

Approved Minutes Emmet County Board of Supervisor Minutes  
June 1, 2021 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
Tim Schumacher, Vice-Chair -ABSENT  
John Pluth-ABSENT  
Todd Glasnapp  
Lisa K. Hansen

Absent:

Meeting ID: 824 7869 0202

Passcode: 767189

One tap mobile

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Hansen to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Jeff discussed Central Iowa Juvenile Detention Center meeting that he attended.

Emmet County Attorney, Melanie Summers Bauler and Deb Tietje, VA, joined the meeting to report that the air conditioner in the Attorney's office doesn't work adequately and requested a new air conditioner. Per Deb Tietje air conditioner was purchased through VA state grant money when VA office moved to courthouse, approximately 10-11 years ago. It would be considered VA property upon disposition or purposes of resale. Board recommended having a HVAC technician look at current system and get quotes for a new split AC system

Emmet County received a Resolution from control county Dickinson to levy on September Property Taxes. Emmet County's portion of the Joint ECD levy is \$123,384.52. The Resolution reads as follows:

**Resolution 21-20  
Levy of Drainage District**

**WHEREAS**, the Board of Supervisors of Clay, Dickinson, Emmet, and Palo Alto Counties in session on the 18<sup>th</sup> day of July, 2019, do determine that an assessment should be levied on all the tracts of land, lots, railroad companies and public highways within the boundaries of Drainage District 61 Main in Clay, Dickinson, Emmet, and Palo Alto counties to procure funds with which to pay the cost of the above drainage district reclassification; and

**WHEREAS**, the Boards determined and find that the original assessment furnishes a fair and equitable basis for a proper apportionment of the costs and expenses of said assessment and the Boards concur that no good reason exists for a new or different assessment.

**THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Clay, Dickinson, Emmet, and Palo Alto Counties that the following percentage of original assessment be levied on each tract of land, lots, public roads and railroad companies in those districts and that the County Auditor of Clay, Dickinson, Emmet, and Palo Alto Counties be directed and ordered to extend assessment of the following percentage of the original assessment and certify the same to the County Treasurer of each county, to be collected by the Treasurer in the manner as provided by law.

JT DD61 CDE- 100%- \$820,000  
Clay County Share- \$108,324  
Dickinson County Share- \$581,204.76  
Emmet County Share- \$123,384.52  
Palo Alto County Share- \$7,086.71

Roll Call Vote: Ayes – Glasnapp, Hansen, and Quastad. Nays – None. Motion carried. Resolution 21-20 is approved and adopted this 1<sup>st</sup> day of June, 2021.

Jeff Quastad  
Emmet County Chair

Amy M. Sathoff  
Emmet County Auditor

Chairman Quastad opened the Public Hearing for the Summit Pork LLC's Denmark 30 Site Construction Permit Brian Ritland from Pinnacle joined the meeting to present the Master Matrix and explain. Mitch from Summit joined meeting via phone.

Motion by Glasnapp, second by Hansen to close the Public Hearing. The Auditor's Office did not receive any written comments. Roll call: Ayes-Hansen, Glasnapp, Quastad. Nays-None. Motion carried.

Motion by Hansen, second by Glasnapp to approve the Construction Permit for Summit Pork, LLC's Denmark 30 Site and that the project met the matrix. Roll call: Ayes-Hansen, Glasnapp, Quastad, Nays-None Motion carried.

Emmet County Engineer, Walter Davis-Oeth, joined the meeting and presented a Utility Permit from Emmet County Conservation Section 14 High Lake Township, 2303 450<sup>th</sup> Avenue, Wallingford for their building site to run power and water from Nature Center. Motion by Todd, second by Lisa to approve the permit as presented. All ayes, motion carried.

Emmet County Engineer gave road report.

Jamey Whitney, Executive Director of Upper Des Moines Opportunity, Inc. and T. J. Thayer joined the meeting to present a six-month update (October 1, 2020 to March 31, 2021) on programs that Upper Des Moines Opportunity administers in Emmet County.

Emmet County Sheriff, Mike Martens joined the meeting and presented the proposed 28E Law Enforcement Resolution between Emmet County and the City of Armstrong.

**RESOLUTION NO 21-18**

**RESOLUTION APPROVING THE 28E LAW ENFORCEMENT AGREEMENT WITH THE CITY OF ARMSTRONG**

**WHEAREAS**, The Emmet County, Iowa Board of Supervisors is considering approving the 28E Law Enforcement Agreement (“the Agreement”) with the City of Armstrong.

**NOW, THEREFORE BE IT RESOLVED**, that the City of Armstrong approved the 28E Law Enforcement Agreement between Emmet County and the City of Armstrong on May 24, 2021 as set forth in the attached document.

**THEREUPON**, that the Emmet County Board of Supervisors approves said 28E Agreement on June 1, 2021

**WHEREUPON** said resolution was adopted June 1, 2021

Jeff Quastad, Chair Emmet County Board of Supervisors      Amy M. Sathoff, Emmet County Auditor

Motion Todd, second by Lisa to adopt Resolution 21-18 approving the 28E Agreement with the City of Armstrong. Roll Call Vote: Ayes – Glasnapp, Hansen, and Quastad. Nays – None. Motion carried.

Proposed the 28E Law Enforcement Agreement between Emmet County and the City Of Armstrong. Motion by Lisa, second by Todd- Roll call vote: Ayes-Glasnapp, Hansen and Quastad. Nays-None. Motion carried.

Emmet County Sheriff, Mike Martens, EMA Director Travis Sheridan and Public Health Nurse Kathy Preston joined the meeting requesting Climate Control and shelving for Sheriff Building, Heat for the EMA portion of the Sheriff’s Building. To build loft, with attic staircase, insulated ceiling, climate control on main floor, mini split heating and cooling unit, lumber price and construction for both sides approximately \$23,674. Sheriff’s Office is requesting approximately \$1320 for 12 shelving units. EMA is requesting \$4867 for overhead heat in bay. Possible funding through American Rescue Plan Covid money if this project falls within the parameters set forth by guidance. Motion to approve funds for the climate control, shelving, and construction of the second level of the Sheriff’s Building by Glasnapp, second by Hansen. All ayes.

Salamander Inventory System discussion. Public Health and EMA will cover the cost of the system FY22. Need to reach out to department heads if other departments want to use it.

Motion by Hansen to table the funding of budget director position, second by Glasnapp. All ayes.

Resolution 21-16, Quastad made the motion to rescind the Resolution number 21-16. Second by Hansen. Roll call vote: Ayes-Hansen, Quastad, Glasnapp. Nays- None. Motion carried.

Emmet County Attorney Melanie Summers-Bauler will research if the budget director pay can come out of the board of supervisors pay. Bauler will check with the State Auditor regarding whether or not the County Auditor is required to do the budget.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site Number
Jay Gunderson	J & R Inc.	#62121

Motion by Hansen, second by Glasnapp to adjourn the meeting at 12:12 p. m. All ayes, motion carried.

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Heidi Goebel  
Auditor’s Assistant

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Jeff Quastad  
Chair