

Unapproved Minutes Emmet County Board of Supervisor Minutes  
April 13, 2021 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
Tim Schumacher, Vice-Chair  
John Pluth  
Todd Glasnapp  
Lisa K. Hansen

Absent:

Meeting ID: 848 0367 2143

Passcode: 606413

One tap mobile

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance.

Emmet County Resident Dale Breuer joined the meeting to discuss the bridge at the Jim Hall Wildlife area. Supervisor Quastad will follow up with Conservation.

Motion by Glasnapp, second by Schumacher to approve the minutes from last week's meeting with the addition of the SHIELD Contract cost, also approving them for publication. All ayes, motion carried.

During Public Forum, Glasnapp reported on the Safety Meeting yesterday and that there will be an employee CPR class on Friday.

Pluth reported on a Legislative Forum he attended at Iowa Lakes Community College on Saturday. Pluth also reported that the renovation plan for the Annex building may have to be signed off on by a certified engineer prior to getting bids on the project.

Sathoff reported that the Commercial and Industrial rollback the County currently receives from the state of Iowa will likely be eliminated during this Legislative Session.

Emmet County Weed Commissioner Bryan Kruse and Don Reefer from B& W Control Specialists joined the meeting to present the RFP and Quote Form for Proposals and Quotes on Emmet County Weed Control for Calendar Year 2021. The Contract would not exceed \$70,000 for the calendar year. Reefer will work with Allison Fisher on the notices for the newspapers. Motion by Pluth, second by Glasnapp to approve the contract. All ayes, motion carried. This will be a new approach to weed control for Emmet County in an attempt to make an improvement. Emmet County will evaluate the results later in the year.

Reefer also presented a quote for tree and brush control along approximately 1/3 of Emmet County's Drainage Districts as follows:

Ditch Number	Amount	Ditch	Amount
70	\$6,500	37	\$3,500
68	\$ 750	37 Sub Lateral 37	\$3,500
35	\$4,500	37 Lateral 65	\$2,500
26	\$1,000	37 Lateral 10	\$1,500
26A	\$1,000	37 Lateral 216	\$1,500
62	\$2,500*	EKPA 1	\$5,500
EK1	\$2,000*		

Motion by Pluth, second by Schumacher to approve the quote upon Supervisor Quastad clarifying drainage district 62 and EK 1 questions. All ayes, motion carried.

Motion by Schumacher, second by Hansen to approve the monthly claims as listed with two corrections that are listed below. All ayes, motion carried.

Page 1	ISACA DIST II AUDITORS should be ISACA	\$225.00
Page 2	STOREY KENWORTHY should be under the Board of Supervisors budget for CDs	\$ 36.46

Motion by Pluth, second by Glasnapp to approve the drainage claims. All ayes, motion carried.

The Board reviewed the Auditor's & Recorder's Quarterly Reports.

Allison Fisher from Secondary Roads and Custodian Tom Egeland joined the meeting. Fisher presented the bids for mowing at the Annex Building as follows:

Eugene Jensen	\$150 per mow
Joey Manwarren	\$ 40 per mow
Miller Snow Plowing & Lawn Care	\$120 per mow
Corey Oberloh	\$120 per mow

Motion by Pluth, second by Schumacher to award the bid to Joey Manwarren. All ayes, motion carried. Consensus of the Board is to try this for a year and re-visit.

The Board did not set the Public Hearing Dates for the two Non Construction, Non Expansion Permits for K&T Swine. Auditor Sathoff received an email from the Iowa Department of Natural Resources stating that the DNR has some issues with the permits.

Emmet County Attorney Melanie Summers Bauler and Emmet County Sheriff Mike Martens joined the meeting. Sheriff Martens, presented an update regarding the Department Head meeting last week.

Sheriff Martens reported that the Personnel Policy Committee presented the following items to the Department Heads:

1. Funeral leave to include for a spouse's family member.
2. After 20 years of service to Emmet County – an additional Personal Day.
3. Civil Leave of up to 2 hours for blood donation.

4. Sick Leave donation from employee to employee.

Martens reported that the Department Heads also discussed establishing base entry wages for the second floor of the Courthouse along with step increases.

The Department Heads are suggesting to open all the doors to the Courthouse, continue the mask requirement and eliminate the Thermascan at the south entrance.

In an effort to provide essential services to Emmet County a motion was made by Schumacher, second by Hansen to approve the Department Heads re-opening plan. All ayes, motion carried. The Law Center will remain closed at this time, however, the handicapped entrance is still available at any time for residents.

The current COVID leave policy for Emmet County will expire on April 30, 2021.

Emmet County Engineer, Walter Davis-Oeth presented a utility permit for Iowa Lakes Electric Cooperative in T-98-N and R-31-W, Denmark Township, sections 20 and 29. The application would be installing a new single-phase enclosure along the south ROW of 250<sup>th</sup> St at approx. 3,177' west of 540<sup>th</sup> Ave. From there they will bore under 250<sup>th</sup> to the north ROW and then continue into private. Boring will consist of a single primary 7,200-volt cable inside a 2" continuous conduit buried at the minimum depth of 48". The purpose of this construction is to provide service for a new hog confinement. Motion by Pluth, second by Schumacher to approve the permit. All ayes, motion carried.

Davis-Oeth presented another utility permit for Terril Telephone that spans multiple townships and sections. The permit would be placing fiber optic cable of several fiber county 36" deep when paralleling the ROW. All culvert crossings will be directional bored a minimum of 60" below the water line. Hand Holes will be placed flush with the ground and warning signs placed along the right of way. Motion by Pluth, second by Hansen to approve the permit. All ayes, motion carried.

Davis-Oeth presented an amendment to the Emmet County Iowa DOT FY 2021 Budget. Expenditures for the FY2021 amendment will be \$4,308,130. A majority of the amendment required is due to the A13 carrying into FY2021. Motion by Schumacher, second by Glasnapp to approve the amendment. All ayes, motion carried.

Davis-Oeth presented Resolution 21-12 approving Emmet County's 5 year Secondary Roads Construction Program. Motion by Pluth, second by Schumacher to adopt Resolution 21-12 as presented. Roll Call Vote: AYES: Glasnapp, Pluth, Hansen, Schumacher, and Quastad. NAYS: None. Motion carried. The full text of Resolution 21-12 can be viewed in the Auditor's office and on the County's website.

Davis-Oeth presented the Emmet County FY2022 Iowa DOT Budget with expenditures for FY2022 in the amount of \$4,082,040. Motion by Hansen, second by Schumacher to approve the Emmet County FY2022 Iowa DOT Budget. All ayes, motion carried.

Davis-Oeth reported that asphalt paving and concrete patching will begin at the end of April and that the gravel roads are holding up well so far this spring.

The Board discussed a road issue on First Street going into Gruver.

The Board received a request to have the courthouse open on Memorial Day, May 31, 2021 from 8:00 am to 3:00 pm for those who want to view the flags that are on display in the courthouse. Motion by Hansen, second by Schumacher to approve the request. All ayes, motion carried.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
New Fashion Pork	Farm 228 – Booth	#66621
New Fashion Pork	Farm 252 – Ivey	#68755
Gary Brown	Bacon Maker	#62852

Motion by Schumacher, second by Hansen to adjourn the meeting at 11:25 a.m. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair