Approved Minutes Emmet County Board of Supervisor Minutes May 11, 2021 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: Jeff Quastad, Chair

Tim Schumacher, Vice-Chair

John Pluth Todd Glasnapp Lisa K. Hansen

Absent:

Meeting ID: 897 4777 1862

Passcode: 201509 One tap mobile

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Schumacher to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Glasnapp reported that he met with Emmet County's Worker's Compensation Company, IMWCA last week. Emmet County has a very good safety record right now and the mod rate is currently at .76. Glasnapp also attended the Safety Meeting and there were 4 more employees CPR certified.

Auditor Amy M. Sathoff reported that the US Treasury has put out guidance on the American Rescue Plan (ARP) funds and that the Iowa State Association of Counties ARP Working Group meets again this Friday to start disseminating the guidance.

Emmet County Engineer, Walter Davis-Oeth joined the meeting telephonically. Davis-Oeth presented a Utility Permit from Iowa Lakes Electric Cooperative. The permit is to bore from the west ROW of 440th Ave. to approx. 340' east along the south ROW of 15th Street. From that point they will set a new single-phase enclosure and bore north under 150th St. to the north ROW. Borings will consist of a single primary 7,200 volt cable inside of 2" continuous conduit buried at a minimum depth of 48". The purpose of this construction is to upgrade an existing facility. Motion by Pluth, second by Schumacher to approve the permit. All ayes, motion carried.

Motion by Schumacher, second by Hansen to go into closed session pursuant to Iowa Code 21.5 (1)(c). Roll Call Vote: Ayes: Glasnapp, Schumacher, Quastad, Hansen and Pluth. Nays: None.

No decisions were made during the closed session.

Motion by Pluth, second by Hansen out of closed session. All ayes, motion carried.

Motion by Schumacher, second by Pluth to approach an architect to consider courthouse renovations. All ayes, motion carried.

Motion by Hansen, second by Glasnapp to go into closed session pursuant to Iowa Code 21.5 (1)(i). Roll Call Vote: Ayes: Glasnapp, Schumacher, Quastad, Hansen and Pluth. Nays: None.

No decisions were made during the closed session.

Motion by Glasnapp, second by Schumacher to come out of closed session. All ayes, motion carried.

Emmet County Planning & Zoning Director, Barb Bohm joined the meeting. Bohm presented the Emmet County Planning & Zoning Commission's Recommendation on the Zoning Ordinance Change Request for Commercial Property.

Motion by Pluth, second by Schumacher to accept the recommendation and set the Public Hearing Date for the First Reading of the Ordinance 2021-1 amending the 2013 Zoning Ordinance for Emmet County by adding text to Article X(C-1) Highway Commercial District Section 10.3 Conditional Uses by adding Single Family Residential for May 25, 2021 at 9:45 a.m. All ayes, motion carried.

Motion by Glasnapp, second by Hansen to approve the monthly claims as listed below. All ayes, motion carried.

Gross Pay 2021 April	325512.08
Total Gross Payroll	460288.43
County Share IPERS	30690.97
County Share FICA	18731.55
County Share Medicare	4380.83
County Share Health Ins.	80621.27

Claims Paid Prior to 05/11/2021

DATE	VENDOR	PURPOSE	AMOUNT
4/19	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$85,273.93
4/19	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$5,766.34
4/19	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$288.00
4/19	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$330.55
4/19	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$3,621.37
4/26	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,199.17

TOTAL \$96,479.36

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H & H IND LIGHT BULBS 359.75	GREAT AMERICA FINANCIAL SVCS	Copies Lease - Lanier	171.76
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HOUGE, SHARON CELL PHONE REIMBURSEMENT 251.50			
	HOUGE, SHAKON	CELL PHONE REIMBURSEMENT	251.50

HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HUNTLEY, BEN	MILEAGE AND EXPENSES	852.03
HY-VEE ACCOUNTS RECEIVABLE IA CO RECORDERS ASSOC, WAPELLO CO RECORDER	PRISONER MEDS DUES	2,964.10 200.00
IACCB	ANNUAL DUES	40.00
INMAN ELECTRIC	SUPPLIES	151.98
IOWA DOT-OFFICE OF FINANCE	WOOD SIGN POSTS	1,481.92
IOWA GREAT LAKES DOORS	REPAIRS	1,000.00
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,500.00
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	390.81
IOWA LAKES REGIONAL WATER IOWA LAW ENFORCEMENT ACADEMY	UTILITIES TRAINING~	137.50 625.00
IOWA PRISON INDUSTRIES	SIGNS	10,772.65
IOWA RECORDERS ASSOCIATION	MAINTENANCE & SUPPORT	1,756.91
IOWA SECRETARY OF STATE	ELECTION SUPPLIES	66.35
IOWA STATE MEDICAL EXAMINER	AUTOPSY FEES	2,156.00
IOWA TRANSIT INC	SUPPLIES	195.34
ISAC EDUCATION & SEAT TRAINING	SEAT TRAINING	10.00
ISCTA-CASS CO TREASURER, TRACEY MARSHALL JCL SOLUTIONS - JANITORS CLOSE	MEETING	150.00
JOHN DEERE FINANCIAL	CUSTODIAL PARTS	737.33 202.93
JOHNSTON AUTO STORES	PARTS~	710.43
KAMINSKI, THEODORE	MILEAGE	20.18
KCN - KC NIELSEN LTD	PARTS	26.31
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KISSNER, LOREE	5/11/21 SPECIAL ELECTION HELP	73.00
KISSNER, TIM	MEETING MILEAGE	20.00
KWIK TRIP	JAIL FOOD	167.92
LANGUAGE LINK LAWSON PRODUCTS INC	JAIL INTERPRETING SUPPLIES	10.21 1,087.46
LEWIS, SUE	TRANSPORT FEES	65.75
MAIL SERVICES	MAY NOTICES	341.01
MANWARREN, JOEY'S LAWN SERVICE	MOWING	140.00
MARCO (DALLAS)	COPIER	822.56
MARCO (MPLS)	COPIER	286.96
MCKEEVER, DEBRA	DEPOSITION	99.00
MCKESSON MEDICAL & SURGICAL	MEDICAL SUPPLIES	101.11
MEDIACOM	TELEPHONE/INTERNET	3,186.77
MIDAMERICAN ENERGY CO MIDWEST TECHNOLOGY SERVICES	UTILITIES PHONE REPAIRS	253.85 187.50
MIDWEST WHEEL COMPANIES INC	PARTS	40.24
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	54.00
MOTOROLA	PD MOBILE RADIO	13,225.95
MYHRE, PAULA	MILEAGE AND EXPENSES	91.50
NATIONAL PEN	MARKETING	622.35
NEMETHY, TORI	TRANSPORT FEES	100.25
NORTH IA LUMBER & DESIGN NW IA PLANNING & DEVELOPMENT	SUPPLIES ZONING	522.00
O'BRIEN CO IA SHERIFF	SERVICE OF PAPERS	150.00 45.00
OFFICE ELEMENTS	SUPPLIES	247.67
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	SUPPLIES	240.30
O'REILLY AUTOMOTIVE	PARTS~	163.83
PAKOR INC	SUPPLIES	433.14
PITNEY BOWES INC	SUPPLIES	179.16
POMP'S TIRE SERVICE INC POWER PLAN	TIRE SERVICE PARTS	165.12 2,277.47
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	159.50
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	47.50
PRO COOP ESTHERVILLE	FUEL	30.15
PRO COOP POCAHONTAS	FUEL	8,933.51
RDI	IT SUPPORT	1,419.45
REGIONAL TRANSIT AUTHORITY	ANNUAL PAYMENT	5,000.00
RICK'S PEST CONTROL RICOH USA	JAIL PEST CONTROL COPIER	40.00 91.91
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED DISPATCH	PUBLICATIONS	448.53
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	460.42
RIVER VALLEY TELECOMMUNICATION	PHONE	1,076.21
RODRIGUEZ, ROSALIA	MATRON FEES	115.00
ROSBURG, LISA RUSSELL, RHONDA	CELL PHONE REIMBURSEMENT MILEAGE AND EXPENSES	20.00 228.00
S & R AUTO AND TIRE INC	SERVICE~	58.23
SAC COUNTY IA SHERIFF	SERVICE OF PAPERS	13.44
SAFELITE FULFILLMENT INC	PARTS	452.46
SANOFI PASTEUR INC	VACCINES	1,961.59
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	20.00
SE DIST OF ASSESSORS, JEFFERSON CO ASSESSOR	MEETING REGISTRATION	175.00
SECURE SHRED SOLUTIONS LLC	CUSTODIAL	48.00

CTALL C FARM & LIOME	DADIZ MAINTENIANICE	4 504 44
STALLS FARM & HOME	PARK MAINTENANCE PARTS	1,521.41
STAR EQUIPMENT INC		395.85
STARNET - RIVER VALLEY TEL CO	WEB HOSTING + 3YR DOMAIN	79.85
SUNSET LAW ENFORCEMENT LTD	TRAINING~	1,030.80 623.92
SUPER CIRCUITS	SUPPLIES~	
SWIFT AIR INC	REPAIRS	683.30
TATMAN, ANTHONY	SCREENING~	10.00
TERRIL TELEPHONE CO	E911 ACCESS	5.68
THAEMLITZ, FRED	TOOLS	24.99
TIETJE, DEBORAH	MEETING EXPENSES	663.25
TRUCK CENTER COMPANIES	SUPPLIES	651.59
TYLER (TN), MSC 410913	SOFTWARE SUPPORT	449.00
TYLER TECHNOLOGIES	INCODE MAINTENANCE	24,665.77
UKASICK, DAWN	MILEAGE AND EXPENSES	15.00
UNIFORM DEN	UNIFORMS	118.32
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	TESTING	126.00
UPPER DES MOINES OPPORTUNITY	ALLOCATION	7,999.96
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,000.00
VERIZON WIRELESS	CELL PHONE	759.72
VISA	EXPENSES	7,239.29
WATSON & RYAN	ATTORNEY FEES	2,674.50
WELLS FARGO - ELITE CARD	EXPENSES	1,533.36
WESSELS OIL COMPANY INC	DUST CONTROL	690.00
WINDSTREAM	CRISIS LINE	16.87
WINDSTREAM	PHONE	227.42
ZEMAN, SUE	MOWING	130.00
ZIEGLER	BACKHOE & PARTS	110,858.38
	GRAND TOTAL	416,568.45
The Board reviewed the following Manure Management Plan:		
Owner Facility Name	Site Number	
New Fashion Pork Farm 234-Knutson	#68089	
Motion by Pluth, second by Hansen to adjourn the meeting at	11:05 am. All ayes, motion carried.	
A. M. C. d. off	LCCO	
Amy M. Sathoff	Jeff Quastad	
Auditor	Chair	