowa Code 21.5j. Roll Call Vote: Ayes: Glasnapp, Pluth, Hansen, Schumacher and Quastad. Nays: None. Motion carried.

Motion by Schumacher, second by Hansen to come out of Closed Session at 9:46 am.

No Decisions were made during the Closed Session.

Motion by Schumacher, second by Glasnapp to approve the year end monthly claims as presented. All ayes, motion carried.

Motion by Pluth, second by Hansen to approve the year end drainage claims as presented. All ayes, motion carried.

**Claims Paid Prior to 06/29/2021**

DATE	VENDOR	PURPOSE	AMOUNT
6/22	EMPLOYEE BENEFIT SYSTEMS	HEALTH INS & PSF CLAIMS	\$83,135.56
6/22	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$4,145.56
<b>TOTAL</b>			<b>\$87,281.12</b>

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	51.39
ACE HARDWARE	Supplies	476.44
AGUIRRE, DELIA	INTERPRETER	40.00
ALLIANT ENERGY	ARMSTRONG REPEATER	412.89
ALPHA WIRELESS COMM.	RADIOS-	18,206.00
ANDERSON TILING	DD 154 REPAIR	3,544.00
ANDERSON, ERIC	UNIFORMS	119.18
ANDERSON, HANNAH	MATRON FEES	70.00
ARMSTRONG BUILDING SUPPLY	SUPPLIES	10.00
ARMSTRONG JOURNAL	PUBLIC NOTICE	1,072.86
AVERA HOLY FAMILY	PRISONER CARE	6,370.54
AVERA MED GROUP ESTHERVILLE	PRISONER CARE	764.00
B & B FARM DRAINAGE INC	TILE INSTALLATION JACK CREEK TWP SEC 8	2,360.68
B & W CONTROL SPECIALISTS INC	DD 26 LAT 4 OPEN DITCH (was 26A) WEED CO	9,104.26
BCN TELECOM	BCN LONG DISTANCE	60.98
BODLE, VERONICA	INTERPRETER	69.00
BOMGAARS SUPPLY	SUPPLIES	5,306.77
BUDACH, ROXANNE	MEETING EXPENSES	625.27
CDWG INC	2 COMPUTERS	15,208.05
CEN TEC CAST METALS PRODUCTS	GRAVE MARKERS	1,747.29
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	2,124.00
CENTURYLINK	PHONE	312.47
CENTURYLINK	PHONE	36.68
CHRESTIANSEN, LORI	MEETING MILEAGE	8.00
CITY OF ARMSTRONG	UTILITIES	185.36
CITY OF DOLLIVER	UTILITIES	90.00

CITY OF WALLINGFORD	UTILITIES	35.75
COFFMAN'S LOCKSMITH SHOP	DRILL BITS	22.85
COUNSEL	COPIER	49.33
CREECH MD, JAMES	MEDICAL EXAMINER FEES	1,000.00
CULBERTSON SPRAYING	WEED SPRAYING	75.00
DAN'S REPAIR	REPAIRS	18.00
DAVIS-OETH, WALTER	EXPENSE REIMBURSEMENT-	839.26
DIETRICH, LEA	MILEAGE	18.00
DOLLAR GENERAL	INCENTIVES	69.50
DON'S TRUCK SALES INC	PARTS	106.63
DUITSMAN PLUMBING & HEATING	SERVICE	116.55
EGELAND, THOMAS	ELECTION MILEAGE	46.50
ELECTION SOURCE	ELECTION SUPPLIES	94.89
ELECTRONIC SPECIALTIES	RINGSTED FIRE PAGERS	1,570.65
EMMET CO ENGINEER	SERVICE	3,370.62
EMMET CO NATURE CTR FOUNDATION	OFFICE SUPPLIES	1,131.91
EMMET CO SHERIFF	TRANSPORT FEES	1,287.02
EMPLOYEE BENEFIT SYSTEMS, GREAT RIVER INSURANCE CO	PSF CLAIMS ACCOUNT	3,793.52
ENERSON, DAVID	BOARD MEETING MILEAGE	28.00
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	127.73
ESTHERVILLE NEWS AND SPIRIT	AD	205.39
ESTHERVILLE PAINT & GLASS	SUPPLIES	7.99
ESTHERVILLE PHARMACY	PRISONER MEDS	487.35
ESTHERVILLE PRINTING CO	Supplies	471.01
FAGRE, SONJA	MATRON FEES	55.00
FAREWAY STORES	JAIL FOOD	164.39
FIRSTNET AT&T MOBILITY	PD AIR CARDS	857.26
GALLS IL	UNIFORMS	585.96
GORDON FLESCH WI	COPIER	45.24
HEARTLAND ASPHALT INC	ASPHALT PATCHES	26,198.15
HEARTLAND SECURITY SERVICES	SECURITY	386.25
HENRY-OLSON FUNERAL HOMES	FUNERAL	2,000.00
HOWING, SERENA	MATRON FEES	25.00
HY-VEE ACCOUNTS RECEIVABLE	CUSTODIAL	2,178.16
ICS JAIL SUPPLIES INC	SUPPLIES	74.16
INLAND TRUCK PARTS & SERVICE	PARTS	1,598.07
INMAN ELECTRIC	POSTAGE	28.76
IOWA DEPT OF PUBLIC SAFETY, TINA PALMER	USER FEES	1,890.00
IOWA DIVISION OF LABOR SERVICE, BOILER SAFETY	BOILER INSPECTION	80.00
IOWA DNR-STORM WATER	5-YEAR PERMIT FEE	700.00
IOWA DOT-OFFICE OF FINANCE	PARTS	5,428.96
IOWA LAKE SALES & SERVICE	PARTS	116.67
IOWA LAKES ELECTRIC COOP	UTILITIES	1,690.41
IOWA LAKES REGIONAL WATER	UTILITIES	174.50
IOWA LAW ENFORCEMENT ACADEMY	MMPI EVALUATION	150.00
IOWA SECRETARY OF STATE	ELECTION SUPPLIES	337.15
IOWA STATE UNIVERSITY-INTRANS	MEETING REGISTRATION	125.00
ISAC	ANNUAL MEETING	210.00
ISAC EDUCATION & SEAT TRAINING	MEETING REGISTRATION	6,320.00
ISCTA-FRANKLIN CO TREASURER, CHAD MURRAY	DUES	250.00
JACOBSON-WESTERGARD	SURVEY	2,915.70
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL	652.88
JOHN DEERE FINANCIAL	PARTS	1,844.14
JOHNSTON AUTO STORES	PARTS	636.91
KAMINSKI, THEODORE	MILEAGE	20.18
KCN - KC NIELSEN LTD	PALLET FORK BUCKET	1,009.00
KISSNER, LOREE	EXTRA HELP	84.50
KISSNER, TIM	MEETING MILEAGE	20.00
KOSSUTH CO AUDITOR	EK2 TAXES COLLECTED	5,444.00
KOSSUTH COUNTY IA JAIL	HOUSING	8,000.00
KWIK TRIP	JAL FOOD	52.55
LAIR EXCAVATING INC, LARRY	DD ED 79 REPAIR	518.00
LANGUAGE LINK	INTERPRETER	22.01
LARSON, CURT	BOARD MEETING MILEAGE	150.00
LAWSON PRODUCTS INC	SUPPLIES	1,041.63
MADDEN, ALAN	WELL REBATE	500.00
MAIL SERVICES	RENEWAL NOTICES	368.05
MARCO (DALLAS)	COPIER	566.40
MARCO (MPLS)	COPIER	188.67
MART, MIKE	WELL CLOSURE REBATE	500.00
MATHESON, GREG	BOARD MEETING MILEAGE	60.00
MCKEAN, PHYLLIS	BOARD MEETING MILEAGE	105.00
MEDIACOM	COVID PHONE BANK	153.71
ME'S BODY SHOP	REPAIRS	500.00
MIDWEST WHEEL COMPANIES INC	PARTS	92.68

MOTOR INN OF ESTHERVILLE	SERVICE	64.29
MURPHY TRACTOR & EQUIP CO	LOADER	258,900.00
NACCHO	DUES	240.00
NAPA - ESTHERVILLE	PARTS	1,277.57
NEMETHY, TORI	MATRON FEES	95.00
NEWMAN SIGNS	SIGNS	484.80
NORTH IA LUMBER & DESIGN	SUPPLIES	663.40
NW DISTRICT ASSESSORS, % JOHN LAWSON	Meeting Expenses	300.00
NW IA PLANNING & DEVELOPMENT	FY21 FINAL DRAW	1,000.00
NYHART	PROFESSIONAL SERVICES	1,125.00
OFFICE ELEMENTS	OFFICE SUPPLIES	626.28
ONE OFFICE SOLUTION	OFFICE SUPPLIES	301.23
PERFORMANCE CAR AND TRUCK	EQUIPMENT	1,909.43
PERKINS PLUMBING LLC	REPAIRS	316.77
POMP'S TIRE SERVICE INC	TIRES	21,874.00
POWER PLAN	PARTS	149.40
PRO COOP ESTHERVILLE	FUEL	31.60
PRO COOP POCAHONTAS	FUEL	29,458.05
QUASTAD, JEFFREY	DD 23 MILEAGE	517.00
RDI	IT SUPPORT AND SERVICE	2,092.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RICOH USA	COPIER	85.55
RINGSTED DISPATCH	AD	451.85
RODRIGUEZ, ROSALIA	MATRON FEES	175.00
ROSBURG, LISA	MEETING EXPENSE REIMBURSEMENT	786.12
SATHOFF, AMY	MEETING MILEAGE ISACA	335.00
SITLERS SUPPLIES INC	SHED LED LIGHTING UPGRADE	9,381.11
SMART TECHNOLOGY TEAM SOLUTION	SOFTWARE	695.96
SNAP ON, LARRY WHITE TOOLS	TOOLS	6,150.00
STALLS FARM & HOME	TOOLS	1,525.57
STAR EQUIPMENT INC	PARTS	82.68
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER SAMPLES	109.00
STEW HANSEN CHRYSLER	2021 PATROL TRUCK	28,445.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	13,392.93
SWANSON, KIM	BOARD MEETING MILEAGE	160.00
SWIFT AIR INC	REPAIRS	417.44
THAEMLITZ, FRED	TOOLS	530.00
TIETJE, DEBORAH	EXPENSE REIMBURSEMENT	266.74
TRITECH SOFTWARE SYSTEM	EQUIPMENT	231.67
TRUCK CENTER COMPANIES	PARTS	2,164.87
ULINE	SHELVING	3,252.33
UNITED STATES TREASURY	PCORI FEES	190.50
US FILTER CORP, DAVE SIEM	DISPOSAL	165.00
VALLEY CONTRACTING INC	TOWING	230.00
VANGUARD APPRAISALS INC	Appraisal services & software	1,000.00
VERIZON WIRELESS	ROUTER	279.11
VISA	MEETING LODGING	672.73
WALLINGFORD FIRE DEPT	MEDICAL EXAMINER FEES	312.00
WESSELS OIL COMPANY INC	DUST CONTROL	2,587.50
WHITE, BRAD	MEETING MILEAGE	5.00
WINDSTREAM	PHONE	36.00
WOODFORD EQUIPMENT	VERMEER MOWER DECK	10,228.30
YOUNG BROS LAWN PROTECTION INC	LAWN CARE	307.75
ZIEGLER	PARTS	11,528.08
	GRAND TOTAL	578,111.27

Emmet County Auditor, Amy M. Sathoff presented the following year end transfers.

**End of fiscal year adjustments - June 29, 2021:**

**Auditor's Transfers:**

From General Supplemental Fund	\$ 7,830.00	0002-99-1210-000-82089
To Emergency Management Fund-HAZMAT	\$ 7,830.00	4000-0-10-0599-904080
From General Supplemental Fund	\$ 60,410.00	0002-99-1210-000-82097
To Emergency Management Fund-Disaster	\$ 60,410.00	4000-0-10-0599-904079
From Rural Services	\$1,101,141.00	0011-99-0300-000-81200
To Secondary Road Fund	\$1,101,141.00	0020-0-20-0300-902000

Motion by Pluth, second by Schumacher to approve the Year End Transfers as presented. All ayes, motion carried.

Emmet County Attorney, Melanie Summers Bauler joined the meeting to request appointment of three Medical Examiner Investigators recommended by Emmet County Medical Examiner Dr. Jim Creech. Dr. Creech is recommending Nate Dunlavy, Cory Danner and Nick Helmich to be appointed as Medical Examiner Investigators in Emmet County. Motion by Schumacher, second by Glasnapp to accept Dr. Creech's recommendation. All ayes, motion carried.

Emmet County Public Health Nurse, Kathy Preston joined the meeting and reported that Gene Haukoos has resigned his position on the Board of Health. Motion by Pluth, second by Hansen to accept the resignation and appoint Andy Spurgeon to finish the term

through December 31, 2021. All ayes, motion carried.

The Board thanks Gene for his valued service to Emmet County.

The Board reviewed Resolution 2021-24 Naming increase in a depository as per Iowa Code Section 12C. The reason for the increase is that Northwest Bank was the only bank to bid on a certificate of deposit.

The Board asked if Credit Unions are able to bid on the certificates. The Board also discussed the buying of ED3 stamped warrants as an investment if anyone would like to cash the warrants in.

RESOLUTION #2021-24  
Amending Resolution #2021-2

NAMING INCREASE IN A DEPOSITORY AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approves the following financial institution to be increased as depository of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<u>Depository Name</u>	<u>Location</u>	<u>Maximum Balance Under this Resolution</u>
Treasurer:		
Northwest Bank	Estherville	From: \$2,000,000.00 To: \$5,000,000.00

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 29th day of June 2021.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 29th day of June 2021, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

Dated this 29th day of June 2021.

Jeff Quastad  
Emmet County Board of Supervisors Chair

Attest:  
Amy M. Sathoff, Emmet County Auditor  
Brenda Moore, Emmet County Treasurer

Motion by Glasnapp, second by Hansen to adopt Resolution 21-24. Roll call vote: Ayes: Glasnapp, Pluth, Hansen, Schumacher and Quastad. Nays: None. Motion carried.

Motion by Pluth, second by Glasnapp to approve the following Firework permit unless banned by Red Flag warnings:  
4034 108<sup>th</sup> Street, Estherville July 4 – 4, 2021  
All ayes, motion carried.

Emmet County Treasurer, Brenda Moore joined the meeting and discussed the resolution presented earlier. Moore will check on credit unions being utilized for depositories.

Emmet County resident Bob Jensen joined the meeting to discuss a property on North 14<sup>th</sup> Street that is in disrepair. The property is located in the County and not the City of Estherville. Emmet County Zoning Administrator, Barb Bohm joined the meeting and reported that a letter has been sent to the owner. The Board will contact the Emmet County Weed Commissioner and Public Health regarding the property.

Emmet County Emergency Management Director, Travis Sheridan joined the meeting and invited the Board to a 2:15 pm picture with new Incident Command Trailer that was purchased partially with grant funds.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
Rick Eggers	Eggers Rick	#68950
Jordan Eggers	Eggers Jordan	#69019
Robbin Celander	Celander IA Lakes	#70339
Derek Shumski	Shumski Derek	#58949

The Board reviewed the Construction Permit for the Denmark 30 Site from the Department of Natural Resources.

Motion by Schumacher, second by Pluth to approve the following joint drainage district claim.

District	Vendor	Description	Amount
ED 79	Lair Tiling & Excavation	Repair	\$518.00

All ayes, motion carried.

Motion by Glasnapp, second by Hansen to adjourn the meeting at 11:22 am. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair