

Approved Minutes Emmet County Board of Supervisor Minutes
January 4, 2020 at 9:00 a.m.
Regular Meeting – First Working Day of New Year- MONDAY
Board Room, Courthouse

Present: Jeff Quastad, Chair
Tim Schumacher, Vice-Chair
John Pluth
Todd Glasnapp
Lisa K. Hansen

Absent:

Zoom Meeting Information:

Meeting ID: 891 1604 8032
Passcode: 924082
One tap mobile
+13017158592,,89116048032#,,,,*924082# US (Washington D.C)
+13126266799,,89116048032#,,,,*924082# US (Chicago)

Pluth, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Quastad, second by Glasnapp, also approving them for publication. All ayes, motion carried.

Motion by Pluth, second by Hansen, to appoint Jeff Quastad as Chair and Tim Schumacher as Vice-Chair for the Emmet County Board of Supervisors for the year 2021. All ayes, motion carried.

During public forum, no information was shared.

Motion by Schumacher, second by Pluth, to adopt the following resolution to participate in the Matrix for 2021. Roll call vote was taken: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried.

Resolution #21-01
Construction Evaluation Resolution

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EMMET COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Chair, Board of Supervisors
Date: 1-4-2021

ATTEST:

Amy M. Sathoff, Emmet County Auditor
Date 1-4-2021

Motion by Glasnapp, second by Schumacher, to adopt Resolution #21-02 Naming Depositories. Roll call vote: Ayes: Glasnapp, Quastad, Hansen, Schumacher and Pluth. Nays: None. All ayes, motion carried.

RESOLUTION #21-02
NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approve the following list of financial institutions to be depositories of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location	Maximum Balance under this Resolution
Treasurer:		
NorthStar Bank	Estherville	\$15,000,000.00
BankPlus	Estherville	\$4,000,000.00
Northwest Bank	Estherville	\$2,000,000.00
IPAIT	Des Moines	\$5,500,000.00
Bank Midwest	Armstrong	\$2,000,000.00

Recorder:

NorthStar Bank Estherville \$70,000.00

Sheriff:

Employees Credit Union Estherville \$250,000.00

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 4th day of January 2021.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 4th day of January, 2021, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect. Dated this 4th day of January 2021.

Chair
Emmet County Board of Supervisors

Attest:

Amy M. Sathoff, Emmet County Auditor

Brenda Moore, Emmet County Treasurer

Motion by Schumacher, second by Hansen to approve the appointments/reappointments to the committees as follows: All ayes, motion carried.

AREA REGIONAL TRANSIT AUTHORITY (RIDES)
CENTRAL IA JUVENILE DETENTION CENTER
COMMUNITY HOUSING INITIATIVE
COMPASS POINTE
COUNTY BOARD OF HEALTH
December 31 Terms (3 Year Terms)

Tim Schumacher
Jeff Quastad, Lisa K. Hansen, Alternate
John Pluth
Todd Glasnapp
Gene Haukoos 12/31/2021
Lela Kruse 12/31/2023
Dr. Keith Probst 12/31/2022
Mary Tirevold 12/31/2021
Pam Caboth 12/31/2023

COUNTY CONSERVATION BOARD
(5 year terms Jan 1 of each year)

David Enerson, Estherville 2023
Curt Larson, Estherville 2025
Greg Matheson, Ringsted 2024
Phyllis McKean, Armstrong 2021
Kim Swanson, Dolliver 2022
Dr James C. Creech 12/31/2022 (December 31 Term)
Emmet County Board of Supervisors' Chair
Mike Martens, Emmet Co Sheriff;
Marcia Eckerman, Emmet Clerk of Court;
Melanie Summers Bauler,
Emmet Co Attorney;

COUNTY SOCIAL SERVICES & SIOUX RIVERS
DRAINAGE ATTORNEY
E-911

Amy M. Sathoff, Emmet Co Auditor;
David Lester, Third Judicial District Judge
John Pluth, Tim Schumacher, Alternate
Richard Meyer
Todd Glasnapp, Lisa K. Hansen, Alternate
Mike Martens & Travis Sheridan, Alternates
John Pluth, Jay Lausen
Todd Glasnapp, Lisa K. Hansen, Alternate
Travis Sheridan
Jeff Quastad, Lisa K. Hansen & Tim
Schumacher, Alternate

E.A.G.P. BOARD (Estherville Area Growth Partnership)
EMA BOARD
EMERGENCY MANAGEMENT COORDINATOR
EMMET COUNTY COUNCIL OF GOVERNMENTS

EMMET COUNTY SAFETY COMMITTEE
ENGINEER
ENVIRONMENTAL HEALTH SPECIALIST
FIRE DISTRICT, ARMSTRONG
January 1 Terms (3 Years)

Todd Glasnapp
Walter Davis-Oeth
Ben Huntley
Roger Tirevold 1/1/2023
Richard Mullen 1/1/2022
Jerry Steinberger 1/1/2024
Alan Meyer 7/1/2022
Dennis Nelsen 7/1/2021
Linn Ries 7/1/2023

FIRE DISTRICT, RINGSTED (3 year terms) July 1

GENERAL ASSISTANCE DIRECTOR
GREEN RIBBON PROJECT
GLACIAL LAKES & PRAIRIE ESCAPES

Deb Tietje
John Pluth & Penny Clayton
(appt Bd action 7-31-18 term goes until
Resign off Board)

HISTORIC PRESERVATION
December 31 Terms (3-year Terms)

Mary Gray 12/31/2021
Mildred Bryan 12/31/2023
Paul Peterson 12/31/2022

IOWA STATE DRAINAGE DISTRICT ASSOCIATION
KOSSUTH CLUSTER DECAT BOARD
(Emmet, Kossuth, Palo Alto Counties)

Jeff Quastad; John Pluth, Alternate
John Pluth

NCRERC (North Central Regional Emergency Response Commission)
(HAZMAT) NIACOG (North Iowa Council of Governments)

Jeff Quastad, Travis Sheridan, Alternate
Lisa K. Hansen, Jeff Quastad, Alternate

NORTH CENTRAL IOWA EARLY CHILDHOOD BOARD
(Emmet, Kossuth, Palo Alto & Winnebago Counties)
NORTHWEST IOWA HOUSING (3 YEAR TERMS)
NORTHWEST IOWA PLANNING & DEVELOPMENT
COMMISSION

Todd Glasnapp 01/01/2021

NORTHWEST IA REGIONAL HOUSING TRUST FUND
R.S.V.P.
REGIONAL WORKFORCE INVESTMENT BOARD
SAFETY DIRECTOR

Tim Schumacher
Jeff Quastad, Mike Tidemann
Lisa K. Hansen, Jeff Quastad, Alternate
Tim Schumacher
Northwest Iowa Planning & Development
Commission

SHIELD BOARD (SAFETY MEETINGS)
THIRD JUDICIAL DISTRICT BOARD

Todd Glasnapp
John Pluth, Tim Schumacher, Alternate

VETERAN'S AFFAIRS DIRECTOR
WESTERN IOWA TOURISM REGION
ZONING DIRECTOR

Deb Tietje
Lexie Ruter
Barb Bohm

Motion by Glasnapp, second by Pluth, to appoint the following persons to the Committee to Assess Damages as required by Section 6B.4 Code of Iowa. All ayes, motion carried.

Owners-Operators Agricultural Real Estate

Craig White	3651 150 th St	Estherville IA 51334
Dennis Smith	2140 370 th Ave	Estherville IA 51334
Jeff Felkey	5391 190 th St	Armstrong IA 50514
Glenn E. Olson	5035 210 th St	Ringsted IA 50578
Tim Oleson	1831 510 th Ave	Armstrong IA 50514
Dave Enerson	1811 445 th Ave	Estherville IA 51334
Tom Sunde	1120 430 th Ave	Estherville IA 51334

Licensed Real Estate Salesperson or Real Estate Brokers

Bill Leonard	521 Valley Dr	Estherville IA 51334
Tammy Fredericksen	3580 130 th St	Estherville IA 51334
Edith Clarcken	303 Central Ave	Estherville IA 51334
Larry Kelly	120 N 15 th St	Estherville IA 51334
Nancy Petersen-McCarroll	221 Central Ave	Estherville IA 51334
Mark Howell	220 Central Ave	Estherville IA 51334
Ron Wilson	104 Golf Course Dr	Armstrong IA 50514

Persons having knowledge of property in the County

Alan Madden	5665 220 th St	Ringsted IA 50578
Richard Hanson	4407 210 th St	Estherville IA 51334
Mark C. Olson	2248 450 th Ave	Wallingford IA 51365
Laurel Hash	7 Grandview Dr	Estherville IA 51334
Richard McKean	5116 190 th St	Armstrong IA 50514
Holle Smith	2140 370 th Ave	Estherville IA 51334
David Rezac	1480 560 th Ave	Armstrong IA 50514

Owners of City Property

Bob Rooney	705 4 th Ave	Armstrong IA 50514
Gordon Forsyth	15 Westwood Ct	Estherville IA 51334
Rudolf Abel	1027 1 st Ave N	Estherville IA 51334
George Shadle	320 N 7 th St	Estherville IA 51334
Don Mustard	103 N 14th St #1	Estherville IA 51334
Scott Taylor	302 Little John Rd	Estherville IA 51334
Dan Jorgensen	320 S 2 nd St	Ringsted IA 50578

The Board replaced Richard Hanon with Doug Hansen and Gordon Forsyth with LuAnn Swanson on the listing above. Motion by Pluth, second by Hansen to make the changes to the Committee.

Motion by Pluth, second by Glasnapp, to designate the Estherville News, Ringsted Dispatch and the Armstrong Journal as the official newspapers for 2021 for Emmet County. All ayes, motion carried.

Motion by Pluth second by Schumacher to leave the mileage rate at 50 cents per mile. All ayes, motion carried.

Motion by Glasnapp, second by Schumacher, to approve the following dates in 2021 that claims will be presented to the Emmet County Board of Supervisors for approval for payment. All claims should be in the Auditor's office one week prior to these dates to be considered for payment. All ayes, motion carried.

January 12	February 9	March 9	April 13
May 11	June 8 & 29	July 13	August 10
September 14	October 12	November 9	December 14

Walter Davis-Oeth, Emmet County Engineer, introduced the following Resolutions for Board approval. Motion by Pluth, second by Glasnapp, to adopt Resolution #21-03. Roll Call vote: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried.

**RESOLUTION #21-03
FARM TO MARKET RESOLUTION**

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 4th day of January 2021.

Chairperson,
Emmet County Board of Supervisors

ATTEST:

By _____
Amy M. Sathoff, Emmet County, Auditor

Motion by Schumacher, second by Pluth, to adopt Resolution #21-04. Roll call: Ayes: Schumacher, Hansen, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried.

**RESOLUTION # 21-04
A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.**

WHEREAS, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Emmet County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Emmet County that:

- 1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.
- 2.) The Emmet County Title VI Plan is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer’s Office. Furthermore, said notice shall be placed on the County’s official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

APPROVED this January 4, 2021.

ATTEST:

 Chairperson
 Emmet County Board of Supervisors

 Amy M. Sathoff, Emmet County Auditor

Don Reffer of B&W Control Specialists joined the meeting to discuss the County’s Weed spraying policy. The Board discussed various chemicals and applications. Reffer will prepare a cost comparison that includes spring and fall application versus the traditional way Emmet County has done in the past.

Melanie Summers Bauler and Travis Sheridan joined the meeting to discuss the County’s Emergency COVID leave policy that expired on December 31, 2020. Motion by Schumacher, second by Pluth to extend the Emergency COVID leave policy until May 1, 2021. All ayes, motion carried.

Motion by Schumacher, seconded by Glasnapp, to appropriate the second half of the FY 2021 budget. All ayes, motion carried.

Motion by Pluth, second by Schumacher to approve the wage report as follows for publication of gross wages paid in 2020. All ayes, motion carried.

Employee Name	Wages	Goebel, Heidi	9,866.07	Myhre, Paula	8,986.61
Adams, Brandon	4,479.24	Greenwald, David	5,373.02	Oleson, Lucas	55,148.37
Anderson, Arlo	49,855.21	Harvego, Laurie	59,990.57	Olson, Kimberly	3,625.64
Anderson, Colleen	36,354.46	Hash, Roger	29,920.32	Paulson, Clay	48,374.54
Anderson, Eric	53,013.36	Haukoos, Gene	380.00	Pluth, John	29,920.32
Bauler, Chloe	8,974.68	Henricksen, Garrett	48,105.78	Preston, Corrin	40,754.98
Bauler, Thomas	67,267.63	Hoiien, Lonnie	48,545.32	Preston, Kathleen	76,286.99
Bishop, James	18,926.31	Hooge, Sharon	59,473.46	Quastad, Jeffrey	30,420.32
Bogges, Patrick	16,839.14	Howing, Michelle	41,431.20	Quinn, Linda	3,202.50
Bohm, Barbara	65,556.00	Huntley, Ben	4,154.88	Reed, Ashley	36,380.88
Brandenburg, Michael	48,154.73	Ingvall, Jay	14,377.24	Reed, Joann	10,455.45
Brenner, Luke	27,520.39	Inman, Christopher	43,486.18	Rink, Susan	1,019.75
Brenner, Myron	49,423.45	Johnson, Dalton	1,472.20	Rivera, Katherine	31,580.88
Budach, Roxanne	36,206.13	Jurgens, Jaxon	5,952.39	Rosburg, Lisa	42,519.54
Burton, Daniel	67,654.92	Kaminski, Theodore	380.00	Russell, Rhonda	20,348.28
Christensen, Roxanne	10,999.74	Kirchner, Larry	51,235.47	Ruter, Tony	59,519.20
Clague, Deborah	44,747.82	Kollasch, Mackenzie	47,920.87	Sathoff, Amy	57,368.94
Clayton, Tiana	11,675.81	Kramer-Devereaux, Aimee	24,234.40	Schultes, Justin	61,234.33
Coakley, Cory	39,809.79	Krause, Emily	44,111.67	Schultes, Thomas	56,381.24
Collins, Hunter	46,458.16	Krause, Robert	36,729.89	Schumacher, Timothy	29,920.32
Creech, Caleb	40,034.72	Lambert, Andrew	48,110.77	Seylar, David	200.00
Curry, Chris	49,361.04	Larsen, Lori	16,086.85	Shatto, Tera	9,579.45
Davis-oeth, Walter	126,210.25	Larson, Allison	34,440.24	Sheridan, Travis	49,600.98
Dettmann, Pamela	70,053.96	Leal, Pablo	49,446.53	Shryock, Kevin	48,106.06
Diaz, Silvia	36,305.76	Lundgren, Cheryl	600.00	Spurgin, Jill	200.00
Dietrich, Lea	27,967.10	Mack, Brian	48,234.92	Steffen, Kyle	2,990.52
Dyer, John	200.00	Madden, Alan	200.00	Stine, Tammy	48,512.10
Egeland, Thomas	41,775.60	Martens, Mike	75,407.88	Summers-Bauler, Melanie	82,422.96
Enderson, Jeffrey	34,711.25	Mason, Ronald	14,537.24	Swalve, Kevin	48,344.56
Evans, Warren	380.00	Mcmahon, Anjanette	23,537.17	Tendal, Ann	348.75
Ewen, Alex	48,501.98	Mcmurtry, Ryan	48,426.25	Tholkes, James	240.00
Faas, Dillon	58,011.67	Merrill, Jeffrey	64,031.23	Tietje, Deborah	49,917.38
Fischer, Jarrod	1,880.86	Merwald, Nicholas	33,054.30	Towell, Lu wanda	41,521.02
Fisher, Allison	34,565.98	Minion, Diann	57,368.94	Ukasick, Dawn	2,119.07
Fisher, Joel	13,190.35	Moffitt, Keith	12,620.52	Watt, Patricia	56.00
Fredericksen, Travis	61,128.08	Moore, Brenda	57,368.94	Whitacre, Casie	45,901.43
Glasnapp, Todd	30,665.32	Moorman, Mary	41,223.93	White, Jill	31,393.98
				Wilson, Travis	48,280.43
				Total Wages:	3,793,881.30

The Board reviewed the Veteran’s Affairs Quarterly Report.

The Board discussed the vacant Weed Commissioner position. There are currently five applicants and Schumacher and Pluth will interview the candidates. Auditor Sathoff will contact the applicants to schedule the interviews.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site Number
David Oleson	D and P Hogs Inc Site #4	#67605

Motion by Schumacher, second by Pluth to adjourn the meeting at 11:45 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair