

Approved Minutes Emmet County Board of Supervisor Minutes
 May 4, 2021 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 Tim Schumacher, Vice-Chair
 John Pluth
 Todd Glasnapp
 Lisa K. Hansen

Absent:

Meeting ID: 842 0691 9962

Passcode: 075803

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Emmet County Auditor, Amy M. Sathoff reported on her meeting with the Iowa State Association of Counties (ISAC) American Rescue Plan (ARP) Working Group last Friday. ISAC anticipates guidance on how the funds can be expended within the next week. It appears that the funds will be restricted in how they can be utilized and that Broadband utilization seems to be a focus. ISAC is suggesting that we form a local working group to put together a “wish” list and when guidance does come out, we can see of those items listed on the “wish” list qualify. The group also suggested that a Broadband study could be done to utilize some of the funds to identify where Broadband is not available in the County. There is a National Association of Counties (NACo) TestIT App for cell phones that some counties are using with their Secondary Roads employees to study Broadband availability in their rural areas. Auditor Sathoff shared information on the NACo Test It App.

Auditor Sathoff also reported that she has gathered the following information in order to ensure Emmet County is prepared for accepting the ARP funds: DUNS (Dun and Bradstreet) Number, SAM Registration (official government-wide database to register with in order to do business with the United States Government), Employee Identification Number, and Financial Institution Information.

Emmet County Assessor, Barb Bohm joined the meeting to report on the Supreme Court’s ruling in the Stateline Cooperative lawsuit. The Supreme Court ruled that the grain bins are considered real estate, however; the overhead ingredient bins in the feed mill were remanded back to PAAB (Property Assessment Appeal Board). Emmet County has incurred approximately \$100,000 in legal fees on from this case.

Bohm also reported that the Emmet County Planning & Zoning Commission will be meeting tonight regarding the Iverson Zoning Ordinance Change request for Commercial Property.

Emmet County Resident Brent Nelson expressed concerns he had regarding property, driver’s license, and fines.

Motion by Schumacher, second by Glasnapp to set the Public Hearing Date for Barns 1 & 2 of K&T Swine 3LLC Construction Permit for May 18, 2021 at 10:00 am. All ayes, motion carried.

Motion by Hansen, second by Pluth to set the Public Hearing Date for Barn 3 of K&T Swine Construction Permit. All ayes, motion carried.

The Board reviewed the Sheriff’s Quarterly Report.

Auditor Sathoff presented Resolution 21-15 Approving the Appointment of Elections Deputy Roxanne Budach as follows:

**RESOLUTION 21-15
 APPROVING THE APPOINTMENT OF DEPUTY COMMISSIONER OF ELECTIONS**

THEREFORE, BE IT RESOLVED that the Emmet County Board of Supervisors approves the position of Deputy Commissioner of Elections in the office of the Emmet County Auditor and Commissioners of Elections, and that the Board of Supervisors approve the appointment of Roxanne Budach to that position.

Motion by Pluth, second by Glasnapp to adopt Resolution 21-15 as presented. Roll Call Vote: Ayes-Glasnapp, Pluth, Hansen, Schumacher, and Quastad. Nays- None. Motion carried.

At 9:30 a.m., the Board opened the public hearing on the FY2021 Emmet County Budget Amendment #1. Emmet County Auditor, Amy M. Sathoff presented the amendments to the County’s budget as follows:

FY21 BUDGET AMENDMENT SUMMARY

EMMET COUNTY BUDGET AMENDMENT #1 - May 04, 2021

EXPENDITURES		
Department	Reason	Amount
Service Area 01 - Public Safety and Legal Services		
District Court	Transportation	\$ 6,000.00
Total Service Area 01		\$ 6,000.00
Service Area 03 - Physical Health & Social Services		
Local Health	Public Health COVID Salaries, Vaccines	\$ 53,013.00
Environmental Health	Joint Environmental Health Position with Palo Alto	\$ 17,497.00
Total Service Area 03		\$ 70,510.00
Service Area 07 - Roads & Transportation		
Secondary Roads	Salary, Signs	\$ 78,730.00

	Total Service Area 07	\$ 78,730.00
	Service Area 08 - Government Services to Residents	
Election	Trailer, Security Doors	\$ 35,000.00
	Total Service Area 08	\$ 35,000.00
	Service Area 09 - Administration	
General Services	Courtroom COVID wiring	\$ 10,000.00
Information Tech	Tyler Technology Incode Annual Fee	\$ 28,171.00
	Total Service Area 09	\$ 38,171.00
	Service Area 00 - Capital Projects	
Conservation Trust	Building	\$ 36,451.00
Secondary Roads	Roadway Construction & Salary	\$ 352,800.00
	Capital Projects	\$ 389,251.00
	TOTAL AMENDMENT EXPENDITURES	\$ 617,662.00
REVENUES		
Department	Reason	Amount
	Service Area 03 - Physical Health & Social Services	
Local Health	Grants	\$ 53,013.00
Environmental Health	Income from Palo Alto County for Joint Position	\$ 17,497.00
	Total Service Area 03	\$ 70,510.00
	Service Area 08 - Physical Health & Social Services	
Election	Grants from SOS, CTCL	\$ 42,760.00
	Total Service Area 08	\$ 42,760.00
	Service Area 09 - Administration	
Non Departmental	State of IA Cares Act Funding	\$ 116,740.00
	Total Service Area 09	\$ 116,740.00
	TOTAL AMENDMENT REVENUES	\$ 230,010.00

The Auditor's office did not receive any written comments to the Budget Amendment. The Zoom meeting participants had no comments to the Budget Amendment.

Motion by Schumacher, second by Pluth to close the public hearing. All ayes, motion carried. Roll Call Vote: Ayes: Schumacher, Hansen, Glasnapp, Quastad and Pluth Nays: None

Motion by Pluth, second Hansen, to approve the budget amendment as published and presented by Auditor Sathoff. All ayes, motion carried.

Auditor Sathoff will certify the Budget Amendment and then enter the Amendment into the County's Financial System.

Auditor Sathoff shared that the Local Option Sales Tax Fund Balance is \$700,185.51 and the FY2021 balance left is \$73,312.70. She also shared a COVID dollar running total. From the dollars received due to COVID, there is \$154,270.66 and there are approximately \$56,591.43 of expenses that need to be considered.

Emmet County Sheriff Mike Martens, Emmet County EMA Director Travis Sheridan, and Emmet County Public Health Nurse Kathy Preston joined the meeting.

Sheriff Martens discussed different options regarding climate control of the records storage areas, PPE storage area and IC Trailer area with the Board. Consensus of the Board was to optimize storage space and create heat efficiency by putting in lofts into the bays.

Sheriff Martens will follow up with a contractor and the Board.

Sheridan reported that the Incident Command Trailer will be completed in the next fiscal year.

Preston reported that Emmet County's COVID positivity rate yesterday was 7%. There is an increase in COVID hospitalizations in Martin County. Preston also shared that vaccine demand has decreased and Emmet County did turn down some vaccines because they are partnering with Palo Alto County to ensure that vaccines received are utilized.

It is anticipated that vaccines will be opened up to 12 years and older this week for Pfizer vaccine. Preston explained the different vaccines and how they are stored and expiration dates.

Sheridan reported that the WENS (Wireless Emergency Notification System) alert system will be going away as of July 1, 2021. It will be replaced by the Rave alert system. The new system alerts will be live and follow your location. The WENS system was tied to your physical address.

Preston shared that Public Health has purchased an inventory component of the Salamander system and it has a yearly cost of \$900. She inquired if any other county department could utilize the program such as Secondary Roads. The Salamander system also tracks volunteer hours.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
BWT Farms LLLP	Farm 267 – Origer East	#69230
Shane Smith	Hypoint Swine LLC	#70098
Shane Smith	SMS Swine LLC	#67724

Motion by Hansen, second by Schumacher to adjourn the meeting at 11:04 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair