

Unapproved Minutes Emmet County Board of Supervisor Minutes  
April 20, 2021 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
Tim Schumacher, Vice-Chair  
John Pluth  
Todd Glasnapp  
Lisa K. Hansen

Absent:

Meeting ID: 862 6519 7703

Passcode: 321378

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Glasnapp to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Supervisor Quastad attended the Iowa Drainage District Association meeting and shared recent legislation that changes the competitive bidding threshold to \$139,000 and changes in the reclassification publication requirements.

Quastad also shared information regarding the HAZMAT meeting he attended and a meeting regarding DD105 drainage issues.

Schumacher reported on the RIDES meeting last week and RIDES will be constructing a bus building in Spirit Lake and NW IA Planning will meet next week.

Auditor Amy M. Sathoff has been asked to serve on the Iowa State Association of Counties American Rescue Plan working group along with 18-20 Auditors, Supervisors and Budget Directors from around the state to work on disseminating guidance coming from the US Treasury regarding the American Rescue Plan.

Emmet County Engineer, Walter Davis-Oeth joined the meeting and the Board discussed the competitive bid threshold process with him. Davis-Oeth reported that the patching crew has started on N32, A22 and A20. Asphalt crews will start next week. Secondary Roads has received the Back Hoe that was ordered.

Davis-Oeth reported on a maintenance project near Superior. Supervisor Hansen shared a complaint on a gravel road near Dolliver (530<sup>th</sup> Avenue).

Motion by Hansen, second by Glasnapp to change the Public Hearing Date for the FY2021 Emmet County Budget Amendment to May 4, 2021 at 9:30 am. All ayes, motion carried.

Emmet County Assessor Barb Bohm will table the office door discussion until next week when Sheriff Mike Martens presents quotes obtained for Courthouse Security.

Motion by Schumacher, second by Pluth to approve the Liquor Licenses for the Elks Lodge and the Estherville Golf Course. All ayes, motion carried.

The Armstrong VFW Tax Abatement property tax abatement request will be tabled until next week's Board meeting.

Motion by Pluth, second by Schumacher to disallow the Homestead credit on parcel #05-11-383-006 due to fact that the owner is no longer living in the house and thus does not qualify for the credit. All ayes, motion carried.

The Board discussed the request to amend the Commercial Regulations in the Emmet County Zoning Ordinance on the Agenda today. Auditor Sathoff shared the process of amending the ordinance. Barb Bohm joined the meeting and supports the request.

Emmet County Auditor Amy M. Sathoff reported that she met with the Trinity Lutheran Church Council on Sunday morning to request utilizing their facility for Wards 1 and 2 voting purposes in the upcoming November 2, 2021 Combined City/School Election.

The Board discussed storage of Election Equipment and storage issues in the Courthouse. A closed session will be held next week regarding other issues.

The Board and Sathoff discussed overall election needs and that with the 2020 census the Ward boundaries within the city of Estherville will change.

Sathoff reported that due to the withdrawal/objection deadline being yesterday for the City of Armstrong Special Election, Heidi Goebel from the Auditor's Office is picking up ballots today in Omaha. Early voting for the City of Armstrong Special Election starts tomorrow.

Auditor Sathoff presented the FY 2020 Emmet County Cost Allocation Plan prepared by Cost Advisory Services, Inc. The plan is required in order for Emmet County to receive reimbursement from the State of Iowa for expenses incurred by the Department Human Services. Total reimbursement for expenses incurred in FY2020 will result in approximately \$29,307 in revenue for FY2022. Motion by Glasnapp, second by Schumacher to certify the FY2020 Emmet County Cost Allocation Plan. All ayes, motion carried.

Lesli Iverson, Tom Manley and Emmet County Zoning Director, Barb Bohm joined the meeting with a request to change the Emmet County Zoning ordinance to include a conditional use component.

Iverson's would like to build a home on Estherville Golf Course property that they own, which is zoned Commercial. Bohm explained the amendment process and that the Board would need to recommend to the Planning & Zoning Commission to amend the Commercial Regulations in the Emmet County Zoning Ordinance to include a conditional use permit component and then the Planning & Zoning Commission would meet and hold a public hearing on the amendment. The Board of Supervisors would also hold a public hearing on the amendment with first, second and third readings of the change. The Board could waive the second and third readings.

Bohm explained that the property would still be zoned commercial but the house taxed as residential. Motion by Pluth, second by Glasnapp to recommend amendment to the Commercial Regulations in the Emmet County Zoning Ordinance to include a conditional use clause to the Emmet County Planning & Zoning Commission. All ayes, motion carried.

Chuck Gardner, John Klingbeil, Mike Rezac and Richard Rosburg joined the meeting. Supervisor Quastad opened the proposals to cleanout Drainage District 29 from Joshua's Excavation and Rezac Machine Shop. Joshua's Excavation bid is \$38,000 and the Rezac Machine Shop is \$39,848.

Drainage District 29 is not built in the new computer system and would need to be built in order to estimate the amount each landowner would be assessed for the cleanout.

Motion by Pluth, second by Schumacher to accept the low bid of \$38,000 from Joshua's Excavation. All ayes, motion carried.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
Clayton Eggers	Section 24 Beef LLC	#65084
UNI Swine LLC	UNI Swine LLC-Gjerde Site #2	#64478
UNI Swine LLC	UNI Swine LLC-Gjerde Site #1	#64480

The Board reviewed the Construction Permit from the Iowa Department of Natural Resources for the Jack Creek 23 Site.

Motion by Hansen, second by Schumacher to adjourn the meeting at 12:10 p.m. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair