Emmet County Zoning Compliance Permit to Build

Phone: (712) 362-2609 Emmet County Assessor's Office 609 1st Avenue N 8:00 a.m.-4:30 p.m. M-F

NWIPDC, Zoning Reviewer – (855) 262-7225
Barb Bohm, County Assessor/Zoning Administrator – (712) 362-2609
Walter Davis-Oeth, County Engineer – (712) 362-4846
Emmet County Public Health, Wells & Sentic Systems – (712) 362-2490

Emmet County Public Health, Wells & Septic Systems – (712) 362-2490 APPLICATION IS MADE BY Name: owner/developer/agent (Please circle one) If Applicant is not the Owner, please list Owner's name and Address: E911 Street Address: City, State, Zip:____ Phone or Contact Number: LOCATION OF PROPOSED IMPROVEMENTS Qtr
Qtr
Sec
Township
Range

Subdivision
Block
Lot Legal Description _____ BUILDING OR STRUCTURE INFORMATION Is this permit for:(Please circle one) Construction: Alteration: Repairs/Modifications: Move/Relocate Please describe the proposed activities for this permit (e.g. build new house, erect new garage, etc.) Size and total square feet of the proposed structure or building: Height of proposed structure or building: <u>Peak: Sidewall:</u>
(Note: Height of a building or structure is that distance measured from the ground level to the highest point) Valuation of proposed structure or building: _\$_____ Please provide a visual depiction and text of any signs for the proposed building or structure. LOT OR PARCEL INFORMATION This property is considered to be farmland, farm house, farm barns, farm outbuildings or other buildings/structures used for agricultural purposes _____ YES _____ NO If YES, then most provisions of the Emmet County zoning regulations DO NOT APPLY to agricultural properties. Size of Lot _____X ___Front Width ____Rear Width _____ Structure will be set back _____feet from street, road or highway right-of-way Structure will be set back ______ feet from FRONT lot line Structure will be set back ______ feet from REAR lot line Structure will be set back ______ feet from both SIDE lot lines Structure will be set back ______ feet from nearest structure/building (occupied or unoccupied dwellings) Present Land Use: _____ Proposed Land Use: _____

PLEASE CONTINUE ON THE BACK

SITE PLAN:

Application for a compliance/building permit will be accompanied by a detailed site plan. A site plan and other such plans or manufacturer's specifications shall show the dimensions, arrangements, descriptive data, site layout and information essential to an understanding of the use/construction of the proposed building or structure. Site plans should include at a minimum:

- Dimensions of the plat of land and total area.
- Property boundary lines and distances of the new structure from the property lines.
- The proposed location, size, shape and type of all buildings or structures.
- The total square feet of all proposed buildings, both individually and collectively.
- The location of wells and septic systems.
- Parking areas, number of parking spaces proposed and type of surfacing to be used.
- Walkways, driveways, lighting, walls, fences, signs, monuments, and other man-made features.

Other considerations pertinent to the proposed use may be requested by the Zoning Administrator.

ZONING COMPLIANCE PERMIT FEES:

Zoning Permit review of all zoning compliance permit applications will be a minimum of \$25 (ag is exempt) to cover administrative fees for review of the permit to comply with provisions of Emmet County Zoning Ordinance and to ensure safety and floodplain concerns as well.

Permit fees are to be paid at the time the permit application is submitted to Emmet County.

10,000 in valuation or less = 25.00

10,001-20,000 in valuation = 75.00

20,001-100,000 in valuation = 175.00

100,001 or more in valuation = 275.00

Copy Sent to County Assessor on: _

☐ Yes

Copy Sent to Applicant on: _

Zoning Permit Fee Paid:

Applicant is hereby advised to consult with creditors, insurance carriers, etc. for insurance coverage, etc. if permit application is not obtained.

REQUIRED COUNTY PERMITS OTHER THAN ZONING:

For Well and Septic Permits, please contact Emmet County Public Health at (712) 362-2490. Well Permits are \$125, Septic Tank Permits are \$100, and there are no exemptions for Ag related uses.

For E911 Address Sign Permits, Utilities Permits, Driveway and Field Entrance Permits, and Right-of-Way Encroachment Permits, please contact Walter Davis-Oeth, County Engineer at (712) 362-4846. There are no fees for Permits required by the County Engineer; however, cost for an E911 sign and post is \$22.50.

The undersigned applicant, by signature, indicates his/her agreement to the conditions outlined in this permit, and to adhere to the Emmet County Zoning Regulations. The applicant also acknowledges understanding and agreement of: That this permit is valid ONLY for the project as presented to and approved by Emmet County; AND that any changes made to either the site plan submitted or the construction/improvement/usage authorized by this permit must be reviewed by Emmet County for compliance and authorization prior to commencement of construction; AND that it is the intent of the applicant to build the structure(s) noted on this form in accordance with the plan(s) submitted for the usage(s) indicated; AND that ANY unauthorized changes to the approved plan, usage noted, or to the parcel /land/site plan as presented renders this permit null and void.

Approval of a Zoning Compliance Permit shall be valid for a period no longer than 90 days if substantial beginning has not been made on the construction of the use applied for; and the permit shall be void if the use applied for is not complete within 1 year of the approval of such permit, unless an extension has been obtained from the Zoning Administrator.

Comments:

NWIPDC Zoning Reviewer

Signed:

Applicant/Owner/Developer Signature (or	r Authorized Representative)	
EMMET COUNTY ZONING ADMINISTRATOR APPROVAL: This application and site plan presented by the applicant have been reviewed for compliance with the Emmet County Zoning Ordinance and is determined to be in compliance with the regulations.		NWIPDC ZONING REVIEW/RECOMMENDATION: Application No Date Application Received: Date Review Completed:
This permit application is:		This permit application is: ☐ Recommended ☐ Not Recommended
Signed:	_ Zoning Administrator	Needs additional information for review:

□ No

Approved Well Permit #_____ Approved Septic Permit #_____