

Approved Minutes Emmet County Board of Supervisor Minutes  
 March 9, 2021 at 9:00 a.m.  
 Regular Meeting  
 Board Room, Courthouse

Present: Jeff Quastad, Chair  
 Tim Schumacher, Vice-Chair  
 John Pluth  
 Todd Glasnapp  
 Lisa K. Hansen

Absent:

Meeting ID: 841 8559 7255  
 Passcode: 327044  
 One tap mobile  
 +13126266799,,84185597255#,,,,\*327044# US (Chicago)  
 +16465588656,,84185597255#,,,,\*327044# US (New York)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Pluth, second by Glasnapp to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, the Board recognized the following employees for their years of service to Emmet County:  
 Emily Krause, Dispatch 11 years Tom Egeland, Custodial 15 years

Emmet County Attorney, Melanie Summer Bauler joined the meeting and informed the Board that they could be contacted by a group called Reform Alliance to sign a letter of support for HF678. HF678 reforms the probation system in a way that would negatively impact Emmet County and she asked to Board to contact her if they are asked to sign the letter of support.

Emmet County Sheriff, Mike Martens joined the meeting and discussed detention and transport issues.

The Dickinson County Board of Supervisors joined the meeting via Zoom. The Dickinson County Supervisors joining were: William Leupold, Steve Clark, Tim Fairchild, Kim Wermersen, Jeffrey Thee along with Jordan Moyer from the Dickinson County Auditor’s office. Rick Hopper and Derek Behrens from Jacobson-Westergard joined the meeting in person. Mike Tideman from the press was present at the meeting also.

Motion by Pluth, second by Schumacher to open the public hearing at 9:30 a.m. on the proposed ED 3 Annexation. No written opposition on the proposed annexation was received by the Auditor’s office.

Hopper summarized the proposed annexation. He shared that Jacobson-Westergard utilizes watershed software and that they are recommending annexation of 28.11 acres into the drainage district.

Greg and Mike Mart (landowners) joined the meeting and discussion regarding the proposed annexation.

Motion by Pluth, second by Schumacher to close the public hearing. All ayes, motion carried.

The proposed Annexation was not approved due to a lack of a motion.

Hopper indicated that Jacobson Westergard could do some field observations of the district and that due to the lack of a motion, the Joint Boards could not proceed with the Reclassification hearing. The Boards could however, proceed with the approval of the Appraisal Report at the 10:30 am Public Hearing.

Hopper explained the Appraisal Report and how the calculations were made.

Hopper and Behrens left the meeting and the Joint Boards discussed a damage claim presented by Supervisor Pluth for ED3. The claim has been given to Jacobson Westergard for review.

The Dickinson County Board left the meeting but will rejoin at 10:30 a.m. for the Appraisal Report Public Hearing.

Hansen reported that she has not found someone for the Early Childhood Board but she will continue to look.

Hansen also reported that she had attended the Armstrong City Council meeting last night.

Motion by Pluth, second by Hansen to approve the monthly claims as listed. All ayes, motion carried.

Motion by Glasnapp, second by Schumacher to approve the drainage claims. All ayes, motion carried.

|                          |           |
|--------------------------|-----------|
| Gross Pay 2021 February  | 309069.08 |
| Total Gross Payroll      | 441364.85 |
| County Share IPERS       | 28536.55  |
| County Share FICA        | 17720.52  |
| County Share Medicare    | 4144.38   |
| County Share Health Ins. | 81496.92  |

**Claims Paid Prior to 03/09/2021**

| DATE | VENDOR                   | PURPOSE                  | AMOUNT      |
|------|--------------------------|--------------------------|-------------|
| 2/11 | EMPLOYEE BENEFIT SYSTEMS | HEALTH INSURANCE PREMIUM | \$86,075.74 |
| 2/11 | SECURE BENEFIT SYSTEMS   | FLEX BENEFIT PROGRAM     | \$3,323.04  |
| 2/11 | EMPLOYEE BENEFIT SYSTEMS | PSF CLAIMS ACCOUNT       | \$1,038.14  |
| 3/3  | EMPLOYEE BENEFIT SYSTEMS | PSF CLAIMS ACCOUNT       | \$17,254.47 |

**TOTAL \$107,691.39**

| <b>VENDOR</b>                                      | <b>DESCRIPTION</b>                | <b>AMOUNT</b> |
|--|-----------------------------------|---------------|
| A & M LAUNDRY INC                                  | LAUNDRY SERVICE                   | 114.79        |
| ABEL, RUDOLF A D                                   | MONTHLY PAYMENT                   | 1,742.00      |
| ACE HARDWARE                                       | SUPPLIES                          | 400.53        |
| AGUIRRE, DELIA                                     | INTERPRETER                       | 238.67        |
| ALLIANT ENERGY                                     | ARMSTRONG REPEATER                | 1,745.30      |
| ANDERSON, JIM                                      | SNOW REMOVAL                      | 165.00        |
| ARMSTRONG AMBULANCE                                | MONTHLY PAYMENT                   | 388.33        |
| ARMSTRONG BUILDING SUPPLY                          | SUPPLIES                          | 5.98          |
| ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE   | MONTHLY PAYMENT                   | 125.00        |
| ARMSTRONG JOURNAL                                  | HELP WANTED AD                    | 803.30        |
| ARMSTRONG SENIOR CITIZENS                          | MONTHLY PAYMENT                   | 150.00        |
| ARNOLD MOTOR SUPPLY                                | PARTS                             | 74.65         |
| AT & T   | E911 ACCESS                       | 47.83         |
| AVERA HOLY FAMILY                                  | TESTING                           | 2,658.23      |
| B & W CONTROL SPECIALISTS INC                      | WEED SPRAYING                     | 6,443.50      |
| BAULER, MELANIE                                    | CELL PHONE REIMBURSEMENT          | 110.68        |
| BCN TELECOM  | BCN LONG DISTANCE                 | 53.83         |
| BLACK HILLS ENERGY                                 | UTILITIES                         | 3,574.44      |
| BLAIR, BRANDON                                     | SNOW REMOVAL                      | 250.00        |
| BOMGAARS SUPPLY                                    | SUPPLIES                          | 4,234.95      |
| BUSCHER BROS CORP                                  | TACTICAL GENERATOR                | 3,357.00      |
| C & G MANUFACTURING LLC                            | WELDING SUPPLIES                  | 4,590.29      |
| CAASA  | MONTHLY PAYMENT                   | 291.67        |
| CDWG INC   | MONITORS                          | 1,404.19      |
| CENTRAL IA JUV DETENTION CTR                       | SHELTER CARE                      | 1,620.00      |
| CENTURYLINK  | PHONE                             | 328.44        |
| CENTURYLINK  | PHONE                             | 38.21         |
| CITY OF ESTHERVILLE                                | UTILITIES                         | 6,173.37      |
| CITY OF ESTHERVILLE-AMBULANCE                      | MONTHLY PAYMENT                   | 2,416.67      |
| CITY OF RINGSTED                                   | UTILITIES                         | 29.98         |
| CITY OF WALLINGFORD                                | UTILITIES                         | 45.05         |
| COMFORTEC INC                                      | GEO FILTER                        | 89.95         |
| COUNSEL  | COPIER                            | 72.93         |
| CREECH MD, JAMES                                   | MEDICAL EXAMINER                  | 600.00        |
| CRYSTEEL TRUCK EQUIPMENT INC                       | PARTS                             | 75.98         |
| DAKOTA FLUID POWER                                 | PARTS                             | 285.79        |
| DETMANN, PAMELA                                    | CELL PHONE REIMBURSEMENT          | 51.50         |
| DICKINSON CO AUDITOR                               | DD ED 3 POSTAGE                   | 22.02         |
| DON'S TRUCK SALES INC                              | PARTS                             | 215.03        |
| EGELAND, THOMAS                                    | CELL PHONE REIMBURSEMENT          | 20.00         |
| EMMET CO ENGINEER                                  | Fuel                              | 5,316.73      |
| EMMET CO FAIRGROUNDS, CAMI PAULSON                 | MONTHLY PAYMENT                   | 4,166.67      |
| EMMET CO HISTORICAL SOCIETY                        | MONTHLY PAYMENT                   | 500.00        |
| EMMET CO SHERIFF                                   | TRANSPORT FEES                    | 2,899.14      |
| EMMET CO TREASURER                                 | DD 7 POSTAGE                      | 635.99        |
| EMPLOYEE BENEFIT SYSTEMS, GREAT RIVER INSURANCE CO | PSF CLAIMS ACCOUNT                | 17,254.47     |
| ENDERSON, JEFFREY                                  | CELL PHONE REIMBURSEMENT          | 20.00         |
| E-PRIDE OFFICE PRODUCTS                            | OFFICE SUPPLIES                   | 253.86        |
| ESTHERVILLE DINNER DATE                            | MONTHLY PAYMENT                   | 300.00        |
| ESTHERVILLE LIBRARY                                | MONTHLY PAYMENT                   | 1,271.67      |
| ESTHERVILLE NEWS AND SPIRIT                        | LEGAL PUBLICATION-SUMMIT PORK III | 1,343.48      |
| ESTHERVILLE PAINT & GLASS                          | SERVICES                          | 96.98         |
| ESTHERVILLE PHARMACY                               | PRISONER MEDS                     | 178.86        |
| EWEN, ALEX   | CELL PHONE REIMBURSEMENT          | 20.00         |
| FAREWAY STORES                                     | OFFICE SUPPLIES                   | 244.95        |
| FASTENAL-WINONA                                    | JAIL PPE~                         | 278.30        |
| FERRELLGAS   | PROPANE                           | 781.92        |
| FIRSTNET AT&T MOBILITY                             | HOTSPOT                           | 605.71        |
| FORCE AMERICA DISTRIBUTING LLC                     | PARTS                             | 2,882.31      |
| FORT DODGE TRANSMISSION                            | PARTS                             | 27.74         |
| FREDERICKSEN, TRAVIS                               | CELL PHONE REIMBURSEMENT          | 20.00         |
| GENERAL TRAFFIC CONTROLS                           | REPAIR                            | 160.00        |
| GEO-COMM INC                                       | GIS MAP DATA MAINTENANCE 1ST YR   | 3,672.00      |
| GORDON FLESCH WI                                   | COPIER                            | 42.08         |
| GRAHAM TIRE SPENCER                                | TIRES                             | 147.05        |
| GRAPEVINE  | SUBSCRIPTION                      | 69.00         |
| GREAT AMERICA FINANCIAL SVCS                       | Copies Lease - Lanier             | 424.29        |
| H & H IND  | LIGHT BULBS                       | 171.90        |
| HANSEN, LISA                                       | MILEAGE                           | 73.00         |
| HENRY-OLSON FUNERAL HOMES                          | REMOVAL AND TRANSPORTATION FEES   | 6,500.00      |
| HOME IMPROVEMENT CENTER                            | SUPPLIES                          | 20.03         |
| HOOGE, SHARON                                      | CELL PHONE REIMBURSEMENT          | 168.00        |
| HOTSY EQUIPMENT CO                                 | REPAIRS                           | 230.18        |

|                                       |                              |           |
|---------------------------------------|------------------------------|-----------|
| HOWING, MICHELLE                      | CELL PHONE REIMBURSEMENT     | 85.70     |
| HUNTLEY, BEN                          | MILEAGE                      | 206.50    |
| HY-VEE ACCOUNTS RECEIVABLE            | SAFETY SUPPLIES              | 1,356.59  |
| ICIT- ALISSA HOLTZ                    | MEETING REGISTRATION         | 250.00    |
| INDUSTRIAL SUPPLY, SOLUTIONS INC      | BLADE BUTTING BITS           | 673.00    |
| INLAND TRUCK PARTS & SERVICE          | PARTS                        | 375.45    |
| INMAN ELECTRIC                        | POSTAGE                      | 1,432.76  |
| IOWA LAKES CORRIDOR DEVELOPMEN        | MONTHLY PAYMENT              | 2,500.00  |
| IOWA LAKES ELECTRIC COOP              | UTILITIES                    | 891.25    |
| IOWA LAKES REGIONAL WATER             | UTILITIES                    | 137.50    |
| IOWA PRISON INDUSTRIES                | SQUAD CAR MARKINGS           | 432.85    |
| IOWA PUBLIC DEFENDER, IOWA TREASURER  | INDIGENT DEFENSE FUND        | 2,792.00  |
| ISAC EDUCATION & SEAT TRAINING        | MEETING REGISTRATION         | 800.00    |
| J & J AG SOLUTIONS-J & J LAND         | WELDING SUPPLIES             | 414.67    |
| JCL SOLUTIONS - JANITORS CLOSE        | CUSTODIAL SUPPLIES           | 261.14    |
| JOHNSTON AUTO STORES                  | PARTS                        | 633.28    |
| JOSHUA'S EXCAVATION                   | DD 7 OUTLET REPAIRS          | 10,434.20 |
| KAMINSKI, THEODORE                    | MILEAGE                      | 20.16     |
| KIRCHNER, LARRY                       | CELL PHONE REIMBURSEMENT     | 20.00     |
| KOSSUTH CO AUDITOR                    | EK 4 TAXES COLLECTED         | 354.00    |
| LANGUAGE LINK                         | INTERPRETER                  | 27.13     |
| LARSON, ALLISON                       | MILEAGE                      | 48.31     |
| LAWSON PRODUCTS INC                   | PARTS                        | 1,993.69  |
| LEWIS, SUE                            | MATRON FEES                  | 36.25     |
| MAIL SERVICES                         | AUTO RENEWALS                | 348.18    |
| MAINSTAY SYSTEMS INC                  | NCIC COMPUTER                | 990.00    |
| MARCO (DALLAS)                        | COPIER                       | 835.54    |
| MARCO (MPLS)                          | COPIER                       | 326.05    |
| MATHESON TRI-GAS INC                  | WELDING SUPPLIES             | 756.90    |
| MAXYIELD COOPERATIVE                  | FUEL                         | 101.09    |
| MCKESSON MEDICAL & SURGICAL           | MEDICAL SUPPLIES             | 98.65     |
| MEDIACOM                              | PHONE/INTERNET               | 1,555.52  |
| MERRILL, JEFFREY                      | EXPENSE REIMBURSEMENT        | 36.33     |
| METAL CULVERTS INC                    | CULVERT, LUGS                | 12,333.00 |
| MIDAMERICAN ENERGY CO                 | UTILITIES                    | 159.14    |
| MIDWEST TECHNOLOGY SERVICES           | PHONE SERVICE                | 2,656.50  |
| MINION, DIANN                         | OFFICE SUPPLY REIMBURSEMENT  | 27.34     |
| MOORMAN, MARY                         | CELL PHONE REIMBURSEMENT     | 446.09    |
| MOTOR INN OF ESTHERVILLE              | REPAIRS                      | 238.50    |
| MYHRE, PAULA                          | MILEAGE                      | 84.50     |
| NAPA - ESTHERVILLE                    | PARTS                        | 456.34    |
| NEMETHY, TORI                         | MATRON FEES                  | 40.00     |
| NORTHERN IOWA COMMUNICATIONS          | INTERNET FEES                | 70.00     |
| NORTHERN SAFETY CO INC                | SAFETY EQUIPMENT             | 222.90    |
| NW IA PLANNING & DEVELOPMENT          | CPR                          | 288.00    |
| NYHART                                | PROFESSIONAL SERVICES        | 1,125.00  |
| OCD CLEANING                          | CUSTODIAL                    | 425.00    |
| OFFICE ELEMENTS                       | OFFICE SUPPLIES              | 220.09    |
| OLESON, LUCAS                         | CELL PHONE REIMBURSEMENT     | 20.00     |
| OLSON, BRUCE                          | REPAIRS~                     | 2,500.00  |
| ONE OFFICE SOLUTION                   | OFFICE SUPPLIES              | 271.50    |
| OSSIAN INC                            | CALCIUM CHLORIDE             | 9,226.00  |
| PETERSON, PAUL                        | SAND~                        | 739.80    |
| PITNEY BOWES GLOBAL FINANCIAL         | POSTAGE METER LEASE          | 796.92    |
| PITNEY BOWES INC                      | POSTAGE METER                | 142.74    |
| POMP'S TIRE SERVICE INC               | TIRES                        | 54.49     |
| POSTMASTER                            | POSTAGE                      | 110.00    |
| PRESTON, CORRIN                       | CELL PHONE REIMBURSEMENT     | 154.50    |
| PRESTON, KATHLEEN                     | CELL PHONE REIMBURSEMENT     | 47.00     |
| PRO COOP ESTHERVILLE                  | FUEL                         | 17.68     |
| PRO COOP POCAHONTAS                   | FUEL                         | 24,342.67 |
| RDI                                   | IT SUPPORT, PROBES & SERVICE | 4,615.25  |
| REDINIUS, JEREMY                      | BUILDING REPAIRS             | 2,300.00  |
| RICK'S PEST CONTROL                   | PEST CONTROL                 | 40.00     |
| RINGSTED AMBULANCE                    | MONTHLY PAYMENT              | 330.42    |
| RINGSTED DISPATCH                     | BUDGET NOTICE                | 383.77    |
| RINGSTED LIBRARY                      | MONTHLY PAYMENT              | 423.83    |
| RINGSTED SENIOR CITIZENS, %RON WILSON | MONTHLY PAYMENT              | 150.00    |
| RINGTEL COMMUNICATIONS                | PHONE                        | 133.83    |
| RIVER VALLEY TELECOMMUNICATION        | PHONE/INTERNET               | 1,350.59  |
| RODRIGUEZ, ROSALIA                    | TRANSPORT FEES               | 1,400.00  |
| ROSBURG, LISA                         | CELL PHONE REIMBURSEMENT     | 20.00     |
| RUSSELL, RHONDA                       | MILEAGE                      | 147.00    |
| S & R AUTO AND TIRE INC               | PROPANE                      | 7.48      |
| SATHOFF, AMY                          | CELL PHONE REIMBURSEMENT     | 20.00     |
| SCHNEIDER CORPORATION                 | WEB SERVICES THRU 6/30/21    | 2,175.00  |

|   |                                      |            |
|---|--------------------------------------|------------|
| SCHUMACHER, TIMOTHY                             | MILEAGE                              | 20.00      |
| SECURE SHRED SOLUTIONS LLC                      | SHREDDING                            | 48.00      |
| SHERIDAN, TRAVIS                                | CELL PHONE REIMBURSEMENT             | 20.00      |
| SHRYOCK, KEVIN                                  | EXPENSE REIMBURSEMENT                | 29.95      |
| SIOUX CITY FOUNDRY CO                           | WELDING SUPPLIES                     | 1,569.64   |
| SMART TECHNOLOGY TEAM SOLUTION                  | SURFACE COMPUTER & COURTROOM MONITOR | 1,976.97   |
| SNAP ON, LARRY WHITE TOOLS                      | TOOLS                                | 22.90      |
| STALLS FARM & HOME                              | MAINTENANCE                          | 1,209.57   |
| STARNET - RIVER VALLEY TEL CO                   | WEB HOSTING                          | 35.00      |
| STATE HYGIENIC LAB, UNIVERSITY OF IOWA          | WATER SAMPLE                         | 13.50      |
| STREICHER'S                                     | EQUIPMENT                            | 1,199.92   |
| T&A SERVICE & SUPPLY                            | SERVICES                             | 877.55     |
| TENDAL, ANNIE                                   | MATRON FEES                          | 200.00     |
| TERRIL TELEPHONE CO                             | E911 ACCESS                          | 5.68       |
| THAEMLITZ, FRED                                 | TOOLS                                | 409.99     |
| TRUCK CENTER COMPANIES                          | PARTS                                | 693.78     |
| TSP COURT REPORTING, TERRI PALS                 | DEPOSITIONS                          | 166.50     |
| UKASICK, DAWN                                   | MILEAGE                              | 13.50      |
| ULINE   | SAFETY SUPPLIES                      | 1,161.30   |
| UNIFORM DEN                                     | UNIFORM PATCHES                      | 295.00     |
| US POSTAL SERVICE - POSTAGE B                   | PREPAID POSTAGE                      | 3,200.00   |
| VANDER HAAGS INC                                | PARTS                                | 1,200.00   |
| VANGUARD APPRAISALS INC                         | Com/Ind Annual Service               | 1,690.00   |
| VERIZON WIRELESS                                | AIR CARDS                            | 408.34     |
| VISA  | EXPENSES                             | 255.18     |
| WATSON & RYAN                                   | Attorney Fees                        | 3,026.40   |
| WELLS FARGO - ELITE CARD                        | EXPENSES                             | 713.33     |
| WINDSTREAM                                      | PHONE                                | 16.49      |
| WINDSTREAM                                      | PHONE                                | 227.11     |
| WINTHER & STAVE                                 | AUDIT FINAL BILLING                  | 1,000.00   |
| WOODWARD YOUTH CORPORATION, %FOREST RIDGE YOUTH | SHELTER CARE                         | 1,306.20   |
| ZIEGLER   | PARTS                                | 3,376.78   |
|   | GRAND TOTAL                          | 224,157.53 |

Motion by Glasnapp, second by Hansen to approve the following joint drainage district claims and pay by Stamped Warrant:

| Drainage District | Vendor                    | Amount   | Work Performed |
|-------------------|---------------------------|----------|----------------|
| ED3               | Dickinson County News     | \$106.34 | Publication    |
| ED3               | Estherville News & Spirit | \$168.77 | Publication    |

All ayes, motion carried.

The Board reviewed the Treasurer's Monthly Report.

The Dickinson County Board of Supervisors rejoined the meeting via Zoom at 10:30 to consider the ED3 Appraisal Report prepared by Jacobson-Westergard.

Motion by Pluth, second by Schumacher to open the public hearing at 10:30 a.m. on the ED 3 Appraisal Report.

No written opposition was received by the Auditor's office.

The Joint Boards discussed the possibility of obtaining a legal opinion from Drainage Attorney Jim Hudson on the Annexation.

Pluth shared with the Boards that Supervisor Quastad had previously expressed concerns on the Annexation.

It was the consensus of the Boards to contact IDDA regarding legal clarification on the proposed Annexation.

Motion by Hansen, second by Pluth to close the public hearing. All ayes, motion carried.

Motion by Hansen, second by Schumacher to approve the ED3 Appraisal Report. All ayes, motion carried.

Motion by Hansen, second by Pluth to close the Joint Meeting with Dickinson County. All ayes, motion carried.

The Board reviewed the following Manure Management Plans:

| Owner            | Facility Name       | Site Number |
|------------------|---------------------|-------------|
| Jeff Anderson    | JANS Farms Inc. #2  | #57870      |
| New Fashion Pork | Farm 238 – Kiburz A | #67122      |
| New Fashion Pork | Farm 192 – White    | #64370      |

Supervisor Pluth left the meeting at 10:55 am.

Motion by Schumacher, second by Glasnapp to open the public hearing at 11:00 a.m. on the Summit Pork III, LLP's Jack Creek 23 Hog Confinement. Kent Krause from Pinnacle joined the meeting telephonically via Zoom. Mitch and Cubby from Summit Pork joined the meeting in person. Krause provided a project overview and that this would be a 4,999 head, two building confinement in Section 23 of Jack Creek Township. Krause also reviewed the matrix scoring with a total score of 470.

No written opposition was received by the Auditor's office.

Motion by Schumacher, second by Glasnapp to close the public hearing. All ayes, motion carried.

Motion by Schumacher, second by Hansen to approve the Master Matrix for the Jack Creek 23 site and sign the recommendation letter to forward it to the DNR. All ayes, motion carried.

Motion by Glasnapp, second by Hansen to adjourn the meeting at 11:12 a.m. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair