

Approved Minutes Emmet County Board of Supervisor Minutes
 February 9, 2021 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 Tim Schumacher, Vice-Chair
 John Pluth
 Todd Glasnapp
 Lisa K. Hansen – joined the meeting at 9:17 am

Absent:

Meeting ID: 890 4526 2002
 Passcode: 198433
 One tap mobile
 +13126266799,,89045262002#,,, *198433# US (Chicago)
 +16465588656,,89045262002#,,, *198433# US (New York)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Pluth to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Auditor Sathoff shared that Emmet County Public Health Nurse Kathy Preston has an article in the Iowa County Magazine.

Auditor Sathoff also shared that today marks Emmet County Sheriff Mike Martens 37th work anniversary.

Glasnapp reported the Safety Committee meeting he attended yesterday.

Emmet County Engineer Walter Davis-Oeth and Dan Burton joined the meeting.

Motion by Schumacher, second by Pluth to go into closed session pursuant to Iowa Code 21.5j. Roll Call Vote: Ayes: Glasnapp, Schumacher, Quastad and Pluth. Nays: None.

Hansen joined the closed session at 9:17 a.m.

No decisions were made during the closed session.

Motion by Schumacher, second by Glasnapp to come out of closed session. All ayes, motion carried.

Motion by Hansen, second by Pluth to open the public hearing at 9:30 a.m. on the Summit Pork III, LLP’s Denmark 18 Hog Confinement. Kent Krause from Pinnacle joined the meeting telephonically via Zoom. Mitch from Summit Pork joined the meeting also. Krause provided a project overview and that this would be a 4,990 head, two building confinement in Section 18 of Denmark Township. Krause also reviewed the matrix scoring with a total score of 465.

Written opposition from Terry and Tammy Christensen was received by the Auditor’s office and was read by Hansen to the Board.

Motion by Schumacher, second by Glasnapp to close the public hearing. All ayes, motion carried.

Motion by Pluth, second by Schumacher approve the Master Matrix for the Denmark 18 site and sign the recommendation letter to forward it to the DNR. All ayes, motion carried.

Motion by Pluth, second by Schumacher to sign the HAVA Cybersecurity Grant Agreement with the Iowa Secretary of State. Grant is \$10,000 and must be utilized for Election Security. All ayes, motion carried.

Motion by Schumacher, second by Pluth to approve the monthly claims as listed, excluding the Lair Tiling and Excavation. This claim will be put on next week’s agenda to utilize LOSST funds. All ayes, motion carried.

Motion by Pluth, second by Glasnapp to approve the drainage claims. All ayes, motion carried.

Gross Pay 2021 January	315382.57
Total Gross Payroll	447016.45
County Share IPERS	29206.33
County Share FICA	18128.32
County Share Medicare	4239.72
County Share Health Ins.	79745.62

Claims Paid Prior to 02/09/2021

DATE	VENDOR	PURPOSE	AMOUNT
1/21	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$83,424.05
1/21	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$149.50
1/21	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$4,462.75
1/21	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$3,313.78
1/21	VISA	ELECTION SUPPLIES	\$408.26

TOTAL \$91,758.34

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	78.25
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	SUPPLIES	575.62
ADAMS, LOREN "TEX"	MILEAGE	193.00

AGUIRRE, DELIA	INTERPRETER	247.50
AHLERS & COONEY, ACCOUNTING DEPT	PROFESSIONAL SERVICES	175.00
ALLIANT ENERGY	ARMSTRONG REPEATER	1,371.88
ANDERSON, JIM	SNOW REMOVAL	110.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	388.33
ARMSTRONG BUILDING SUPPLY	SUPPLIES	15.99
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	SUBSCRIPTION	1,127.34
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ARNOLD MOTOR SUPPLY	PARTS	911.80
AT & T	E911 ACCESS	51.38
AUDITOR OF STATE	EMMET COUNTY AUDIT FILING FEE	625.00
AUTOMATIC DOOR GROUP INC	REPAIRS	225.50
AVERA HOLY FAMILY	MEDICAL SUPPLIES	2,244.88
AVERA MED GROUP ESTHERVILLE	TESTING-	95.00
B & B FARM DRAINAGE INC	DD 139 REPAIR	2,687.15
BARRETT, RICHARD	DD17 EPA BEAVER REMOVAL X3	150.00
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
BCN TELECOM	BCN LONG DISTANCE	53.01
BLACK HILLS ENERGY	UTILITIES	2,611.30
BLAIR, BRANDON	SNOW REMOVAL	110.00
BOB BARKER COMPANY INC	JAIL SUPPLIES-	52.29
BOMGAARS SUPPLY	NATURALIS SUPPLIES	4,378.89
C & G MANUFACTURING LLC	SUPPLIES	64.53
CAASA	MONTHLY PAYMENT	291.67
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	163.66
CENTURYLINK	PHONE	349.49
CENTURYLINK	TELEPHONE	38.22
CITY OF ARMSTRONG	UTILITIES	218.50
CITY OF ESTHERVILLE	GA UTILITIES	56,139.40
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,416.67
CITY OF RINGSTED	UTILITIES	29.98
CITY OF WALLINGFORD	UTILITIES	35.75
COFFMAN'S LOCKSMITH SHOP	PARTS AND SERVICE	493.07
COHRS CONSTRUCTION INC	DD 101 REPAIR	4,663.75
COUNSEL	Copies - Ricoh	70.37
CREECH MD, JAMES	MEDICAL EXAMINER FEES	800.00
DAN'S REPAIR	REPAIRS	76.00
DES MOINES STAMP MFG CO	RUBBER STAMP	72.40
DETMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIETRICH, LEA	EXPENSE REIMBURSEMENT	4.65
DITSWORTH LAW OFFICE, SHAWNA L DITSWORTH	LEGAL SERVICES	226.30
DLT SOLUTIONS LLC	RENEWAL FEES	1,118.70
DUITSMAN PLUMBING & HEATING	REPAIRS	216.43
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELECTION SYSTEMS & SOFTWARE IN	MAINTENANCE FEES	85.35
EMMET CO ENGINEER	Fuel	4,182.33
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,276.35
EMMET CO TREASURER	POSTAGE	876.48
EMPLOYEE BENEFIT SYSTEMS, GREAT RIVER INSURANCE CO	PSF CLAIMS ACCOUNT	5,168.79
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	1231930	204.09
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,271.67
ESTHERVILLE NEWS AND SPIRIT	Board of Review Ad	1,753.84
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
FAREWAY STORES	INCENTIVES	141.87
FARM & HOME PUBLISHERS	ADVERTISING	520.00
FASTENAL-WINONA	SUPPLIES	325.00
FIRSTNET AT&T MOBILITY	WIRELESS	841.63
FORCE AMERICA DISTRIBUTING LLC	PARTS	58.17
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GALLS KY	EQUIPMENT	247.28
GLASNAPP, TODD	MEETING REIMBURSEMENT	154.15
GORDON FLESCH TX	COPIER	207.04
GORDON FLESCH WI	COPER	322.00
GRAHAM TIRE SPENCER	TIRES	294.10
GREAT AMERICA FINANCIAL SVCS	Copies Lease - Lanier	176.67
HANSEN, LISA	MILEAGE	166.00
HEARTLAND SECURITY SERVICES	SECURITY	63.85
HENRY-OLSON FUNERAL HOMES	FUNERAL	2,500.00
HOME IMPROVEMENT CENTER	SUPPLIES	63.58
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	SUPPLIES	126.70
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	177.00
HOWELL, MARK	GA RENT	250.00
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HUNTLEY, BEN	MILEAGE	160.00
HY-VEE ACCOUNTS RECEIVABLE	INCENTIVES	977.57
IA WATER WELL ASSOCIATION	DUES	75.00
IEHA, DUSTIN HINRICHS	DUES	80.00
INMAN ELECTRIC	POSTAGE	14.75
IOWA DOT-OFFICE OF FINANCE	SUPPLIES	462.50

IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,500.00
IOWA LAKES ELECTRIC COOP	UTILITIES	2,781.29
IOWA LAKES REGIONAL WATER	UTILITIES	137.42
IOWA LAW ENFORCEMENT ACADEMY	EVALUATION~	150.00
IOWWA, MATT VINSAND	DUES	110.00
ISAC EDUCATION & SEAT TRAINING	MEETING REGISTRATION	225.00
J & J AG SOLUTIONS-J & J LAND	SUPPLIES	233.90
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL	844.15
JOHN DEERE FINANCIAL	PARTS	502.02
JOHNSTON AUTO STORES	PARTS	1,180.71
JOSHUA'S EXCAVATION	DD 89 REPAIR	178.00
K & H CO-OP OIL CO	LP FUEL	78.26
KAMINSKI, THEODORE	MILEAGE	20.16
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KNIGHT PROTECTION	INSPECTION AND TESTING	400.00
KRAMER-DEVEREAUX, AIMEE	CONTRACTED SERVICES	796.25
KWIK TRIP	JAIL FOOD	150.20
LAIR TILING & EXCAVATION INC	SO STORAGE BUILDING	5,642.98
LANGUAGE LINK	INTERPRETER	16.36
LAWSON PRODUCTS INC	TOOLS	91.98
MAIL SERVICES	FEB RENEWALS	290.94
MARCO (DALLAS)	COPIER	718.60
MARCO (MPLS)	COPIER	53.82
MARTENS, MIKE	EXPENSE REIMBURSEMENT	199.02
MATHESON TRI-GAS INC	PARTS	499.22
MEDIACOM	PHONE/INTERNET	855.52
ME'S BODY SHOP	REPAIR	150.00
MIDAMERICAN ENERGY CO	UTILITIES	139.27
MIDWEST RADAR & EQUIPMENT	CALIBRATION	400.00
MIDWEST TECHNOLOGY SERVICES	PHONE RESET	300.00
MIDWEST WHEEL COMPANIES INC	PARTS	1,184.67
MINION, DIANN	EXPENSE REIMBURSEMENT	7.05
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	239.79
MYHRE, PAULA	MILEAGE	88.50
NAPA - ESTHERVILLE	PARTS	1,925.91
NEMETHY, TORI	MATRON FEES	200.00
NORTH IA LUMBER & DESIGN	REPAIRS	249.90
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	70.00
NORTHSTAR ELECTRIC LLC	SERVICE	1,407.38
NW IA PLANNING & DEVELOPMENT	FY21 3RD DRAW	3,500.00
NW IOWA REGIONAL HOUSING TRUST	FY21 LOCAL MATCH	4,437.00
OFFICE ELEMENTS	Supplies	455.84
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	545.78
O'REILLY AUTOMOTIVE	PARTS	234.03
PITNEY BOWES INC	POSTAGE METER	179.16
POWER PLAN	PARTS	13,874.00
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	222.00
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	155.46
PRO COOP ESTHERVILLE	FUEL	44.00
PRO COOP POCAHONTAS	FUEL	5,909.48
QUASTAD DRILLING & REPAIR	DD 101 REPAIR	1,908.14
REDINIUS, JEREMY	BUILDING REPAIRS	1,815.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED DISPATCH	PUBLICATION	601.93
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	UTILITIES	473.62
RIVER VALLEY TELECOMMUNICATION	PHONE	1,073.64
RMA ARMAMENT INC	EQUIPMENT~	2,938.32
RODRIGUEZ, ROSALIA	MATRON FEES	105.00
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	83.50
S & R AUTO AND TIRE INC	REPAIRS	842.31
SAFARILAND LLC	EQUIPMENT~	44.83
SAFELITE FULFILLMENT INC	PARTS	1,050.56
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	20.00
SCHUMACHER ELEVATOR	ELEVATOR MAINTENANCE	176.38
SCHUMACHER, TIMOTHY	MILEAGE	40.00
SHERIDAN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
SIOUX CITY FOUNDRY CO	SUPPLIES	315.71
SIOUX FALLS CRANE & HOIST INC	INSPECTION	1,392.00
SIOUX SALES CO	EQUIPMENT	404.65
SMART TECHNOLOGY TEAM SOLUTION	IT SERVICE AND EQUIPMENT	505.99
SOUTHWEST RV	TRAILER HITCH	532.23
STALLS FARM & HOME	MAINTENANCE	2,551.32
STARNET - RIVER VALLEY TEL CO	WEB HOSTING	35.00
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	110.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	335.15
SWIFT AIR INC	7901279003	8,427.14
TENDAL, ANNIE	MATRON FEES	120.00
THAEMLITZ, FRED	TOOLS	191.92
TRI-STATE EMA	DUES	20.00
TROPICAL VALLEY FISH & PETS	NATURALIST SUPPLIES	97.11
UNDERGROUND VAULTS & STORAGE	STORAGE	294.00

UNIFORM DEN	EQUIPMENT	362.99
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	TESTING	84.00
US FILTER CORP, DAVE SIEM	DISPOSAL	100.00
VERIZON WIRELESS	CELL PHONES	1,149.28
VISA	EXPENSES	570.00
WEATHER TAP INTERNET	SUBSCRIPTION	89.95
WELLS FARGO - ELITE CARD	EXPENSES	253.21
WINDSTREAM	CRISIS LINE	43.51
WINDSTREAM	PHONE	217.45
WOODWARD YOUTH CORPORATION, %FOREST RIDGE YOUTH	SHELTER CARE	2,472.45
ZIEGLER	PARTS	5,674.26
	GRAND TOTAL	209,437.90

Motion by Schumacher, second by Hansen to set the FY 2022 Proposed Maximum Levy Public Hearing for March 2, 2021 at 9:30 am. All ayes, motion carried.

Motion by Pluth, second by Schumacher to set the FY2022 Emmet County Budget Public Hearing for March 30, 2021 at 9:30 am. All ayes, motion carried.

The Board reviewed the monthly Treasurer's Report.

Motion by Glasnapp, second by Pluth to approve the following joint drainage district claim:

Drainage District	Vendor	Amount	Work Performed
EPA 17	Richard Barrett	\$150.00	Beaver Removal

All ayes, motion carried.

Emmet County Treasurer Brenda Moore, Emmet County Recorder Diann Minion and Retired Emmet County Recorder Susan Snyder joined the meeting.

The Board discussed Resolution 21-05 with those present. Motion by Pluth, second by Hansen to not adopt Resolution 21-05 creating and filling a position for Budget Director and call for a yes or no vote from the Board. All Board members present voted not to adopt the resolution.

Motion by Schumacher, second by Pluth to adopt Resolution 21-06 Acting on the Emmet County Compensation Board Recommendation for Elected Official FY2022 salaries. The Resolution would lower the recommendation 1.5%. Roll Call Vote: Ayes: Glasnapp, Schumacher, Hansen Quastad and Pluth. Nays: None. All ayes, motion carried.

**RESOLUTION 21-06
EMMET COUNTY COMPENSATION BOARD RECOMMENDATION**

WHEREAS, the Emmet County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Emmet County Compensation Board met on January 6, 2021 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$58,077.22	4%	\$60,400.31
County Attorney	\$83,440.56	4%	\$86,778.18
Recorder	\$58,077.22	4%	\$60,400.31
Sheriff	\$76,338.81	4%	\$79,392.36
Supervisors	\$30,289.70	4%	\$31,501.29
Treasurer	\$58,077.22	4%	\$60,400.31

THEREFORE, BE IT RESOLVED that the Emmet County Board of Supervisors approved the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$59,529.15	2.5%
County Attorney	\$85,526.57	2.5%
Recorder	\$59,529.15	2.5%
Sheriff	\$78,247.27	2.5%
Supervisors	\$31,046.95	2.5%
Treasurer	\$59,529.15	2.5%

Approved this 9th day of February 2021.

EMMET COUNTY BOARD OF SUPERVISORS ATTEST:

Jeff Quastad, Chairperson

Amy M. Sathoff, Auditor

AYE:

NAY:

Name, Supervisor

Name, Supervisor

Name, Supervisor

Name, Supervisor

Name, Supervisor

Name, Supervisor

Name, Supervisor

Name, Supervisor

Name, Supervisor

Name, Supervisor

The Board reviewed a contract presented by Secure Benefits to pay a \$1,000 consulting fee per month. Motion by Hansen, second by

Pluth not to approve the contract and stop paying the \$1,000 monthly consulting fee due to the lack of a current contract with Secure Benefits and recommendation of the County Attorney. All ayes, motion carried.

Heidi Kuhn from Northland Public Finance reviewed various bonding options for Emmet County.

Motion by Pluth, second by Hansen to adjourn the meeting at 11:50 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair